

**RECEIVED**  
OFFICE OF PUBLIC ACCOUNTABILITY  
PROCUREMENT APPEALS

DATE: 4/23/14

TIME: 1:25  AM  PM BY: JH

FILE NO OPA-PA: 14-003

**FISHER & ASSOCIATES**  
Suite 101 De La Corte Building  
167 East Marine Corp. Drive  
Hagåtña, Guam 96910  
Telephone: (671) 472-1131  
Facsimile: (671) 472-2886

**BEFORE THE OFFICE OF PUBLIC ACCOUNTABILITY  
GOVERNMENT OF GUAM**

IN THE APPEAL OF :

CASE NO: OPA-PA 14-003

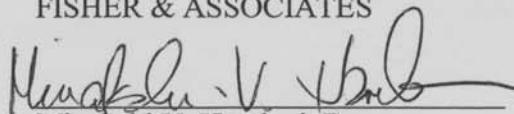
PACIFIC DATA SYSTEMS, INC.

Appellant.

**GUAM VISITORS BUREAU**

**AGENCY PROCUREMENT RECORD**

FISHER & ASSOCIATES



Minakshi V. Hemlani, Esq.  
Counsel for GVB

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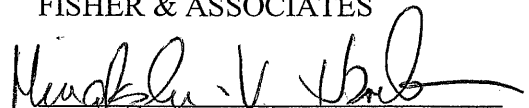
11 PACIFIC DATA SYSTEMS, INC.

12 Appellant.

13 **GUAM VISITORS BUREAU**

14 **AGENCY PROCUREMENT RECORD**

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24 **FISHER & ASSOCIATES**

25   
26 Minakshi V. Hemlani, Esq.  
27 Counsel for GVB  
28

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**AGENCY SUBMISSION OF  
PROCUREMENT RECORD**

**INDEX**

13  
14 **COMES NOW** the Guam Visitors Bureau, by and through counsel of record Fisher &  
15 Associates, and submits its agency procurement record. This record is submitted pursuant to 2 Guam  
16 Admin. R. & Regs. 12104(c)(3).

17  
18 **INDEX**

	<b>Tab</b>
19	
20 I. The date, time, subject matter and names of participants at any	<b>A</b>
21 meeting including government employees that is in any way	
22 related to a particular procurement.	
23 II. A log of all communications between government employees	<b>B</b>
24 and any member of the public, potential bidder, vendor or	
manufacturer which is in any way related to the procurement.	
25 III. Sound recordings of all pre-bid conferences; negotiations arising	<b>C</b>
26 from a request for proposals and discussions with vendors	
27 concerning small purchase procurement.	
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- IV. Brochures and submittals of potential vendors, manufacturers or contractors, and all drafts, signed and dated by the draftsman, and other papers or materials used in the development of specifications.
- V. The requesting agency's determination of need.

**Tab**

**D**

**E**

**TAB A**

**The date, time, subject matter and names of participants at any meeting including government employees that is in any way related to a particular procurement.**

Please see attached sign in sheets for the following:

February 17, 2014	Bid Opening
February 18, 2014	Phase I Technical Evaluation
February 19, 2014	Phase I – Ends; Certify Bid Scores
February 26, 2014	Begins; Bid Cost Opening (Public)

Bid No.: GVB-2014-002MS  
 For: CCTV Surveillance System Bid Meetings  
 GVB Main Conference Room

Bid Timeline Main Events	Date	Start Time	End Time
Bid Opening	2/17/14	1:22pm	1:45PM
Phase I Technical Bid Evaluation	2/18/14	1:20PM	2:20 PM
Phase II: Cost Bid Evaluation			
GM Negotiation / Notice of Award			

**Bid Opening - Phase I - Technical Bid Evaluation Committee Sign-In Sheet**

Name	Position Title	Organization	Signature
Robert Hofmann	Mayor / Director	GVB BOD	<i>[Signature]</i> Sam Biv
Antonio Muna	Computer Specialist	GVB	<i>[Signature]</i>
Meriza Peredo	Tourism Industry Relations Officer	GVB	<i>[Signature]</i>
Doris Ada	2/18/14 Controller's Office Representatives		<i>[Signature]</i>
Name added by n. Denight			Signature
Laurette Perez			<i>[Signature]</i>
Anne Camacho			<i>[Signature]</i>

**Phase II - Technical Bid - Bid Cost Evaluation Committee Sign In Sheet**

Name	Position Title	Organization	Signature
Robert Hofmann	Mayor / Director	GVB BOD	<i>[Signature]</i>
Antonio Muna	Computer Specialist	GVB	<i>[Signature]</i>
Meriza Peredo	Tourism Industry Relations Officer	GVB	<i>[Signature]</i>
Doris Ada	Spec. Projects Controller's Office Representatives		<i>[Signature]</i>
Name			Signature
Laurette Perez			<i>[Signature]</i>
Anne Camacho			<i>[Signature]</i>



Bid Timeline Main Events	Date	Start Time	End Time
Bid Opening & Responsive to Affidavits verified	2/17/14	1:22pm	1:45 pm
Phase I Technical Bid Evaluation	2/18/14	1:20 pm	2:20 pm
Phase I – Ends; Certify Technical Bid Scores	2/19/14	1:00 pm	2:10
Phase II: Begins; Bid Cost Opening <sup>public</sup> & Evaluation	2/26/14	11:30 PM	—
GM Negotiation / Notice of Award	2/27/14		

Phase I – Ends; Certify Technical Bid Scores			
Name	Position Title	Organization	Signature
Robert Hofmann	Mayor / Director	GVB BOD	
Antonio Muna	Computer Specialist	GVB	
Meriza Peredo	Tourism Industry Relations Officer	GVB	
Doris Ada	Special Projects / TAF / Membership Officer	GVB	
GVB Controller's Office Representatives			Signature
Laurette Perez, Accounting			
Anne Camacho, Administration			

Phase II – Begins; Bid Cost Opening & Evaluation			
Name	Position Title	Organization	Signature
Robert Hofmann	Mayor / Director	GVB BOD	
Antonio Muna	Computer Specialist	GVB	
Meriza Peredo	Tourism Industry Relations Officer	GVB	
Doris Ada	Special Projects / TAF / Membership Officer	GVB	
GVB Controller's Office Representatives			
Laurette Perez, Accounting			
Anne Camacho, Administration			





PL C BID COST OPENING

Bid No.: GVB-2014-002MS

For: CCTV Surveillance System Bid Meetings

START TIME: 11:35 ; END TIME: \_\_\_\_\_

**SEALED BID COST ENVELOPES OPENED BY:**

**KARL A. PANGELINAN**

General Manager & Chief Procurement Officer

Wednesday, February 26, 2014; 11:30 AM

GVB Main Conference Room.

Name	Position Title	Organization	Signature
Teresa K. Sakazaki	Mktg. & Sales Director	G4S Security Systems (Guam) Inc	
John Day	President.	PDS	
John Mantanona	Gov't Accts. Mgr.	PDS	
Antonio Muna	Comp. Spec.	GVB	
Doris Ada	Spec. Projects	GVB	
Jon Nathan Ruyple	DGM	GVB	
GVB Controller's Office Representatives		Signature	
Laurette Perez, Accounting			
Anne Camacho, Administration			



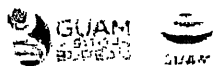


**TAB B**

**A log of all communications between government employees and any member of the public, potential bidder, vendor or manufacturer which is in any way related to the procurement.**

Please see attached correspondence.

B



**Multi-Step Bid No.: GVB-2014-002MS**  
**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested.  
 Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name):
Date and Time Received:	Date: Time:
Bidder / Offeror's Full Company Name and EIN#:	G4S Security Systems (Guam) Inc.  66-0671675
Contact Information:	Telephone: Fax: 646-2307 649-7245
Bidder / Offeror's Company Mailing Address (street address preferred)	1851 Army Dr., Rt. 16 Harmon, GU 96913
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	Teresa K. Sakazaki, SVM Director Authorized Signatory & Christopher Garde
POC's Email Address	teresa.sakazaki@gu.g4s.com
POC's Direct Tel & Fax Nos:	646-2307 FAX: 649-7245
Alternate POC and Contact Information:	Alt POC Name: Telephone/Fax Nos. Eduardo C. Bitanga 646-2307 / 649-7245

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.**

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangelinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days; (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB-2014-001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.

**Multi-Step Bid No. GVB-2014-002MS ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (Including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.**

Page 2



**G4S Security Systems (Guam) Inc.**  
1851 Army Drive  
Harmon, GU. 96913  
Tel: (671) 646-2307  
Fax: (671) 649-7245  
Email: [teresa.sakazaki@gu.g4s.com](mailto:teresa.sakazaki@gu.g4s.com)

February 5, 2014

Mr. Nathan Denight  
Deputy General Manager  
Guam Visitors Bureau  
401 Pale San Vitores Road  
Tumon, Guam 96913

Subject: Mark for: Bid No. GVB – 2014-002MS

Hafa Adai Mr. Denight -

Based on our review of the above referenced bid, we have the following questions:

- 1) Is Guam Visitors Bureau (GVB) going to provide the Static IP that is required for remote access (for GVB authorized individuals)?
- 2) What is the maximum number of authorized GVB officials to remotely access the CCTV system?
- 3) What is the maximum number of authorized GVB officials to remotely access the CCTV system simultaneously?
- 4) Will GVB manage the GVB authorized users for levels/restrictions for controlling the footage and pan-tilt-zoom cameras?
- 5) Is the warranty still valid if the CCTV system has been intentionally and/or unintentionally damaged by authorized and/or unauthorized personnel?

Regards,


*Teresa K. Sakazaki*

Teresa K. Sakazaki  
Director, Sales & Marketing



**Multi-Step Bid No.: GVB-2014-002MS**  
**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested.  
 Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name): John Jason Dol Castillo
Date and Time Received:	Date: 1/31/14 Time: 12:00 P.M.
Bidder / Offeror's Full Company Name and EIN#:	Dimension Systems, Inc. 66-0475918
Contact Information:	Telephone: 646-2007 Fax: 646-2006
Bidder / Offeror's Company Mailing Address (street address preferred)	643 Chalan San Antonio DPS Pacific Plaza Suite 107 Tamuning, Guam 96913
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	Franklin Guerrero - Operations Manager
POC's Email Address	info@dimensionssystem.com
POC's Direct Tel & Fax Nos:	Tel: 646-2007 Fax: 646-2006
Alternate POC and Contact Information:	Alt POC Name: Kent Hsieh Telephone/Fax Nos. 646-2007/646-2006

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.**

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

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**Multi-Step Bid No. GVB-2014-002MS ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (Including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.**

Page 2



**Multi-Step Bid No.: GVB-2014-002MS**  
**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested.  
 Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name) John Mantalona
Date and Time Received:	Date: 2/6/14 Time: 8:00P
Bidder / Offeror's Full Company Name and EIN#:	PACIFIC DATA SYSTEMS EIN# 96-0001523
Contact Information:	Telephone: 300-0229 Fax: 300-0265
Bidder / Offeror's Company Mailing Address (street address preferred)	185 ILEI POG DR. STE 201A TUMON, GUAM 96713
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	John Mantalona, Genl Mgr.
POC's Email Address	jsm@pdsguam.com
POC's Direct Tel & Fax Nos:	300-0229 / 300-0265
Alternate POC and Contact Information:	Alt POC Name: John Day Telephone/Fax Nos. 300-0202 / 300-0265

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS The Deadline to submit questions is **WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.****

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangelinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days, (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB 2014 001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.

**Multi-Step Bid No. GVB-2014-002MS ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.**

Page 2

## Anne Camacho

---

**From:** Anne Camacho <anne.camacho@visitguam.org>  
**Sent:** Friday, February 07, 2014 12:13 PM  
**To:** John Mantanona; Franklin Guerrero  
**Cc:** Jon Nathan Denight; Antonio Muna, Jr.; Rose Cunliffe; Karl Pangelinan  
**Subject:** GVB-2014-002MS for CCTV System: GVB's Response to Bidder's Questions  
**Attachments:** GVB-2014-002MS.CCTV.GVB RESPONSE.G4S.02.06.14.pdf

Hafa adai Prospective Bidders,

- Please see attachment to review GVB's response to bid questions received.
- Deadline to submit questions was Wed., Feb. 5, 2014 at 5pm.
- Date for questions has expired.
- Please note, no questions will be accepted after the deadline, as stated in the bid.

Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
*(for DGM by A. Camacho/Admin.)*



Guam Visitors Bureau / *Setbision Bisitan Guahan*  
401 Pale San Vitores Road, Tumon, Guam 96913

**Mission statement:** *To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*



## Questions Received by the Guam Visitors Bureau

### *GVB 2014-002MS: CCTV Surveillance System*

1. Is Guam Visitors Bureau (GVB) going to provide the Static IP that is required for remote access (for GVB authorized individuals)?

**GVB Response: No. The successful contractor will be required to issue to GVB the static IP.**

2. What is the maximum number of authorized GVB officials to remotely access the CCTV system?

**GVB Response: Five (5).**

3. What is the maximum number of authorized GVB officials to remotely access the CCTV system simultaneously?

**GVB Response: Five (5).**

4. Will GVB manage the GVB authorized users for levels/restrictions for controlling the footage and pan-tilt-zoom cameras?

**GVB Response: GVB will manage the levels/restrictions for remote ACCESS to the CCTV Surveillance System. However, GPD and the successful contractor will manage controls for the pan-tilt-zoom.**

5. Is the warranty still valid if the CCTV system has been intentionally and/or unintentionally damaged by authorized and/or unauthorized personnel?

**GVB Response: Yes.**

**\*\*\*Nothing Follows\*\*\***

**Anne Camacho**

---

**From:** Jason Soliva <Jason@dimensionssystem.com>  
**Sent:** Friday, February 07, 2014 12:41 PM  
**To:** nathan.denightto@visitguam.com  
**Cc:** info; anne.camacho@visitguam.org  
**Subject:** FW: Mark for: Bid No. GVB-2014-002MS  
**Attachments:** GVB-2014-002MS CCTV GVB RESPONSE G4S 02 06 14.pdf  
  
**Importance:** High

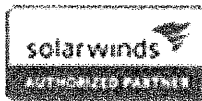
Hafa Adai Nathan,

We have received GVB's response to bidder's questions (as attached), however we were unable to find the response per our question submitted below. Please advise.

Thank you,  
Jason Soliva

**Dimension Systems, Inc.**

643 Chalan San Antonio Road, Suite 107  
Tamuning, Guam 96913  
Tel: 671-646-2007 ext. 131 | Fax: 671-646-2006  
Email: [Jason@DimensionSystems.com](mailto:Jason@DimensionSystems.com)



Confidentiality Notice: This email, including any attachments, are for the sole use of the intended recipient(s) and may contain confidential and privilege information. Any unauthorized review, use, disclosure or distribution is prohibited. If you have received this email in error please delete from file.

**From:** Jason Soliva  
**Sent:** Wednesday, February 05, 2014 4:51 PM  
**To:** nathan.denightto@visitguam.com  
**Cc:** info  
**Subject:** Mark for: Bid No. GVB-2014-002MS  
**Importance:** High

Hafa Adai Nathan,

Please see the question below as submitted by Dimension Systems, Inc.

1. The bid cost will be held within 90 days upon the date of submittal, please identify whether this means the bid guarantee will be released after those 90 days? If not, then please identify when.

Thank you,  
**Dimension Systems, Inc.**  
643 Chalan San Antonio Road, Suite 107



## Anne Camacho

---

**From:** Anne Camacho <anne.camacho@visitguam.org>  
**Sent:** Friday, February 07, 2014 4:10 PM  
**To:** Franklin Guerrero; Teresa K. Sakazaki; jason@dimensionsystems.com; John Mantanona  
**Cc:** Rose Cunliffe; Jon Nathan Denight; Karl Pangelinan; Antonio Muna, Jr.  
**Subject:** Multi-Step Bid GVB-2014-002MS CCTV System: GVB Response to Bidder's Question

Hafa adai Prospective Bidders,

GVB's response to a bidder's question submitted on Feb. 5, 2014 at 4:51 PM via email follows:

**Question:**

*The bid cost will be held within 90 days upon the date of submittal, please identify whether this means the bid guarantee will be released after those 90 days? If not, then please identify when.*

**Response:**

This bid applies the 90-day period to the Bid Cost prices offered, which shall remain valid and effective for 90 days from the bid submission date (Feb. 14, 2014 to May 15, 2014).

The return of Bid Guarantee checks to unsuccessful bidders is dependent on when the bid is awarded and a contract is successfully completed.

For complete details, refer to Bid No. GVB-2014-002MS:

- Pg. 50, Section B-14. Bid Cost Offer - Valid for 90 days: requires the offeror to maintain the validity of the Bid Cost prices quoted/offered for a period of 90 days.
- Pg. 7, Item 11. Bid Guarantee Requirement - requires the offeror to submit a Bid Guarantee Bond in the amount of 15% of the bidder's highest bid offer with the signed and notarized bid bond form.
- Bids submitted without a required Bid Bond will be disqualified.
- The bid bond may be held by the government until a bid is awarded; a contract is executed; or upon the delivery of goods or completion of services.

GVB's objective is to make an award decision with reasonable promptness to the responsive and responsible bidder whose bid meets the requirements and criteria set forth in the bid.

Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
(for DGM by A. Camacho/Admin)



**Mission statement:** *To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*

# PDS

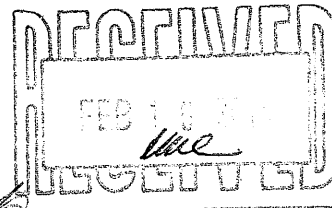
Pacific Data Systems

February 10, 2014

Via Hand Delivery

Mr. Karl Pangelinan  
General Manager  
Guam Visitors Bureau (GVB)  
401 Pale San Vitores Road  
Tumon, Guam 96913

*AWW  
FOR YOUR  
ACTION*



RE: GVB -2014-002MS Requested Amendments

Dear Mr. Pangelinan:

After review of the above referenced GVB Invitation for Bid, PDS makes the following requests for bid amendments from GVB.

1. Page 22 states that the bid provides the existing CCTV equipment specifications, however these specifications/documentation were not included with the IFB.

PDS recommends that GVB make an amendment with the appropriate specifications and documentation attached.

2. Page 29 Phase 1 description of work is not the same as that used on the Bid form on Page 52 Task I. PDS requests that GVB clarify which of these descriptions is correct since the Page 29 description describes an assessment, repair/replacement of the existing system with implementation of a new upgraded system as part of this scope of work, Appendix A is specifically referenced. Page 52 Task I bid cost form only describes an assessment/evaluation of the current system with a recommendation for repair or replacement of the system, there is no reference to Appendix A.

PDS requests that GVB determine which of these descriptions for the scope of work is correct and further that the terms labeling these parts of the project (Phase 1 vs Task I) be consistently applied throughout the bid document.

3. Page 29 Phase 2 description of work is not the same as that used on the Bid form on Page 52 Task II. PDS requests that GVB clarify which of these descriptions is correct since the Page 29 description describes design/build/implementation to support new camera locations as listed in Appendix B. Most of the locations shown in Appendix B are outside of Tumon Bay. Page 52 Task II bid cost form only describes an upgrade of the system to provide maximum coverage of the Tumon Bay Area, there is no reference to Appendix B.



PDS requests that GVB determine which of these descriptions for this scope of work is correct and further that the terms used for labeling this part of the project (Phase 2 vs Phase II vs Task II) be consistently applied throughout the bid document.

4. Reconcile Page 29/30/31 Project labeling with the labeling used on Page 52 Bid Cost form. The order of labeling of various project scope of work is not consistent as follows:
  - a. Page 29 Phase 3 install signage is labeled as Task V on the bid cost form.
  - b. Page 29 Phase 4 establish Preventative Maintenance Agreement is labeled as Task III on the bid cost form.
  - c. Page 30 Monitoring Control Center is labeled as Task IV on the bid cost form.
  - d. Page 31 Secured Remote Access for GVB via the Internet is labeled as Task VI on the bid cost form.

PDS recommends that GVB issue an amendment that creates a clear correlation between the definition of each phase/task of the project as described in the bid specifications and the bid form. There should be no "guess work" by the Bidder to try and match the project that GVB has described in the specifications with the Bid Cost Form that will be used to bid the work required.

5. Page 31 refers to Code 27000 – Protective Service Occupations, however Page 52 references code 33000. Our research indicates that the proper code for Protective Service Occupations is 33000, however, even under this category there are no job classifications that match the job description defined by GVB on page 30 and 31. Given that Guam law (5 GCA §5801 and 5802) requires a bidder's compliance with these Department of Labor rules, we question why GVB has included this additional detail in the IFB requirements and bid cost form.

PDS recommends that GVB issue an amendment referencing the proper classification or in the alternative, deleting this reference from Page 31 and the Bid Cost Form on Page 52.

6. Page 52 B-14.1 TASK III Bid Cost Form has two blanks to be completed by the bidder for this bid item. One is labeled \$\_\_\_\_\_/year, which we understand to be the amount bid for the annual cost of the post warranty Maintenance plan. We do not understand the other line labeled \$\_\_\_\_\_/hour, particularly given the hourly labor rates for technical services required on Page 55.

PDS recommends that GVB issue an amendment deleting the \$\_\_\_\_\_/hour entry on this bid form or provide instructions regarding what work this hourly amount refers to.

7. Page 53 B-14.2 Bid Cost Price form shows one of the locations where there is no camera or location defined; it is labeled as "Open Port". We cannot quote a price for install and connection unless we know where this camera location will be assigned.



PDS recommends that an amendment be issued to delete this line/location from this bid form or to identify a location for this camera.

8. Page 53 B-14.2 Bid Cost Price form asks for a quote to replace the existing CCTV system but only lists the camera locations. Any replacement would also affect the video displays, controllers, recorders, servers, etc installed at the GPD Tumon Substation, however, there are no available lines to record these costs or items.

PDS recommends that an amendment be issued to add an additional line for any costs related to required upgrades at the GPD Tumon Bay Substation.

9. Page 54 B-14.2 Bid Cost Price form instructs that an extended price be entered on the form, but no such column exists for this information to be entered. This form also does not allow for any additional upgrades to the GPD Tumon Bay Substation to accommodate the expanded number of locations.

PDS recommends that an amendment be issued to modify the bid cost price form to resolve the above issues.

10. Page 55 B-14.3 lists a variety of equipment components based on the current system in use by GVB and does not allow the Bidder to make changes to the form to include components applicable to the bidders recommendation. It should be noted that the existing GVB system is based on analog technology and is very different from other types of systems available on the market today. The current layout of this form prevents the bidder from completing the form unless they are recommending the same old "analog" type of system in use today by GVB.

PDS recommends that an amendment be issued to modify the bid cost price form to allow bidders to make changes to the form in line with the solution that the bidder has recommended.

For the above reasons, the current IFB is ambiguous and incomplete. Clarification by GVB via bid amendments is the proper way to resolve these problems now rather than to suffer through potential issues in evaluation and award, issues that could force a procurement appeal or another cancelation as occurred with the last procurement for this project.

Sincerely,

A handwritten signature in black ink, appearing to read 'JM', is written over the typed name and title.

