



Procurement Training Compliance Report Pursuant to 5 GCA § 5141(n)

MAYORS' COUNCIL OF GUAM <mcogadmin@teleguam.net>

Thu, Oct 28, 2021 at 6:55 AM

To: Frederick Jones <fjones@guamopa.com>

Cc: Office of Public Accountability <admin@guamopa.com>, "Office of Public Accountability - Public Auditor Benjamine J.F. Cruz" <bjcruz@guamopa.com>, "Executive Director Angel R. Sablan" <anghet@hotmail.com>

Hafa Adai Frederick,

Please see attached Procurement Training Compliance Report. Please acknowledge receipt.

Thank you.

v/r Elaine Schaaf



From: Frederick Jones <fjones@guamopa.com>

Sent: Friday, October 22, 2021 2:51 PM

To: Frederick Jones <fjones@guamopa.com>

Cc: Office of Public Accountability <admin@guamopa.com>

Subject: 2nd Notice: Reminder of Procurement Training Compliance Report Pursuant to 5 GCA § 5141(n)

Kindly accept receipt of the reminder by emailing a signed copy of the attached OPA memorandum.

Håfa ådai

As a reminder, pursuant to 5 GCA § 5141(n), Procurement Training Compliance Report:

(1) No later than thirty (30) days after the end of each fiscal year, every director, administrator, president or head of a government of Guam agency, including line agencies, autonomous and semi-autonomous agencies, public corporation, the Mayor's Council of Guam, the Courts of the Judiciary of Guam, and *I Liheslaturan Guåhan* shall electronically submit to the Public Auditor of Guam, in an electronic portable document format (pdf), a "Procurement Training Compliance Report."

(2) Said report shall at a minimum list the employees by name, job title, each procurement training module completed, and the date of completion.

Example:

Name	Job Title	Module 1	Module 2	Module 3	Module 4
1. John Cruz	Buyer I	June 15, 2019	October 20, 2019		
2. Mary Blas	Buyer Supervisor	June 15, 2019	October 20, 2019	February 27, 2020	July 15, 2020

All Procurement Training Compliance Reports in pdf format should be submitted electronically to the Office of Public Accountability's admin email account admin@guamopa.com no later than 5:00 p.m., Monday, November 1, 2021.

Should you have any questions, please contact Frederick Jones at 475-0390 ext. 217 or fjones@guamopa.com.

Senseramente,

Benjamin J.F. Cruz

Public Auditor

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Senseramente,

Frederick D. Jones, MBA

Accountability Auditor II

Office of Public Accountability (OPA)

www.opaguam.org

Tel. [\(671\) 475-0390](tel:(671)475-0390) ext. 217

Fax [\(671\) 472-7951](tel:(671)472-7951)

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Procurement Training Compliance Report.pdf

