



Office of the Attorney General
 Leonardo M. Rapadas
 Attorney General of Guam
 Civil Division
 287 West O'Brien Drive
 Hagåtña, Guam 96910 • USA
 (671) 475-3324 • (671) 472-2493 (Fax)
 www.guamattorneygeneral.com

RECEIVED
 OFFICE OF PUBLIC ACCOUNTABILITY
 PROCUREMENT APPEALS
 JUL 03 2012
 TIME 2:45pm JBU
 FILE NO. 12-007

Attorneys for the General Services Agency

**BEFORE THE OFFICE OF PUBLIC ACCOUNTABILITY
 PROCUREMENT APPEAL**

IN THE APPEAL OF)	DOCKET NO. OPA-PA-12-007
)	
DATA MANAGEMENT RESOURCES,)	DECLARATION OF
LLC.)	ROBERTA JOYCE
)	REYES CASTRO
Appellant.)	

I, Roberta Joyce Reyes Castro, do hereby declare:

1. I am employed as a Management Analyst II by the Government of Guam, Department of Administration in the Director's Office.
2. On or about the first week in June 2012, I was requested by my superior to obtain copies of all purchase orders for Fiscal Year 2012 in which Data Management Resources, LLC was a vendor.
3. Among the numerous purchase orders that were reproduced by the Appropriation Branch of the Division of Accounts were the following:

A.) Purchase Order No. P126A00418 dated November 15, 2011 for Maintenance of GSA Procurement Module for Fiscal Year 2012; Maintenance and Technical Support of the Host Based GSA Procurement Module Residing on the

Department of Administration iSeries. A true copy of this Purchase Order, maintained by the Appropriation Branch of the Division of Accounts with supporting documentation is attached as Exhibit A.

B.) Purchase Order No. P126A03208, dated April 13, 2012 for Maintenance of GSA Procurement Module for Fiscal Year 2012; Maintenance and Technical Support of the Host Based GSA Procurement Module Residing on the Department of Administration iSeries. A true copy of this Purchase Order, maintained by the Appropriation Branch of the Division of Accounts with supporting documentation is attached as Exhibit B.

C.) Purchase Order No. P126A00420 dated November 18, 2011 for Technical Support Services for Firm/AS400 (BACIS) for Fiscal Year 2012. A true copy of this Purchase Order, maintained by the Appropriation Branch of the Division of Accounts with supporting documentation is attached as Exhibit C.

D.) Purchase Order No. P126A03264 dated April 16, 2012 for Technical Support Services for Firm/AS400 (BACIS) for Fiscal Year 2012. A true copy of this Purchase Order, maintained by the Appropriation Branch of the Division of Accounts with supporting documentation is attached as Exhibit C.

4. To the best of my knowledge and belief, the services provided by Data Management Resources, LLC. under the contractual arrangements represented by the purchase orders referenced above provides Data Management Resources, LLC. with access to the programs and data for financial management and for procurement activities of the Department of Administration, to include the General Services Agency.

I declare under penalty of perjury that the forgoing statements are true and correct to the best of my knowledge and belief.

Dated: July 3, 2012.



ROBERTA JOYCE REYES CASTRO



PURCHASE ORDER
 GENERAL SERVICES AGENCY
 DEPARTMENT OF ADMINISTRATION
 GOVERNMENT OF GUAM

148 Route 1
 Marine Drive
 Piti, Guam 96925.

TRAN CODE 0418
THIS PURCHASE ORDER NUMBER
No. P126A00418
 MUST APPEAR ON ALL INVOICES
 PACKING SLIPS, PACKAGES, B/L,
 CORRESPONDENCE ETC.

COB. *AIR FREIGHT TEL. CONTACT SHIP VIA: DATE 10/18/2011 JOB ORDER NO. 060012001230
 PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE. 230

TO: DATA MANAGEMENT RESOURCES, LLC
 ATTN: RICHARD S TAITANO
 284 W. CHALAN SANTO PAPA
 HAGATNA, GU 96910
 Telephone: 671 647-3674 Fax: 671 477-3677

VENDOR
 D3366001

SHIP TO
 CONSIGNEE, DESTINATION & MARKING
 DEPARTMENT OF ADMINISTRATION
 P.O. BOX 884
 HAGATNA, GU 96932-0000
 DIRECTOR'S OFFICE

AUTHORITY 3112 ** INVITATION NO. ** CONTRACT NO. TIME FOR DELIVERY SEE BELOW EXPIRING DISCOUNT TERMS:

EM	ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
I	MAINTENANCE OF GSA PROCUREMENT MODULE FOR FISCAL YEAR 2012 MAINTENANCE AND TECHNICAL SUPPORT OF THE HOST BASED GSA PROCUREMENT MODULE RESIDING ON THE DEPARTMENT OF ADMINISTRATION ISERIES. ON CALL SUPPORT AVAILABLE 24 HOURS, SEVEN DAYS A WEEK FOR THE PERIOD OF OCTOBER 1, 2011 THRU MARCH 2012. 6 MONTHS. - REF: P116A00702 POC: FRANCES CABRERA 475-1203	1	MOS	1500.00	1500.00		

NOTE:
 THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR UNAUTHORIZED PURCHASES OR SERVICES, other damages, penalties, and Attorney's fees, after failure to pay according to the terms of the contract. To be coordinated between the requesting agency and vendor. ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGE, CHARGED IN SECTION 6101(9)(a) OF THE GAR.

SPECIAL INSTRUCTIONS TO VENDOR:
 SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
 PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
 THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
 ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
 * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

15000.00

A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

↑ TOTAL ↑

SIGNATURE: *Claudia S. Acfalle* 11/15/11
 NAME: Claudia S. Acfalle TITLE: Chief Procurement Officer

ADVANCE PAYMENT AUTHORIZATION: PAYMENT ENCLOSED:

A



data management resources, llc.

