

Suite 401 DNA Building
 238 Archbishop Flores St.
 Hagåtña, Guam 96910



TRANSMITTAL

To:	Mr. Edward M. Birn Director Department of Administration 590 South Marine Corps Drive, ITC Building, Suite 224 Tamuning, Guam 96913 Phone: (671) 475-1101/1250 Fax: (671) 477-6788 Email: edward.birn@doa.guam.gov	From:	Benjamin J.F. Cruz Public Auditor Office of Public Accountability
	Mr. D. Graham Botha, Esq. Assistant Attorney General Office of the Attorney General ITC Bldg., Ste. 802 590 S. Marine Corps. Drive Tamuning, Guam 96913 Phone: (671) 475-2709/10 Fax: (671) 477-2493 Email: graham.botha@gsadoa.guam.gov ; gbotha@oagguam.org	Pages:	3 (including cover page)
CC:	Mr. Louie J. Yanza, Esq. Attorney for Appellant TakeCare Insurance Company, Inc. Law Office of Louie J. Yanza, P.C. MVP Building 862 S. Marine Corps. Dr., Ste. 203 Tamuning, Guam 96913 Phone: (671) 989-3009 Email: admin@jurisguam.com ; lyanza@jurisguam.com	Date:	October 28, 2024
		Phone:	(671) 475-0390 x. 204
		Fax:	(671) 472-7951

Re: OPA-PA-24-003 Notice of Pre-Hearing Conference and Motion Filing Deadline

For Review
 Please Comment
 Please Reply
 Please Recycle

Comments:

Please acknowledge receipt of this transmittal by re-sending this cover page along with your firm or agency's receipt stamp, date, and initials of receiver.

Thank you,
 Jerrick Hernandez, Auditor
jhernandez@guamopa.com



**BEFORE THE PUBLIC AUDITOR
PROCUREMENT APPEALS
TERRITORY OF GUAM**

1
2
3
4
5
6
7
8 In the Appeal of) **Appeal No: OPA-PA-24-003**
9 TakeCare Insurance Company Inc.,)
10 Appellant.) **NOTICE OF PRE-HEARING
CONFERENCE AND MOTION
FILING DEADLINE**

11
12 To: **Purchasing Agency:**
13 Department of Administration
14 C/O D. Graham Botha, Esq.
15 Assistant Attorney General
16 Office of the Attorney General
17 ITC Bldg., Ste. 802
590 S. Marine Corps. Drive
Tamuning, Guam 96913
Phone: (671) 475-2709/10
Fax: (671) 477-2493
Email: graham.botha@gsadoa.guam.gov; gbotha@oagguam.org

18 **Appellant:**
19 TakeCare Insurance
20 C/O Louie J. Yanza, Esq.
21 Law Office of Louie J. Yanza, P.C.
22 MVP Building 862 S. Marine Corps. Dr., Ste. 203
23 Tamuning, Guam 96913
24 Phone: (671) 989-3009
25 Email: lyanza@jurisguam.com

26 **NOTICE IS HEREBY GIVEN**, that a Pre-Hearing Conference shall be held before the
27 Public Auditor via Zoom Meeting on Tuesday, November 5, 2024 at 10:00 a.m. Please provide e-
28 mail to receive link for meeting to jhernandez@guamopa.com. For the benefit of the parties and
their counsel, the Public Auditor issues the following statement regarding the scheduled Pre-Hearing
conference:

- 1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
1. The Pre-Hearing Conference will focus on expediting the disposition of the appeal and may include:
 - a. Formulation and simplification of issues;
 - b. Possibility of obtaining admissions of fact and of documents that will avoid unnecessary proof, stipulations regarding the authenticity of documents, and advance rulings from the Hearing Officer on the admissibility of evidence;
 - c. The avoidance of unnecessary proof and cumulative evidence;
 - d. The identification of witnesses and documents, the need and schedule for filing and exchanging pretrial briefs;
 - e. The disposition of pending motions;
 - f. The need for adopting special procedures for managing potentially difficult or protracted actions, complex issues, multiple parties, or unusual problems;
 - g. Establishing a reasonable limit on time allowed for presenting evidence; and
 - h. Such other matters as may facilitate the just, speedy, and inexpensive disposition of the action.
 2. Motion filing Deadline: 5:00 p.m. Wednesday, November 6, 2024.
 3. Any persons requiring special accommodations, auxiliary aids or services to attend the Pre-Hearing Conference shall contact and submit their request to Jerrick Hernandez, Office of Public Accountability, Suite 401, DNA Building, 238 Archbishop Flores Street, Hagatna, Guam, 96910, at 475-0390 ext. 204 or email jhernandez@guamopa.com.

20 **SO ORDERED** this 28th day of October 2024 by:

21
22
23
24
25
26
27
28



Benjamin J.F. Cruz
Public Auditor of Guam



Jerrick Hernandez <jhernandez@guamopa.com>

OPA-PA-24-003 Notice of Pre-Hearing Conference and Motion Filing Deadline

Jerrick Hernandez <jhernandez@guamopa.com>

Mon, Oct 28, 2024 at 10:28 AM

To: lyanza@jurisguam.com, graham.botha@gsadoa.guam.gov

Cc: admin@jurisguam.com, Graham Botha <gbotha@oagguam.org>, Thyrza Bagana <tbagana@guamopa.com>

Hafa Adai,

Please see attached Notice of Pre-Hearing Conference and Motion Filing Deadline for OPA-PA-24-003. This email will serve as an official notice in lieu of a transmittal via Fax.

Please confirm receipt of this email and the attached document. Thank you.

--
Best Regards,



Jerrick J.J.G. Hernandez, MA, CGFM, CFE, CICA, CGAP
Accountability Auditor

Office of Public Accountability
+1 671 475 0390 (ext. 204)
jhernandez@guamopa.com
<https://www.opaguam.org/>



This email and any attachments are for the sole use of the intended recipients and contain information that may be confidential or legally privileged. If you received this email in error, please notify the sender by reply email and delete the message. Any disclosure, copying, distribution, or use of this communication by someone other than the intended recipient is prohibited.

24-003 Notice of Pre-Hearing Conference and Motion Filing Deadline.pdf
147K