80K

MAYORS' COUNCIL OF GUAM

From: MAYORS' COUNCIL OF GUAM <mcogadmin@teleguam.net>
Sent: Friday, November 8, 2019 10:33 AM
To: 'Jerrick Hernandez'
Cc: 'Executive Director Angel R. Sablan'; 'Mary D. Cruz-Sablan MCOG Admin AA'; 'Dawn Perez MCOG Admin Clerk'; 'Jo Ann Aguero Charfauros MCOG Admin Clerk'; 'Mayor Allan RG Ungacta'; 'Mayor Allan RG Ungacta'; 'Mayor Dale E. Alvarez'; 'Mayor Doris F. Lujan'; 'Mayor Ernest T. Chargualaf'; 'Mayor Frankie A. Salas'; 'Mayor Jesse L.G. Alig'; 'Mayor Jesse M. Blas'; 'Mayor Jessy C. Gogue'; 'Mayor John A. Cruz'; 'Mayor June U. Blas'; 'Mayor Kevin J.T. Susuico'; 'Mayor Louise C. Rivera'; 'Mayor Melissa B. Savares'; 'Mayor Paul M. McDonald'; 'Mayor Robert RDC Hofmann'; 'Mayor Rudy M. Matanane'; 'Mayor Rudy Paco'; 'Mayor Vicente S. Taitague'; 'Umatac Mayor's Office'; 'Vice Mayor Anthony P. Sanchez'; 'Vice Mayor Chris Fejeran'; 'Vice Mayor Frank A. Benavente'; 'Vice Mayor Jessie P. Bautista'; 'Vice Mayor Kenneth C. Santos'; 'Vice Mayor Rudy D. Iriarte'; 'Vice Mayor Thomas J. Duenas'; 'Angie Jamanila AHT MC'; 'Bernice Sarrosa SNJ MC'; 'Beverly Combo TAL AA'; 'Carla San Nicolas CP-O'; 'Carmen Aguigui AGT'; 'Christina J. Cruz TMO'; 'Clarissa Borja MNG'; 'Darlene Camacho STR MC'; 'Dora Perez STR AA'; 'Ericka Boboy Benavente DED MC'; 'Frances Reyes'; 'Genedine C. Reyes AHT AA'; 'Inarajan Mayor's Office'; 'Jen Munoz MNG MC'; 'Jenna Sanchez UMO AA'; 'Joann Paulino MER'; 'John Paul Fejerang Mesa BMO MC'; 'Johnathan J. R. Rosario TMO MC'; 'Jose Taitague INA MC'; 'Josie Galope DED'; 'Julie Posadas CPO AA'; 'Kim Salas TAL MC'; 'Kolinda Omwere YIG MC'; 'LindaAnn T. Borja INA AA'; 'Lucia Cruz MER AA'; 'Maria Cristina Edrosa DED MC'; 'Mariquita Mafnas & Celeste Hernandez A-M'; 'Marvin Francisco MNG AA'; 'Michael Mafnas SNJ AA'; 'Michael Tajalle PIT MC'; 'Michelle Ungacta'; 'Mina Aquiningoc BMO MC'; 'Penelope Atoigue TMO AA'; 'Ray J. Leon Guerrero BMO'; 'Rose Renee Guerrero YON AA'; 'Rowen Ann Malaga AGT'; 'Rowena T. Hernandez BMO AA'; 'Sinajana Mayor's Office'; 'Sonya Naputi Sanchez MTM AA'; 'Tia Pereda PIT AA'; 'Yona Mayor's Office'; 'Yvonne Acda DED AA'
Subject: RE: LIST RE: Audit Recommendations Follow-up for OPA Report No. 19-04, Government of Guam Procurement Training and Certification

Hafa Adai Jerrick,

Yes, as indicated on the header, it is for Module I and there is more than one date on the certification column.