284 W. Chalan Santo Papa
 Hagatna, Guam 96910
 dmr@dmrpacific.com
 ph. +1.671.647.3674 | fx. +1.671.477.3677



PartnerDirect
 Preferred

Innovation, meet Vision.

invoice


Date 12/9/2011 Invoice No. 11-00729

BILL TO:

Department of Administration
 PO Box 884
 Hagatna, GU 96932

ATTN:

Frances Cruz
 Phone: 671-475-1203
 Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S11-00277	P126A00418	Due on receipt	12/9/2011		
Description		Qty	U/M	Rate	Amount
Service Period: October 2011. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.		1	MTH	2,500.00	2,500.00
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.		Total	\$2,500.00
		 Richard C. Taitano, CEO		Payments/Credits	\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!				Balance Due	\$2,500.00

RECEIVED
 12/14/11
 DAA Duta



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Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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invoice


Date 12/9/2011 Invoice No. 11-00730

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep
S11-00277	P126A00418	Due on receipt	12/9/2011	
Description	Qty	U/M	Rate	Amount
Service Period: November 2011. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.	1	MTH	2,500.00	2,500.00
Please remit to above address.	I certify that the above is true and correct and that payment therefore has not been received.		Total	\$2,500.00
	 Richard C. Taitano, CEO		Payments/Credits	\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!			Balance Due	\$2,500.00

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12/9/11
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284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677

COPY



PartnerDirect
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invoice

Date 1/6/2012 Invoice No. 12-00031

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms		Due Date	Rep
S11-00277	P126A00418	Due on receipt		1/6/2012	
Description		Qty	U/M	Rate	Amount
Service Period: December 2011. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.		1	MTH	2,500.00	2,500.00

Please remit to above address.

I certify that the above is true and correct and that payment therefore has not been received.

Richard C. Taitano, CEO

Total \$2,500.00

Payments/Credits \$0.00

Balance Due \$2,500.00

Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!

Acctg 1/20/12



284 W. Chalan Santo Papa
 Hagatna, Guam 96910
 dmr@dmrpacific.com
 ph. +1.671.647.3674 | fx. +1.671.477.3677



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invoice

Date 2/6/2012 Invoice No. 12-00088

BILL TO:

Department of Administration
 PO Box 884
 Hagatna, GU 96932

ATTN:

Frances Cruz
 Phone: 671-475-1203
 Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S11-00277	P126A00418	Due on receipt	2/6/2012		
Description		Qty	U/M	Rate	Amount
Service Period: January 2012. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.		1	MTH	2,500.00	2,500.00

Please remit to above address.

I certify that the above is true and correct and that payment therefore has not been received.

Richard C. Taitano, CEO

Total \$2,500.00

Payments/Credits \$0.00

Balance Due \$2,500.00

Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!

Acct 2/7/2012

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 2/6/12



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284 W. Chalan Santo F
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677

COPY



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invoice

Date 3/2/2012 Invoice No. 12-00133

BILL TO:


Department of Administration
PO Box 884
Hagatna, GU 96932

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S11-00277	P126A00418	Due on receipt	3/2/2012		
Description		Qty	U/M	Rate	Amount
Service Period: February 2012. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.		1	MTH	2,500.00	2,500.00

Please remit to above address.

I certify that the above is true and correct and that payment therefore has not been received.

Richard C. Taitano, CEO

Total	\$2,500.00
Payments/Credits	\$0.00
Balance Due	\$2,500.00

Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!

Acctg. 3/2/12

READ 3/2/12
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284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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invoice

Date 4/9/2012 Invoice No. 12-00205

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S11-00277	P126A00418	Due on receipt	4/9/2012		
Description		Qty	U/M	Rate	Amount
Service Period: March 2012. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.		1	MTH	2,500.00	2,500.00

Please remit to above address.

I certify that the above is true and correct and that payment therefore has not been received.

Richard C. Taitano, CEO

Total \$2,500.00

Payments/Credits \$0.00

Balance Due \$2,500.00

Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!

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4/10/12

RECEIVED
 DIRECTOR'S OFFICE

COPY

REQUISITION

P126A0048

REQUISITION #: Q120600005
 APPROPRIATION: 5100A120600GA001230

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR ENCUMBERED DATE

SUBMITTED BY:
Cabrera, Frances F - DOA Directors Offi *Frances Cabrera* 8/5/11
 AUTHORIZED DEPARTMENT REPRESENTATIVE SIGNATURE DATE

DEPARTMENT/DIVISION: DEPARTMENT OF ADMINISTRATION REQUEST DATE: 8/04/2011

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	MAINTENANCE OF GSA PROCUREMENT MODULE FOR FISCAL YEAR 2012 MAINTENANCE AND TECHNICAL SUPPORT OF THE HOST BASED GSA PROCUREMENT MODULE RESIDING ON THE DEPARTMENT OF ADMINISTRATION iSERIES. ON CALL SUPPORT AVAILABLE 24 HOURS, SEVEN DAYS A WEEK FOR THE PERIOD OF OCTOBER 1, 2011 THRU SEPTEMBER 30, 2012. SUGGESTED VENDOR: DMR REF: P116A00702	YR	1	24000.00	24000.00

TOTAL =====> 24000.00

JUSTIFICATION:
 DATA PROCESSING DIVISION

** PRINT NAME & SIGN () APPROVAL () DISAPPROVAL
 RECEIVED BY DATE APPROVING AUTHORITY (DIRECTOR)
 (CERTIFYING OFFICER) *[Signature]*



data management resources, llc.

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 Hagatna, Guam 96910
 dmr@dmrpacific.com
 ph +1 671 647.3674 | fx. +1.671.477.3677



PartnerDirect
 Preferred

Innovation, meet Vision

quote

SUBMITTED TO: _____ Date 9/19/2011 Quote No. Q11-00632

Department of Administration
 PO Box 884
 Hagatna, GU 96932

ATTN. Frances Cruz
 Phone: 671-475-1203
 E-mail: frances.cruz@doa.guam.gov

Description	Terms		Valid Until	Rep
	Qty	Rate	U/M	Total
Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period October 1, 2011 through September 30, 2012.	12	2,500.00	MTH	30,000.00

NOTICE OF CONFIDENTIALITY: The information in this quotation is intended for the use of the addressee only. It may contain information that is privileged, confidential, and exempt from disclosure. If the reader of this quotation is not the intended recipient, or an employee or agent responsible for delivering the quotation to the intended recipient, you are hereby notified that a dissemination, distribution or copying of this quotation is strictly prohibited. If you have received this quotation in error, please notify us immediately by telephone and return the original quotation to us by mail. All warranties stated refer to Dell equipment only. DMR is not responsible for any lost or corrupted data. Thank you.