John Mantanoha  
Government Account Manager

## Anne Camacho

---

**From:** Anne Camacho <anne.camacho@visitguam.org>  
**Sent:** Monday, February 10, 2014 4:11 PM  
**To:** 'Ha'ane B.C. Taitano'  
**Subject:** RE: Packet Inquiry

Hi Ha'ane,

See page 2 of the bid pkg. Please complete/sign and fax or scan to me. This form is required to register as a prospective bidder. It is not possible to file a request for extension, as the deadline for questions was Feb. 5<sup>th</sup>. Once your company registers, I can send you the GVB response to the few questions received.  
Anne

**From:** Ha'ane B.C. Taitano [mailto:HT@gbsguam.com]  
**Sent:** Tuesday, February 11, 2014 9:19 AM  
**To:** anne.camacho@visitguam.org  
**Subject:** Packet Inquiry

Hafa Adai Anne,

I am in the process of filling out the bid packet, however, I recall you mentioning something about registering in order to be a possible awardee. Is the registration the first part of the packet? Also, is it possible to request/file an extension?

Best Regards,

Ha'ane B.C. Taitano  
GETS Business Systems  
Tel: 671-477-8991/2  
Fax: 671-472-1939  
E-Mail: [HT@gbsguam.com](mailto:HT@gbsguam.com)

This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.

## Anne Camacho

---

**From:** Anne Camacho <anne.camacho@visitguam.org>  
**Sent:** Tuesday, February 11, 2014 8:56 AM  
**To:** 'Ha'ane B.C. Taitano'  
**Subject:** RE: Mark for: Bid No. GVB-2014-002MS  
**Attachments:** GVB-2014-002MS.CCTV.GVB RESPONSE.G4S.02.06.14.pdf

Good morning Ha'ane,  
Thank you, have added your company to list. Pls. see attached for questions/response. Pls. acknowledge receipt.  
Have a pleasant day,  
Anne

**From:** Ha'ane B.C. Taitano [mailto:HT@gbsguam.com]  
**Sent:** Wednesday, February 12, 2014 2:16 AM  
**To:** nathan.denightto@visitguam.com  
**Cc:** anne.camacho@visitguam.org  
**Subject:** Mark for: Bid No. GVB-2014-002MS

Hafa Adai,

Please find attached.

Best Regards,

Ha'ane B.C. Taitano  
GETS Business Systems  
Tel: 671-477-8991/2  
Fax: 671-472-1939  
E-Mail: [HT@gbsguam.com](mailto:HT@gbsguam.com)

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## Anne Camacho

---

**From:** John Mantanona <jsm@pdsguam.com>  
**Sent:** Tuesday, February 11, 2014 10:30 AM  
**To:** <anne.camacho@visitguam.org>  
**Subject:** Re: REMINDER: All GVB Transmittals re: CCTV Bid Must Be Receipt Acknowledged

This email is to acknowledge receipt of the email below.

John Mantanona  
Government Account Manager  
Pacific Data Systems  
185 Ilipog Drive  
Ste. 204A  
Tamuning, GU 96913

Received: 2/11/14

Best regards,  
John Mantanona  
Account Manager  
Direct: 671-300-0229 | Saipan: 670-235-0005

On Feb 11, 2014, at 10:22 AM, "Anne Camacho" <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai CCTV GVB-2014-002MS Prospective Bidders,

A reminder of REQUIRED conditions of bidding:

- Please acknowledge receipt of the update below
- All bid transmittals must be receipt acknowledged via email or fax
- copy of transmittals w/receipt acknowledged must be included in your bid submittal package
- acknowledgement ensures all bidders receive updates, amendments, or notices sent out by GVB
- this requirement protects the integrity and transparency of the seal bidding process and a level competitive field
- all bidders must be provided the same information
- failure to comply w/sealed bidding requirements is at the bidder's risk and cause for disqualification

GVB appreciates your cooperation.

Anne

- **From:** Anne Camacho [<mailto:anne.camacho@visitguam.org>]  
**Sent:** Friday, February 07, 2014 4:10 PM  
**To:** Franklin Guerrero; Teresa K. Sakazaki; [jason@dimensionssystem.com](mailto:jason@dimensionssystem.com); John Mantanona  
**Cc:** Rose Cunliffe; Jon Nathan Denight; Karl Pangelinan; Antonio Muna, Jr.  
**Subject:** Multi-Step Bid GVB-2014-002MS CCTV System: GVB Response to Bidder's Question

Hafa adai Prospective Bidders,



GVB's response to a bidder's question submitted on Feb. 5, 2014 at 4:51 PM via email follows:

**Question:**

*The bid cost will be held within 90 days upon the date of submittal, please identify whether this means the bid guarantee will be released after those 90 days? If not, then please identify when.*

**Response:**

This bid applies the 90-day period to the Bid Cost prices offered, which shall remain valid and effective for 90 days from the bid submission date (Feb. 14, 2014 to May 15, 2014).

The return of Bid Guarantee checks to unsuccessful bidders is dependent on when the bid is awarded and a contract is successfully completed.

For complete details, refer to Bid No. GVB-2014-002MS:

- Pg. 50, Section B-14. Bid Cost Offer - Valid for 90 days: requires the offeror to maintain the validity of the Bid Cost prices quoted/offered for a period of 90 days.
- Pg. 7, Item 11. Bid Guarantee Requirement - requires the offeror to submit a Bid Guarantee Bond in the amount of 15% of the bidder's highest bid offer with the signed and notarized bid bond form.
- Bids submitted without a required Bid Bond will be disqualified.
- The bid bond may be held by the government until a bid is awarded; a contract is executed; or upon the delivery of goods or completion of services.

GVB's objective is to make an award decision with reasonable promptness to the responsive and responsible bidder whose bid meets the requirements and criteria set forth in the bid.

Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
(for DGM by A. Camacho/Admin)



Guam Visitors Bureau / *Setbision Bisitan Guahan*  
401 Pale San Vitores Road, Tumon, Guam 96913

**Mission statement:** *To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*

**Anne Camacho**

---

**From:** John Mantanona <jsm@pdsguam.com>  
**Sent:** Tuesday, February 11, 2014 10:35 AM  
**To:** Anne Camacho  
**Subject:** Re: Multi-Step Bid GVB-2014-002MS CCTV System: GVB Response to Bidder's Question

This email is to acknowledge receipt of the email below.

John Mantanona  
Government Account Manager  
Pacific Data Systems  
185 Ilipog Drive  
Ste. 204A  
Tamuning, GU 96913

Received: 2/11/14

Best regards,  
John Mantanona  
Account Manager  
Direct: 671-300-0229 | Saipan: 670-235-0005

On Feb 7, 2014, at 4:09 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai Prospective Bidders,

GVB's response to a bidder's question submitted on Feb. 5, 2014 at 4:51 PM via email follows:

**Question:**

*The bid cost will be held within 90 days upon the date of submittal, please identify whether this means the bid guarantee will be released after those 90 days? If not, then please identify when.*

**Response:**

This bid applies the 90-day period to the Bid Cost prices offered, which shall remain valid and effective for 90 days from the bid submission date (Feb. 14, 2014 to May 15, 2014).

The return of Bid Guarantee checks to unsuccessful bidders is dependent on when the bid is awarded and a contract is successfully completed.

For complete details, refer to Bid No. GVB-2014-002MS:

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- Pg. 7, Item 11. Bid Guarantee Requirement - requires the offeror to submit a Bid Guarantee Bond in the amount of 15% of the bidder's highest bid offer with the signed and notarized bid bond form.
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Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
(for DGM by A. Camacho/Admin)



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## Anne Camacho

---

**From:** John Mantanona <jsm@pdsguam.com>  
**Sent:** Tuesday, February 11, 2014 10:37 AM  
**To:** Anne Camacho  
**Subject:** Re: GVB-2014-002MS for CCTV System: GVB's Response to Bidder's Questions

This email is to acknowledge receipt of the email below and it's attachment.

John Mantanona  
Government Account Manager  
Pacific Data Systems  
185 Ilipog Drive  
Ste. 204A  
Tamuning, GU 96913

Received: 2/11/14

Best regards,  
John Mantanona  
Account Manager  
Direct: 671-300-0229 | Saipan: 670-235-0005

On Feb 7, 2014, at 12:12 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai Prospective Bidders,

- Please see attachment to review GVB's response to bid questions received.
- Deadline to submit questions was Wed., Feb. 5, 2014 at 5pm.
- Date for questions has expired.
- Please note, no questions will be accepted after the deadline, as stated in the bid.

Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
*(for DGM by A. Camacho/Admin.)*



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<GVB-2014-002MS.CCTV.GVB RESPONSE.G4S.02.06.14.pdf>

## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Tuesday, February 11, 2014 11:00 AM  
**To:** <anne.camacho@visitguam.org>  
**Cc:** Jon Nathan Denight; Rose Cunliffe; Teresa Sakazaki.; G4S Rebecca Manuel.; G4S Ed Bitanga.  
**Subject:** Re: REMINDER: All GVB Transmittals re: CCTV Bid Must Be Receipt Acknowledged

Hafa Adai Ms Camacho-

G4S is in receipt of the following email.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 11, 2014, at 10:22 AM, "Anne Camacho" <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai CCTV GVB-2014-002MS Prospective Bidders,

A reminder of REQUIRED conditions of bidding:

- Please acknowledge receipt of the update below
- All bid transmittals must be receipt acknowledged via email or fax
- copy of transmittals w/receipt acknowledged must be included in your bid submittal package
- acknowledgement ensures all bidders receive updates, amendments, or notices sent out by GVB
- this requirement protects the integrity and transparency of the seal bidding process and a level competitive field
- all bidders must be provided the same information
- failure to comply w/sealed bidding requirements is at the bidder's risk and cause for disqualification

GVB appreciates your cooperation.

Anne

- **From:** Anne Camacho [<mailto:anne.camacho@visitguam.org>]  
**Sent:** Friday, February 07, 2014 4:10 PM  
**To:** Franklin Guerrero; Teresa K. Sakazaki; [jason@dimensionssystem.com](mailto:jason@dimensionssystem.com); John Mantanona  
**Cc:** Rose Cunliffe; Jon Nathan Denight; Karl Pangelinan; Antonio Muna, Jr.  
**Subject:** Multi-Step Bid GVB-2014-002MS CCTV System: GVB Response to Bidder's Question

Hafa adai Prospective Bidders,

GVB's response to a bidder's question submitted on Feb. 5, 2014 at 4:51 PM via email follows:

**Question:**

*The bid cost will be held within 90 days upon the date of submittal, please identify whether this means the bid guarantee will be released after those 90 days? If not, then please identify when.*

**Response:**

This bid applies the 90-day period to the Bid Cost prices offered, which shall remain valid and effective for 90 days from the bid submission date (Feb. 14, 2014 to May 15, 2014).

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For complete details, refer to Bid No. GVB-2014-002MS:

- Pg. 50, Section B-14. Bid Cost Offer - Valid for 90 days: requires the offeror to maintain the validity of the Bid Cost prices quoted/offered for a period of 90 days.
- Pg. 7, Item 11. Bid Guarantee Requirement - requires the offeror to submit a Bid Guarantee Bond in the amount of 15% of the bidder's highest bid offer with the signed and notarized bid bond form.
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Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
(for DGM by A. Camacho/Admin)



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401 Pale San Vitores Road, Tumon, Guam 96913

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## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Tuesday, February 11, 2014 11:06 AM  
**To:** Anne Camacho  
**Cc:** Rose Cunliffe; Jon Nathan Denight; Karl Pangelinan; Antonio Muna, Jr.; G4S Rebecca Manuel.; G4S Ed Bitanga.; Teresa Sakazaki.  
**Subject:** Re: Multi-Step Bid GVB-2014-002MS CCTV System: GVB Response to Bidder's Question

Hafa Adai Ms Camacho-

G4S is in receipt of the emailed information below.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 7, 2014, at 4:09 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai Prospective Bidders,

GVB's response to a bidder's question submitted on Feb. 5, 2014 at 4:51 PM via email follows:

**Question:**

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**Response:**

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The return of Bid Guarantee checks to unsuccessful bidders is dependent on when the bid is awarded and a contract is successfully completed.

For complete details, refer to Bid No. GVB-2014-002MS:

- Pg. 50, Section B-14. Bid Cost Offer - Valid for 90 days: requires the offeror to maintain the validity of the Bid Cost prices quoted/offered for a period of 90 days.

- Pg. 7, Item 11. Bid Guarantee Requirement - requires the offeror to submit a Bid Guarantee Bond in the amount of 15% of the bidder's highest bid offer with the signed and notarized bid bond form.
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GVB's objective is to make an award decision with reasonable promptness to the responsive and responsible bidder whose bid meets the requirements and criteria set forth in the bid.

Si Yu'os Ma'ase,  
Nathan Denight  
Deputy General Manager  
(for DGM by A. Camacho/Admin)



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## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Tuesday, February 11, 2014 11:09 AM  
**To:** Anne Camacho  
**Cc:** Rose Cunliffe; Antonio Muna, Jr.; Jon Nathan Denight; Karl Pangelinan; G4S Rebecca Manuel; G4S Ed Bitanga; Teresa Sakazaki.  
**Subject:** Re: Multi-Step Bid GVB-2014-002MS CCTV: GVB's Response to G4S Questions

Hafa Adai Ms. Camacho-

G4S is in receipt of the email below & attachment.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 6, 2014, at 4:10 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hi Teresa,

Please see attachment for GVB's response to questions received.

--

*Senseramente,*  
Anne T. S. Camacho  
Management Analyst  
Tel#: 300-1218  
Fax#: 646-3917  
Email: [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)  
Website: [www.visitguam.org](http://www.visitguam.org)



Guam Visitors Bureau / *Setbision Bisitan Guahan*  
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<GVB-2014-002MS.CCTV.GVB RESPONSE.G4S.02.06.14.pdf>

## Anne Camacho

---

**From:** Anne Camacho <anne.camacho@visitguam.org>  
**Sent:** Tuesday, February 11, 2014 4:47 PM  
**To:** 'John Mantanona'  
**Cc:** 'Jon Nathan Denight'; 'Karl Pangelinan'; 'Rose Cunliffe'  
**Subject:** PDS Letter dated Feb. 10, 2014: Not Timely Submitted - No GVB Response  
**Importance:** High

Hafa Adai Mr. Mantanona,

The Guam Visitors Bureau acknowledges receipt of Pacific Data Systems' (PDS) letter dated February 10, 2014, however, PDS' letter was not timely submitted on or before Wednesday, February 5, 2014 by 5:00 PM, as required by Bid No. GVB-2014-002MS (See Pg. 5 - Project Timeline).

February 10, 2014, 5PM was the deadline for GVB to respond to bidders' questions/requests that were timely submitted by February 5, 2014. GVB timely responded to the questions received and all bidders were notified.

Please note, the bid was publicly announced on Friday, January 31, 2014 at 8:00 AM via a local newspaper and also made available to download at no-charge on GVB's website. PDS registered as a prospective bidder on February 6, 2014 at 8:00 AM.

As other untimely requests or questions were returned, no response will be issued to PDS, to ensure fair and equitable treatment for all bidders.

Senseramente,  
**Nathan Denight**  
Deputy General Manager  
(for DGM by A. Camacho/Admin)



Guam Visitors Bureau / *Setbision Bisitan Guahan*  
401 Pale San Vitores Road, Tumon, Guam 96913

**Mission statement:** *To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*



Est. 1983

Corporate Office  
129 Hojas St.  
Harrison Industrial Park  
Tamuning, Guam 96913  
Tel (71) 646-7197  
Fax (71) 649-4400  
P.O. Box 7094  
Tamuning, Guam 96931

Branch Locations  
P.O. Box 504651  
Saipan, MP 96950  
Tel (670) 234-8904  
Fax (670) 234-2262  
P.O. 454 Colonia  
Pohnpei, FM 96941  
Tel (691) 320-2200

**FACSIMILE TRANSMITTAL**

**To: Mr. Nathan Denight** **Transmitted By: Gigi Ganacias**

---

**Company: Guam Visitors Bureau** **Date: 2/12/2014**

---

**Fax: 646-8861** **Pages including cover page: 2**

---

**Subject: GVB-2014-002MS** **CC:**

- Urgent     As Requested     Please Comment     Please Reply     Please Recycle

Good afternoon Mr. Denight,

May we please request an extension on the bid submission due date? :

Kind regards,  
Gigi Ganacias  
RadioCom  
(671) 646-7197

**I hereby acknowledge receipt of fax:**

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

No. of pgs received \_\_\_\_\_

## Anne Camacho

---

**From:** Ha'ane B.C. Taitano <HT@gbsguam.com>  
**Sent:** Wednesday, February 12, 2014 2:16 AM  
**To:** nathan.denightto@visitguam.com  
**Cc:** anne.camacho@visitguam.org  
**Subject:** Mark for: Bid No. GVB-2014-002MS  
**Attachments:** GVB002MS.pdf

Hafa Adai,

Please find attached.

Best Regards,

Ha'ane B.C. Taitano  
GETS Business Systems  
Tel: 671-477-8991/2  
Fax: 671-472-1939  
E-Mail: [HT@gbsguam.com](mailto:HT@gbsguam.com)

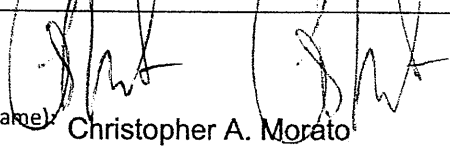
This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.



**Multi-Step Bid No.: GVB-2014-002MS**

**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested. Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name) Christopher A. Morato
Date and Time Received:	Date: 02/10/2014 Time:
Bidder / Offeror's Full Company Name and EIN#:	GETS Business Systems
Contact Information:	Telephone: 477-8891/2 Fax: 472-1939
Bidder / Offeror's Company Mailing Address (street address preferred)	290 Route 8 Maite, Guam 96931
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	Christopher A. Morato Vice. President
POC's Email Address	CM@gbdguam.com
POC's Direct Tel & Fax Nos:	477-8992 472-1939
Alternate POC and Contact Information:	Alt POC Name: Telephone/Fax Nos.

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is **WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.****

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangelinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days; (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB-2014-001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.

**Multi-Step Bid No. GVB-2014-002MS ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.**

## Anne Camacho

---

**From:** Ha'ane B.C. Taitano <HT@gbsguam.com>  
**Sent:** Wednesday, February 12, 2014 3:36 AM  
**To:** anne.camacho@visitguam.org  
**Subject:** RE: Mark for: Bid No. GVB-2014-002MS

Good Morning Anne,

I am in receipt of your pervious email. Thank you and have a wonderful day.

Best Regards,

Ha'ane B.C. Taitano  
GETS Business Systems  
Tel: 671-477-8991/2  
Fax: 671-472-1939  
E-Mail: [HT@gbsguam.com](mailto:HT@gbsguam.com)

This message is for the designated recipient only and may contain privileged, proprietary, or otherwise private information. If you have received it in error, please notify the sender immediately and delete the original. Any other use of the email by you is prohibited.

---

**From:** Anne Camacho [<mailto:anne.camacho@visitguam.org>]  
**Sent:** Monday, February 10, 2014 2:56 PM  
**To:** 'Ha'ane B.C. Taitano'  
**Subject:** RE: Mark for: Bid No. GVB-2014-002MS

Good morning Ha'ane,  
Thank you, have added your company to list. Pls. see attached for questions/response. Pls. acknowledge receipt.  
Have a pleasant day,  
Anne

**From:** Ha'ane B.C. Taitano [<mailto:HT@gbsguam.com>]  
**Sent:** Wednesday, February 12, 2014 2:16 AM  
**To:** nathan.denightto@visitguam.com  
**Cc:** anne.camacho@visitguam.org  
**Subject:** Mark for: Bid No. GVB-2014-002MS

Hafa Adai,

Please find attached.

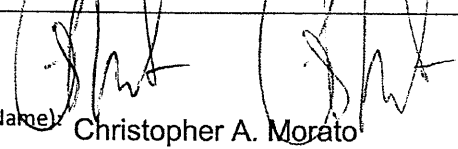
Best Regards,

Ha'ane B.C. Taitano  
GETS Business Systems  
Tel: 671-477-8991/2  
Fax: 671-472-1939

**Multi-Step Bid No.: GVB-2014-002MS**

**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested. Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name) Christopher A. Morato
Date and Time Received:	Date: <b>02/10/2014</b> Time:
Bidder / Offeror's Full Company Name and EIN#:	<b>GETS Business Systems</b>
Contact Information:	Telephone: <b>477-8891/2</b> Fax: <b>472-1939</b>
Bidder / Offeror's Company Mailing Address (street address preferred)	<b>290 Route 8 Maite, Guam 96931</b>
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	<b>Christopher A. Morato Vice. President</b>
POC's Email Address	<b>CM@gbdguam.com</b>
POC's Direct Tel & Fax Nos:	<b>477-8992 472-1939</b>
Alternate POC and Contact Information:	Alt POC Name: Telephone/Fax Nos.

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is **WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.****

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangelinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days; (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB-2014-001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.

## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Wednesday, February 12, 2014 9:58 AM  
**To:** <anne.camacho@visitguam.org>  
**Cc:** G4S Rebecca Manuel.; Teresa Sakazaki.  
**Subject:** Re: GVB CCTV BID Re: bid ack. form - pls sign and re-fax to GVB

Hafa Adai Ms Camacho-

I just refaxed the form. Sorry, I thought the top acknowledgement was to be done by GVB upon receiving the form from the bidder.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 12, 2014, at 9:27 AM, "Anne Camacho" <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Yes, but top of the form (Receipt Ack. Block) was not signed. Just need your signature on G4S form.

**From:** Teresa K. Sakazaki [<mailto:teresa.sakazaki@gu.g4s.com>]  
**Sent:** Tuesday, February 11, 2014 6:06 PM  
**To:** Anne Camacho  
**Cc:** Teresa Sakazaki.; G4S Rebecca Manuel.  
**Subject:** GVB CCTV BID Re: bid ack. form - pls sign and re-fax to GVB

Hafa Adai Ms Camacho-

I've faxed the form last week, do you now have it in your possession?

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307



Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 7, 2014, at 4:15 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hi Teresa,

The bid ack/registration form (bid pg. 2) was not signed by G4S, please sign and fax or scan to me.

Thanks so much,

Anne

--

*Senseramente,*

Anne T. S. Camacho

Management Analyst

Tel#: 300-1218

Fax#: 646-3917

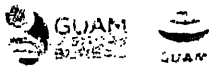
Email: [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)

Website: [www.visitguam.org](http://www.visitguam.org)



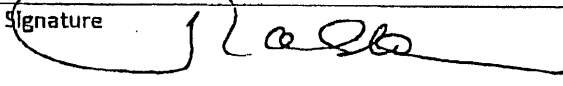
Guam Visitors Bureau / *Setbision Bisitan Guahan*  
401 Pale San Vitores Road, Tumon, Guam 96913

***Mission statement:*** *To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*



**Multi-Step Bid No.: GVB-2014-002MS**  
**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested.  
 Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name): Teresa K. SAKAZAKI
Date and Time Received:	Date: Feb. 5, 2014 Time: 3:10pm
Bidder / Offeror's Full Company Name and EIN#:	G4S Security Systems (Guam) Inc. 66-0671675
Contact Information:	Telephone: 646-2307 Fax: 649-7245
Bidder / Offeror's Company Mailing Address (street address preferred)	1851 Army Dr., Rt. 16 Harmon, GU 96913
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	Teresa K. SAKAZAKI, S+M Director Authorized Signatory & Christopher Garde
POC's Email Address	teresa.sakazaki@gu.g4s.com
POC's Direct Tel & Fax Nos:	646-2307 FAX: 649-7245
Alternate POC and Contact Information:	Alt POC Name: Eduardo C. Bitanga Telephone/Fax Nos. 646-2307 / 649-7245

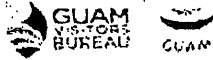
**Note:** GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangellinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days; (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB-2014-001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.

