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Eric D. Miller

ADMINISTRATIVE DIRECTOR  
Bernadette L.P. Lizama, Acting

**PUBLIC DEFENDER SERVICE CORPORATION**  
*(Kotperasion Setbision Defensot Pupbleku)*

GOVERNMENT OF GUAM  
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August 28, 2015

Doris Flores Brooks, CPA, CGFM  
Public Auditor  
Office of the Public Accountability  
Suite 401, DNA Building  
238 Archbishop Flores Street  
Hagåtña, Guam 96910

Dear Mrs. Brooks,

**RE: FISCAL YEAR 2014 CITIZEN CENTRIC REPORT**

*Håfa Adai.* Pursuant to the Citizen Centric Report Act (Public Law 30-127), please find attached in PDF format our Fiscal Year 2014 Citizen Centric Report for the Public Defender Service Corporation.

Should you have any questions or require additional information, please feel free to contact me at 475-3100 ext. 823 or email [blizama@guampdsc.net](mailto:blizama@guampdsc.net). *Dångkolo na Agradesimento.*

BERNADETTE L.P. LIZAMA, Acting  
Administrative Director



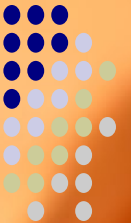
# Citizen Centric Report Fiscal Year 2014

**PUBLIC DEFENDER SERVICE CORPORATION**

## INSIDE THIS ISSUE:

<b>PERFORMANCE</b>	<b>PAGE 2</b>
<b>FINANCIALS</b>	<b>PAGE 3</b>
<b>OUTLOOK</b>	<b>PAGE 4</b>

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## BOARD OF TRUSTEES

Chief Justice

Hon. Robert J. Torres, Jr.  
*Chairman*

Presiding Judge

Hon. Alberto C. Lamorena, III  
*Vice Chairman*

Guam Bar Assoc. President  
Atty. Jehan'ad G. Martinez  
*Member*

Atty. Donna M. Cruz  
*Member*

Mrs. Annette J.U. Ada  
*Member*

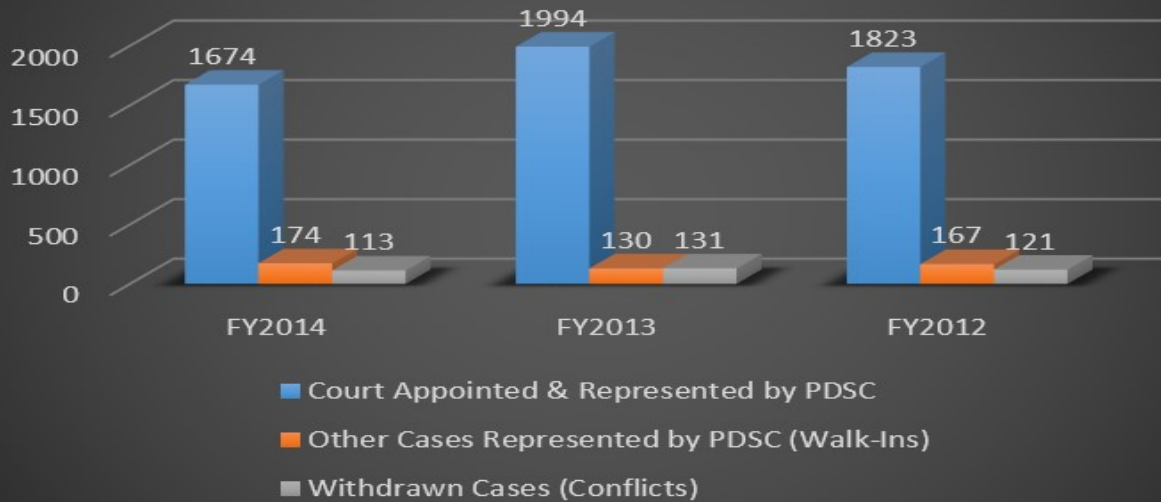


"There can be no equal justice where the kind of trial a man gets depends on the amount of money he has."