To accept this quotation and provide authorization to proceed, please sign, date, and return by fax to 671-477-3677, or email to clientquotes@dmrguam.com. Thank you for your business!

Total \$30,000.00

Quantity specified in this quotation is the minimum quantity required for the given pricing. DMR reserves the right to reject orders that do not meet minimum quantity requirement.

Data Management Resources is a Dell Certified Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call 671-647-3674.

 SIGNATURE DATE



PURCHASE ORDER
GENERAL SERVICES AGENCY
DEPARTMENT OF ADMINISTRATION
GOVERNMENT OF GUAM
148 Route 1
Marine Drive
Piti, Guam 96925

TRAN CODE *0420*
THIS PURCHASE ORDER NUMBER
No. P126A00420
MUST APPEAR ON ALL INVOICES
PACKING SLIPS, PACKAGES, B/L,
CORRESPONDENCE ETC.

F.O.B. *AIR FREIGHT TEL. CONTACT SHIP VIA: DATE 10/19/2011 JOB ORDER NO. 060012001220 OBJCL 230
PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

VENDOR TO: DATA MANAGEMENT RESOURCES, LLC
ATTN: RICHARD S TRITANO
384 W. CHALAN SAUTO PAPA
HAGATNA, GU 96910
Telephone: 671 647-1674 Fax: 671 477-3877

VENDOR D3266601

SHIP TO CONSIGNEE, DESTINATION & MARKING
DEPARTMENT OF ADMINISTRATION
P.O. BOX 884
HAGATNA, GU 96910-1000
DIRECTOR'S OFFICE

AUTHORITY 3112 ** INVITATION NO. ** CONTRACT NO. TIME FOR DELIVERY SEE BELOW EXPIRING DISCOUNT TERMS:

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	TECHNICAL SUPPORT SERVICES FOR FIRM AS400 BASIS, FOR FISCAL YEAR 2012, FOR THE PERIOD OF OCTOBER 1, 2011 THRU SEPTEMBER 30, 2012. REQUISITION NUMBER: 0000 REQ: P126A00420 POC: FRANCIS CABRERA @ 575-1203	1	YR	150000.000	150000.00	0120600007	
NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR UNAUTHORIZED PURCHASES OR SERVICES, other damages, penalties, and Attorney's fees, after failure to pay accordingly. To be coordinated between the requesting agency and vendor. ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES CLAUSE IN SECTION 6101(a)(2) OF THE GAG.							

SPECIAL INSTRUCTIONS TO VENDOR:
B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

150000.00
↑ TOTAL ↑
A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.
← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

B ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED

SIGNATURE: *[Signature]* 11/18/11
Linda S. Polanco Chief Procurement Officer
NAME TITLE



data management resources, llc.

284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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invoice


Date 2/6/2012 Invoice No. 12-00090

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

COPY

S.O. No.	P.O. No.	Terms	Due Date	Rep
S12-00014	P126A00420	Due on receipt	2/6/2012	
Description			Amount	
Technical Support Services for FIRM/400 (BACIS) for Fiscal Year 2012, for the period of October 1, 2011 through September 30, 2012. Service Period: October 2011. -Please see attached document for details.			33,333.33	

Please remit to above address.	I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO	Total	\$33,333.33
		Payments/Credits	\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!		Balance Due	\$33,333.33

DOA - Department of Administration: P. 120A00420

Service Month: October 2011

Service Date	Programmer	Description
10/3/2011	Joseph T Naputi	Updated expiration date to 9/30/2015 for authorized differential records for GPD. Also updated govt contribution rates for retirement reference records to 28.3%.
10/6/2011	Joseph T Naputi	Modified program to create download file for FY 2011 health/dental employee count and govt contributions for each plan and by dept, pay period but for general fund employees only. Downloaded file, formatted into an excel file and emailed to Gilbert. Request from OPA.
10/7/2011	Joseph T Naputi	Queried for PPE 9/24/2011 for total amount of night differential paid by dept. Downloaded file, formatted into an excel file and emailed to Gilbert.
10/12/2011	Joseph T Naputi	Modified payroll programs regarding labor cost distribution for health, dental and life insurance.
10/13/2011	Joseph T Naputi	Queried payroll for active employees. Downloaded, formatted into an excel file and emailed Gilbert.
10/13/2011	Joseph T Naputi	Corrected check numbers on transaction records. Request by Joanne Flores.
10/13/2011	Helen R Rupley	User: Vicky User found duplicate entries of Non-Pos records with treasury date 09/21/2011 location 02 and batch 01. In attempting to reverse these records she was unable to find Non-Pos header record with trans date of 09/21/2011. Researched and identified duplicate records and set up GGNCTH record.
10/19/2011	Joseph T Naputi	Queried for payroll retirement govt contribution amounts to create download file by fund and pay period. Downloaded, formatted into an excel file and emailed to Gilbert.
10/20/2011	Helen R Rupley	User: Shirley User requesting research on why processor is getting an error message when trying to process a requisition. Explained to user the error message informing the processor that the department/division being cited on the requisition is the not the same department/division of the account she was entering.
10/20/2011	Helen R Rupley	User: Janine/Shirley User attempting to process the requisition clearance record but she is getting an error saying an approval number is needed. Explained there are two different types of clearances and user had selected not the director's clearance but the overall department clearance for which an approval number is required.
10/20/2011	Helen R Rupley	User: Shirley Processor is not being shown the different divisions within the department within the clearance screen. Researched and modified PRCRPAR program to increase the number of subfile records to be shown.
10/24/2011	Helen R Rupley	User: Shirley User requesting modification of requisition account number from FY11 to FY12.