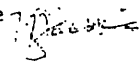
Multi-Step Bid No. GVB-2014-002MS ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (Including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.

Page 2



**Multi-Step Bid No.: GVB-2014-002MS**  
**ACKNOWLEDGEMENT RECEIPT FORM**

To register and be considered a prospective bidder, please provide all information requested. Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name): Gigi Ganacias	
Date and Time Received:	Date: 2/12/14	Time: 3:00PM
Bidder / Offeror's Full Company Name and EIN#:	L.P. Ganacias Enterprises, Inc. dba RadioCom EIN# 660469218	
Contact Information:	Telephone: 646-7197	Fax: 649-4400
Bidder / Offeror's Company Mailing Address (street address preferred)	129 Rojas St. Harmon Industrial Park Tamuning, Guam 96913	
Key Point of Contact (POC) and Official Title (authorized to sign for the company)	Dan Ganacias, VP Engineer	
POC's Email Address	dganacias@radiocomusa.com	
POC's Direct Tel & Fax Nos:	Tel: (671) 646-7197 / (671) 234-8904 Fax: (671) 649-4400	
Alternate POC and Contact Information:	Alt POC Name: Keith Jesser	Telephone/Fax Nos. Tel: 646-7197 / Fax: 649-4400

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above. Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM. No questions will be accepted after the deadline.**

**Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangelinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days; (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB-2014-001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.

**Multi-Step Bid No. GVB-2014-002MS ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.**

Page 2

**Anne Camacho**

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**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Thursday, February 13, 2014 12:45 PM  
**To:** Anne Camacho  
**Cc:** Nathan Denight; Jon Nathan Denight; Karl Pangelinan; G4S Rebecca Manuel.; G4S Ed Bitanga.; Teresa Sakazaki.; G4S Sil Kadiusang..  
**Subject:** Re: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm

Hafa Adai Ms Camacho-

We are in receipt of the reminder notice below.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 13, 2014, at 12:26 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai Prospective Bidders

A reminder that Bid No. GVB-2014-002MS: CCTV Surveillance System bid packages are due tomorrow, Friday, Feb. 14, 2014 by 5:00 PM.

*Please use the checklist below to guide the preparation of your Bid Submission Package. Read the bid in its entirety. Failure to follow the Bid's instructions will be at the bidder/offeror's own risk and may cause the bid offered to be disqualified or rejected.*

Bid Submission Checklist	Main Reference Bid Page(s)
> Submit timely by 5:00 PM – late bids will not be accepted	Bid in its entirety;  Special Reminder to Prospective Offerors (SRPO);  Pg-14, Item # 5 & 7
> Include Multi-Step Bid No. GVB-2014-002MS – Completed and signed by an authorized company officer or representative	SRPO; Pgs-3, 12, 13 to 15, & affidavits Pgs-16 to 21

<p>➤ Bid Submission Package is responsive to all Scope of Work and Services. This is an All or None Bid and your proposal shall be responsive to Phases I, II, III, IV, V, and VI as described on Page 4.</p> <ul style="list-style-type: none"> <li>○ Describe/explain your offer in your Technical Bid.</li> <li>○ Submit your proposed cost by filling in the blank Bid Price Forms.</li> </ul>	<p>SRPO; Pg. 4, &amp; Pg-14, Item # 5; pgs-13 to 15;</p> <p>pgs 16 to 21; pgs-26 to 39;</p> <p>pgs-40 to 57</p>
<p>➤ Bid Submission envelopes are clearly labeled. The Technical Bid shall not be submitted with any pricing information. The Cost Bid shall be Separate and Sealed. If Cost Bid is placed in the Technical Bid envelope, the bid submission will be disqualified and rejected.</p>	<p>SRPO; &amp; Pg-7, Item # 10</p>
<p>➤ Technical Bid envelope contains signed/notarized Affidavits</p>	<p>SRPO; &amp; Pgs-16 to 20; Pgs-32 to 39</p>
<p>➤ Bid Cost envelope contains Completed Bid Cost Price Forms; 15% Surety/Bid Bond Guarantee; and signed/notarized Bid Bond form. (If issued by a Surety Agent include current Certificate of Authority)</p>	<p>SRPO; Pg-7, Item # 11; &amp;</p> <p>Pgs-52 to 57</p>
<p>➤ Bid package submitted contains One (1) Original and Five (5) copies.</p>	<p>SRPO; &amp; Pg-3</p>
<p>➤ All Bid forms requiring a signature must be signed by an authorized company official, representative, or agent. (holds authority to bind company to a contract)</p>	<p>SRPO; &amp; Pg-3</p>
<p>➤ Bid Cost is completed per the bid's instructions; blank Price Bid Forms are not altered, modified or have blanks filled in with narrative words such as "no charge", "free of charge". Each blank line shall be filled in with a Numeric US Dollar Amount Only.</p>	<p>SRPO; &amp; Pgs. 40 to 57</p>
<p>➤ Descriptive literature or brochures related to bid offer/submission are included.</p>	<p>SRPO; &amp; Pg-8, Item # 19</p>
<p>➤ Responsibility, Qualifications and Client Reference documentation are included.</p>	<p>SRPO; &amp; Pg-7, Item# 15;</p> <p>Pg-13, Item # 2 &amp; 4; Pg-23, Item F.</p>
<p><i>The integrity of the procurement process and a level competitive field for all prospective bidders is a high priority objective. GVB wishes to thank all prospective bidders for your time and effort to prepare your bid submission package and appreciates your continued interest. We look forward to receiving your bid responses tomorrow by 5pm.</i></p>	

Senseramente,

**Nathan Denight**

Deputy General Manager

(for DGM by A. Camacho/Admin)



Guam Visitors Bureau / *Setbision Bisitan Guahan*

401 Pale San Vitores Road, Tumon, Guam 96913

***Mission statement: To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam***

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**Anne Camacho**

---

**From:** Kent Hsieh <Kent@dimensionsystems.com>  
**To:** Anne Camacho  
**Sent:** Thursday, February 13, 2014 12:24 PM  
**Subject:** Read: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Your message

To: Kent Hsieh  
Subject: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM  
Sent: Thursday, February 13, 2014 12:21:11 PM (UTC+10:00) Guam, Port Moresby

was read on Thursday, February 13, 2014 12:23:44 PM (UTC+10:00) Guam, Port Moresby.

**Anne Camacho**

---

**From:** Ha'ane B.C. Taitano <HT@gbsguam.com>  
**To:** 'Anne Camacho'  
**Sent:** Thursday, February 13, 2014 12:35 PM  
**Subject:** Read: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Your message

**To:** Unknown  
**Subject:**



**Anne Camacho**

---

**From:** Franklin Guerrero <Franklin@dimensionssystem.com>  
**To:** Anne Camacho  
**Sent:** Thursday, February 13, 2014 12:39 PM  
**Subject:** Read: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Your message

To: Franklin Guerrero  
Subject: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM  
Sent: Thursday, February 13, 2014 12:21:11 PM (UTC+10:00) Guam, Port Moresby

was read on Thursday, February 13, 2014 12:38:36 PM (UTC+10:00) Guam, Port Moresby.

**Anne Camacho**

---

**From:** Jason Soliva <Jason@dimensionssystem.com>  
**To:** Anne Camacho  
**Sent:** Thursday, February 13, 2014 1:02 PM  
**Subject:** Read: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Your message

To: Jason Soliva  
Subject: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM  
Sent: Thursday, February 13, 2014 12:21:11 PM (UTC+10:00) Guam, Port Moresby

was read on Thursday, February 13, 2014 1:01:57 PM (UTC+10:00) Guam, Port Moresby.

**Anne Camacho**

---

**From:** Chu Hsieh <chu@dimensionssystem.com>  
**To:** Anne Camacho  
**Sent:** Thursday, February 13, 2014 2:41 PM  
**Subject:** Read: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Your message

To: Chu Hsieh  
Subject: RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM  
Sent: Thursday, February 13, 2014 12:21:11 PM (UTC+10:00) Guam, Port Moresby

was read on Thursday, February 13, 2014 2:40:39 PM (UTC+10:00) Guam, Port Moresby.

**Anne Camacho**

---

**From:** John Mantanona <jsm@pdsguam.com>  
**To:** 'Anne Camacho'  
**Sent:** Thursday, February 13, 2014 3:40 PM  
**Subject:** Read: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Your message

To: Unknown  
Subject:

## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Thursday, February 13, 2014 2:32 PM  
**To:** <anne.camacho@visitguam.org>  
**Cc:** Jon Nathan Denight; Nathan Denight; Karl Pangelinan; G4S Rebecca Manuel.; G4S Ed Bitanga.; G4S Sil Kadiasang.; G4S Mercie Debold.  
**Subject:** Re: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Hafa Adai Ms Camacho-

G4S is in receipt of the emailed notice below.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 13, 2014, at 12:16 PM, "Anne Camacho" <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hafa adai Prospective Bidders

A reminder that Bid No. GVB-2014-002MS: CCTV Surveillance System bid packages are due tomorrow, Friday, Feb. 14, 2014 by 5:00 PM.

*Please use the checklist below to guide the preparation of your Bid Submission Package. Read the bid in its entirety. Failure to follow the Bid's instructions will be at the bidder/offeror's own risk and may cause the bid offered to be disqualified or rejected.*

Bid Submission Checklist	Main Reference Bid Page(s)
➤ Submit timely by 5:00 PM – late bids will not be accepted	Bid in its entirety; Special Reminder to Prospective Offerors (SRPO); Pg-14, Item # 5 & 7
➤ Include Multi-Step Bid No. GVB-2014-002MS – Completed and signed by an authorized company officer or representative	SRPO; Pgs-3, 12, 13 to 15, & affidavits Pgs-16 to 21
➤ Bid Submission Package is responsive to all Scope of Work and Services. This is an All or None Bid and your proposal shall be responsive to Phases I, II, III, IV, V, and VI as described on Page 4. <ul style="list-style-type: none"><li>○ Describe/explain your offer in your Technical Bid.</li><li>○ Submit your proposed cost by filling in the blank Bid Price Forms.</li></ul>	SRPO; Pg. 4, & Pg-14, Item # 5; pgs-13 to 15;  pgs 16 to 21; pgs-26 to 39; pgs-40 to 57

➤ Bid Submission envelopes are clearly labeled. The Technical Bid shall not be submitted with any pricing information. The Cost Bid shall be Separate and Sealed. If Cost Bid is placed in the Technical Bid envelope, the bid submission will be disqualified and rejected.	SRPO; & Pg-7, Item # 10
➤ Technical Bid envelope contains signed/notarized Affidavits	SRPO; & Pgs-16 to 20; Pgs-32 to 39
➤ Bid Cost envelope contains Completed Bid Cost Price Forms; 15% Surety/Bid Bond Guarantee; and signed/notarized Bid Bond form. (If issued by a Surety Agent include current Certificate of Authority)	SRPO; Pg-7, Item # 11; & Pgs-52 to 57
➤ Bid package submitted contains One (1) Original and Five (5) copies.	SRPO; & Pg-3
➤ All Bid forms requiring a signature must be signed by an authorized company official, representative, or agent. (holds authority to bind company to a contract)	SRPO; & Pg-3
➤ Bid Cost is completed per the bid's instructions; blank Price Bid Forms are not altered, modified or have blanks filled in with narrative words such as "no charge", "free of charge". Each blank line shall be filled in with a Numeric US Dollar Amount Only.	SRPO; & Pgs. 40 to 57
➤ Descriptive literature or brochures related to bid offer/submission are included.	SRPO; & Pg-8, Item # 19
➤ Responsibility, Qualifications and Client Reference documentation are included.	SRPO; & Pg-7, Item# 15; Pg-13, Item # 2 & 4; Pg-23, Item F.
<i>The integrity of the procurement process and a level competitive field for all prospective bidders is a high priority objective. GVB wishes to thank all prospective bidders for your time and effort to prepare your bid submission package and appreciates your continued interest. We look forward to receiving your bid responses tomorrow by 5pm.</i>	

*Senseramente,*  
**Nathan Denight**  
Deputy General Manager  
*(for DGM by A. Camacho/Admin)*



Guam Visitors Bureau / *Setbision BIsitan Guahan*  
401 Pale San Vitores Road, Tumon, Guam 96913

*Mission statement: To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*

## Anne Camacho

**From:** John Mantanona <jsm@pdsguam.com>  
**Sent:** Thursday, February 13, 2014 4:52 PM  
**To:** anne.camacho@visitguam.org  
**Cc:** 'Jon Nathan Denight'; 'Rose Cunliffe'; 'Karl Pangelinan'  
**Subject:** RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Thanks for the reminder Anne. This email is to acknowledge receipt of the email below.

John Mantanona  
Government Account Manager  
Pacific Data Systems  
185 Ilipog Drive  
Ste. 204A  
Tamuning, Guam 96913  
Received: 2/13/14

**From:** Anne Camacho [mailto:anne.camacho@visitguam.org]  
**Sent:** Thursday, February 13, 2014 12:21 PM  
**To:** 'Franklin Guerrero'; 'Teresa K. Sakazaki'; jason@dimensionsystems.com; 'John Mantanona'; 'Ha'ane B.C. Taitano'; CM@gbdguam.com; dganacias@radiocomusa.com  
**Cc:** 'Jon Nathan Denight'; 'Rose Cunliffe'; 'Karl Pangelinan'  
**Subject:** RE: REMINDER: CCTV Bids Due - Friday, Feb. 14, 2014, 5:00 PM

Hafa adai Prospective Bidders

A reminder that Bid No. GVB-2014-002MS: CCTV Surveillance System bid packages are due tomorrow, Friday, Feb. 14, 2014 by 5:00 PM.

*Please use the checklist below to guide the preparation of your Bid Submission Package. Read the bid in its entirety. Failure to follow the Bid's instructions will be at the bidder/offeror's own risk and may cause the bid offered to be disqualified or rejected.*

Bid Submission Checklist	Main Reference Bid Page(s)
➤ Submit timely by 5:00 PM – late bids will not be accepted	Bid in its entirety; Special Reminder to Prospective Offerors (SRPO); Pg-14, Item # 5 & 7
➤ Include Multi-Step Bid No. GVB-2014-002MS – Completed and signed by an authorized company officer or representative	SRPO; Pgs-3, 12, 13 to 15, & affidavits – Pgs-16 to 21
➤ Bid Submission Package is responsive to all Scope of Work and Services. This is an All or None Bid and your proposal shall be responsive to Phases I, II, III, IV, V, and VI as described on Page 4. <ul style="list-style-type: none"><li>○ Describe/explain your offer in your Technical Bid.</li><li>○ Submit your proposed cost by filling in the blank Bid Price Forms.</li></ul>	SRPO; Pg. 4, & Pg-14, Item # 5; pgs-13 to 15;  pgs 16 to 21; pgs-26 to 39; pgs-40 to 57
➤ Bid Submission envelopes are clearly labeled. The Technical Bid shall not be submitted with any pricing information. The Cost Bid shall be Separate and Sealed. If Cost Bid is placed in the Technical Bid envelope, the bid submission will be disqualified and rejected.	SRPO; & Pg-7, Item # 10

➤ Technical Bid envelope contains signed/notarized Affidavits	SRPO; & Pgs-16 to 20; Pgs-32 to 39
➤ Bid Cost envelope contains Completed Bid Cost Price Forms; 15% Surety/Bid Bond Guarantee; and signed/notarized Bid Bond form. (If issued by a Surety Agent include current Certificate of Authority)	SRPO; Pg-7, Item # 11; & Pgs-52 to 57
➤ Bid package submitted contains One (1) Original and Five (5) copies.	SRPO; & Pg-3
➤ All Bid forms requiring a signature must be signed by an authorized company official, representative, or agent. (holds authority to bind company to a contract)	SRPO; & Pg-3
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➤ Descriptive literature or brochures related to bid offer/submission are included.	SRPO; & Pg-8, Item # 19
➤ Responsibility, Qualifications and Client Reference documentation are included.	SRPO; & Pg-7, Item# 15; Pg-13, Item # 2 & 4; Pg-23, Item F.
<i>The integrity of the procurement process and a level competitive field for all prospective bidders is a high priority objective. GVB wishes to thank all prospective bidders for your time and effort to prepare your bid submission package and appreciates your continued interest. We look forward to receiving your bid responses tomorrow by 5pm.</i>	

*Senseramente,*  
**Nathan Denight**  
 Deputy General Manager  
*(for DGM by A. Camacho/Admin)*



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 401 Pale San Vitores Road, Tumon, Guam 96913

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## Anne Camacho

---

**From:** Victoria G. Borja <vborja@radiocomusa.com>  
**Sent:** Friday, February 14, 2014 1:07 PM  
**To:** anne.camacho@visitguam.org  
**Cc:** Gigi Ganacias; Dan Ganacias, RadioCom VP & Service Manager; Keith Jesser  
**Subject:** Fwd: Fwd: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm  
**Attachments:** vborja.vcf

Hafa adai Anne,

I recorded a voicemail for you about a minute ago to inquire about our request to extend bid submission deadline. Will it be granted? I delivered our letter yesterday afternoon addressed to the General Manager.

We hope you can extend.

Si Yu'us ma'ase.

Vicki

----- Original Message -----

**Subject:** Fwd: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm  
**Date:** Thu, 13 Feb 2014 17:15:57 +1000  
**From:** Keith Jesser <kjesser@radiocomusa.com>  
**To:** Dan Ganacias <dganacias@radiocomusa.com>  
**CC:** Victoria Ganacias Borja <vborja@radiocomusa.com>

----- Original Message -----

**Subject:** Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm  
**Date:** Thu, 13 Feb 2014 12:26:12 +1000  
**From:** Anne Camacho <anne.camacho@visitguam.org>  
**To:** Franklin Guerrero <info@dimensionsystems.com>, John Mantanona <jsm@pdsquam.com>, "Teresa K. Sakazaki" <teresa.sakazaki@gu.g4s.com>, "Ha'ane B.C. Taitano" <HT@gbsquam.com>, Keith Jesser <kjesser@radiocomusa.com>, CM@gbdguam.com

Hafa adai Prospective Bidders

A reminder that Bid No. GVB-2014-002MS: CCTV Surveillance System bid packages are due tomorrow, Friday, Feb. 14, 2014 by 5:00 PM.

/Please use the checklist below to guide the preparation of your Bid Submission Package. Read the bid in its entirety. Failure to follow the Bid's instructions will be at the bidder/offeror's own risk and may

cause the bid offered to be disqualified or rejected.///

\*Bid Submission Checklist\*

\*Main Reference Bid Page(s)\*

Ø Submit timely by 5:00 PM - late bids will not be accepted

Bid in its entirety;

Special Reminder to Prospective Offerors (SRPO);

Pg-14, Item # 5 & 7

Ø Include Multi-Step Bid No. GVB-2014-002MS - Completed and signed by an authorized company officer or representative

SRPO; Pgs-3, 12, 13 to 15, & affidavits - Pgs-16 to 21

Ø Bid Submission Package is responsive to all Scope of Work and Services. This is an All or None Bid and your proposal shall be responsive to Phases I, II, III, IV, V, and VI as described on Page 4.

o Describe/explain your offer in your Technical Bid.

o Submit your proposed cost by filling in the blank Bid Price Forms.

SRPO; Pg. 4, & Pg-14, Item # 5; pgs-13 to 15;

pgs 16 to 21; pgs-26 to 39;

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SRPO; & Pg-7, Item # 10

Ø Technical Bid envelope contains signed/notarized Affidavits

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Ø Bid Cost envelope contains Completed Bid Cost Price Forms; 15% Surety/Bid Bond Guarantee; and signed/notarized Bid Bond form. (If issued by a Surety Agent include current Certificate of Authority)

SRPO; Pg-7, Item # 11; &

Pgs-52 to 57

Ø Bid package submitted contains One (1) Original and Five (5) copies.

SRPO; & Pg-3

Ø All Bid forms requiring a signature must be signed by an authorized company official, representative, or agent. (holds authority to bind company to a contract)

SRPO; & Pg-3

Ø Bid Cost is completed per the bid's instructions; blank Price Bid Forms are not altered, modified or have blanks filled in with narrative words such as "no charge", "free of charge". Each blank line shall be filled in with a Numeric US Dollar Amount Only.

SRPO; & Pgs. 40 to 57

Ø Descriptive literature or brochures related to bid offer/submission are included.

SRPO; & Pg-8, Item # 19

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SRPO; & Pg-7, Item# 15;

Pg-13, Item # 2 & 4; Pg-23, Item F.

/The integrity of the procurement process and a level competitive field for all prospective bidders is a high priority objective. GVB wishes to thank all prospective bidders for your time and effort to prepare your bid submission package and appreciates your continued interest. We look forward to receiving your bid responses tomorrow by 5pm./

/Senseramente,/

\*Nathan Denight\*

Deputy General Manager

/(for DGM by A. Camacho/Admin)/

\* \*

<<https://mail.google.com/mail/?tab=Cm#inbox>>

Guam Visitors Bureau / /Setbision Bisitan Guahan/

401 Pale San Vitores Road, Tumon, Guam 96913

\*/Mission statement:\*/ To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam/

## Anne Camacho

---

**From:** Victoria G. Borja <vborja@radiocomusa.com>  
**Sent:** Friday, February 14, 2014 6:15 PM  
**To:** anne.camacho@visitguam.org  
**Cc:** Dan Ganacias, RadioCom VP & Service Manager; Leo Jun; Lee Ganacias; Tess Jesser; Keith Jesser; Gigi Ganacias  
**Subject:** Re: Fwd: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm  
**Attachments:** vborja.vcf

Hi Anne,

When GVB admittedly erred during the first bid process we did not question further. This time around when we made the error and I admit that we missed the January 31st advertisement, we are not going to be afforded an opportunity to submit a competitive offer when all we are asking for is one (1) week. We both know that Public Safety has always been for many years and will always be the main concern for purchasing surveillance systems.

Please reconsider if bid packets you currently hold remain sealed upon receipt of this email.

Again, thank you.

Sincerely,  
Vicki

Anne Camacho wrote, On 2/14/2014 5:40 PM:

Hi Vicki,

I understand your disappointment and the points you raised, however, GVB was guided by a published timeline. Public safety is the main reason GVB adhered to the bid's timeline.

