



OFFICE OF PUBLIC ACCOUNTABILITY
Doris Flores Brooks, CPA, CGFM
Public Auditor

September 20, 2012

Ms. Benita Manglona
Director
Department of Administration
P.O. Box 884
Hagatna, Guam 96932

VIA FACSIMILE: 477-6788

Re: Notice of Receipt of Appeal – OPA-PA-12-013

Dear Ms. Manglona,

Please be advised that Tokio Marine Pacific Insurance Ltd. (Tokio Marine) and Calvo's Insurance Underwriters, Inc. (CIU) filed an appeal with the Office of Public Accountability (OPA) on September 19, 2012 of the Department of Administration's response to SelectCare's protest relative to the procurement solicitation Request for Proposal No. DOA/HRD RFP-GHI-13-001: FY 2013 Health Insurance Program. OPA has assigned this appeal case number OPA-PA-12-013.

Immediate action is required of DOA pursuant to the Rules of Procedure for Procurement Appeals, found in Chapter 12 of the Guam Administrative Regulations (GAR). Copies of the rules, the appeal, and all filing deadlines are available at OPA's office and on its website at www.guamopa.org. The first page of the notice of appeal filed with OPA is enclosed for your reference.

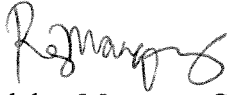
Please provide the required notice of this appeal to the relative parties with instructions that they should communicate directly with OPA regarding the appeals. You are also responsible for giving notice to the Attorney General or other legal counsel for your agency. Promptly provide OPA with the identities and addresses of interested parties and a formal entry of appearance by your legal counsel.

Pursuant to 2 GAR, Div. 4, Ch. 12, §12104(3), please submit one complete copy of the procurement record for the procurement solicitation above, as outlined in Title 5, Chapter 5, §5249 of the Guam Code Annotated, to OPA by **Thursday, September 27, 2012** five work days following receipt of this notice of appeal; and one copy of the Agency Report for each of the procurement solicitations cited above, as outlined in 2 GAR, Div. 4, Chap. 12, §12105, by **Thursday, October 4, 2012**, ten work days following receipt of this notice of appeal.

When filing all other required documents with our office, please provide one original and two copies to OPA, and serve a copy to Tokio Marine and CIU. OPA respectfully asks that DOA provide one original and two copies of the procurement record as the Guam Procurement Law and Regulations require only one copy. The three procurement record copies requested by OPA are distributed as follows: Copy-1: Master File; Copy-2: Public Auditor; and Copy-3: Hearing Officer.

Thank you for your prompt attention to this matter. Please contact Michele Huffer at 475-0390 ext. 201 or mhuffer@guamopa.org should you have any questions regarding this notice.

Sincerely,



Rodalyn Marquez, CIA, CGFM, CPA, CGAP, CGMA
Audit Supervisor

Enclosure: First Page of the Notice of Appeal – OPA-PA-12-013

Cc: Mr. Frank Campillo, Plan Administrator, Calvo Insurance Underwriters, Inc.

1
2 **OFFICE OF PUBLIC ACCOUNTABILITY**

3 **PROCUREMENT APPEAL**

4 In the Appeal of

5 TOKIO MARINE PACIFIC INSURANCE LIMITED
6 and CALVO'S INSURANCE UNDERWRITERS,
7 INC.

8 Appellants.

Notice of Appeal

Docket No. OPA-PA

RECEIVED
OFFICE OF PUBLIC ACCOUNTABILITY
PROCUREMENT APPEALS

DATE: Sept. 19, 2012

TIME: 440 AM PM BY: MH

FILE NO OPA-PA: 12-013

9
10 **PART II - Appellant Information**

11 Name:	Tokio Marine Pacific Insurance Ltd. ("Tokio Marine")	Calvo's Insurance Underwriters, Inc. ("CIU")
12 Mailing Address:	P.O. Box 326327 Hagåtña, Guam 96910	P.O. Box FJ Hagåtña, Guam 96910
13 Business Address:	173 Aspinall Avenue Suite 202B Ada Plaza Center Hagåtña, Guam 96910	115 Chalan Santo Papa Hagåtña, Guam 96910

16 Tokio Marine and CIU are collectively referred to herein as "Appellant."

17 The point of contact for this Appeal is Frank Campillo, Plan Administrator for Calvo Insurance
18 Underwriters, Inc. ("CIU"). Mr. Campillo's contact information is as follows:

19 Email: frank.campillo@calvosinsurance.com

20 Daytime Contact No.: 479-7959

21 Fax No.: 477-4141

22 **PART III - Appeal Information**

23 A) Purchasing Agency:

24 Government of Guam Negotiating Team for FY2013 Health Insurance Solicitation

25 C/O: Benita Manglona

26 Director, Department of Administration

27 Chairperson, Government of Guam FY2013 Health Insurance Negotiating Team

Suite 401 DNA Building
238 Archbishop Flores St.
Hagåtña, Guam 96910



FAX

To:	Benita Manglona Director Department of Administration	From:	Doris Flores Brooks Guam Public Auditor Office of Public Accountability
Phone: Fax:	475-1101 477-6788	Pages:	4 (including cover page)
CC:	Frank Campillo Plan Administrator Calvo Insurance Underwriters, Inc.	Date:	September 20, 2012
Phone: Fax:	479-7959 477-4141	Phone: Fax:	475-0390 x. 201 472-7951

Re: Notice of Receipt of Appeal – OPA-PA-12-013

Urgent For Review Please Comment Please Reply Please Recycle

Comments:

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Thank you,
Michele Huffer
Administrative Officer
mhuffer@guamopa.org

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Michele Huffer
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mhuffer@guamopa.org

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002	547	4776788	11:06:21 a.m. 09-20-2012	00:00:46	4/4	1	EC	HS	CP28800

Abbreviations:

HS: Host send
HR: Host receive
WS: Waiting send

PL: Polled local
PR: Polled remote
MS: Mailbox save

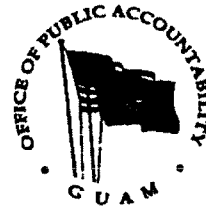
MP: Mailbox print
CP: Completed
FA: Fail

TU: Terminated by user
TS: Terminated by system
RP: Report

G3: Group 3
EC: Error Correct

URGENT

Suite 401 DNA Building
238 Archbishop Flores St.
Hagåtña, Guam 96910


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 2012 09 20 AM 10:17
 DIRECTOR'S OFFICE
FAX

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 Michele Huffer
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RECEIVED

D. Barber
SEP 20 2012

**CALVO'S INS. UND. LIFE
& HEALTH DIVISION**



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