DOA - Department of Administration: P. 00420

Service Month: October 2011

<i>Service Date</i>	<i>Programmer</i>	<i>Description</i>
10/25/2011	Helen R Rupley	User: Shirley User getting an error message when trying to remove P/O receipts for a P/O that was cancelled. Researched and modified WRKRCPH.
10/25/2011	Joseph T Naputi	Met with Joe Baza from Data Processing to explain functions of Payroll Supervisor Menu.
10/26/2011	Joseph T Naputi	Identified payroll transactions for reversal. Wrote programs to create reversal transactions and new transactions with corrected fiscal year in account number and job order. Posted these transactions
10/26/2011	Joseph T Naputi	Modified process pay time program so that lump sum time record work date is employee termination date rather than PPE date.



data management resources, llc.

284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1 671 647 3674 | fx. +1 671 477 3677



PartnerDirect
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Innovation, meet Vision


invoice

Date 2/6/2012 Invoice No. 12-00091

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

COPY

S.O. No.	P.O. No.	Terms	Due Date	Rep
S12-00014	P126A00420	Due on receipt	2/6/2012	
Description			Amount	
Technical Support Services for FIRM/400 (BACIS) for Fiscal Year 2012, for the period of October 1, 2011 through September 30, 2012. Service Period: November 2011. -Please see attached document for details.			33,333.33	
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO		Total \$33,333.33 Payments/Credits \$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!			Balance Due \$33,333.33	

DOA - Department of Administration: P.25A00420**Service Month: November 2011**

<i>Service Date</i>	<i>Programmer</i>	<i>Description</i>
11/7/2011	Joseph T Naputi	Queried for employees paid prepaid annual leave from FY 2009 to 2011. Downloaded, formatted into an excel file and emailed to Gilbert.
11/8/2011	Joseph T Naputi	Extracted info regarding GPD payroll OT paid in FY 2011. Downloaded, formatted into an excel file and emailed to Gilbert.
11/10/2011	Joseph T Naputi	Modified programs regarding the adding of new vendors. There was a problem with generating a unique vendor number.
11/15/2011	Joseph T Naputi	For 4 given SSNs, extracted payroll info regarding carrier OT from FY 2009 to present. Downloaded, formatted into an excel file and emailed to Gilbert.
11/15/2011	Joseph T Naputi	Wrote program to create download file for OPA request for payroll info for special pay runs from FY 2009 to 2011. Downloaded, formatted into an excel file and emailed to Gilbert.



data management resources, llc.

284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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invoice


Date 2/6/2012 Invoice No. 12-00092

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

COPY

S.O. No.	P.O. No.	Terms	Due Date	Rep
S12-00014	P126A00420	Due on receipt	2/6/2012	
Description			Amount	
Technical Support Services for FIRM/400 (BACIS) for Fiscal Year 2012, for the period of October 1, 2011 through September 30, 2012. Service Period: December 2011. -Please see attached document for details.			33,333.33	

Please remit to above address.	I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO	Total	\$33,333.33
		Payments/Credits	\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!		Balance Due	\$33,333.33

DOA - Department of Administration: P120A00420

Service Month: December 2011

<i>Service Date</i>	<i>Programmer</i>	<i>Description</i>
12/6/2011	Joseph T Naputi	Corrected vendor add program to properly generate vendor numbers. Request from Ken Borja.
12/9/2011	Joseph T Naputi	Queried for DOC employees with military LWOP for FY 2008-2010. Downloaded file, formatted into an excel file and emailed to Gilbert.
12/12/2011	Joseph T Naputi	Queried for staffing pattern based on PPE 11/19/2011 to create download file. Downloaded file, formatted into an excel file and emailed to Gilbert.
12/16/2011	Joseph T Naputi	Extracted labor cost data for PPE 7/30/2011 run id 180 and LWOP pay codes only. Downloaded file, formatted into an excel file and emailed to Gilbert. Request from Senator Ben Pangelinan office.
12/19/2011	Joseph T Naputi	Modified payroll life insurance download program to change from IAC to SIC.
12/22/2011	Joseph T Naputi	Ran labor cost program for PPE 12/18/2010 and 12/17/2011. Downloaded files, formatted into excel files and emailed to Betty Tayama. Request from Governor's Office.
12/23/2011	Joseph T Naputi	Extracted health/dental insurance cost data for FY 2011 for OPA. Downloaded, formatted into an excel file and emailed to Gilbert.
12/28/2011	Joseph T Naputi	Queried for FY 2011 DOA payroll statistics as requested by Betty: For FY2011: - total payrolls processed - 448 - total checks printed - 52,565 - total EFT - 53,583 - inactivated employees - 759 - retired employees - 41
12/29/2011	Joseph T Naputi	For calendar year 2011 - W2s needed - 4,247 Queried for DOA payroll those employees whose life insurance rates will change because of age. Downloaded, formatted into an excel file and emailed to Betty.
12/29/2011	Joseph T Naputi	Loaded 2012 income tax withholding table.
12/29/2011	Joseph T Naputi	Loaded new 2012 life insurance age-banded rates for payroll. Also modified program to roll over rates. Ran the program.
12/30/2011	Joseph T Naputi	Corrected files for DOA general fund check numbers as requested by Julie Cruz.



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Date 2/6/2012 Invoice No. 12-00093

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

COPY

S.O. No.	P.O. No.	Terms	Due Date	Rep
S12-00014	P126A00420	Due on receipt	2/6/2012	
Description			Amount	
Technical Support Services for FIRM/400 (BACIS) for Fiscal Year 2012, for the period of October 1, 2011 through September 30, 2012. Service Period: January 2012. -Please see attached document for details.			33,333.33	
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO		Total \$33,333.33 Payments/Credits \$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!			Balance Due \$33,333.33	