Anne

**From:** Victoria G. Borja [<mailto:vborja@radiocomusa.com>]  
**Sent:** Friday, February 14, 2014 4:56 PM  
**To:** [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)  
**Cc:** Dan Ganacias, RadioCom VP & Service Manager; Leo Jun; Lee Ganacias; Tess Jesser; Keith Jesser  
**Subject:** Re: Fwd: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm

Hi Anne,

This decision is disappointing and does not promote maximum competition pursuant to 5GCA §5010 especially if the funds are not expiring. We hope that the Guam Visitor's Bureau will reconsider before 5PM today by not opening the bids submitted by today and allow all bidders to submit by next week 2/21 as well as allow those bidder who submitted by today to withdraw and resubmit by the extended deadline.

Thank you.

Sincerely,  
Victoria G. Borja

Anne Camacho wrote, On 2/14/2014 3:50 PM:

Hi Vicki,

Unfortunately, even if your request was hand delivered, GVB would not have issued a response because it was not timely submitted. GVB announced on January 30, 2014 in the MV and bid was available at no charge to download on our website. GM allowed sufficient time for bidders questions (Jan 30 to Feb 5). GVB responded to timely submitted questions, (see attachment) on Feb. 10. **The Due Date for Bid Submissions stands – today, Feb. 14, by 5:00 PM.**

FYI - GVB had to assemble RadioCom's last bid submission. If RC is submitting a bid, please make sure it is in the proper form and contains all the required documents.

Happy Hearts Day,

Anne

**From:** Victoria G. Borja [<mailto:vborja@radiocomusa.com>]

**Sent:** Friday, February 14, 2014 1:07 PM

**To:** [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)

**Cc:** Gigi Ganacias; Dan Ganacias, RadioCom VP & Service Manager; Keith Jesser

**Subject:** Fwd: Fwd: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm

Hafa adai Anne,

I recorded a voicemail for you about a minute ago to inquire about our request to extend bid submission deadline. Will it be granted? I delivered our letter yesterday afternoon addressed to the General Manager.

We hope you can extend.

Si Yu'us ma'ase.

Vicki

## Anne Camacho

---

**From:** Victoria G. Borja <vborja@radiocomusa.com>  
**Sent:** Monday, February 17, 2014 11:38 AM  
**To:** anne.camacho@visitguam.org  
**Cc:** 'Jon Nathan Denight'; 'Karl Pangelinan'; 'Rose Cunliffe'; Lee Ganacias; Leo Jun; Dan Ganacias, RadioCom VP & Service Manager; Tess Jesser  
**Subject:** Re: GVB CCTV Bid Submission - Closed Friday, Feb. 14, 2014 @ 5pm  
**Attachments:** vborja.vcf

Hi Anne,

I acknowledge receipt. Good luck.

Sincerely,  
Victoria G. Borja

Anne Camacho wrote, On 2/17/2014 11:17 AM:

Good morning Vicki,

The CCTV bid submission deadline was Friday, Feb. 14, at 5:00 PM. *“Any bid received after the time and date of receipt of bids is late.” 2GAR, Div. 4, Chap. 3, Section 3109(k)(1).*

Thank you,

Anne

**From:** Victoria G. Borja [<mailto:vborja@radiocomusa.com>]  
**Sent:** Friday, February 14, 2014 6:15 PM  
**To:** [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)  
**Cc:** Dan Ganacias, RadioCom VP & Service Manager; Leo Jun; Lee Ganacias; Tess Jesser; Keith Jesser; Gigi Ganacias  
**Subject:** Re: Fwd: Reminder - CCTV Surveillance System Bids Due Feb. 14, 5pm

Hi Anne,

When GVB admittedly erred during the first bid process we did not question further. This time around when we made the error and I admit that we missed the January 31st advertisement, we are not going to be afforded an opportunity to submit a competitive offer when all we are asking for is one (1) week. We both know that Public Safety has always been for many years and will always be the main concern for purchasing surveillance systems.



Please reconsider if bid packets you currently hold remain sealed upon receipt of this email.

Again, thank you.

Sincerely,  
Vicki



February 20, 2014

Ms. Teresa K. Sakazaki  
Sales and Marketing Director  
G4S Security Systems (Guam) Inc.  
1851 Army Drive, Route 16  
Harmon, Guam 96913

*Håfa Adai* Ms. Sakazaki,

Thank you for your company's bid submission to Multi-Step Bid. No. GVB-2014-002MS: CCTV Surveillance Systems. This Bid Status notice serves to keep offerors who have submitted a bid in response to this project, informed on GVB's evaluation progress.

Although the bid's timeline indicates GVB would be at the end of Phase II - the evaluation of Price Bids, the selection committee's work in Phase I - the evaluation of Technical Bids has not been completed and remains in progress.

All Bid Cost envelopes submitted to GVB remain sealed and securely stored.

We will continue to keep your company informed, however, we respectfully request that no direct contact be made to GVB until the procurement process is officially completed.

*Senseramente'*,

**KARL A. PANGELINAN**  
General Manager and  
Chief Procurement Officer

RECEIVED BY   
Rebecca Manuel 2/21/2014



February 20, 2014

Mr. John Mantanona  
Government Accounts Manager  
Pacific Data Systems (PDS)  
185 Ilipog Drive  
HBC Suite 204A  
Tamuning, Guam 96913

*Håfa Adai* Mr. Mantanona,

Thank you for your company's bid submission to Multi-Step Bid. No. GVB-2014-002MS: CCTV Surveillance Systems. This Bid Status notice serves to keep offerors who have submitted a bid in response to this project, informed on GVB's evaluation progress.

Although the bid's timeline indicates GVB would be at the end of Phase II - the evaluation of Price Bids, the selection committee's work in Phase I - the evaluation of Technical Bids has not been completed and remains in progress.

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We will continue to keep your company informed, however, we respectfully request that no direct contact be made to GVB until the procurement process is officially completed.

*Senseramente'*,

KARL A. PANGELINAN  
General Manager and  
Chief Procurement Officer

*Rec'd  
JPM  
2/21/14  
4:15P*





February 21, 2014

Mr. John Mantanona  
Government Accounts Manager  
Pacific Data Systems (PDS)  
185 Ilipog Drive  
HBC Suite 204A  
Tamuning, Guam 96913

*Håfa Adai* Mr. Mantanona,

As the delegated Chief Procurement Officer for the Guam Visitors Bureau, this official invitation is extended to Pacific Data Systems (PDS) to attend a meeting scheduled for Monday, February 24, 2014 at 9:30 a.m., in GVB's main conference room. I will conduct the meeting with GVB's legal counsel present to provide guidance if needed.

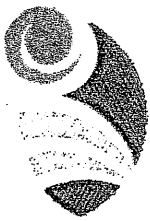
The meeting's purpose is for GVB to obtain relevant information to complete its evaluation of PDS' Technical Bid submitted in response to Multi-Step Bid. No. GVB-2014-002MS: CCTV Surveillance Systems.

Please confirm attendance and include names of PDS' official representatives who will be present. Please contact Ms. Colleen Cabedo at 300-1216 or at [colleen.cabedo@visitguam.org](mailto:colleen.cabedo@visitguam.org).

*Senseramente'*,

**KARL A. PANGELINAN**  
General Manager and  
Chief Procurement Officer

*Rec'd  
JP  
2/21/14  
4:15P*



**GUAM  
VISITORS  
BUREAU**  
SETB SION BISITAN GUAHAN

February 24, 2014

Mr. John Mantanona  
Government Accounts Manager  
Pacific Data Systems (PDS)  
185 Ilipog Drive  
HBC Suite 204A  
Tamuning, Guam 96913

*Håfa Adai* Mr. Mantanona,

Congratulations! As Chief Procurement Officer for the Guam Visitors Bureau, I am happy to inform you that your offer in response to GVB-2014-002MS for CCTV Surveillance Systems is deemed acceptable.

This letter is to officially notify all acceptable offerors that GVB has concluded Phase I of the above referenced project and will move to Phase II - the opening of Price Bids - on Wednesday, February 26, 2014 at 11:30AM in the GVB Main Conference Room. You, or your representative is invited to attend.

*Senseramente'*,

**KARL A. PANGELINAN**  
General Manager  
Chief Procurement Officer

*Rcvd 2/24/14*

*J. SAN ABUSTO*



February 24, 2014

Ms. Teresa K. Sakazaki  
Sales and Marketing Director  
G4S Security Systems (Guam) Inc.  
1851 Army Drive, Route 16  
Harmon, Guam 96913

*Håfa Adai* Ms. Sakazaki,

Congratulations! As Chief Procurement Officer for the Guam Visitors Bureau, I am happy to inform you that your offer in response to GVB-2014-002MS for CCTV Surveillance Systems is deemed acceptable.

This letter is to officially notify all acceptable offerors that GVB has concluded Phase I of the above referenced project and will move to Phase II - the opening of Price Bids - on Wednesday, February 26, 2014 at 11:30AM in the GVB Main Conference Room. You, or your representative is invited to attend.

G4S did not, however, submit the required U.S. DOL Wage list. Pursuant to 2 GAR §3109(m)(4), please submit this required list prior to the time set for Phase II of this solicitation.

*Senseramente',*

KARL A. PANGELINAN  
General Manager  
Chief Procurement Officer

*Teresa K. Sakazaki*  
  
*February 24, 2014.*

## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Tuesday, February 25, 2014 11:13 AM  
**To:** GVB Anne Camacho.; Karl Pangelinan  
**Cc:** Teresa Sakazaki.  
**Subject:** Bid No. GVB-2014-002MS: CCTV Surveillance System bid  
**Attachments:** photo.JPG; Untitled attachment 00004.txt

Hafa Adai Mr Pangelinan & Ms Camacho-

I'm in receipt of the February 24, 2014 letter informing me and G4S that Phase II of the above referenced bid will occur tomorrow, February 26, 2014.

In response to the request for submittal of the US DOL Wage list, I have done so today, February 25, 2014 as can be seen by the attached stamped documents by GVB representatives.







February 27, 2014

Ms. Teresa K. Sakazaki  
Marketing and Sales Director  
G4S Security Systems (Guam) Inc.  
1851 Army Drive  
Harmon, Guam 96913

**Subject:** Notice of Award  
**Reference:** Multi-Step Bid No. GVB-2014-002MS for CCTV Surveillance System

*Håfa Adai* Ms. Sakazaki,

Congratulations! GVB is pleased to issue this Notice of Award to G4S as the offeror selected by the evaluation committee as the lowest responsive and responsible offeror to complete the CCTV Surveillance Systems Scope of Work and Services as solicited in Multi-Step Bid No. GVB-2014-002MS. The Abstract is attached for your review.

As this project involves four phases to be completed over a period of time, as stated in the solicitation, a contract will be jointly developed and mutually agreed upon by GVB and G4S. Once the contract is signed, GVB will issue the Notice to Proceed.

Thank you for G4S Security Systems (Guam) Inc.'s (G4S) Technical and Cost Bid submissions in response to GVB 2014-002MS for CCTV Surveillance Systems.

Please contact our office at (671) 646-5278 should you have any questions.

*Senseramente,*

A handwritten signature in black ink, appearing to read "KARL A. PANGELINAN".

**KARL A. PANGELINAN**  
General Manager and  
Chief Procurement Officer

*Attachment: Bid Abstract*

*PANGELINAN  
SUDD 2/28/14*



February 27, 2014

Mr. John Mantanona  
Government Accounts Manager  
Pacific Data Systems (PDS)  
185 Ilipog Drive  
HBC Suite 204A  
Tamuning, Guam 96913

**Subject:** Notice of Non-Selection  
**Reference:** Multi-Step Bid No. GVB-2014-002MS for CCTV Surveillance System

*Håfa Adai* Mr. Mantanona,

Thank you for Pacific Data Systems' (PDS) Technical and Cost Bid submissions in response to GVB 2014-002MS for CCTV Surveillance Systems. The evaluation committee has completed its work and reviewed all the proposals.

GVB has elected to pursue a contract with another offeror. The Abstract is attached for your review.

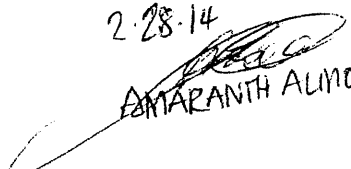
We appreciate PDS' time and effort to prepare and submit your proposal. As other opportunities arise, GVB will keep PDS informed and we thank you for the business relationship PDS and GVB have built over the years.

Please contact our office at (671) 646-5278 should you have any questions.

*Senseraamente',*

  
**KARL A. PANGELINAN**  
General Manager  
Chief Procurement Officer

*Attachment: Bid Abstract*

2.28.14  
  
AMARANTH ALMONTE

## Anne Camacho

---

**From:** Anne Camacho <anne.camacho@visitguam.org>  
**Sent:** Friday, February 28, 2014 5:07 PM  
**To:** Teresa K. Sakazaki  
**Subject:** GVB-2014-002MS Abstract w/Bid Cost sheets  
**Attachments:** GVB-2014-002MS\_Abstract\_with\_Bid\_Cost\_Forms\_PDS\_G4S.02.28.14.pdf

Hi Teresa,

Congratulations again. See attached certified Abstract with Bid Cost forms. Please reply and confirm receipt. Please note, same was transmitted to John Mantanona at PDS today.

--  
*Senseramente,*  
Anne T. S. Camacho  
Management Analyst  
Tel#: 300-1218  
Fax#: 646-3917  
Email: [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)  
Website: [www.visitguam.org](http://www.visitguam.org)



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## Anne Camacho

---

**From:** Teresa K. Sakazaki <teresa.sakazaki@gu.g4s.com>  
**Sent:** Friday, February 28, 2014 5:25 PM  
**To:** Anne Camacho  
**Cc:** Teresa Sakazaki.; G4S Rebecca Manuel.  
**Subject:** Re: GVB-2014-002MS Abstract w/Bid Cost sheets

Hafa Adai Ms Camacho-

Thank you, we are in receipt of this email with attachment.

Securing Your World,  
Teresa K. Sakazaki  
Director, Sales & Marketing

G4S Marianas  
1851 Army Drive  
Harmon, Guam

Mobile: 1(671) 483-5386  
Office: 1(671) 646-2307  
Please visit us at [www.g4s.mp](http://www.g4s.mp)

On Feb 28, 2014, at 5:06 PM, Anne Camacho <[anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)> wrote:

Hi Teresa,  
Congratulations again. See attached certified Abstract with Bid Cost forms. Please reply and confirm receipt. Please note, same was transmitted to John Mantanona at PDS today.

--

*Senseramente,*  
Anne T. S. Camacho  
Management Analyst  
Tel#: 300-1218  
Fax#: 646-3917  
Email: [anne.camacho@visitguam.org](mailto:anne.camacho@visitguam.org)  
Website: [www.visitguam.org](http://www.visitguam.org)



Guam Visitors Bureau / *Setbision Bisitan Guahan*  
401 Pale San Vitores Road, Tumon, Guam 96913

*Mission statement: To efficiently and effectively promote and develop Guam as a safe and satisfying destination for visitors and to derive maximum benefits for the people of Guam*

<GVB-2014-002MS\_Abstract\_with\_Bid\_Cost\_Forms\_PDS\_G4S.02.28.14.pdf>

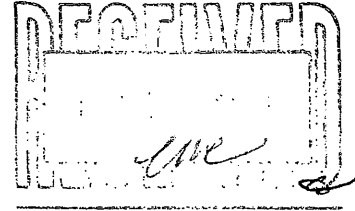
# PDS

Pacific Data Systems

March 4, 2014

Via Hand Delivery

Mr. Karl Pangelinan  
General Manager  
Guam Visitors Bureau (GVB)  
401 Pale San Vitores Road  
Tumon, Guam 96913



**RE:** Freedom of Information Act

Dear Mr. Pangelinan:

Reference the process for Freedom of Information Act (Section 10103 of Title 5 Guam Code Annotated), Pacific Data Systems request copies of the following information:

1. The bid package submitted by G4S for GVB-2014-00MS.
2. All communications (emails, letters, faxes, documents, billings, etc.) between GVB and G4S, between December 30, 2013 and March 4, 2014.
3. Documentation related to any meetings between the Guam Visitor Bureau and G4S between December 30, 2013 and March 4, 2014 related to GVB-2014-002MS. Including who attended these meeting(s), meeting notes or documents, presentations, or any electronic recordings of the meeting(s).
4. Any and all technical evaluations that were performed by GVB regarding procurement GVB-2014-002MS.

Please call me at 300-0229 or email me at [jsm@pdsguam.com](mailto:jsm@pdsguam.com) when this information is available for pickup.

Respectfully Submitted,

John Mantanona  
Government Account Manager



March 6, 2014

Mr. John Day  
Pacific Data Systems  
185 Illipog Dr.  
HBC Suite 204A, Tamuning, Guam 96913

RE: Multi Step Procurement No. GVB 2014-002MS , A Closed Circuit Television Surveillance System at Tumon and Hagatna Bay, Guam

*Håfa Adai* Mr. Day,

In our meeting on 05 March 2014, you raised to us several concerns. We address these concerns as best as we can and within the constraints of procurement law and regulation.


Having examined a bid cost summary in this solicitation, you noted great differences in bid amounts between Pacific Data Systems and another bidder. Particularly, and as to Task 1, you asked whether the other bidder presented a quotation based upon an assessment of the existing closed circuit television system or replacement of that system. The Guam Visitors Bureau assumes that all bidders have read the solicitation carefully and responded according to its terms and call. *See pp. 51-52, Multi Step Procurement No. GVB 2014-002MS.*

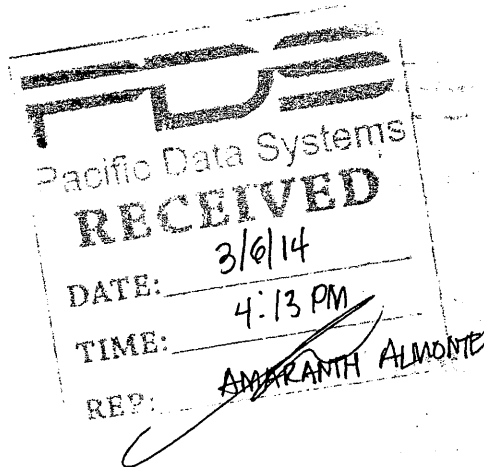
You stated that the other bidder offered a bid amount as to Task IV that would result in a loss to that company. We do not know if the tendered bid would result in a loss to that other bidder and assume all bidders used their best business judgment in responding to the solicitation. In this solicitation, the Bureau seeks the lowest price from a responsible, responsive bidder.

You also stated that there was great disparity in the prices of items offered to the Bureau. We've noted the difference, but have found all bidders in Phase 2 to be responsive to the Bureau's needs.

Thank you for your interest in this solicitation and hope you will participate in future Bureau procurements as appropriate.

*Senseramente',*

  
JON NATHAN P. DENIGHT  
Acting General Manager





**GUAM  
VISITORS  
BUREAU**  
SETBISION BISITAN GUAHAN

March 10, 2014

Mr. John Mantanona  
Government Account Manager  
Pacific Data Systems  
185 Illipog Dr., Suite 204A  
Tamuning, Guam 96913

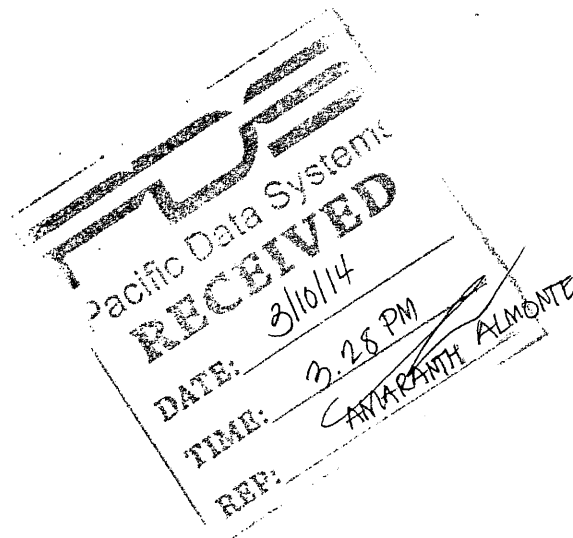
RE: "Sunshine Act" request, 04 March 2014

*Håfa Adai* Mr. Mantanona,

We are in receipt of your "Sunshine Act" request dated 04 March 2014. Requested things and documents are available for your inspection at our offices during normal business hours. Please note that we will not provide a "bid package submitted by G4S for GVB-2014-00MS". *Please see 2 Guam Admin. R. & Reg. §3109(v)(2)(c) and 5 Guam Code Ann. §10108(i).* Otherwise, copies of these things and documents will be provided upon request. Please be aware that pursuant to 5 Guam Code Ann. §10203(b), a fee will be charged for this service.

*Senseramente'*

**Jon Nathan Denight**  
Acting General Manager





March 10, 2014

Via Hand Delivery

Mr. Karl Pangelinan  
General Manager  
Guam Visitors Bureau (GVB)  
401 Pale San Vitores Road  
Tumon, Guam 96913

**RE:** Freedom of Information Act

Dear Mr. Pangelinan:

Reference the process for Freedom of Information Act (Section 10103 of Title 5 Guam Code Annotated), Pacific Data Systems request copies of the following information:

1. The bid package submitted by G4S for GVB-2014-002MS.

Please call me at 300-0229 or email me at [jsm@pdsguam.com](mailto:jsm@pdsguam.com) when this information is available for pickup.

Respectfully Submitted,

  
John Mantanona  
Government Account Manager

RECEIVED  
MAR 10  
2014

GUAM VISITORS BUREAU







March 10, 2014

Mr. John Mantanona  
Pacific Data System (PDS)  
185 Ilipog Drive  
HBC Suite 204A  
Tamuning, Guam 969113

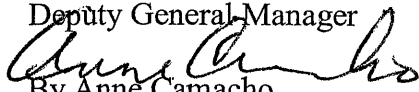
Subject: GVB Response to PDS FOIA dated March 4, 2014

*Håfa Adai* Mr. Mantanona,

Attached please find the requested information relative to PDS' request to GVB referenced above. This response is timely pursuant to FOIA requirements.

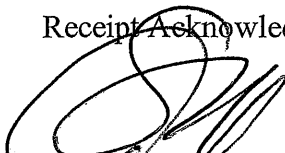
Please note this transmittal is provided without charge. Standard FOIA requests are billable at the rate of 10 cents for the first page and 2 cents for each page thereafter. Any future requests will be at the rates mandated by law.

*Senseramente*,  
For Nathan Denight  
Deputy General Manager

  
By Anne Camacho  
Management Analyst

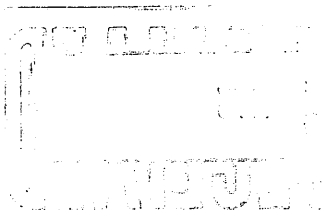
Enclosure:  
49 pages re: GVB-G4S  
Bid No. GVB-2014-002MS

Receipt Acknowledgement:

  
\_\_\_\_\_  
John Mantanona  
Pacific Data Systems

Date: 3/10/2014

GUAM VISITORS BUREAU

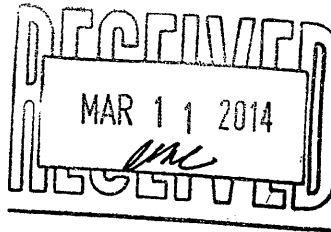




March 11, 2014

Via Hand Delivery

Mr. Karl Pangelinan  
General Manager  
Guam Visitors Bureau (GVB)  
401 Pale San Vitores Road  
Tumon, Guam 96913



**RE: PDS Freedom of Information Act Request related to GVB-2014-002MS**

Dear Mr. Pangelinan:

On March 4, 2014, PDS made a Freedom of Information Act request to GVB regarding the above referenced procurement. On March 10, 2014, GVB provided a partial response to the PDS request. However, GVB's response did not include all of the documents requested by PDS from GVB. Specifically, GVB did not provide any of the information requested by PDS from the G4S Bid Documents and Technical Bid.