Regards,

v/r Elaine Schaaf



From: Jerrick Hernandez <jhernandez@guamopa.com>

Sent: Friday, November 8, 2019 10:26 AM

To: MAYORS' COUNCIL OF GUAM <mcogadmin@teleguam.net>

Cc: Executive Director Angel R. Sablan <anghet@hotmail.com>; Mary D. Cruz-Sablan MCOG Admin AA <mdcs@teleguam.net>; Dawn Perez MCOG Admin Clerk <dawnperez.mcogadm@gmail.com>; Jo Ann Aguero Charfauros MCOG Admin Clerk <jmaguero72@gmail.com>; Mayor Allan RG Ungacta <mayorallan.ungacta@yahoo.com>; Mayor Allan RG Ungacta <vicemayor_allan.ungacta@yahoo.com>; Mayor Dale E. Alvarez <daleealvarez@gmail.com>; Mayor Doris F. Lujan <mayordorisfloreslujan@gmail.com>; Mayor Ernest T. Chargualaf <mayorernestc@yahoo.com>; Mayor Frankie A. Salas <asanmainamayor@gmail.com>; Mayor Jesse L.G. Alig <jesse.alig@pitiguam.com>; Mayor Jesse M. Blas <jmendiolablas@yahoo.com>; Mayor Jessy C. Gogue <ocp.mayor@gmail.com>; Mayor John A. Cruz <hagatnamayor@hotmail.com>; Mayor June U. Blas <mayorbarrigada@gmail.com>; Mayor Kevin J.T. Susuico <agatmayor@yahoo.com>; Mayor Louise C. Rivera <mayorlcrivera.tatuha@gmail.com>; Mayor Melissa B. Savares <melissa.savares@gmail.com>; Mayor Paul M. McDonald <mayor.mcdonald671@gmail.com>; Mayor Robert RDC Hofmann <guammayor@gmail.com>; Mayor Rudy M. Matanane <YIGOSTAFF@gmail.com>; Mayor Rudy Paco <mtmmayorpaco17@gmail.com>; Mayor Vicente S. Taitague <talofomayor@gmail.com>; Umatac Mayor's Office <umatacmo@gmail.com>; Vice Mayor Anthony P. Sanchez <yigovice@gmail.com>; Vice Mayor Chris Fejeran <agatvice.chrisfejeran@yahoo.com>; Vice Mayor Frank A. Benavente <frankabenavente17@gmail.com>; Vice Mayor Jessie P. Bautista <jessie.bautista007@gmail.com>; Vice Mayor Kenneth C. Santos <vicemayorkcsantos.tatuha@gmail.com>; Vice Mayor Rudy D. Iriarte <rudyiriarte@gmail.com>; Vice Mayor Thomas J. Duenas <vicemayortomduenas@gmail.com>; Angie Jamanila AHT MC <angjamanila@yahoo.com>; Bernice Sarrosa SNJ MC <bulliez@gmail.com>; Beverly Combo TAL AA <bjcombo@yahoo.com>; Carla San Nicolas CP-O <ocp.municipalclerk@gmail.com>; Carmen Aguigui AGT <caguigui.amo@gmail.com>; Christina J. Cruz TMO <angelvansacruz3@gmail.com>; Clarissa Borja MNG <ayuyu79@gmail.com>; Darlene Camacho STR MC <darlenemdcamacho@gmail.com>; Dora Perez STR AA <doracp68@gmail.com>; Ericka Boboy Benavente DED MC <benaventekaka@gmail.com>; Frances Reyes <freyes.amo@gmail.com>; Genedine C. Reyes AHT AA <gceraosreyes@gmail.com>; Inarajan Mayor's Office <inarajanmayorsoffice@gmail.com>; Jen Munoz MNG MC <jen.munoz86@gmail.com>; Jenna Sanchez UMO AA <aa.umatacmo@gmail.com>; Joann Paulino MER <Paulinojoann70@gmail.com>; John Paul Fejerang Mesa BMO MC <barrigadaclerk@gmail.com>; Johnathan J. R. Rosario TMO MC <jjnrosario@gmail.com>; Jose Taitague INA MC <josetaitague_95@yahoo.com>; Josie Galope DED <pinag1994@gmail.com>; Julie Posadas CPO AA <ocp.admassistant@gmail.com>; Kim Salas TAL MC <kimberly110591@gmail.com>; Kolinda Omwere YIG MC <yigomunicipalclerk@yahoo.com>; LindaAnn T. Borja INA AA <linda.tborja@gmail.com>; Lucia Cruz MER AA <luciatacruz@yahoo.com>; Maria Cristina Edrosa DED MC <teebozz101@gmail.com>; Mariquita Mafnas & Celeste Hernandez A-M <amoffice2017@gmail.com>; Marvin Francisco MNG AA <marloguam01@gmail.com>; Michael Mafnas SNJ AA <michaelmafнас83@gmail.com>; Michael Tajalle PIT MC <michael.tajalle@pitiguam.com>; Michelle Ungacta <mtungacta@yahoo.com>; Mina Aquiningoc BMO MC <bmoclerk@gmail.com>; Penelope Atoigue TMO AA <teamtatuha2013@gmail.com>; Ray J. Leon Guerrero BMO <bmosports@gmail.com>; Rose Renee Guerrero YON AA <roseguerrero77@hotmail.com>; Rowen Ann Malaga AGT <rmalaga.amo@gmail.com>; Rowena T. Hernandez BMO AA <barrigadaoffice@gmail.com>; Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com>; Sonya Naputi Sanchez MTM AA <mtmmayorsoffice1@yahoo.com>; Tia Pereda PIT AA <tia.pereda@pitiguam.com>; Yona Mayor's Office <bibayona@gmail.com>; Yvonne Acda DED AA <romyvonne@hotmail.com>

Subject: Re: LIST RE: Audit Recommendations Follow-up for OPA Report No. 19-04, Government of Guam Procurement Training and Certification

Hafa Adai Elaine,

Thank you for submitting the listing for MCOG. For clarification, can you please indicate which procurement module or modules the staff had completed. I'm only assuming these individuals only took Module 1 because there's only one date indicated on the certification column?

Regards,

Jerrick J.J.G. Hernandez, MA, CGAP, CICA

Auditor
Office of Public Accountability – Guam
www.opaguam.org
Tel. (671) 475-0390 ext. 208
Fax (671) 472-7951

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On Thu, Nov 7, 2019 at 12:56 PM MAYORS' COUNCIL OF GUAM <mcogadmin@teleguam.net> wrote:

Hafa Adai Jerrick,

As per your request, please see attached excel spreadsheet. Should you have any questions regarding those who have yet to obtain the training, please contact the Mayors' Council at 477-8461 or 472-6940. Please acknowledge receipt of this email.

Sincerely,

v/r Elaine Schaaf



From: Jerrick Hernandez <jhernandez@guamopa.com>

Sent: Tuesday, November 5, 2019 4:09 PM

To: undisclosed-recipients:

Subject: Audit Recommendations Follow-up for OPA Report No. 19-04, Government of Guam Procurement Training and Certification

Hafa Adai:

Please see attached Memorandum from Public Auditor Benjamin J.F. Cruz regarding OPA Report No. 19-04, Government of Guam Procurement Training and Certification in April 2019. The Public Auditor is following up on the status of two audit recommendations made to all Directors and Administrators of Line and Autonomous Agencies, Mayors, Executive and Legislative Officials:

1. Obtain the required procurement training and certification; and
2. Review their procurement teams and ensure that each employee has the required training and certifications according to their procurement capacity.