Accts. 2/7/2012

DOA - Department of Administration: F.20A00420

Service Month: January 2012

<i>Service Date</i>	<i>Programmer</i>	<i>Description</i>
1/3/2012	Joseph T Naputi	Ran preliminary 2011 W2 file. Downloaded file, formatted into an excel file and emailed to Gilbert. Extracted 2011 vendor payments. Downloaded file, formatted into an excel file and emailed to Goody and Julie Cruz for review for 1099-Misc.
1/6/2012	Joseph T Naputi	Queried for FY 2011 year end DC plan employees sick leave balances. Downloaded file, formatted into an excel file and emailed to Gilbert.
1/9/2012	Joseph T Naputi	Created files and wrote programs to extract info from 2011 Lola COLA and COLA interest checkwrites to create a file for printing form 1099-Misc. Downloaded file, formatted into an excel file and emailed to Corey Diaz.
1/17/2012	Joseph T Naputi	Received CD of 2011 1099-INT final data from DOA. Modified 1099-INT printer file and then ran program to create 1099-INT forms. Created PDF file of these forms and put on a CD. Tera Camacho from DOA picked up the CD.
1/18/2012	Joseph T Naputi	Created excel files of opt-out COLA 1099-misc info and of checkwrite for 12/13/2011. Emailed to Corey.
1/18/2012	Joseph T Naputi	Received revised W2 file from Gilbert. Created W2 file for SSA upload. Also ran programs to print W2 forms and reports.
1/19/2012	Joseph T Naputi	Modified screens and programs regarding payroll supervisor functions in order to activate these features. Demoed to Joe Baza of DP.
1/3/2012	Joseph T Naputi	Ran preliminary 2011 W2 file. Downloaded file, formatted into an excel file and emailed to Gilbert. Extracted 2011 vendor payments. Downloaded file, formatted into an excel file and emailed to Goody and Julie Cruz for review for 1099-Misc.
1/6/2012	Joseph T Naputi	Queried for FY 2011 year end DC plan employees sick leave balances. Downloaded file, formatted into an excel file and emailed to Gilbert.
1/9/2012	Joseph T Naputi	Created files and wrote programs to extract info from 2011 Lola COLA and COLA interest checkwrites to create a file for printing form 1099-Misc. Downloaded file, formatted into an excel file and emailed to Corey Diaz.
1/17/2012	Joseph T Naputi	Received CD of 2011 1099-INT final data from DOA. Modified 1099-INT printer file and then ran program to create 1099-INT forms. Created PDF file of these forms and put on a CD. Tera Camacho from DOA picked up the CD.
1/18/2012	Joseph T Naputi	Created excel files of opt-out COLA 1099-misc info and of checkwrite for 12/13/2011. Emailed to Corey.
1/18/2012	Joseph T Naputi	Received revised W2 file from Gilbert. Created W2 file for SSA upload. Also ran programs to print W2 forms and reports.
1/19/2012	Joseph T Naputi	Modified screens and programs regarding payroll supervisor functions in order to activate these features. Demoed to Joe Baza of DP.
1/24/2012	Helen R Rupley	User requesting to remove inactive account 12310215.



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Date 2/6/2012 Invoice No. 12-00094

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

S.O. No.	P.O. No.	Terms	Due Date	Rep
S12-00014	P126A00420	Due on receipt	2/6/2012	
Description			Amount	
Technical Support Services for FIRM/400 (BACIS) for Fiscal Year 2012, for the period of February 1, 2012 through February 15, 2012.			16,666.68	
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.		Total
				\$16,666.68
		Richard C. Taitano, CEO		Payments/Credits
				\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!			Balance Due	
			\$16,666.68	

Acct 3/2/12

DOA - Department of Administration: P126A00420

Service Month: February 2012

<i>Service Date</i>	<i>Programmer</i>	<i>Description</i>
2/10/2012	Joseph T Naputi	Ran program to print additional 1099-INT for file provided by Rolando. Created a PDF of the forms and emailed to Rolando.
2/15/2012	Joseph T Naputi	Wrote programs files to generate 2 new payroll reports - AL lump sum and donated leave. Both reports require from/to pay period dates, dept/division and optional SSN entry.

RECEIVED
2/13/12
DOR Deacy

Eddie Baza Calvo
Governor



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)
Department of Administration

Ray Tenorio
Lieutenant Governor

Benita A. Manglona
Director

148 Route 1 Marine Drive, Piti, Guam 96915
Tel: (671) 475-1707 Fax Nos: (671) 475-1727 / 475-1716

George A. Santos
Deputy Director

12/14/2011

ISSUE DATE

VENDOR: DATA MANAGEMENT RESOURCES, LLC
ATTN: RICHARD S TAITANO
284 W. CHALAN SANTO PAPA
HAGATNA, GU 96910

Amendment No.: 2012000001

VENDOR NO.: D3366001

SUBJECT: Purchase Order No. P126A00420 Dated 10/19/2011 Document No. Q120600007

In reference to the above subject matter, please take the following action(s) upon receipt of this Pro Forma letter. (X) marked in the box opposite the action, is/are the actions to be taken:

- Cancel in its entirety
- The substitute item(s) is/are acceptable, proceed with the shipment
- Cancel the balance and consider the order complete
- Please ship VIA; A.P.P., Ocean Freight, P.P., Book Post
- Others: (as stated below)

AMEND PURCHASE ORDER UNDER "UNIT" FROM: YR(YEAR), TO NOW READ: "LOT" AND
PERIOD OF SERVICE; FROM: OCTOBER 2011 THRU SEPTEMBER 2012, TO NOW READ:
OCTOBER 2011 THRU FEBRUARY 15, 2012.

*** ALL OTHERS REMAIN UNCHANGED ***

Your immediate action in this matter is requested.

Sincerely yours,

Acfalle 12/29/2011
Claudia S. Acfalle
Chief Procurement Officer

DOA 273

cut

COMMITTED TO EXCELLENCE

COMMITTED TO EXCELLENCE

RECEIVED
11/17/12
DOA Data
[Signature]

RECEIVED
 DIRECTOR'S OFFICE

COPY

REQUISITION

P126A00420

REQUISITION #: Q120600007
 APPROPRIATION: 5100A120600GA001230

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR ENCUMBERED DATE

SUBMITTED BY:

Cabrera, Frances F - DOA Directors Offi
 AUTHORIZED DEPARTMENT REPRESENTATIVE

Frances F. Cabrera
 SIGNATURE

8/5/11
 DATE

DEPARTMENT/DIVISION: DEPARTMENT OF ADMINISTRATION REQUEST DATE: 8/04/2011

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	TECHNICAL SUPPORT SERVICES FOR FIRM/AS400 (BACIS) FOR FISCAL YEAR 2012, FOR THE PERIOD OF OCTOBER 1, 2011 THRU SEPTEMBER 30, 2012. SUGGESTED VENDOR: DMR REF: P116A00703	YR	1	350000.00	350000.00

TOTAL =====> 350000.00

JUSTIFICATION:
 DATA PROCESSING DIVISION

** PRINT NAME & SIGN

() APPROVAL () DISAPPROVAL

RECEIVED BY DATE
 (CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)
[Signature]



data management resources, llc.