GVB did not provide a valid explanation as to why all of the requested documents were not produced within the statutory timeline other than vague reference to 2 GAR §3109(v)(2)(c) and 5 GCA §10108(i). It is important to note that the regulations and statute referenced by GVB do not allow for the wholesale exclusion of public disclosure of a bidder's Bid Documents and Technical Bid. In fact, these sections actually require the bidder, G4S, to have specifically requested such confidentiality treatment in accordance with 2 GAR §3109(l)(2) and 2 GAR § 3109(l)(3), the relevant language of which states as follows:

**2 GAR §3109 (l) Receipt, Opening, and Recording of Bids. (2) Opening and Recording**

The opened bids shall be available for public inspection except to the extent the bidder designates trade secrets or other proprietary data to be confidential as set forth in Subsection 3109(l)(3) of this section. Material so designated shall accompany the bid and shall be readily separable from the bid in order to facilitate public inspection of the non-confidential portion of the bid. Prices and makes and models or catalogue numbers of the items offered, deliveries, and terms of payment shall be publicly available at the time of bid opening regardless of any designation to the contrary.

**(3) Confidential Data.** The Procurement Officer shall examine the bids to determine the validity of any requests for nondisclosure of trade secrets and other proprietary data identified in writing. If the parties do not agree as to the disclosure of data, the Procurement Officer shall inform the bidders in writing. If the parties do not agree as to the disclosure of data, the Procurement Officer shall inform the bidders in writing what portions of the bids will be disclosed and that, unless the bidder protests under Chapter 9 (Legal and Contractual Remedies of this Guam Procurement Regulations), the bids will be so disclosed. The bids shall be opened to public inspections subject to any continuing prohibition on the confidential data.



Based on the regulations noted above, G4S must have specifically made a request for confidential treatment of its bid information and separated this requested confidential information from the public parts of its bid. If G4S did not do this, then all of the G4S bid information is available for public access per PDS' request of March 4, 2014. However, regardless of any requests by G4S for confidentiality, it is the obligation of the GVB Procurement Officer to make a determination if such a request meets the requirements for confidential treatment.

The above regulations make it clear that certain information "*Prices and makes and models or catalogue numbers of the items offered, deliveries, and terms of payment*" (reference 2 GAR §3109 (I)(3)) cannot be classified as confidential regardless of the bidder's request. In addition, any generally available information, such as product brochures or literature, business licenses, completed bid forms, etc must be considered confidential since the information is available in the public domain and these documents cannot be withheld as confidential.

GVB has not provided any of the information from the G4S Bid Documents and Technical Bid that are clearly not confidential and should be available for public disclosure as requested by PDS. The following is a specific list of the various types of information/documents that GVB should have provided in response to the PDS request of March 4, 2014:

- G4S signed bid forms/documents reference GVB Bid forms pages 1, 2, 3
- G4S signed bid Affidavits reference GVB Bid pages 16, 17, 18, 19, 20, 21
- Copies of G4S Business license(s) and any other pertinent Government licenses
- G4S copies of DOL wage listing reference GVB page 17
- Copies of G4S Product Literature as applicable
- G4S Technical Response to GVB Bid Phase I
- G4S Technical Response to GVB Bid Phase II
- G4S Technical Response to GVB Bid Phase III
- G4S Technical Response to GVB Bid Phase IV
- G4S Technical Response to GVB Bid Phase V
- G4S Technical Response to GVB Bid Phase VI

PDS requests that GVB comply fully with the Freedom of Information Act request made by PDS on March 4, 2014, and immediately provide all of the information requested. Failure to do so will be a violation of law subject to civil penalties as defined in 5 GCA § 10112 - Penalties for Nondisclosure.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Day', is written over a white rectangular area.

John Day  
President



March 13, 2014

Mr. John Day  
Government Account Manager  
Pacific Data Systems  
185 Illipog Dr., Suite 204A  
Tamuning, Guam 96913

RE: Letter on 11 March 2014, concerning a "Sunshine Act" request, 04 March 2014

*Håfa Adai Mr. Day,*


We are in receipt of your letter dated 11 March 2014, concerning a "Sunshine Act" request.

In that letter you stated that the Guam Visitors Bureau provided a partial response and assume certain requested material was withheld as confidential. *See your letter at passim.* Your assumption is incorrect. Please note that 2 Guam Admin. R. & Reg. 3109(v)(2)(c) states "after award the unpriced technical offer of the successful bidder shall be disclosed as follows . . . ." Thus another's technical offer may be disclosed, but not until *after award*.

Please be aware that the Guam Visitors Bureau responds to requests pursuant to the "Sunshine Act" in accordance with law.

*Senseramente',*

  
JON NATHAN DENIGHT  
Acting General Manager  
Guam Visitors Bureau

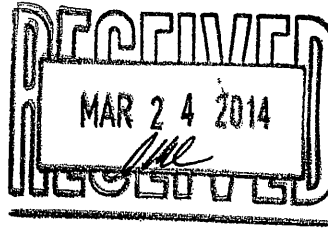
RECEIVED  
4:05 PM  
3/13/14  
  
AMARANTH ALMONTE



March 24, 2014

Via Hand Delivery

Mr. Karl Pangelinan  
General Manager  
Guam Visitors Bureau (GVB)  
401 Pale San Vitores Road  
Tumon, Guam 96913



**Re: Protest by Pacific Data Systems of GVB's Award Decision to G4S Security Procurement GVB-2014-002MS**

Dear Mr. Pangelinan:

This is a Protest by Pacific Data Systems ("PDS") reference 5 G.C.A. § 5425(a) to the award decision made by Guam Visitor's Bureau ("GVB") in the above referenced bid and evidenced by the GVB Notice of Award letter issued to G4S Security ("G4S") by GVB on February 27, 2014 (a copy of the Notice of Award is attached as Exhibit "A"). This GVB letter, along with other GVB documents related to this procurement, were provided to PDS by GVB on March 10, 2014 in response to a PDS Freedom of Information Act request. This timely protest by PDS of GVB's actions in this procurement is based upon the following grounds:

**I. GVB DID NOT UNDERTAKE A PROPER EVALUATION OF THE PDS AND G4S BIDS AS REQUIRED BY 5 G.C.A. § 5211(g).**

PDS's review of the evaluation performed by GVB of the G4S bid shows that GVB did nothing to confirm or clarify the bid of G4S to insure compliance with the GVB Technical requirements. 2 GAR § 3109(m)(3) states the following:

**(3) Confirmation of Bid.** When the Procurement Officer knows or has reason to conclude that a mistake has been made, such officer should request the bidder to confirm the bid. Situations in which confirmation should be requested include obvious, apparent errors on the face of the bid or a bid unreasonably lower than the other bids submitted. If the bidder alleges mistake, the bid may be corrected or withdrawn if the conditions set forth in Subsections 3109(m)(4) through 3109(m)(6) of this Section are met. **(emphasis added)**

In the case of the subject bid, a proper evaluation of the bids shows the following obvious indications of a mistake or failure to provide a compliant solution as required by the GVB technical requirements.

- A. The G4S bid included a CCTV Camera that was 80% less than the camera recommended by PDS (\$837.50 vs. \$3900).

Y903



- B. The amount bid by G4S for Task IV - Develop and perform Procedures to provide 24 hours a day, 7 days a week (24/7) CCTV System Monitoring Services, shows that the G4S will charge GVB less than the labor cost to provide this service to GVB, resulting in an annual loss of \$20,000 to \$40,000 a year to G4S to provide this service.
- C. The cost quoted by G4S to connect and install the CCTV cameras at existing Locations as listed on Bid Form B-14.2 is only \$156 per site versus the \$2,500 bid by PDS.
- D. The cost quoted by G4S to connect and install the New CCTV camera Locations as listed on Bid Form B-14.2 is only \$156 per site versus the \$21,000 bid by PDS.

An "apples to apples" comparison of the G4S and PDS bids should have called into question whether bidders were actually bidding on the same scope of work and a confirmation of what work was to be provided or included in the bids submitted as required by 2 GAR § 3109(m)(3) should have been done by GVB as part of its evaluation. Failure by GVB to perform these confirmations of the bidders submissions calls into question whether the evaluation used in the determination of the award was valid and in compliance with 5 G.C.A. § 5211(g).

## **II. GVB HAS VIOLATED 2 GAR § 3131 AND § 3132 FOR FAILING TO PROVIDE PDS WITH COPIES OF ALL OF THE G4S BID DOCUMENTS.**

As noted earlier, PDS had requested from GVB all of the G4S bid documents. The release of these procurement documents are governed by 2 GAR § 3132 which states as follows:

**§3132. Rules for Procurement Records.** As required by 5 GCA §5252, these rules are declared by the Policy Office to:

- 1. protect the integrity of the bidding process;**
  - 2. protect the confidentiality of trade secrets;**
  - 3. establish reasonable charges for copying papers;**
  - 4. provide for and establish reasonable charges for transcription of sound recordings;**
  - 5. require public access to the record at the earliest possible time; and**
  - 6. not require that the record be complete or that the procurement award be made before inspection and copying are permitted.**
- (emphasis added)**

PDS believes that a review of these documents will also reveal further issues with the procurement process or award decision made by GVB. Failure by GVB to release these

Y903



- B. The amount bid by G4S for Task IV - Develop and perform Procedures to provide 24 hours a day, 7 days a week (24/7) CCTV System Monitoring Services, shows that the G4S will charge GVB less than the labor cost to provide this service to GVB, resulting in an annual loss of \$20,000 to \$40,000 a year to G4S to provide this service.
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**(emphasis added)**

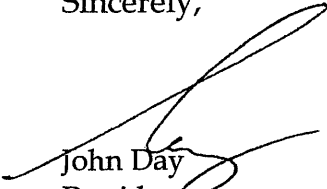
PDS believes that a review of these documents will also reveal further issues with the procurement process or award decision made by GVB. Failure by GVB to release these

# PDS

Pacific Data Systems

documents in clear violation of the above referenced 2 GAR regulations casts further doubt on the integrity of this procurement and the award decisions made by GVB. GVB is reminded that PDS has made this timely Protest according to 5 G.C.A. § 5245(g) and that any further action in this procurement by GVB is stayed until this Protest is resolved. PDS welcomes the opportunity to meet with you in an effort to negotiate a mutually acceptable resolution of these issues as provided for in 5 G.C.A. § 5245(b).

Sincerely,



John Day  
President

Xc: Bill R. Mann - Attorney for Pacific Data Systems

Attachments: As stated.





April 1, 2014

Mr. John Day  
Pacific Data Systems  
185 Illipog Dr., Suite 204A  
Tamuning, Guam 96913

RE: Your Protest, GVB 2014-002MS

*Håfa Adai* Mr. Day,

The Guam Visitors Bureau (GVB) is in receipt of your protest in regard to the above referenced solicitation. The GVB rejects your protest as without merit and out of time.

In your protest you allege that the GVB did not perform a proper analysis of PDS and G4S bids. *See your Protest, 24 March 2014, at pp. 1-2.* In fact, the GVB did perform such an analysis and was satisfied with the process and outcome of its analysis. GVB acted within the scope of the law and its discretion and you offer no evidence to the contrary. In any event, you were aware of the facts you offer to support your protest no later than 1100, 5 March 2014. Your protest is therefore made out of time. *See 5 Guam Code Ann. §5425(a).*

You characterize an alleged violation of Guam's Freedom of Information Act as a procurement protest. *See Protest, 24 March 2014, at pp. 2-3.* Allegations of agency violations of that act are addressed in Chapter 10 of that act, you present no cognizable protest under Guam's procurement rules and regulations, nor did you state how you are otherwise aggrieved. Accordingly this "protest" too is rejected.

Please be aware that you have a right to administrative and judicial review of this decision. *See 5 Guam Code Ann. §5425 (c)(2).*

*Senseramente',*

**KARL A. PANGELINAN**  
General Manager  
Guam Visitors Bureau

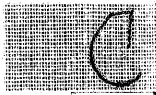
*Rec'd Josephine Chong 4/1/14*



**TAB C**

**Sound recordings of all pre-bid conferences; negotiations arising from a request for proposals and discussions with vendors concerning small purchase procurement**

Please note, this procurement was made as an invitation for bids and not a request for proposals. There was no pre-bid conference held.



**TAB D**

**Brochures and submittals of potential vendors, manufacturers or contractors, and all drafts, signed and dated by the draftsman, and other papers or materials used in the development of specifications.**

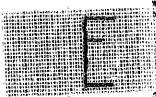
No brochures or other submittals were made in the development of specifications.

D

**TAB E**

**The requesting agency's determination of need.**

The Guam Visitors Bureau determined a need for a procurement to assess existing CCTV surveillance systems and design-build-upgrade new additional CCTV infrastructure in the Tumon area, including maintenance services and 24/7 system monitoring. No formal determination of need was made other than that as outlined in the solicitation attached.





**GUAM VISITORS BUREAU (GVB)**

401 PALE SAN VITORES ROAD, TUMON, GUAM 96913

TEL: 646-5278; FAX: 646-8861

**MULTI-STEP BID NO: GVB-2014-002MS**

**Re-Issued Date: Friday, January 31, 2014, 8:00 AM**

**BID SUBMISSION DUE: Friday, February 14, 2014, 5:00 PM**

DESCRIPTION:

**ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS VIA INTERNET FOR GVB AUTHORIZED OFFICIALS.**

**SPECIAL REMINDER TO PROSPECTIVE OFFERORS**

Offerors are reminded to read the Sealed Bid Instructions, and General Terms and Conditions attached to the Multi-Step Bid to ascertain that all of the following requirements checked below are submitted in the TECHNICAL Bid envelope, which shall include ONE (1) Original and Five (5) copies, at the date and time for bid submission. The BID COST shall be submitted in a SEPARATE sealed envelope. **FAILURE TO SUBMIT PRICE BID COST AS INSTRUCTED BY THIS SOLICITATION WILL DISQUALIFY THE OFFER. ANY ALTERATIONS, ADDITIONS, OR MODIFICATIONS OF THE BID FORMS CONTAINED IN THIS BID SHALL BE CONSIDERED NON-RESPONSIVE AND REASON TO DISQUALIFY OR REJECT THE BID. PROSPECTIVE BIDDERS ARE CAUTIONED TO READ AND CONFORM TO ALL BID INSTRUCTIONS AS A CONDITION OF BIDDING. ANY DEVIATION WILL BE CONSIDERED NON-RESPONSIVE TO BID REQUIREMENTS. NO EXCEPTIONS WILL BE MADE TO THIS CONDITION FOR BIDDING.**

**(X) BID GUARANTEE: (15% of Total Bid Price Amount) See Item 11 of T's & C's:**

Shall be submitted in one of the following forms **and placed in the SEALED Bid Cost Envelope:**

1. Cashier's Check or Certified Check
2. Letter of Credit (valid for ninety (90) days from bid submission date)
3. Surety Bond- Valid only if accompanied by:
  - Current Certificate of Authority issued by the Insurance Commissioner;
  - Power of Attorney issued by the Surety to the Resident General Agent;
  - Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.

**(X) BROCHURES/DESCRIPTIVE LITERATURE;**

**(X) AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION:**

- Date of signature of the person authorized to sign the bid and the notary date must be the same.

**(X) OTHER REQUIREMENTS – NOTARIZED AFFIDAVITS relative to:**

- Non-Collusion; D.O.L. Wage Determination; Restriction against Sexual Offenders Employed by Service Providers to the Guam Visitors Bureau from Working on Government Property; No Gratuities or Kickbacks; Ethical Standards; Contingent Fees

**(X) BID SUBMISSION FORM:** The Technical Bid shall be submitted in an envelope and clearly labeled "TECHNICAL BID". ALL required Affidavits shall be duly notarized and signed by an authorized official of the company and placed inside the "Technical Bid" envelope. **The Surety Bid Bond shall be placed in the "BID COST" envelope which is submitted in a SEPARATE sealed envelope labeled "BID COST".** If the "Bid Cost" is included and placed inside the envelope labeled "Technical Bid", the bid will be disqualified and rejected. The Affidavit forms attached to this Multi-Step Bid shall not be substituted. This reminder must be signed and returned in the bid envelope together with the bid submission to GVB. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.

\_\_\_\_\_  
Bidder or Representative's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name / Tel#

\_\_\_\_\_  
Print Name / Title



### Multi-Step Bid No.: GVB-2014-002MS

#### ACKNOWLEDGEMENT RECEIPT FORM

To register and be considered a prospective bidder, please provide all information requested. Deliver to GVB Tumon's Office or Fax to GVB at 646-8861. Thank You.

Receipt Acknowledged by	Signature  (Print Full Name):	
Date and Time Received:	Date:	Time:
Bidder / Offeror's Full Company Name and EIN#:		
Contact Information:	Telephone:	Fax:
Bidder / Offeror's Company Mailing Address (street address preferred)		
Key Point of Contact (POC) and Official Title (authorized to sign for the company)		
POC's Email Address		
POC's Direct Tel & Fax Nos:		
Alternate POC and Contact Information:	Alt POC Name:	Telephone/Fax Nos.

**Note: GVB will provide notices relative to this Multi-Step Bid to the Key Point of Contact (POC) shown above.** Any other official must register separately. GVB recommends one authorizing official is designated as the Main POC, and a second official designated as the Alternate POC. ALL questions shall be submitted in writing to the attention of GVB Deputy General Manager Nathan Denight. For timely response to prospective bidders' questions, fax questions to GVB at 646-8861 or send via email to [nathan.denight@visitguam.com](mailto:nathan.denight@visitguam.com) and indicate on subject line, Mark for: Bid No. GVB-2014-002MS. The Deadline to submit questions is **WEDNESDAY FEBRUARY 5, 2014, BY 5:00 PM.** **No questions will be accepted after the deadline.**

#### **Written Determination of GVB General Manager and Chief Procurement Officer (GM&CPO)**

Pursuant to Guam Procurement Regulations (2 GAR, Div. 4), Chap. 3, §3109 (6)(d), GVB GM&CPO Karl A. Pangelinan makes this official written determination applicable to GVB-2014-002MS: (i) that bid submission and due dates indicated in GVB-2014-002MS is due to the urgent need to upgrade the existing CCTV Surveillance System in Tumon; (ii) that Bidding Time is 14 calendar days, including holidays, in lieu of the standard 15- days; (iii) that the GVB GM&CPO is authorized to shorten time periods to expedite the improvement of security surveillance in the Tumon area to protect the safety and welfare of Guam's tourists, local residents who live and/or work in Tumon, and all persons conducting business in the Tumon area; and (iv) that due diligence and reasonable care guided the GVB GM&CPO's determination. Timetables will not be altered as this is a re-issuance of original Multi-Step GVB-2014-001MS and the procurement of the CCTV Surveillance System is critical to safeguarding Guam's visitors and residents.



**Multi-Step Bid No.: GVB-2014-002MS**

**KARL A. PANGELINAN**  
General Manager & Chief Procurement Officer

Issuing Office:  
Guam Visitors Bureau  
401 Pale San Vitores Road  
Tumon, Guam 96913

Issued Date: Monday, January 31, 2014, 8:00 AM

Multi-Step Bid No. GVB-2014-002MS

For:  
**ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS BY GVB VIA THE INTERNET.**

Specifications: (See Attached Scope of Work and Services)

Destination(s): Existing CCTV Surveillance Camera Locations and New Additional CCTV Camera Locations, as designated in SOWS in the Tumon Area, Guam

Required Delivery Date: Within 120 Days from Notice to Proceed, once final negotiations have been completed and Award accepted by successful offeror.

Special Provision: Pursuant to the Guam Procurement Regulations (2GAR, Div. 4) Chap.3, §3119(i)(2) of upon the GVB General Manager / Chief Procurement Officer's (GM&CPO) determination, the quantities reflected are estimated requirements projected within a twelve (12) month period. These amounts may increase during the term of this bid. However, regardless of the fluctuation of quantities, this bid shall be subject to the availability of funds.

**Instructions to Bidders:**

Indicate Type of Business:     Individual         Partnership         Corporation

All Bid Submittals shall include **One (1) Original and Five (5) Copies and delivered to the Guam Visitors Bureau** office no later than **FRIDAY, February 14 2014, 5:00 PM**. The Bid Submittal package shall include a **"TECHNICAL BID"** which shall contain Signed and Notarized Affidavits required by this Multi-Step Bid and a **"BID COST" IN A SEPARATE SEALED ENVELOPE** containing the Bid Surety Bid Bond and "Bid Cost" offer shall also be submitted by the date and time indicated. CAUTION: If the "Bid Cost" envelope is contained in the same envelope containing the "Technical Bid", the bid must be disqualified and rejected. Only Bid Forms contained in this bid shall be used. Any alteration, substitution, revision of the Bid Cost price forms will be deemed as non-responsive to bid instructions and will be reason to disqualify and reject the cost bid.

The undersigned offers and agrees to furnish within the time specified, the equipment, supplies, and services listed, unless otherwise specified by the offeror/bidder. In consideration to the expense of GVB in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this proposal remain firm and irrevocable within 90 days from the date of submittal of proposals to supply any or all the items which were listed in the offeror's "Bid Cost", or the "Best and Final Offer" upon completion of negotiations.

**Name and Address of Offeror / Bidder:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature and Title of Person  
Authorized to Sign This Multi-Step Bid:**

\_\_\_\_\_  
\_\_\_\_\_

*For GVB Use: Completed upon issuance of Award to the Successful Bidder / Offeror:*

Award: Contract No: \_\_\_\_\_ Total Amount: \_\_\_\_\_ Effective Date: \_\_\_\_\_

**GVB Approving Contracting Officials:**

General Manager & Chief Procurement Officer:: Karl A. Pangelinan: \_\_\_\_\_ Date: \_\_\_\_\_

Controller & Certifying Officer: Rose Cunliffe: \_\_\_\_\_ Date: \_\_\_\_\_

**Contractor's Name and Mailing Address:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contractor's Official Authorized to Sign this Contract:**

\_\_\_\_\_  
\_\_\_\_\_

*Print Official's Full Name and Position Title*



**Multi-Step Bid No. GVB-2014-002MS - Overview**

**Condition of Bidding Requirement Instructions to Prospective Bidders/Offerors:** *The submission instructions as to how the price must be quoted and entered on the Price Bid Cost Forms Contained in this Bid shall be strictly enforced to ensure a level competitive field. Prospective Bidders SHALL NOT submit price bids in any other format. Any Substitution, Alternation, Modifications or Additions to the Bid's Price Forms Shall be deemed Non-responsive to bid instructions. Failure to conform to the bid's instructions or the use of any other pricing format shall be sufficient reason to disqualify or reject the bid submitted. THIS IS AN ALL OR NONE BID.*

**I. Perform Assessment of Existing CCTV Surveillance System – QUOTE ONE LUMP SUM TOTAL COST.**

Assess existing CCTV infrastructure to evaluate the operating or non-operating condition of installed system components (including existing fiber optic and coax cables, electrical power sources, ancillary system components); and recommend in a written project plan which existing system components need to be scrapped; replaced with new components; and which system components can be repaired and then re-used, or recycled in the upgraded system.