- Justice Hugo Black, 1964  
US Supreme Court

**WWW.GUAMPDSC.NET**

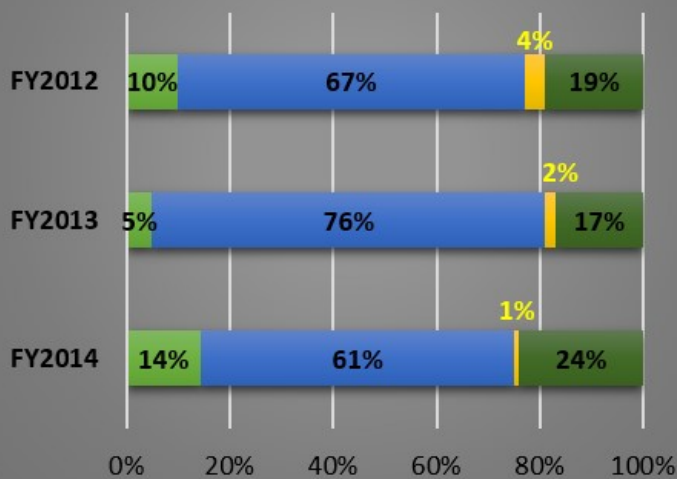
## CASES APPOINTED OR RECEIVED



In Fiscal Year 2014, the PDSC received a total of 1,848 new cases, 276 cases less than the amount of cases received in FY2013. This indicates a decrease in the amount of cases being represented by the PDSC by about 13% from the previous fiscal year. Court appointed cases to PDSC constitute approximately 91% of the case assignments while walk-in cases make up about 9% of the total case assignments. Out of the 1,848 new cases received in FY2014, approximately 6% of those were determined to have conflicting issues to where the PDSC was not able to represent the client and the case was forwarded to another source for legal representation.

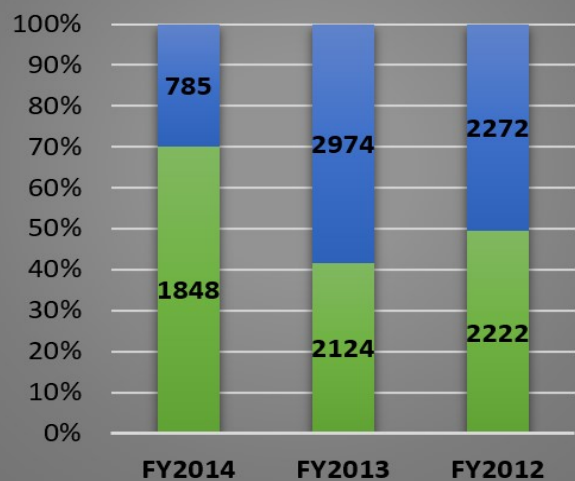
## TYPES OF CASES CLOSED

Legend: Civil (Green), Criminal (Blue), Domestic (Yellow), Juvenile (Dark Green)



## OPENED v. CLOSED

Legend: OPENED (Green), CLOSED (Blue)



### OUR VISION:

TO MAINTAIN A DYNAMIC, EFFICIENT, CLIENT-FOCUSED ENVIRONMENT FOR BOTH OUR CLIENTS AND EMPLOYEES WHILE DEFENDING JUSTICE AND EQUALITY FOR THE PEOPLE OF GUAM.

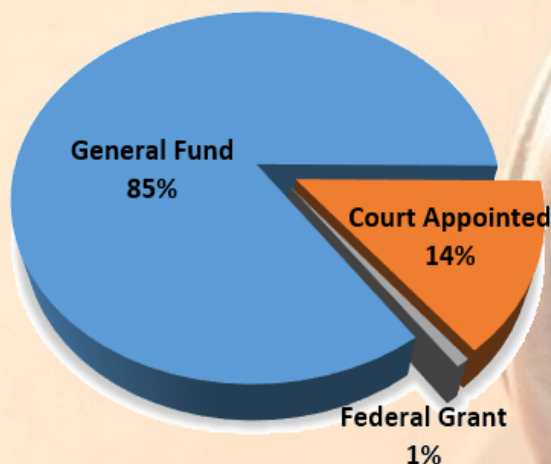


In Fiscal Year 2014, 2013, and 2012, 88%, 87% , 88% respectively, of funds were spent on personnel costs. Also in Fiscal Year 2014, 49 employees were paid from General Fund appropriations, 10 from Court Appointed Indigent Defense funds and 1 from Federal funds.