284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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quote

SUBMITTED TO:

Date 9/19/2011

Quote No.

Q11-00631

Department of Administration
PO Box 884
Hagatna, GU 96932

ATTN: Frances Cruz

Phone: 671-475-1203

E-mail: frances.cruz@doa.guam.gov

Terms

Valid Until

Rep

Due upon delivery

10/19/2011

Description	Qty	Rate	Total	
			U/M	
Technical Support Services for FIRM/400 (BACIS) for Fiscal Year 2012, for the period of October 1, 2011 through September 30, 2012.	1	400,000.00	Lot	400,000.00

NOTICE OF CONFIDENTIALITY: The information in this quotation is intended for the use of the addressee only. It may contain information that is privileged, confidential, and exempt from disclosure. If the reader of this quotation is not the intended recipient, or an employee or agent responsible for delivering the quotation to the intended recipient, you are hereby notified that a dissemination, distribution or copying of this quotation is strictly prohibited. If you have received this quotation in error, please notify us immediately by telephone and return the original quotation to us by mail. All warranties stated refer to Dell equipment only. DMR is not responsible for any lost or corrupted data. Thank you.

To accept this quotation and provide authorization to proceed, please sign, date, and return by fax to 671-477-3677, or email to clientquotes@dmrguam.com. Thank you for your business!

Total

\$400,000.00

Quantity specified in this quotation is the minimum quantity required for the given pricing. DMR reserves the right to reject orders that do not meet minimum quantity requirement.

Data Management Resources is a Dell Certified Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 647-3674.

SIGNATURE

DATE



PURCHASE ORDER
 GENERAL SERVICES AGENCY
 DEPARTMENT OF ADMINISTRATION
 GOVERNMENT OF GUAM

148 Route 1
 Marine Drive
 Piti, Guam 96925

TRAN CODE 3208

THIS PURCHASE ORDER NUMBER

No. P126A03208

MUST APPEAR ON ALL INVOICES
 PACKING SLIPS, PACKAGES, B/L,
 CORRESPONDENCE ETC.

F.O.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	OBJCL
			4/12/2011	050013001200	

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

VENDOR	TO:	VENDOR	SHIP TO	CONSIGNEE, DESTINATION & MARKING		
	<p>DATE: 04/12/2011 08:56:11 AM BY: RICHARD E. SAITANO OFF: 148 MARINE DRIVE PITI 96925 GUAM TELEPHONE: 671-671-3000 FAX: 671-671-3007</p>					
AUTHORITY	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:	

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	MAINTENANCE OF 204 PRE-BOOKING MODULE FOR FISCAL YEAR 2011 MAINTENANCE AND TECHNICAL SUPPORT OF THE MOST RECENT PROCUREMENT MODULE INSTALLED ON THE DEPARTMENT OF ADMINISTRATION. FOR MORE CALL NUMBER AVAILABLE TO STAFF CONTACTS A NUMBER FOR THE PERIOD IS APRIL 11, 2011 THIS IS AVAILABLE TO STAFF SUGGESTED VENDOR: DAF P.E. M. SANCHEZ		MO	15000.00	15000.00	0120500064	

SPECIAL INSTRUCTIONS TO VENDOR:

B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.

C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.

D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.

E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.

F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.

↑ TOTAL ↑

INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

SIGNATURE: *for. Pedro F. San Nicolas 4/13/12*

NAME TITLE

ADVANCE PAYMENT AUTHORIZATION

PAYMENT ENCLOSED

C



data management resources, llc.

284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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Date 5/9/2012 Invoice No. 12-00272

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S12-00109	P126A03208	Due on receipt	5/9/2012		
Description		Qty	U/M	Rate	Amount
Service Period: April 2012. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period April 1, 2012 through September 30, 2012.		1	MTH	2,500.00	2,500.00
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.		Total	\$2,500.00
		 Richard C. Taitano, CEO		Payments/Credits	\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!				Balance Due	\$2,500.00





284 W. Chalan Santo Papa
 Hagatna, Guam 96910
 dmr@dmrpacific.com
 ph. +1.671.647.3674 | fx. +1.671.477.3677



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invoice

Date 6/7/2012 Invoice No. 12-00318


BILL TO:

Department of Administration
 PO Box 884
 Hagatna, GU 96932
 DIRECTOR'S OFFICE

ATTN:

Frances Cruz
 Phone: 671-475-1203
 Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S12-00109	P126A03208	Due on receipt	6/7/2012		
Description		Qty	U/M	Rate	Amount
Service Period: May 2012. Maintenance of GSA Procurement Module for Fiscal Year 2012: Maintenance and technical support of the host-based GSA Procurement Module residing on the Department of Administration's iSeries. On call support available 24 hours a day, seven days a week, for the period April 1, 2012 through September 30, 2012.		1	MTH	2,500.00	2,500.00

Please remit to above address.	I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO	Total	\$2,500.00
		Payments/Credits	\$0.00
		Balance Due	\$2,500.00

Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!

REC'D 6/8/12 DDA D. D. D.