**II. Recommend and Design-Build-Upgrade New Additional CCTV Infrastructure – QUOTE ONE LUMP SUM TOTAL COST.**

Design and propose NEW CCTV equipment to upgrade the surveillance system to provide maximum coverage of the Tumon Bay Area. Bid cost to upgrade the CCTV infrastructure shall include the description of the equipment or component, manufacturer, quantity unit price and extended price for recommended NEW CCTV equipment, supplies, and ancillary accessories. Cost shall include cost of installation, shipping, and handling.

**III. Design CCTV System Maintenance Service Plan (to include Typhoon Preparedness) – QUOTE ONE LUMP SUM ANNUAL COST AND HOURLY RATE FOR “AS REQUIRED” SERVICES.**

Determine basic terms and conditions to establish an annual maintenance agreement to repair equipment and maintain the CCTV Surveillance System to minimize system down-time and/or equipment failure. Bid Cost shall quote annual, monthly and hourly maintenance charge rate.

**IV. Develop and Perform Procedures to Provide 24/7 CCTV System Monitoring Services – QUOTE ONE LUMP SUM ANNUAL SERVICE/SUPPORT COST AND HOURLY LABOR RATE FOR MONITORING WORKER.**

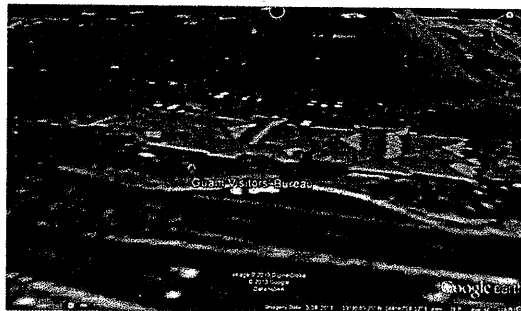
Determine support services to provide 24 hours a day / 7 days a week (24/7) CCTV Surveillance monitoring and submit reports to GVB on a quarterly schedule Bid Cost shall quote annual charge to provide monitoring service. Provide required human resources with necessary training to perform 24/7 system monitoring of all installed CCTV cameras.

**V. Provide identification signage at each CCTV surveillance camera location in the Tumon Area – QUOTE ONE LUMP SUM TOTAL COST.**

Install a sign at each camera site to inform public that all activities are monitored and recorded by a CCTV surveillance system in the Tumon area. Bid Cost quoted shall be all inclusive of signage materials, installation, and labor and shown as one lump sum in Bid Cost.

**VI. Establish Guam Visitors Bureau’s Secured CCTV System Access via the Internet – QUOTE ONE LUMP SUM ANNUAL SERVICE/SUPPORT COST AND HOURLY ‘AS REQUIRED’ RATE.**

Provide remote access via the internet for surveillance monitoring by GVB authorized officials. Bid Cost shall quote annual and monthly charge to provide and required equipment.







**Multi-Step Bid No. GVB-2014-002MS**

**Project Timeline**

<b>Public Notice announces there- issuance of CCTV Multi-Step Bid</b> and informs interested bidders to pick up bid package at GVB office in Tumon.	<b>Monday, January 31, 2014, 8:00 AM</b>
<b>Due Date for prospective bidders</b> who picked up bid packages to <b>submit questions in writing to GVB</b>	<b>Wednesday, February 5, 2014, 5:00 PM</b>
<b>Due Date for GVB to respond to bid questions received.</b> Note: GVB GM&CPO's discretion will determine if a bid amendment is required and whether the bid timeline will be revised.	<b>Monday, February 10, 2014, 5:00 PM</b>
<b>DUE DATE to submit Technical Bid, Surety Bid Bond and Bid Cost to GVB.</b> Reminder: Bid Cost must be submitted in a separate sealed envelope with the Bid Bond Surety. : Bids not submitted by stated due date and time will be rejected.	<b>Friday, February 14, 2014, 5:00 PM</b>
<b>Phase I Begins: Selection committee meets to open Technical Bids.</b> <u>Bids will not be publicly opened</u> to safeguard each bidder's trade secrets, proprietary or confidential information.	<b>Monday, February 17, 2014, 1:00 PM</b>
<b>Phase I Ends: Selection committee completes evaluation of Technical Bids</b> submitted to GVB. Committee prepares written evaluation memo to officially inform GVB GM&CPO the Technical Bids determined to be (i) Acceptable; (ii) Potentially Acceptable; or (iii) Unacceptable.	<b>Tuesday, February 18, 2014, 1:00 PM</b>
<b>Phase II Begins: Selection committee meets to open Bid Costs</b> submitted by Bidders determined in Phase I to be Acceptable and Potentially Acceptable. Committee members independently score Bid Costs to determine most responsive and responsible bid and determine the highest ranked bidder.	<b>Wednesday, February 19, 2014, 10:00 AM</b>
<b>Phase II Continues: Committee prepares Evaluation and Recommendation for Award</b> memo to GVB GM&CPO identifying the highest ranked offeror to begin Negotiations for the Best and Final Offer.	<b>Wednesday, February 19, 2014, 5:00 PM</b>
<b>Phase II Ends: Negotiations completed and contract agreement</b> reached by GVB and Contractor. GVB GM&CPO informs selection committee to document award and issue notice to proceed to successful bidder/Contractor.	<b>Thursday, February 20, 2014, 5:00 PM</b>
<b>GVB coordinates with Contractor to establish schedule for delivery of equipment, supplies, maintenance, 24/7 monitoring services and GVB's secured access via the internet to complete Scope of Work and Services within 120 days as required by the Multi-Step Bid.</b>	<b>After Notice to Proceed is Issues, GVB and Contractor Meet to Establish Project Schedule and Target Dates for Completion for Each Phase</b>



**GUAM VISITORS BUREAU  
GOVERNMENT OF GUAM  
GENERAL TERMS AND CONDITIONS  
SEALED BID SOLICITATION AND AWARD**

**Boxes checked below are applicable to Multi-Step Bid No. GVB-2014-002MS.**

**[X] 1. AUTHORITY:** This solicitation is issued subject to all the provision of the Guam Procurement Act (5GCA, Chapter 5) and the Guam Procurement Regulations (copies of both are available at the Office of the Complier of Laws, Attorney General's Office, and GSA). It requires all parties involved in the preparation, negotiation, performance, or administration of contracts to act in good faith.

**[X] 2. GENERAL INTENTION:** Unless otherwise specified, it is the declared and acknowledged intention and meaning of these General Terms and conditions for the bidder to provide the Government of Guam (Government) with specified services or with materials, supplies or equipment completely assembled and ready for use.

**[X] 3. TAXES:** Bidders are cautioned that they are subject to Guam Income Taxes as well as all other taxes on Guam Transactions. Specific information on taxes may be obtained from the Director of Revenue and Taxation.

**[X] 4. LICENSING:** Bidders are cautioned that the Government will not consider for award any offer submitted by a bidder who has not complied with the Guam Licensing Law. Specific information on licenses may be obtained from the Director of Revenue and Taxation.

**[X] 5. LOCAL PROCUREMENT PREFERENCE:** All procurement of supplies and services where possible, will be made from among businesses licensed to do business on Guam in accordance with section 5008 of the Guam Procurement Act (5GCA, Chapter 5) and Section 1-104 of the Guam Procurement Regulations.

**[X] 6. COMPLIANCE WITH SPECIFICATIONS AND OTHER SOLICITATION REQUIREMENTS:**  
Bidders shall comply with all specifications and other requirements of the Solicitation.

**[X] 7. "ALL OR NONE" BIDS: NOTE:** By checking this item, the Government is requesting all of the bid items to be included in the bidder's offer or none at all. The Guam Visitors Bureau will not award on an itemized basis.

**[X] 8. INDEPENDENT PRICE DETERMINATION:** The bidder, upon signing the Multi-Step Invitation for Bid, certifies that competitive practices are prohibited by law. Violations will be subject to the provision of Section 5651 of that of the Guam Procurement Act. Other existing civil, criminal or administrative remedies are not impaired and may be in addition to the remedies in Section 5651 of the Government code.

**[ ] 9. BIDDER'S PRICE:** The Government will consider not more than two (2) (Basic and Alternate) item prices and the bidder shall explain fully each price if supplies, materials, equipment, and/or specified services offered comply with specifications and the products origin. Where basic or alternate bid meets the minimum required specification, cost and other factors will be considered. Failure to explain this requirement will result in rejection of the bid.



**10. BID ENVELOPE:** Envelope shall be sealed and marked with the bidder's name, Bid number, time, date and place of Bid Opening. **BID COST SHALL BE IN A SEPARATE SEALED ENVELOPE.**

**11. BID GUARANTEE REQUIREMENT:** Bidder is required to submit a Bid Guarantee Bond or standby irrevocable Letter of Credit or Certified Check or Cashier's Check in the same bid envelope to be held by the Government pending award. The Bid Guarantee Bond, Letter of Credit, Certified Check or Cashier's Check must be issued by any local surety or banking institution licensed to do business on Guam and made payable to the Guam Visitors Bureau in the amount of fifteen percent (15%) of his highest total bid offer. The Bid Bond must be submitted on Government Standard Form BB-1 (copy enclosed). Personal Checks will not be accepted as Bid Guarantee. If a successful Bidder (contractor) withdraws from the bid or fails to enter into contract within the prescribed time, such Bid guarantee will be forfeited to the Government of Guam. **Bids will be disqualified if not accompanied by Bid Bond, Letter of Credit, Certified Check or Cashier's check.** Bidder must include in his/her bid, valid copies of a Power of Attorney from the Surety and a Certificate of Authority from the Government of Guam to show proof that the surety company named on the bond instrument is authorized by the Government of Guam and qualified to do business on Guam. For detailed information on bonding matters, contact the Department of Revenue and Taxation. Failure to submit a valid Power of Attorney and Certificate of Authority on the surety is cause for rejection of bid. Pursuant to 5 GCA § 5212, all competitive sealed bidding for the procurement of supplies or services exceeding \$25,000.00 a 15% Bid Security of the total bid price must accompany the bid package. The bid bond, Letter of Credit, Certified Check or Cashier's Check will serve as Bid Security for this procurement.

**12. PERFORMANCE GUARANTEE:** Bidders who are awarded a contract as a result of this solicitation, shall guarantee that goods will be delivered or required services performed within the time specified. Failure to perform the contract in a satisfactory manner may be cause for suspension or debarment from doing business with the Government of Guam. In addition, the Government will hold the Vendor liable and will enforce the requirements as set forth in Section 40 of these General Terms and Conditions.

**13. SURETY BONDS:** Bid and Bid Bonds coverage must be signed or countersigned in Guam by a foreign or alien surety's resident general agent. The surety must be Insurance Company, authorized by the Government of Guam and qualified to do business in Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business in Guam.

**14. COMPETENCY OF BIDDERS:** Bids will be considered only from such bidders who, in the opinion of the Government, can show evidence of their ability, experience, equipment, and facilities to render satisfactory service.

**15. DETERMINATION OF RESPONSIBILITY OF BIDDERS:** The GVB GM&CPO reserves the right for securing from bidders information to determine whether or not they are responsible and to inspect plant site, place of business; and supplies and services as necessary to determine their responsibility in accordance with Section 15 of these General Terms and Conditions. (2 GAR, Div. 4 § 3116)



**16. STANDARD FOR DETERMINATION OF MOST FAIR, REASONABLE, RESPONSIVE AND RESPONSIBLE BIDDER:** In determining the MOST FAIR, REASONABLE, RESPONSIVE, AND RESPONSIBLE BIDDER, the GVB GM&CPO shall be guided by the following:

- a) **TOTAL Price of items offered in Bid Cost AND SUBMITTED RESPOSPONSIVELY AND RESPONSIBLY TO THIS BID'S INSTRUCTIONS TO ENSURE A LEVEL COMPETITIVE FIELD.**
- b) **The ability, capacity, and skill of the Bidder to perform.**
- c) **Whether the Bidder can perform promptly or within the specified time.**
- d) **The quality of past performance of the Bidder with regards to awards previously made to him.**
- e) **The previous and existing compliance by the Bidder with laws and regulations relative to procurement.**
- f) **The sufficiency of the financial resources and ability of the Bidder to perform.**
- g) **The ability of the Bidder to provide future maintenance and services for the subject of the award.**
- h) **The compliance with all of the conditions to the Multi-Step Bid No. GVB-2014-002MS.**

**17. TIE BIDS:** If the bids are for the same unit price or total amount in the whole or in part, the GVB GM&CPO will determine award based on 2 GAR, Div. 4, § 3109(o) (2) or to reject all such bids.

**18. BRAND NAMES:** Any reference in the Solicitation to manufacturer's Brand Names and number is due to lack of a satisfactory specification of commodity description. Such preference is intended to be descriptive, but not restrictive and for the sole purpose of indicating prospective bidders a description of the article or services that will be satisfactory. Bids on comparable items will be considered provided the bidder clearly states in his bid the exact articles he is offering and how it differs from the original specification.

**19. DESCRIPTIVE LITERATURE:** Descriptive literature(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The literature furnished must clearly identify the item(s) in the Bid. **The descriptive literature is required to establish, for the purpose of evaluation and award, details of the product(s) the bidder proposes to furnish including design, materials, components, performance characteristics, methods of manufacture, construction, assembly or other characteristics which are considered appropriate.** Rejection of the Bid will be required if the descriptive literature(s) do not show that the product(s) offered conforms(s) to the specifications and other requirements of this solicitation. **Failure to furnish the descriptive literature(s) by the time specified in the Solicitation will require rejection of the bid.**

**20. SAMPLES:** Sample(s) of item(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The sample(s) should represent exactly what the bidder proposes to furnish and will be used to determine if the item(s) offered complies with the specifications. Rejection of the Bid will be required if the sample(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the sample(s) by the time specified in the Solicitation will require rejection of the Bid.

**21. LABORATORY TEST:** Successful bidder is required to accompany delivery of his goods with a Laboratory Test Report indicating that the product he is furnishing the Government meets with the specifications, and must be from a certified Testing Association.



**22. AWARD, CANCELLATION, & REJECTION:** Award shall be made to the lowest responsible and responsive bidder, whose bid is determined to be the most advantageous to the Government, taking into consideration the evaluation factors set forth in this solicitation. No other factors or criteria shall be used in the evaluation. The right is reserved as the interest of the Government may require waiving any minor irregularity in bid received. **The GVB GM&CPO shall have the authority to award, cancel, or reject bids, in whole or in part for any one or more items if he determines it is in the public interest.** Award issued to the lowest responsible bidder within the specified time for acceptance as indicated in the solicitation, results in a bidding contract without further action by either party. In case of an error in the extension of prices, unit price will govern. It is the policy of the Government to award contracts to qualified local bidders. **The GVB GM&CPO reserves the right to increase or decrease the quantity of the items for award and make additional awards for the same type items and the vendor agrees to such modifications and additional awards based on the bid prices for a period of thirty (30) days after original award. No award shall be made under this solicitation which shall require advance payment or irrevocable letter of credit from the government (2 GAR, Div.4 §11 03).**

**23. MARKING:** Each outside container shall be marked with the Purchase Order number, item number, brief item description and quantity. Letter marking shall not be less than 3/4" in height.

**24. SCHEDULE FOR DELIVERY:** Successful bidder shall notify the Guam Visitors Bureau, Telephone Nos. 646-5278 at least twenty-four (24) hours before delivery of any item under this solicitation.

**25. BILL OF SALE:** Successful supplier shall render Bills of Sale for each item delivered under this contract. Failure to comply with this requirement will result in rejection of delivery. The Bill of Sale must accompany the items delivered but will not be considered as an invoice for payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.

**26. MANUFACTURER'S CERTIFICATE:** Successful bidder is required, upon delivery of any item under this contract, to furnish a certificate from the manufacturer indication that the goods meet the specifications. Failure to comply with this request will result in rejection of delivery payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.

**27. INSPECTION:** All supplies, materials, equipment, or services delivered under this contract shall be subject to the inspection and/or test conducted by the Government at destination. If in any case the supplies, materials, equipment, or services are found to be defective in material, workmanship, performance, or otherwise do not conform to the specifications, the Government shall have the right to reject the items or require that they be corrected. The number of days required for correction will be determined by the Government.

**28. MOTOR VEHICLE SAFETY REQUIREMENTS:** The Government will only consider Bids on motor vehicles which comply with the requirements of the National Traffic and Motor Vehicle safety Act of 1966 (Public Law 89-563) and Clean Air Act as amended (Public Law 88-206), that are applicable to Guam. Bidders shall state if the equipment offered comply with these aforementioned Federal Laws.

**29. SAFETY INSPECTION:** All motor vehicles delivered under this contract must pass the Government of Guam Vehicle Inspection before delivery at destination.



**[X] 30. GUARANTEE: (b) and (c)**

**a) Guarantee of Vehicle Type of Equipment:**

The successful bidder shall guarantee vehicular type of equipment offered against defective parts, workmanship, and performance, for a period of not less than one (1) year after date of receipt of equipment. Bidder shall also provide service to the equipment for at least one (1) year. Service to be provided shall include, but will not be limited to tune ups (change of spark plugs, contact points and condensers) and lubrication (change of engine and transmission oil). All parts and labor shall be at the expense of the bidder. All parts found defective and not caused by misuse, negligence or accident within the guarantee period shall be repaired, replaced, or adjusted within six (6) working days after notice from

the Government at no additional cost. Vehicular type of equipment as used in this context shall include equipment used for transportation as differentiated from tractors, backhoes, etc.

**b) Guarantee of Other Type of Equipment:**

The successful bidder shall guarantee all other types of equipment offered, except those mentioned in 30a, above, against defective parts, workmanship, and performance for a period of not less than three (3) months after date of receipt of equipment. Bidder shall also provide service to the equipment for at least three (3) months. All items found defective within that period shall be repaired or replaced by the Contractor without cost to the Government. Repairs, adjustments or replacements of defective parts shall be completed by the contractor within six (6) working days after notice from the Government.

**(c) Compliance with Warranty specifications of GVB-2014-002MS and this Section is a condition of this Multi-Step Bid.**

**[X] 31. REPRESENTATION REGARDING ETHICS IN PUBLIC PROCUREMENT:** The bidder or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a Government employee to breach any of the ethical standards and represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth on Chapter 11 (Ethics in Public Contracting) of the Guam Procurement Act and in Chapter 11 of the Guam Procurement Regulations.

**[X] 32. REPRESENTATION REGARDING CONTINGENT FEES:** The contractor represents that it has not retained a person to solicit or secure a Government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business (GPR Section 11-207).

**[X] 33. EQUAL EMPLOYMENT OPPORTUNITY:** Contractors shall not discriminate against any employee or applicant of employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that employees are treated equally during employment without regards to their race, color, religion, sex, or national origin.

**[X] 34. COMPLIANCE WITH LAWS:** Bidders awarded a contract under this Solicitation shall comply with the applicable standard, provisions, and stipulations of all pertinent Federal and/or local laws, rules, and regulations relative to the performance of this contract and the furnishing of goods.

**[X] 35. CHANGE ORDER:** Any order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-03.1 of the Guam Procurement Regulations.

**[X] 36. STOP WORK ORDER:** Any stop work order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-04.1 of the Guam Procurement Regulations.

**[X] 37. TERMINATION FOR CONVENIENCE:** Any termination order for the convenience of the Government issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101.10 of the Government Procurement Regulations.

**[X] 38. TIME FOR COMPLETION:** It is hereby understood and mutually agreed by and between the contractor and the Guam Visitors Bureau that the time for delivery to final destination or the timely performance of certain services is an essential condition of this contract. If the contractor refuses or fails to perform any of the provisions of this contract within the time specified in the Purchase Order (from the date Purchase Order is acknowledged by vendor), then the contractor is in default. Defaults will be treated subject to and in accordance with the provisions of 2 GAR, Div. 4 § 6101(8)

**[X] 39. JUSTIFICATION OF DELAY:** Bidders who are awarded contracts under this Solicitation, guarantee that the goods will be delivered to their destination or required services rendered within the time specified. If the bidder is not able to meet the specified delivery date, he is required to notify the GVB GM&CPO of such delay. Notification shall be in writing and shall be received by the GVB GM&CPO at least twenty-four (24) hours before the specified delivery date. Notification of delay shall include an explanation of the causes and reasons for the delay including statement(s) from supplier or shipping company causing the delay. The Government reserves the right to reject delay justification if determined by the GVB GM&CPO that such justification is inadequate.

**[X] 40. LIQUIDATED DAMAGES:** When the contractor is given notice of delay or nonperformance as specified in Paragraph

1. (Default) of the Termination for Default Clause of this contract (purchase order) and fails to cure in the time specified, the contractor shall be liable for damages for delay in the amount of one-fourth of one percent (1%) of outstanding order per calendar day from date set for cure until either the territory reasonable obtains similar supplies or services if the contractor is terminated for default, or until the contractor provides the supplies or services if the contractor is not terminated for default. To the extent that the contractor's delay or nonperformance is excused under Paragraph 40 (Excuse for Non-performance or Delayed Performance) of the Termination for Default Clause of this contract (purchase order), liquidated damages shall not be due the territory. The contractor remains liable for damages caused other than by delay. 2 GAR, Div. 4 §6101(9) (a).

**[X] 41. PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of

Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or



persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.

**[X] 42. Contract will be cancelled if funds are not appropriated or insufficient, and that the Guam Visitors Bureau will timely inform the Contractor.** 2GAR Sections 3121(e) (I) (C) and 3121(e) (1) (D)

43. If cancelled, contractor will be reimbursed unamortized reasonably incurred non-recurring costs. 2GAR Section 3121(e) (I) (G)

**[X] 44. CONTACT FOR CONTRACT ADMINISTRATION:** If your firm receives a contract as a result of this Solicitation, please designate a person whom we may contact for prompt administration.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_; Fax No. \_\_\_\_\_

Mailing Address:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



## COMPETITIVE SEALED BID SOLICITATION INSTRUCTIONS

### 1. BID FORMS:

Each bidder shall be provided with one (1) set of Solicitation form. Additional copies may be provided upon request. Bidders requesting additional copies of said forms will be charged per page in accordance with 5 GCA § 10203 of the Government Code of Guam. **All payments for this purpose shall be by cash, certified check or money order and shall be made payable to the Guam Visitors Bureau**

### 2. PREPARATIONS OF BIDS:

**a) Bidders are required to examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at bidder's risk.**

**b) Each bidder shall furnish the information required by the Solicitation.** The bidder shall sign the solicitation and print or type his name on the Schedule. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent are to be accompanied by evidence of this authority unless such evidence has been previously furnished to the issuing office.

c) Unit price for each unit offered shall be shown and such price shall include packing unless otherwise specified. A total shall be entered in the amount column of the Schedule for each item offered. In case of discrepancies between a unit price and extended price, the unit price will be presumed to be correct.

d) Bids for supplies or services other than those specified will not be considered.