## EXPENDITURES

	FY 2014	FY 2013	FY 2012
Salaries and Wages	\$2,923,654.48	\$2,722,221	\$2,969,151
Benefits	1,073,921.32	1,041,965	1,064,883
Off-Island Travel/Mileage Reimbursement	-	-	-
Contractual	102,169.78	110,778	115,475
Office Space Rental	335,697.60	335,698	335,698
Supplies	33,001.91	19,411	24,547
Equipment < \$5,000	13,367.87	13,607	24,115
Communications	-	10,105	10,319
Miscellaneous	34,634.89	21,220	23,100
Power	28,800	28,800	9,504
Capital Outlay >\$5,000	-	6,471	-
<b>TOTAL EXPENDITURES</b>	<b>\$4,545,247.85</b>	<b>\$4,310,276</b>	<b>\$4,576,792</b>

## FY2014 REVENUES



The PDSC relies solely on the General Fund for its operations. FY2014's appropriation increased by less than 1% from FY2013.

The Alternate Public Defender, established as a separate division of the PDSC receives funding from the Judiciary of Guam—Indigent Defense Fund. Funding increased by \$65,220 or 7.7% over FY2013.

The Domestic Violence Program receives Stop VAW (Violence Against Women) funds from the Governor's Community Outreach—Federal Program Office.

REVENUES	FY 2014	FY 2013	FY 2012
General Fund	\$3,613,941.38	\$3,601,222	\$3,796,755
Court Appointed	912,116.00	846,896	835,670
Federal Grant	33,523.60	34,761	34,350
<b>TOTAL</b>	<b>\$4,559,580.98</b>	<b>\$4,482,879</b>	<b>\$4,622,700</b>

### OUR MISSION:

AS PUBLIC SERVANTS, THE PUBLIC DEFENDER SERVICE CORPORATION EXISTS TO PROVIDE EFFECTIVE LEGAL ASSISTANCE TO THOSE UNABLE TO AFFORD PRIVATE COUNSEL, THEREBY ENSURING EQUAL PROTECTION OF THEIR LAWFUL RIGHTS, IN ACCORDANCE WITH PRESCRIBED ETHICS, LAWS, RULES AND REGULATIONS.

Fiscal Year 2014 was a challenging year for the Public Defender Service Corporation. Although our statistics show a decrease in the actual amount of cases the PDSC received in comparison to the previous fiscal year, there was also a significant increase in the amount of cases that were taken



to trial. The number of work hours needed to resolve a case that is taken to trial is exponentially greater than those cases which are resolved by other means such as plea agreements. Because of this, there remained a great demand on our attorneys and staff to perform and produce quality representation, regardless of the decline in cases received.

The legal advocacy portion of the Public Defender Service Corporation was not the only section that was impacted due to changes. Our administrative offices were also faced with the enormous task of implementing and complying with Guam laws that affected fiscal operations and human resources. The biggest change was due to the adoption of the Competitive Wage Act of 2014 that brought the salaries of our employees closer to the national average. In addition, our Investigators were reassigned from the Unified Pay Plan to the Law Enforcement Pay Plan retroactive to FY2008.

## FUTURE PLANS...

The Public Defender Service Corporation continuously makes every effort to provide for the needs of the People. To do this effectively, we have implemented or have planned implementation of the following:

- Using technology to improve public access to PDSC services and information
- Strategic Planning in concert with the Judiciary of Guam and the Office of the Attorney General
- Hiring of a dedicated Grant Writer to research and secure additional funding resources
- Streamlining and automating fiscal operations through the use of innovative and efficient accounting software
- Implementing technology such as cloud services, virtual office access, offsite data backups to provide efficient and effective services
- Create a Civil Division to address the civil needs of Guam's indigent residents
- Implement scanning and digitizing files to lessen the consumption of paper resources

## FAREWELL TO BENNETTE



In Fiscal Year 2014, the Public Defender Service Corporation bid farewell to our Administrative Director, Mrs. Bernadette S.N. Chargualaf, who retired from the Government of Guam. Mrs. Chargualaf provided 36 years of government service to the people of Guam, all while in the employ of the PDSC. Her efforts were a key factor in the continued success of the PDSC.

## **FEEDBACK:**

WE WELCOME ANY FEEDBACK YOU MAY HAVE REGARDING THIS PUBLICATION OR ANY OTHER FEEDBACK PERTAINING TO OUR CORPORATION. PLEASE CONTACT OUR ADMINISTRATIVE DIRECTOR, BERNADETTE L.P. LIZAMA AT (671) 475-3100 OR VIA EMAIL AT [BLIZAMA@GUAMPDSC.NET](mailto:BLIZAMA@GUAMPDSC.NET)