REQUISITION

COPY

P126A03208

REQUISITION #: Q120600064
 APPROPRIATION: 5100A120600GA001230

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR ENCUMBERED DATE

SUBMITTED BY:

Cabrera, Frances F - DOA Directors Offi
 AUTHORIZED DEPARTMENT REPRESENTATIVE

Frances F. Cabrera
 SIGNATURE

3/30/12
 DATE

DEPARTMENT/DIVISION: DEPARTMENT OF ADMINISTRATION REQUEST DATE: 3/30/2012

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	MAINTENANCE OF GSA PROCUREMENT MODULE FOR FISCAL YEAR 2012 MAINTENANCE AND TECHNICAL SUPPORT OF THE HOST BASED GSA PROCUREMENT MODULE RESIDING ON THE DEPARTMENT OF ADMINISTRATION ISERIES. ON CALL SUPPORT AVAILABLE 24 HOURS, SEVEN DAYS A WEEK FOR THE PERIOD OF APRIL 1, 2012 THRU SEPTEMBER 30, 2012. SUGGESTED VENDOR: DMR REF: P126A00418	MOS	6	2500.00	15000.00

RECEIVED
 DEPT OF ADMIN
 DIR'S OFFICE
 3/30/12 11:41

TOTAL =====> 15000.00

JUSTIFICATION:
 DATA PROCESSING DIVISION

** PRINT NAME & SIGN

() APPROVAL () DISAPPROVAL

RECEIVED BY DATE
 (CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

[Signature]



PURCHASE ORDER
 GENERAL SERVICES AGENCY
 DEPARTMENT OF ADMINISTRATION
 GOVERNMENT OF GUAM

148 Route 1
 Marine Drive
 Piti, Guam 96925

RAN CODE 3264

THIS PURCHASE ORDER NUMBER

No. 9132A03254

MUST APPEAR ON ALL INVOICES
 PACKING SLIPS, PACKAGES, B/L,
 CORRESPONDENCE ETC.

F.O.B.	*AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE	JOB ORDER NO.	OBJCL
			4/13/2012	0600120012	0

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE.

VENDOR	TO:	VENDOR	SHIP TO	CONSIGNEE, DESTINATION & MARKING	
	DATA MANAGEMENT PRODUCTS, LLC ATTN: RICHARD S. SANTANA 124 W. CRISTIAN SANTO PAPA MAGATNA, GU 96915 Telephone: 971 547-1974 Fax: 971 547-2017	62458001		DEPARTMENT OF ADMINISTRATION P.O. BOX 884 AGANA, GU 96910 DIRECTOR'S OFFICE	
AUTHORITY	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY	EXPIRING	DISCOUNT TERMS:
8111			IMMEDIATE		

ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
1	TECHNICAL SUPPORT SERVICES FOR RIEM #9400 - BACIS FOR FISCAL YEAR 2012, COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING 31 SEPTEMBER 30, 2012. FLORENTINO LABRERA 678-000	1	LOT	250000.00	250000.00	Q120600068	

NOTES:
 THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR UNAUTHORIZED PURCHASES OR SERVICES.
 Note: Amounts on this Purchase Order may be offset for monies due the Government
 of Guam inclusive of but not limited to taxes, fees and returned checks plus for
 other damages, penalties and administrative fees. Buyer is liable to pay accordingly.
 ALL DATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE DATED DAMAGE CLAUSE IN SECTION
 3.01 OF THE GSA

SPECIAL INSTRUCTIONS TO VENDOR:

B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.

C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.

D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.

E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.

F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

↑ TOTAL ↑

A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

SIGNATURE: for Pedro F. San Nicolas 4/16/12

NAME: Pedro F. San Nicolas

TITLE:

D



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284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph +1.671.647.3674 | fx. +1.671.477.3677



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invoice


Date 5/9/2012 Invoice No. 12-00269

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

ATTN.

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S12-00108	P126A03264	Due on receipt	5/9/2012		
Description		Qty	U/M	Rate	Amount
Technical Support Services for FIRM/400 (BACIS) for the remainder of Fiscal Year 2012. Service Period: February 16, 2012 - February 29, 2012.		1	MTH	16,666.69	16,666.69
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.		Total	\$16,666.69
		 Richard C. Taitano, CEO		Payments/Credits	\$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!				Balance Due	\$16,666.69

RECEIVED
5/12/12
Data A



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284 W. Chalan Santo Papa
Hagatna, Guam 96910
dmr@dmrpacific.com
ph. +1.671.647.3674 | fx. +1.671.477.3677



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Date 5/9/2012 Invoice No. 12-00270

BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms		Due Date	Rep
S12-00108	P126A03264	Due on receipt		5/9/2012	
Description		Qty	U/M	Rate	Amount
Technical Support Services for FIRM/400 (BACIS) for the remainder of Fiscal Year 2012. Service Period: March 2012		1	MTH	33,333.33	33,333.33
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.			Total \$33,333.33
		 Richard C. Taitano, CEO			Payments/Credits \$0.00
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!					Balance Due \$33,333.33



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 Hagatna, Guam 96910
 dmr@dmrpacific.com
 ph. +1 671 647 3674 | fx. +1 671 477 3677



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invoice


Date 5/9/2012 Invoice No. 12-00271

BILL TO:

Department of Administration
 PO Box 884
 Hagatna, GU 96932
 DIRECTOR'S OFFICE

ATTN:

Frances Cruz
 Phone: 671-475-1203
 Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S12-00108	P126A03264	Due on receipt	5/9/2012		
Description		Qty	U/M	Rate	Amount
Technical Support Services for FIRM/400 (BACIS) for the remainder of Fiscal Year 2012. Service Period: April 2012 -Please see attached document for details.		1	MTH	33,333.33	33,333.33
Please remit to above address.		I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO		Total 333,333.33 Payments/Credits \$0.00 Balance Due 333,333.33	
Data Management Resources is a Dell Certified Enterprise Architecture Partner and maintains A+, DCSE, and VMware certified in-house technicians. ISO certification furnished upon request. For hardware technical support, please call (671) 300-9000. Thank you for your business!					

Acct. 5/20/12 (T)