Time, if stated as a number of days, means calendar days and will include Saturdays, Sundays, and holidays beginning the day after the issuance of a Notice to Proceed. Time stated ending on a Saturday, Sunday or Government of Guam legal holiday will end at the close of the next business day.

### 3. EXPLANATION TO BIDDERS:

Any explanation desired by a bidder regarding the meaning or interpretation of the Solicitation, drawings, specifications, etc., must be submitted in writing and with sufficient time allowed for a written reply to reach all bidders before the submission of their bids. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective bidder concerning a Solicitation will be furnished to all prospective bidders in writing as an amendment to the Solicitation if such information would be prejudicial to uninformed bidders.

### 4. ACKNOWLEDGEMENT OF AMENDMENTS TO SOLICITATIONS:

**Receipt of an amendment to a Solicitation by a bidder must be acknowledged by signing an acknowledgement of receipt of the amendment. Such acknowledgement must be received prior to the hour and date specified for receipt of bids.**



#### **5. SUBMISSION OF BIDS:**

- a) Bids and modifications thereof shall be enclosed in sealed envelopes and addressed to the office specified in the Solicitation. The bidder shall show the hour and date specified in the Solicitation for receipt, the Solicitation number, and the name and address of the bidder on the face of the envelope. **BID COST MUST BE SEPARATELY SEALED AND CONTAIN BID BOND.**
- b) Telegraphic bids will not be considered unless authorized by the Solicitation. However, bids may be modified or withdrawn by written or telegraphic notice, provided such notice is received prior to the hour and date specified for receipt (see paragraph 6 of these instructions).
- c) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the Government, at no expense to the Government. If not destroyed by testing, samples will be returned at bidder's request and expense, unless otherwise specified by the Solicitation.
- d) **Descriptive literature shall be submitted AS Required in this solicitation GVB-2014-002MS** Regardless of any attempt by a bidder to condition the bid, unsolicited samples or descriptive literature will not be examined or tested at the bidder's risk, and will not be deemed to vary any of the provisions of this Solicitation.

#### **6. FAILURE TO SUBMIT BID:**

If no bid is to be submitted, do not return the solicitation unless otherwise specified. A letter or postcard shall be sent to the issuing office advising whether future Solicitations for the type of supplies or services covered by this Solicitation is desired. If a bid package was received, please notify GVB of your decision not to submit a bid response or offer.

#### **7. LATE BID, LATE WITHDRAWALS, AND LATE MODIFICATIONS:**

- a) Definition: Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late (Guam Procurement Regulations 2 GAR, Div.4 §3109(k) ).
- b) Treatment: No late bid, late modification, or late withdrawal will be considered unless received before contract award, and the bid, modification, or withdrawal would have been timely but for the action or inaction of personnel directly serving the procurement activity.

#### **8. DISCOUNTS:**

- a) Notwithstanding the fact that prompt payment discounts may be offered, such offer will not be considered in evaluating bids for award unless otherwise specified in the Solicitation. However, offered discounts will be taken if payment is made within the discount period, even though not considered in the evaluation of bids.
- b) In connection with any discount offered, time will be computed from date of delivery and acceptance of the supplies to the destination as indicated in the purchase order or contract. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the Guam Visitors Bureau check.

**9. GOVERNMENT FURNISHED PROPERTY:**

No material, labor or facilities will be furnished by the Government unless otherwise provided for in the Solicitation.

**10. SELLER' INVOICES:**

Invoices shall be prepared and submitted in quadruplicate (one copy shall be marked "original") unless otherwise specified. Invoices shall be "certified true and correct" and shall contain the following information: Contract and order number (if any), item numbers, description of supplies or services, sizes, quantities, unit prices, and extended total. Bill of lading number and weight of shipment will be shown for shipments made on Government bills of lading.

**11. CONFIDENTIAL DATA:**

The Procurement Officer shall examine the bids to determine the validity of any requests for nondisclosure of trade secrets and other proprietary data.



AFFIDAVIT re NON-COLLUSION

TERRITORY OF GUAM )
) SS:
HAGATNA, GUAM )

I, \_\_\_\_\_ [state name of affiant signing below], being first duly sworn,
deposes and says that:

1. The name of the offering company or individual is [state name of company]
\_\_\_\_\_

2. The proposal for the solicitation identified above is genuine and not collusive or a sham. The offeror has
not colluded, conspired, connived or agreed, directly or indirectly, with any other offeror or person, to put in a sham
proposal or to refrain from making an offer. The offeror has not in any manner, person to fix the proposal price of
offeror or of any other offeror, or to fix any overhead, profit or cost element of said proposal price, or of that of any
other offeror, or to secure any advantage against the Government of Guam or any other offeror, or to secure any
advantage against the government of Guam or any person interested in the proposed contract. All statements in this
affidavit and in the proposal are true to the best of the knowledge of the undersigned. This statement is made
pursuant to 2 GAR Division 4 § 3126(b).

3. I make this statement on behalf of myself as a representative of the offeror, and on behalf of the offeror's
officers, representatives, agents, subcontractors, and employees.

Signature of one of the following:

Offeror, if the offeror is an individual;

Partner, if the offeror is a partnership;

Officer, if the offeror is a corporation.

Subscribed and sworn to before me on this \_\_\_\_\_ day \_\_\_\_\_, 201\_\_.

NOTARY PUBLIC

((SEAL))

My commission expires: \_\_\_\_\_



FORM E

DECLARATION RE COMPLIANCE WITH U.S. D.O.L. WAGE DETERMINATION

Procurement No: Multi-Step Bid GVB-2014-002MS

Name of Offeror Company: \_\_\_\_\_ hereby certifies under penalty of perjury:

- (1) That I am (the offeror, a partner of the offeror, an officer of the offeror) making the bid or proposal in the foregoing identified procurement;
- (2) That I have read and understand the provisions of 5 GCA § 5801 and § 5802 which read:

**§ 5801. Wage Determination Established.**

In such cases where the government of Guam enters into contractual arrangements with a sole proprietorship, a partnership or a corporation ("contractor") for the provision of a service to the government of Guam, and in such cases where the contractor employs a person(s) whose purpose, in whole or in part, is the direct delivery of service contracted by the government of Guam, then the contractor shall pay such employee(s) in accordance with the Wage Determination for Guam and the Northern Mariana Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct delivery of contract deliverables to the government of Guam.

The Wage Determination most recently issued by the U.S. Department of Labor at the time a contract is awarded to a contractor by the government of Guam shall be used to determine wages, which shall be paid to employees pursuant to this Article. Should any contract contain a renewal clause, then at the time of renewal adjustments, there shall be made stipulations contained in that contract for applying the Wage Determination, as required by this Article, so that the Wage Determination promulgated by the U.S. Department of Labor on a date most recent to the renewal date shall apply.

**§ 5802. Benefits.**

In addition to the Wage Determination detailed in this Article, any contract to which this Article applies shall also contain provisions mandating health and similar benefits for employees covered by this Article, such benefits having a minimum value as detailed in the Wage Determination issued and promulgated by the U.S. Department of Labor, and shall contain provisions guaranteeing a minimum of ten (10) paid holidays per annum per employee.

- (3) That the offeror is in full compliance with 5 GCA § 5801 and § 5802, as may be applicable to the procurement referenced herein;
- (4) That I have attached the most recent wage determination applicable to Guam issued by the U.S. Department of Labor. **[INSTRUCTIONS- Bidders SHALL attach current US DOL Wage list as of February 2014.]**

\_\_\_\_\_  
**Signature of one of the following: (Date)**

- Offeror, if the offeror is an individual;
- Partner, if the offeror is a partnership;
- Officer, if the offeror is a corporation.



**SPECIAL PROVISION**

**Restriction Against Sex Offenders Employed by Service Providers to Guam Visitors Bureau and/or the Government of Guam From Working on Guam Visitors Bureau and/or Government Property.**

If a contract for services is awarded to the bidder or offeror, then the service provider must warranty that no person in its employment who has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of Guam Code Annotated; or of an offense defined in Article 2 of Chapter 28 of Title 9 of the Guam Code Annotated; or who has been convicted in any other jurisdiction of an offense with the same elements as heretofore defined; or who is listed on the Sex Offender Registry, shall provide services on behalf of the service provider while on Guam Visitors Bureau and/or Government of Guam property, with the exception of public highways. If any employee of a service provider is providing services on Guam Visitors Bureau and/or Government of Guam property, and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Guam Visitors Bureau and the Government of Guam of the conviction within twenty-four (24) hours of the conviction, and will immediately remove such convicted person from providing services on Guam Visitors Bureau and/or Government of Guam property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the Guam Visitors Bureau and/or the Government of Guam will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Guam Visitors Bureau and/or the Government of Guam and the service provider shall notify the Guam Visitors Bureau and/or the Government of Government when action has been taken. If the service providers fail to take corrective steps within twenty-four (24) hours of notice from the Guam Visitors Bureau and/or the Government of Government, then the Guam Visitors Bureau and/or the Government of Guam, in its sole discretion may suspend temporarily and contract for services until corrective action has been taken.

\_\_\_\_\_

**Signature of one of the following:**

- Offeror, if the offeror is an individual;
- Partner, if the offeror is a partnership;
- Officer, if the offeror is a corporation.

Subscribed and sworn to before me on this \_\_\_\_\_ day \_\_\_\_\_, 201\_\_.

\_\_\_\_\_

**NOTARY PUBLIC**

**((SEAL))**

My commission expires: \_\_\_\_\_



AFFIDAVIT RE ETHICAL STANDARDS

TERRITORY OF GUAM )
) SS:
HAGATNA, GUAM )

I, \_\_\_\_\_, [state name of affiant signing below], being first duly Sworn, deposes and says that:

The affiant is \_\_\_\_\_ [state one of the following: the offeror, a Partner of the offeror, an officer of the offeror] making the foregoing identified bid or proposal. To the best of affiant's knowledge, neither affiant nor any officers, representatives, agents, subcontractors or employees of offeror have knowingly influenced any government of Guam employee to breach any of the ethical standards set forth in 5 GCA Chapter 5, Article 11. Further, affiant promises that neither he or she, nor any officer, representative, agent, subcontractor, or employee of offeror will knowingly influence any government of Guam employee to breach any ethical standards set forth in 5 GCA Chapter 5, Article 11. These statements are made pursuant to 2 GAR Division 4 § 111 03(b).

\_\_\_\_\_

Signature of one of the following:

- Offeror, if the offeror is an individual;
Partner, if the offeror is a partnership;
Officer, if the offeror is a corporation.

Subscribed and sworn to before me on this \_\_\_\_\_ day \_\_\_\_\_, 201\_\_.

\_\_\_\_\_

NOTARY PUBLIC

((SEAL))

My commission expires: \_\_\_\_\_



**AFFIDAVIT re CONTINGENT FEES**

TERRITORY OF GUAM )  
 ) SS:  
HAGATNA, GUAM )

I, \_\_\_\_\_ [state name of affiant signing below], being first sworn,  
Deposés and says that:

1. The name of the offering company or individual is \_\_\_\_\_ [state name of company].
2. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. This statement is made pursuant to 2 GAR Division 4 § 111 08(f).
3. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained a person to solicit or secure a contract with the government of Guam upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. This statement is made pursuant to 2 GAR Division 4 § 111 08(f).
4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of the offerors officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_

**Signature of one of the following:**

- Offeror, if the offeror is an individual;
- Partner, if the offeror is a partnership;
- Officer, if the offeror is a corporation.

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

((SEAL))

My commission expires: \_\_\_\_\_





**AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION**

TERRITORY OF GUAM     )  
 ) SS:  
 HAGATNA, GUAM         )

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that [please check only one]:

- The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.
- The offeror is a corporation, partnership, joint venture, or association known as

\_\_\_\_\_ [please state name of offeror company], and the \_\_\_\_\_ persons, companies, partners, or joint ventures who have held more than ten percent (10%) of \_\_\_\_\_ the shares of interest in the offering business during the 365 days immediately preceding the \_\_\_\_\_ submission date of the proposal are as follows [if none, please so state]

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or \_\_\_\_\_ other compensation for procuring or assisting in obtaining business related to the bid or proposal for \_\_\_\_\_ which this affidavit is submitted are as follows [if none, please so state]:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>

C. If GVBship of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure as required by 5 GCA §5233 by delivering another affidavit to the government.

\_\_\_\_\_  
**Signature of one of the following:**  
 Offeror, if the offeror is an individual;  
 Partner, if the offeror is a partnership;  
 Officer, if the offeror is a corporation

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 201\_.

\_\_\_\_\_  
 NOTARY PUBLIC

((SEAL))

My commission expires: \_\_\_\_\_

## **A. INTENT OF MULTI-STEP BID NO. GVB-2014-002MS SPECIFICATIONS**

The intent of Multi-Step Bid No. GVB-2014-002MS is to provide specifications to allow prospective bidders or offerors to prepare a bid cost to complete delivery of the Scope of Work and Services described in this solicitation by submitting a "TECHNICAL BID" and a separately sealed "BID COST". The Guam Visitors Bureau seeks the expertise of vendors engaged in the business of recommending, installing, maintaining and repairing the component equipment and cabling of a CCTV Surveillance System. A key deliverable will be the secured link via the internet to the CCTV Surveillance System by authorized Guam Visitors Bureau officials.

The Multi-Step Bid's specifications cover the required equipment, cabling, and other work related to installing a high-quality video and audio recording and surveillance system designed to effectively monitor key locations within the Tumon area. The Scope of Work and Services will be delivered in phases and will include the design, delivery, testing, maintaining, and training that meets the specifications contained in this Multi-Step Bid.

The Scope of Work and Services seeks the professional expertise and technical skills of the successful bidder. The Technical Bid is the forum for prospective bidders or offerors to submit the project plan to meet the CCTV Surveillance System specifications of this Multi-Step Bid.

Bidders who meet all the requirements in Phase I – Submission of Technical Bid, and who demonstrate the competency to complete the Scope of Work and Services shall move to Phase II – Evaluation of Bid Cost. A bidder or offeror who does not meet the Technical Bid specifications will have their Bid Cost returned with the seal intact to protect their business interests.

Bids shall only be considered from bidders representing manufacturing companies that have an established reputation in the sales and marketing of CCTV Surveillance System equipment, support and maintenance. The prospective bidder or offeror shall specify the manufacturing company they represent, and shall be able to provide the technical personnel and service facilities for the repair and service of the CCTV Surveillance System equipment, monitoring, support and maintenance services marketed and sold by the bidder or offeror. Evidence of such a facility shall be included in bid.

Each bidder or offeror shall furnish satisfactory evidence of the manufacturer's ability to design, construct, install, support, and maintain the CCTV Surveillance Systems. The bidder or offeror shall provide evidence to show that both its service facilities and the manufacturing company are in position to render prompt service and to furnish replacement parts.

Each bid shall be accompanied by a detailed "Project Plan" consisting of the recommended CCTV Surveillance System design that meets the bid specifications; a detailed description of the equipment proposed, the technical personnel who will furnish the proposed technical advisory, installation, monitoring support, repair and maintenance services. The Guam Visitors Bureau recommends the prospective bidder conduct a physical inspection of the existing CCTV Surveillance System to determine what can be reused or recycled in the new design. The Guam Visitors Bureau seeks to re-use components such as working cameras, coax and fiber optic cabling and recycle working components to minimize cost, as much as practical. This Multi-Step Bid provides the existing CCTV equipment specifications for the bidder's or offeror's reference, as new additional equipment shall be compatible as much as possible. The specifications may include outdated or obsolete technology, in such incidents, the bidder or offeror shall make qualified and technical recommendations for state-of-the art CCTV surveillance system equipment to upgrade the design features, equipment capability, and related support services to bring the existing CCTV system components to



current technology levels for system reliability, image resolution quality and system 24/7 availability to minimize system down-time or system failure

#### **B. ELIMINATION OF DIVIDED RESPONSIBILITY**

It is understood that numerous manufacturers may manufacture various CCTV Surveillance System equipment, accessories and other components such as cabling and support services. The Guam Visitors Bureau herein emphasizes that the bidder or offeror's solely owns the responsibility for the quality, reliability, and availability of the entire CCTV Surveillance System being offered, including warranties and warranty work. The successful bidder shall maintain improved service ability, stock standardized parts to support and maintain the CCTV system's longevity, provide excellent quality and reliability from start to finish, and offer competitive and reasonable prices to perform the Scope of Work and Services specified in this Multi-Step Bid. The Guam Visitors Bureau shall only accept proposed offers from bidders or offerors that accept responsibility for the workmanship, product quality, and prompt delivery of the maintenance and support services, including warranty-related support. The bidder or offeror must be qualified and authorized to complete all required warranty repairs and shall provide evidence that they comply with this requirement. The bidder or offeror shall provide evidence of their company's ability to deliver the equipment, installation, support and maintenance offered by providing a minimum of three (3) past client/customer for the Guam Visitors Bureau to reference and verify the bidder maintains local service facility and technically qualified personnel who are capable of rendering prompt service by keeping an inventory of standard replacement parts on hand.

#### **C. MANUFACTURER'S RELIABILITY**

The manufacturer the bidder represents on Guam shall have a reputation of demonstrated experience, ability, reliability, and quality in the manufacture of equipment offered by the bidder that meet the specifications of this Multi-Step Bid.

#### **D. MANUFACTURER'S SOLVENCY**

The manufacturer the bidder represents on Guam shall be financially sound and have a proven track record of on-time delivery of products and services described in the Technical Bid. A manufacturer's annual report or audited financial statements are preferred references.

#### **E. BUILT IN USA**

All major components must be built and assembled to meet the equipment performance, safety, voltage requirements and quality standards generally accepted by the United States of America. The specifications list acceptable benchmarks or testing laboratories applicable to the Multi-Step Bid Scope of Work and Services.

#### **F. STATEMENT OF QUALIFICATIONS**

The bidder or offeror shall submit all certifications for their current service technicians. This information will be reviewed by the Guam Visitors Bureau to determine the technical knowledge, skills, and abilities of the technical personnel who will perform the work or provide technical support of CCTV Surveillance Systems. Relevant licenses applicable to this industry may be submitted to meet this requirement.



#### **G. LIQUIDATED DAMAGES**

Liquidated damages will be assessed as provided in General Terms and Conditions should the successful bidder fail to meet delivery scheduled dates or is determined by the Guam Visitors Bureau to be in default of the resultant contract agreement of this Multi-Step Bid.

The successful bidder shall provide a service representative within 24 hours of a service call for a system component that is placed out-of-service and give a reasonable estimate of the time required to bring the component back to normal operating condition. The successful bidder must maintain a stock of repair parts on Guam needed for service or repair of the equipment offered in their Technical Bid.

#### **H. SPECIFICATION BID REQUIREMENTS**

Exceptions shall be allowed if they are equal to or superior to that specified and provided they are listed and fully explained on a separate page. **The bidder or offeror shall "Fill in the Blanks" on Bid Cost form contained in this Multi-Step Bid. The completed Bid Cost forms must be submitted in a separate sealed envelope labeled "BID COST". If the "Bid Cost" completed form is placed inside the "Technical Bid" envelope, the entire bid submission will be disqualified and will be rejected.**

#### **I. EXCEPTIONS**

The Guam Visitors Bureau's General Manager also serves as the Chief Procurement Officer (GM&CPO). The GM&CPO is the final authority on all matters related to this Multi-Step Bid. Any exceptions to any part of this Multi-Step Bid shall be subject to the approval by the GM&CPO by issuing a written determination that maintains the best interests of the Guam Visitors Bureau and does not compromise the integrity of the procurement process.

#### **J. EQUALS CLAUSE**

Unless otherwise stated by the bidding contractor, the bid/quote submission will be considered in strict accordance with the specifications in this document. REFERENCES TO A PARTICULAR TRADE NAME, MANUFACTURER'S CATALOG OR MODEL NUMBER ARE FOR DESCRIPTIVE PURPOSES AND SERVE AS A GUIDE FOR BIDDER'S OR OFFEROR'S TO PREPARE THE "TECHNICAL BID" These references shall not be construed as excluding proposals of other types of materials, equipment and services, unless otherwise stated. The contractor awarded a contract shall furnish each item referred to in the final contract and shall be equal to or greater than the Multi-Step Bid's minimum specifications.

#### **K. SPECIAL PROVISIONS**

The equipment, supplies, technical and maintenance services solicited by this Multi-Step Bid for CCTV Surveillance System for the Tumon Bay Area, requires the GVB GM&CPO to add these Special Provisions to document for the procurement record, the GVB GM&CPO's written determination that this is an "Indefinite Quantity Bid" pursuant to Section 3119(l) (2) of the Guam Procurement Regulations. The quantities reflected are estimated requirements projected within a twelve (12) month period. These amounts may increase during the term of this bid. However, regardless of the fluctuation of quantities, this bid shall be subject to the availability of funds.



## **DELIVERY PERIOD**

Delivery shall be a period of 120 Calendar Days upon receipt of the Award's Notice to Proceed from the GVB GM&CPO. The schedule for time and quantity of contract deliverables (equipment, supplies, technical or repair services) will be coordinated between the successful bidder and GVB. Maintenance repair service requests will be on an "as needed" arrangement. The contract award to the successful bidder will require the contractor to coordinate and perform the Scope of Work and Services in this sequence:

1. Assess existing CCTV infrastructure to evaluate the operating or non-operating condition of installed system components (including existing fiber optic cables, power sources, ancillary system components); and recommend existing components to scrap; to replace; to repair; to re-use or recycle existing system components. **Proposal shall be in the Technical Bid envelope and pricing in the Bid Cost.**
2. Design and propose NEW CCTV equipment to upgrade the surveillance system to provide maximum coverage of the Tumon Bay Area. Proposed upgrades will include NEW equipment, supplies, and ancillary accessories, and the cost of installation. **Proposal shall be in the Technical Bid envelope and pricing in the Bid Cost.**
3. Determine basic terms and conditions to establish an annual maintenance and repair service equipment to maintain the CCTV Surveillance System to minimize system down-time and/or equipment failure.
4. Provide human resources for 24 hours / 7 days a week (24/7) CCTV Surveillance System monitoring and provide status reports to GVB on a quarterly schedule. **Proposal shall be in the Technical Bid envelope and pricing in the Bid Cost.**
5. Provide identification signage at each site a CCTV surveillance camera is located in the Tumon Area. **Proposal shall be in the Technical Bid envelope and pricing in the Bid Cost.**
6. Provide remote access via the internet for surveillance monitoring by GVB authorized officials. **Proposal shall be in the Technical Bid envelope and pricing in the Bid Cost.**

## **M. CONTRACT PERIOD AND OPTION TO RENEW**

The base term of the contract arising from this Multi-Step Bid will be for a period of 12 months or one (1) year, with the option to exercise renewals in one (1) year increments, for a period not to exceed three (3) years from the date of the initial contract. Each renewal option shall be subject to two qualifying criteria: (i) complete and satisfactory performance of the Scope of Work and Services, as determined by GVB; and (ii) subject to the approval of GVB's annual fiscal budget for operations by the Guam Legislature and the availability of funds approved for the fiscal year. In the event the GVB GM & CPO elects to exercise the option to renew the base contract term for an additional year, GVB shall prepare the Amendment after a mutual agreement has been reached by GVB and the Contractor. Each time the contract is renewed; both GVB and the Contractor shall sign the Amendment to memorialize the contract and shall specify the duration of the renewed contract period. Both GVB and the Contractor will abide and comply with the provisions of Guam Procurement Regulations, Title 2, Division 4, Chapter 6.