In an excel spreadsheet, please provide a listing of all employees (including Directors, Administrators, Mayors, etc.) who handle procurement within your agency and the date they obtained certification in the mandated

procurement training modules (1 to 4) and submit it to Audit Supervisor Jerrick Hernandez at jhernandez@guamopa.com **before Friday, November 22, 2019**. Please also indicate any employee who handles procurement who has yet to obtain any certification in the mandated procurement training, and indicate when they plan on attending the training.

Regards,

Jerrick J.J.G. Hernandez, MA, CGAP, CICA

Auditor

Office of Public Accountability – Guam

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**GCC Procurement Training
Module I
MAYORS' COUNCIL OF GUAM**

DISTRICT	EMPLOYEE NAME	CERTIFICATION DATE
Agana Heights	Genedine Reyes	4/14/2017
Agat	Carmen Aguigui	4/14/2017
Mangilao	Vanessa Aguero	4/14/2017
Tamuning	Jerome Tomagan	4/14/2017
Yigo	Judy Manibusan	4/14/2017
Asan-Maina	Mariquita Mafnas	8/18/2017
Dededo	Yvonne Acda	8/18/2017
Merizo	Lucia Cruz	8/18/2017
Talofofu	Beverly Combo	8/18/2017
Barrigada	Rowena Hernandez	1/31/2018
Chalan Pago-Ordot	Julie Posadas	1/31/2018
Inarajan	Linda Borja	1/31/2018
Mongmong-Toto-Maite	Sonya Sanchez	1/31/2018
Santa Rita	Dora Perez	1/31/2018
Mangilao	Jeannette Munoz	3/6/2019
Mangilao	Clarissa Borja	3/6/2019
Piti	Thilani Pereda	3/6/2019
Sinajana	Michael Mafnas	3/6/2019
Yona	Rose Renee Guerrero	3/6/2019
*Yet to obtain certification:		
Agat	Rowen Ann Malaga	
Tamuning	Penelope Atoigue	
MCOG Admin. Office	Mary D. Cruz-Sablan	
MCOG Admin. Office	JoAnn Charfauros	
MCOG Admin. Office	Dawn Perez	
**Attending 11/22/2019:		
Mangilao	Marvin Francisco	
Umatac	Jenna Sanchez	
Tamuning	Mayor Louise Rivera	



Mayors' Council of Guam

Konsehelon Mahot Guahan

Procurement Training Compliance Report Pursuant to 5 GCA § 5141(n)

NAME	JOB TITLE	DISTRICT	MODULE I
Genedine Reyes	Administrative Asst.	Agana Heights	4/14/2017
Carmen Aguigui	Administrative Asst.	Hågat	4/14/2017
Vanessa Aguero	Administrative Asst.	Mangilao	4/14/2017
Jerome Tomagan	Administrative Asst.	Tamuning	4/14/2017
Judy Manibusan	Administrative Asst.	Yigo	4/14/2017
Mariquita Mafnas	Administrative Asst.	Asan-Maina	8/18/2017
Yvonne Acda	Administrative Asst.	Dededo	8/18/2017
Lucia Cruz	Administrative Asst.	Malesso'	8/18/2017
Beverly Combo	Administrative Asst.	Talo'fo'fo'	8/18/2017
Rowena Hernandez	Administrative Asst.	Barrigada	1/31/2018
Julie Posadas	Administrative Asst.	Chalan Pago-Ordot	1/31/2018
Linda Borja	Administrative Asst.	Inalåhan	1/31/2018
Sonya Sanchez	Administrative Asst.	Mongmong-Toto-Maite	1/31/2018
Dora Perez	Administrative Asst.	Santa Rita-Sumai	1/31/2018
Jeannette Munoz	Municipal Clerk	Mangilao	3/6/2019
Clarissa Borja	Municipal Clerk	Mangilao	3/6/2019
Thilani Pereda	Administrative Asst.	Piti	3/6/2019
Michael Mafnas	Administrative Asst.	Sinajana	3/6/2019
Rose Renee Guerrero	Administrative Asst.	Yona	3/6/2019



Ancient Latte Stones

P. O. Box 786, Hagåtña, Guam 96932
Office: (671) 472-6940, 477-8461, 477-6886 • Fax: (671) 477-8777
E-mail: mcogadmin@teleguam.net