DOA - Department of Administration: F 6A03264

Service Month: April 2012

<i>Service Date</i>	<i>Programmer</i>	<i>Description</i>
4/17/2012	Joseph T Naputi	Received files DPHSS employees and their supervisors. Loaded file and updated payroll master file with supervisor ids.
4/17/2012	Joseph T Naputi	Recreated program PAYB237R to print time report for record pay time records. Also instructed Gilbert regarding what file to download (PPELABOR/PAYU008F) when running a labor cost download.
4/23/2012	Joseph T Naputi	Wrote program to extract pay info for psychiatric nurse I, II, III for FY 2009 and 2010. Ran program to create download file. Downloaded file, formatted into an excel file and emailed to Gilbert.
4/23/2012	Joseph T Naputi	Request by Rolando to remove edits for tran code 391 so that he can post JVs. After Rolando's posting, put back tran code 391 edits.
4/23/2012	Joseph T Naputi	Wrote program to extract pay info for Custom and Quarantine for FY 2010 and 2011 regarding hazardous and night differential. Ran program, downloaded file, formatted into an excel file and emailed to Gilbert.
4/25/2012	Joseph T Naputi	Queried for law enforcement pay for FY 2010 and FY 2011. Downloaded, formatted into an excel file and emailed to Gilbert.
4/25/2012	Joseph T Naputi	Queried for all pay types paid for all depts for FY 2009 - 2011. Downloaded files, formatted as excel file and emailed to Gilbert.
4/26/2012	Joseph T Naputi	Queried for transfered annual/sick leave paid for FY 2009 - 2011. Downloaded file, formatted into an excel file and emailed to Gilbert.
4/27/2012	Joseph T Naputi	Queried for FY 2009-2011 pay to include pay hours and pay amount. Summarized by fiscal year and dept. Downloaded file, formatted into an excel file. Also queried for active employee annual leave balances. Selected annual leave balance, hourly rate and computed annual leave value. Downloaded file and formatted into an excel file. Zipped files, encrypted zip file and emailed to Gilbert.
4/27/2012	Joseph T Naputi	Queried for lump sum annual leave for FY 2006-2012. Downloaded file, formatted into an excel file, zipped file, encrypted zip file and emailed to Gilbert.
4/30/2012	Joseph T Naputi	Queried for employees with military LWOP for FY 2007 - present. Also ran labor cost for fund 101 for FY 2011. Downloaded these files, formatted into excel files, zipped and encrypted files, and emailed to Gilbert. Also researched SWICA data file that Gilbert ran. Found some bad data in the file and corrected file. Zipped and encrypted the updated SWICA file and emailed to Gilbert. Request by Gilbert to provide program access to a user id to reverse payroll.



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Date 6/7/2012 Invoice No. 12-00317


BILL TO:

Department of Administration
PO Box 884
Hagatna, GU 96932
DIRECTOR'S OFFICE

ATTN:

Frances Cruz
Phone: 671-475-1203
Fax: 671-472-8483

S.O. No.	P.O. No.	Terms	Due Date	Rep	
S12-00108	P126A03264	Due on receipt	6/7/2012		
Description		Qty	U/M	Rate	Amount
Technical Support Services for FIRM/400 (BACIS) for the remainder of Fiscal Year 2012. Service Period: May 2012. -Please see attached document for details.		1	MTH	33,333.33333	33,333.33

Please remit to above address.	I certify that the above is true and correct and that payment therefore has not been received.  Richard C. Taitano, CEO	Total	\$33,333.33
		Payments/Credits	\$0.00
		Balance Due	\$33,333.33

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6/8/12
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DOA - Department of Administration: P12JA03264**Service Month: May 2012**

Service Date	Programmer	Description
5/3/2012	Joseph T Naputi	Queried for FY 2011 year end annual and sick leave balances and value. Downloaded, formatted into an excel file, zipped and encrypted file, emailed to Gilbert.
5/3/2012	Joseph T Naputi	Updated selected Lola COLA records for checkwrite as requested by Retirement.
5/8/2012	Joseph T Naputi	Queried for annual and sick leave lump sum paid out for deceased employees from FY 2009 to present. Downloaded file, formatted as excel file, zipped and encrypted file, emailed to Gilbert.
5/9/2012	Joseph T Naputi	Modified program that adds payroll misc deduction to not count an EFT net deposit as part of the limit of 5 misc deductions an employee may have.
5/9/2012	Joseph T Naputi	Assisted to prepare files for Lola COLA checkwrite.
5/10/2012	Joseph T Naputi	Downloaded COLA interest files, formatted into excel files and emailed to Corey Diaz.
5/10/2012	Joseph T Naputi	Queried for employees on military LWOP for FY 2007-2012 to extract donated AL taken as well health benefits. Downloaded detail files, formatted into excel files, zipped and encrypted files, emailed to Gilbert.
5/11/2012	Joseph T Naputi	Corrected name for COLA beneficiary as requested by Rolando Borrromeo.
5/14/2012	Joseph T Naputi	Ran test COLA interest checkwrite as requested by Rolando. Downloaded results, formatted into an excel file and emailed to Rolando.
5/15/2012	Joseph T Naputi	Request from Gilbert to extract payroll info for GASB data census. Wrote program to extract data, downloaded file, formatted into excel file, zipped and encrypted file, emailed to Gilbert.
5/15/2012	Joseph T Naputi	For given ssn's of selected GPD, GFD, DOC and DMHSA employees, extracted earnings data for certain pay codes for calendar year 2011. Downloaded file, formatted into an excel file, zipped and encrypted file, emailed to Gilbert.
5/17/2012	Joseph T Naputi	Extracted info for payroll runids 61 and 68 for 2012. Downloaded files, formatted into excel files, zipped and encrypted files, emailed to Gilbert.
5/21/2012	Joseph T Naputi	Modified 'select printer' program to exclude on printer list the following printers: DOCMELVA, DOCNPDN, DOCN118156, DOCN11852. Request from Mary Ann Mendiola.

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APR 13 PM 3:37

DIRECTOR'S OFFICE

REQUISITION

REF: P126A03264

REQUISITION #: Q120600068
APPROPRIATION: 5100A120600GA001230

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR

ENCUMBERED DATE

SUBMITTED BY:

Cabrera, Frances F - DOA Directors Offi
AUTHORIZED DEPARTMENT REPRESENTATIVE

Frances F. Cabrera
SIGNATURE

4/13/2012
DATE

DEPARTMENT/DIVISION: DEPARTMENT OF ADMINISTRATION

REQUEST DATE: 4/13/2012

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	TECHNICAL SUPPORT SERVICES FOR FIRM/AS400 (BACIS) FOR FISCAL YEAR 2012, COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING ON SEPTEMBER 30, 2012. SUGGESTED VENDOR: DMR REF: P126A00420	LOT	1	250000.00	250000.00

TOTAL =====> 250000.00

JUSTIFICATION:

DATA PROCESSING DIVISION

** PRINT NAME & SIGN

() APPROVAL

() DISAPPROVAL

RECEIVED BY _____ DATE _____
(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)