## GENERAL STATEMENT OF WORK

### **I. OBJECTIVE**

The primary objective of GVB is to upgrade/repair the existing CCTV Surveillance System and to modernize to current technology under advisory and consultation of a qualified Contractor. The scope of the Contractor is to provide design, upgrade, construct, service, repair, maintain, and install additional equipment to GVB's existing CCTV surveillance system. The Contractor will present the full design assessment to GVB management for approval. The Contractor's expertise and work will result in a state of the art surveillance system that can be offered to GVB. GVB also requires human resources for 24/7 system monitoring.

### **II. PROJECT DESCRIPTION AND LOCATIONS**

The Scope of Work and Services for this project involves the design, upgrade, construct, service, repair, maintenance, and installation of GVB existing CCTV surveillance system. It also includes assessment, evaluation repair and replacement of existing units prior to installations, site clearing and or grading, fencing, erection of poles plus all other necessary and incidental works to make the system work and ready for use. The design and construction must comply in accordance to all approving agency having jurisdiction and building code compliance of 2009 when applicable.

### **III. GENERAL SCOPE OF SERVICES AND RESPONSIBILITIES**

- a. The Contractor must be responsible for the complete design and construction of the project. The Contractor must visit the site and must be responsible for having ascertained pertinent conditions such as locations, accessibility, general character of the site and the extent of existing condition within or adjacent to the site. No extra compensation will be made by reason of any misunderstanding or error as regards to the site, the condition thereof, accessibility or the amount of kind of work to be performed. All given figures/drawings are for general guidelines and for reference only and shall be verified and assessment be done by the Contractor before the preparation of bid.
- b. The Contractor shall provide all management, supervision, engineering, quality control, labor, equipment, materials and supplies human resources necessary to perform a design-build on the upgrading and design of CCTV surveillance system.
- c. The Contractor shall be professionally responsible for the services performed under this contract. They should be responsive to all Government criteria, information, and guidance and review comments. All services shall be in full compliance with federal and local regulatory requirements.
- d. The Contractor shall provide architectural and engineering services for different tasks described and furnish the required reports and PS&E's for the projects. Plans shall be signed and approved by a Professional Engineer authorized to practice and perform work in Guam or the Marianas.
- e. The contractor shall provide secured internet access for GVB on their latest/present 24/7 Central Monitoring Station (CMS) that will interface to the monitoring activities of the GVB CCTV Surveillance System.
- f. The contractor shall be responsible for the identification of all necessary additional work/equipment, rehabilitation of existing system that is directly related to the Scope of Work and Services as specified in this bid, any interfacing requirements in the existing system, a new proposed design system for the completion of the work in every detail, and the handling over to GVB ready for complete, safe, reliable and continuous operation.



- g. The supply of new equipment, supply cables i.e. fiber optic, wireless equipment, rough-in, cabling, erection of antenna pole and design approved by the local engineers, repair, installation, programming, testing, commissioning, training, documentation, and setting to work of a GVB CCTV System, shall be to the complete satisfaction of the GVB and performance required by all regulatory authorities having jurisdiction over the work.
- h. The reuse, re-configuration of existing equipment and devices that are identified as still in its normal operating condition shall be to the complete satisfaction of GVB.
- i. The replacement of existing and upgrading of devices that are identified as “defective” or “faulty” or “obsolete/antiquated” including testing shall be to the complete satisfaction of GVB.
- j. The Contractor shall coordinate their work with the agencies local or federal having jurisdiction in permit and approval as basis for the new design-build project.
- k. All work areas shall be kept clean. Those areas used by the Contractor’s employees shall be kept as clean as possible under any circumstances. No accumulation of debris will be allowed. Debris shall be disposed off-site daily and construction materials must be confined in an area designated by the Project Engineer.
- l. Under any circumstances, the contractor shall secure the construction area and thoroughly protect and safeguard all areas at the end of each working day.
- m. The Contractor shall submit work schedule and schedule of values prior to commencing any activity. Provide a construction schedule highlighting the major project milestone and specific completion of each activity.
- n. The Contractor shall submit maintenance and response schedules including names of responsible key personnel and contact numbers for easy access in case of any emergencies during the construction and operation.
- o. The Contractor shall be responsible in upgrading the list submitted from time to time.

## **I. Background**

This Multi-Step Bid describes the operational and functional requirements to upgrade and refurbish the existing Closed Circuit Television (CCTV) Surveillance System installed along San Vitores Road by adding additional cameras in the Tumon area and Governor Carlos Camacho Road in Tamuning. In addition, the Multi-Step Bid Scope of Work and Services shall include an assessment of existing equipment to determine if units are operating; requires repairs; needs replacement and ascertain what can be re-used in the upgraded CCTV system. The Scope of Work and Services for the additional cameras will include the site-specific design and installation of the new additional CCTV cameras; development of standard operating procedures to provide 24 hours a day, 7 days a week monitoring and recording; the development of the coverage terms and conditions for an annual maintenance agreement to ensure the CCTV surveillance system is operational and the development of a Helpdesk system support services agreement to provide on-call service, billed at a hourly rate, and provided on a "as required" arrangement between GVB authorized personnel and the successful bidder who is awarded the contract arising from this solicitation.

The goal of this project is to provide an intelligent, real-time video assessment system to protect against vandalism, pilferage, property damage, theft of property, and to protect tourists from potentially harmful attacks. The system shall provide both real-time situational awareness and archival records of security-related events. The Guam Police Department (GPD) Frankie Smith Precinct located in Tumon will be the central monitoring control facility and the Guam Visitors Bureau will require secured remote, off-site access to the CCTV surveillance system via the internet as well.

The Scope of Work and Services for this project also requires a complete assessment of the existing CCTV surveillance system components to determine the units that need to be scrapped, repaired, or replaced entirely with new equipment to ensure the existing CCTV system is compatible with the new equipment for the additional camera sites. To control costs associated with the CCTV upgrade, GVB management notes that the existing fiber and coax cables and other system components in working condition shall be recycled and used. This Multi-Step Bid seeks to provide a CCTV Surveillance System to detect, assess, record and respond in real time to any acts of criminal activity and assist anyone in duress during emergencies, and secondarily to act as a deterrent to crime through the use of signage informing the public that the area is under surveillance.

## **II. Scope of Work and Services**

This Scope of Work and Services provides the specific requirements the successful bidder shall provide. A final contract mutually agreed upon by GVB and the successful bidder will document the duties and responsibilities of both GVB and the successful bidder. The Multi-Step Bid provides general locations and hardware configurations and types of equipment. This information is provided as a reference and any specifications of a particular brand or manufacturer is for descriptive purposes only and not intended to restrict prospective bidders. GVB encourages bidders or Offerors to present their proposed recommendations and submit their best cost and technical alternatives that will meet or exceed the minimum functional requirements of this Multi-Step's Scope of Work and Services. Each bid submitted by bidders or offerors shall include all ancillary supplies, services and accessories such as conduits, raceways, cabling, equipment, electrical power requirements, mounting and protective devices and structures to be provided by the GVB or the Government to maintain, support and protect the CCTV surveillance system.

GVB seeks to accomplish the Scope of Work and Services solicited in this Multi-Step Bid by segmenting the project into four (4) phases. The design, contract deliverables, and the services to be implemented in each phase are described as follows:





### **III. Phase 1: Assessment and Refurbishment of Existing Tumon CCTV Surveillance System**

Assessment of the existing system equipment and design, install, test, turnover, and conduct training for a fully operational intelligent video assessment/detection system based on the existing Tumon System camera locations (Appendix A), featuring on-site control and recording equipment at the Frankie Smith Precinct in Tumon with remote monitoring and secured access capabilities to the CCTV system by authorized GVB officials.

### **IV. Phase 2.: Provide New Additional CCTV Surveillance Cameras at Locations Identified by GVB:**

The successful bidder shall design the layout, recommend the new additional system equipment, cabling, and required ancillary accessories for the complete installation of additional cameras at new sites (Appendix B), specifically the JFK/Kmart intersection and the Oka Payless intersection to include monitoring the Sheraton, Santa Fe and Onward Resort areas.

### **V. Phase 3: Install Signage**

Design, provide and install signage along the sidewalks alerting the public about the surveillance of all activities by the CCTV system. The signage shall be clearly visible and serve the purpose of deterring crime and vandalism. The recording captured will also serve as an investigative tool for law enforcement in their work to solve cases of criminal or vandalism.

### **VI. Phase 4: Establish a Preventive Maintenance Service Agreement**

Develop and implement a service maintenance plan to provide preventive maintenance services; on-call Help-desk trouble-shooting and repairs or parts replacement for equipment and ancillary connections such as damaged cables. The maintenance plan shall include the successful bidder's services for camera removal and safe storage when a Typhoon Condition of Readiness (COR) 2 is declared for Guam. This service is requested to safeguard the CCTV system from damage and minimize costs for both the successful bidder and the government by taking proactive action to secure the equipment prior to the arrival of a typhoon. The proactive action will also ensure the CCTV system can be re-installed and brought back into service as quickly as possible once Guam weather conditions return to normal.

### **VII. Minimum CCTV System Functionality and Capabilities**

#### **VII.a: Cameras and Housing**

Cameras with the most effective features for the specific location, such as motion detection, pan/tilt/zoom functionality and low light capability, should be utilized. Cameras shall be able to deliver high-quality video so that faces and license plate numbers can clearly be seen, and should have motorized capabilities with remote control functionality when required.

The cameras and the housing (dome) system should be optimized for Guam's extreme environment. All equipment should be able to withstand Guam's harsh environmental conditions, including heavy winds and rain, heat and humidity and minor typhoons. Existing fiber cable should be used to connect the cameras whenever practical and applicable. The existing wireless cameras, even when operational, did not provide the video quality that was required. The wireless cameras need to be reconfigured to a wired connection such as fiber or other broadband connection, unless the bidder or offeror submits an alternative solution will consistently provide the video image quality required by GVB.

### **VIII. Monitoring Control Center – 24 Hours a Day; 7 Days a Week (24/7)**

The CCTV system is intended to provide intelligent video assessment of questionable activities, with monitoring of these activities primarily at the Frankie Smith Precinct in Tumon. On-site personnel may view non-alarm related video as they wish, sequentially, at random, or in a single screen multiple camera display, at the current security console. Since the security console may not be manned at all times, additional monitoring equipment is required for the Front Desk personnel at the Tumon Precinct to include monitor and controls.

Video alarm detection and video analytics may be proposed. The video alarm detection capability shall be user programmable, such that specific time periods and areas for activation of the video alarm system can be programmed by authorized personnel. Video analytics shall be available to screen out non-human activity in a camera's field of view. When the capability is activated, human activity within a camera's field of view shall cause the video from that camera to be annunciated and displayed automatically on a video alarm display monitor.

Irrespective of whether or not the capability is activated, all video shall be recorded using the video recording equipment to be procured under this contract. The Contractor shall provide suitable digital video recording equipment at the site so that all video can be recorded automatically and archived for user-friendly playback and review as desired. The archive shall be sufficient to allow storage and recall of at least 30 days of activity. The recording equipment shall provide a user-friendly graphical user interface and controls to search to, retrieve and review any recorded video. Equipment that allows for video to be burned on a DVD, copied to a USB drive or emailed should be proposed.

The existing Switcher/Controller System should be assessed and if possible utilized. If it is non-functional or obsolete, new equipment should be recommended. Power conditioning equipment to protect against power surges and back-up power systems in case of outages should also be included.

CCTV Surveillance System Monitoring 24/7: This need requires an actual person to be physically present at the central security system network console to ensure that all installed (existing and new) CCTV cameras are functioning properly, monitoring and recording the land area it was designed to cover.

The CCTV System Monitor is responsible for monitoring security cameras in all locations to detect any incident or situation that would require emergency first responders to be alerted. These incidents or situations include but not limited to crimes against persons; fire or fire hazards; any activities that are contrary to maintaining law and order established to protect individuals, personal property, real property, the normal conditions relative to the flow of vehicle and human traffic in any CCTV monitored area, illegal entry into commercial or residential buildings, vandalism, theft, or any acts by a person or incidents that a reasonable person would characterize as contrary to the safety of people, the protection of personal and/or real property. Upon detecting any incident that may involve criminal activity, bodily harm to any person, or any hazardous or emergency situation, the CCTV System Monitor shall act immediately to alert emergency first responders such as the Guam Police Department or the Guam Fire Department.

The 24/7 CCTV Surveillance System Monitor's duties shall include but not be limited to the operation of the CCTV Surveillance System cameras, communications links, maintaining the operational status of all installed CCTV cameras, handle receive incoming calls for assistance and dispatching personnel to the scene of an emergency. The System Monitor must be technically trained to operate the CCTV system equipment and be able to determine the nature of problem and type and number of personnel and equipment needed, following established guidelines, and monitors the operational status of all CCTV surveillance cameras by scanning the the network computer screens. This worker monitors the CCTV system to watch for any signals that indicate the location of a fire or other emergency situation. The worker must be trained to dispatch police, fire, medical, and other personnel and equipment, and to relay pertinent instructions or relevant information related to the emergency situation. This worker types commands on computer keyboard to update files and maintain logs, tests communications and alarm equipment, and backup systems to ensure serviceability of all installed CCTV surveillance system components. This worker shall possess sufficient skills and knowledge in emergency protocol techniques and be capable of providing pre-arrival instructions, directions, or information to emergency first responders. The successful bidder shall be responsible for training the

CCTV surveillance system monitoring workers to perform the duties and shall have sufficient human resources of at least four trained workers, each assigned to a standard 8-hour work schedule to ensure continuous monitoring of all installed CCTV cameras 24 hours a day, 7 days a week. The successful bidder as the CCTV monitoring workers employer, shall comply with all U. S. Department of Labor Fair Labor Standards Act (US DOL FSLA) requirements applicable to Code 27000 - Protective Service Occupations.

#### **IX. Secured Remote Access for GVB via the Internet**

The System should allow remote monitoring through the Internet. This would allow private security personnel at the hotels or retailers to assist GPD in monitoring the area. It would also allow for Homeland Security/OCD to access the System in case of emergencies or disasters. Cameras could also be used by GVB to run a live stream of Guam's beaches or events like the Ko'Ko Race. Remote access would need to have necessary security features such as password protection and the ability for GPD to limit users as needed for confidentiality purposes.

#### **X. Equipment Locations**

1. Existing camera locations are included in Appendix A. The successful bidder/Contractor shall be required to conduct an analysis and provide an assessment report recommending the optimal location for each CCTV camera based on these locations.
2. Appendix B identifies the locations for the Phase II cameras. The successful bidder/Contractor shall be required to conduct an analysis and provide an assessment report recommending the optimal location for each CCTV camera based on these locations.
3. The location of the on-site recording equipment and operator's controls shall be located at the Frankie Smith Precinct in Tumon.

#### **XI. Warranty and Maintenance**

The successful bidder/Contractor shall provide at minimum a one-year warranty on all labor and materials, which shall be understood to mean that the successful bidder/Contractor shall guarantee all equipment, labor, services, and any other materials associated with the CCTV Surveillance System shall be defect-free and technical service is included at no additional charge for the first year of operation.

"Operation" is the date upon which the Contractor certifies and turns over the system to the Guam Visitors Bureau and applicable manufacturers' standard warranties exceeding one year shall continue to be in force for their standard warranty period beyond the first year. Warranty service shall include both preventative and remedial maintenance, according to the manufacturers' recommendations. During the first year of operation, defects in workmanship and equipment shall be repaired and replaced at no cost to the Government. Service calls from GVB shall be acknowledged by the Contractor within 24 hours, and all steps shall be taken to expedite parts replacement to minimize CCTV system down time.

In addition to the first year warranty, the Contractor shall propose an optional maintenance contract for the second year and beyond, which will maintain the warranty in effect. Provide a plan for camera removal and storage when a COR 2 typhoon is declared. Cost exclusive.

Both the first year warranty and succeeding year optional maintenance contract shall include telephonic support and onsite remedial maintenance, as necessary Responses to correct critical system and equipment outages shall be provided within 24 hours upon request, and shall be available 24 hours per day, seven days a week.

#### **A-1. TECHNICAL BIDS - REVIEW GUIDELINES AND EVALUATION CRITERIA AT PHASE I:**

Only the Technical Bid packages received by the Guam Visitors Bureau by the due date and time shall be evaluated and considered for selection. The following criteria, by order of importance shall be the basis to determine if a Technical Bid submission is Acceptable; Potentially Acceptable; or Unacceptable. Any submittal determined as Unacceptable will not be considered in Phase II. The Unacceptable Technical Bid will be returned to the unsuccessful bidder with the Bid Cost envelope intact and not opened:

1. **Contractor's overall conformance to ALL Bid No. GVB-2014-002MS specifications;**
2. **Contractor's logistical and service support;**
3. **Warranty service and support provisions;**
4. **Manufacturing and delivery schedule;**
5. **Contractor's demonstrated capabilities and qualifications.**

In Phase I the bidder or offeror shall submit the "TECHNICAL BID" which provides a written detailed project plan to meet the Scope of Work and Services per the Multi-Step Bid's specifications. The Technical Bid shall explain the results from the assessment of the existing CCTV infrastructure and include recommended actions; provide recommendations on the design and layout for the new additional equipment to upgrade the current CCTV infrastructure; the bidder's recommended action plan to provide 24/7 monitoring services; to provide signage at each camera location; and provide the maintenance and support services to be provided in the form of a maintenance agreement. The Technical Bid is the project plan for contract deliverables and shall include supporting documentation, such as but not limited to photographs, product brochures and test data, how the proposed item(s) meets or exceeds the Bid specifications.

**The Technical Bid shall not include any pricing information.** In Phase I of the Multi-Step Bid Process, the Guam Visitors Bureau will evaluate the competency to deliver the Scope of Work and Services and whether the bidder or offeror's possesses the resources to perform the work outlined in the Bid specifications. The Technical Bid shall provide sufficient information for the Guam Visitors Bureau to evaluate the technical bid offering to determine if the offer meets or exceeds the specifications to upgrade the CCTV Surveillance System in the Tumon area. The Technical Bid shall include the bidder's recommendation for the infrastructure upgrades, the content of the signage at each camera site, and the framework to establish the business relationship to provide the services required by the Guam Visitors Bureau for 24/7 system monitoring; secured access by GVB to the system via the internet, and the recommended coverage provided under a maintenance agreement

The Guam Visitors Bureau's General Manager who also serves as the GVB GM&CPO reserves the right and is the sole authority to determine whether equivalents offered in bid submittals and (if any) are acceptable.

**A-2. PHASE I: MAXIMUM SCORE POINTS FOR TECHNICAL BID CRITERIA:**

Technical Bids of a Multi-Step Bid are not opened publicly. The seal is broken and opened in the presence of two (2) or more authorized procurement officials selected by the GVB GM&CPO in compliance with Guam Procurement Regulations, 2 GAR §3109(t)(3) Each technical bid will be evaluated and scored using a point system based on the following criteria

CRITERIA – DESCRIPTION	TOTAL POINTS
<b>1. Project Plan: Conformance to ALL specifications</b> <ul style="list-style-type: none"> <li>Equipment and design met Scope of Work and Services. ( 5 points)</li> <li>Supporting Statement of Qualifications, design layout, client references submitted to support CCTV, recommendation. (5 points)</li> <li>GVB's 24/7 Monitoring &amp; Maintenance services specifications met (5 points)</li> <li>Assessment of existing CCTV infrastructure supports bidder's recommendations &amp; project plan ( 5 points)</li> </ul>	<b>20</b>
<b>2. Contractor's Logistical and Service Support</b> <ul style="list-style-type: none"> <li>Repair, maintenance, and sheltering facility. (5 points)</li> <li>Service capability and timeliness of service ( 5 points)</li> <li>Service Technician Qualifications/Certifications (5 points)</li> <li>Availability of consumable parts and supplies (5 points)</li> </ul>	<b>20</b>
<b>3. Warranty Service and Support Provisions</b> <ul style="list-style-type: none"> <li>Warranty provisions and coverage. (10 points)</li> <li>Manufacturer and factory warranty support. (5 points)</li> <li>Designated warranty Support representative. (5 points)</li> </ul>	<b>20</b>
<b>4. Key Project Milestones and Delivery Schedule</b> <ul style="list-style-type: none"> <li>Manufacture and Delivery Timelines. (10 points)</li> <li>Acceptability of shipping and delivery procedures. (5 points)</li> <li>Progress check control procedures (5 points)</li> </ul>	<b>20</b>
<b>5. Demonstrated Capabilities and Qualifications</b> <ul style="list-style-type: none"> <li>CCTV Surveillance System design/installation/support performance(5 points)</li> <li>Satisfactory Track Record supported with customer references. (5 points)</li> <li>Business relationship w/Manufacturer's recommended products (5 points)</li> <li>Satisfactory technical performance on similar CCTV projects (supported by customer references). (5 points)</li> </ul>	<b>20</b>
<b>MAXIMUM TOTAL POINTS:</b>	<b>100</b>

The scores assigned by each selection committee member are tabulated to attain a final score.

<u>Ranking Status</u>	<u>No. of Points</u>
Acceptable	80 to 100
Potentially Acceptable	60 to 79
Unacceptable	59 And below

Technical Bid will be scored independently by each member of the bid selection committee. The number of points earned by each bidder determines if the bidder's will advance to Phase II and have the Bid Cost sealed envelope opened and evaluated. Any Technical Bid with a total score of 59 points or lower is determined to be an "Unacceptable" and the bidder's Bid Cost remains sealed and will be returned unopened. Each bid shall be evaluated on the five factors stated above. This is a Multi-Step Invitation for bid, the sealed "BID COST" will only be opened and considered after the "TECHNICAL BID" has been evaluated and determined by GVB to be acceptable in the first phase. 2 GAR §3109(t) Oral or Written discussions may be conducted on the un-priced "TECHNICAL BID" offer. 2 GAR §3109(t)(l)(e) Bidders may designate those portions of the unpriced "TECHNICAL BID" offer which contain trade secrets or other proprietary data which are to remain confidential. 2 GAR §3109(t) (l) (f)

**A-3: ASSESSMENT SUMMARY**

**A-3.1: Control-End CCTV Equipment**

The existing CCTV surveillance control equipment is located at the Guam Police Department (GPD) Tumon/Tamuning precinct. Most of the existing control-end equipment is not working. The probability for the control-end equipment to fail is high due to the age of the equipment and its use of outdated technology.

Some components of the system may be determined to be repairable, reused, or recycled and used in an upgraded system. An example would be the existing fiber optic cabling and ancillary accessories.

The control equipment located at the Tumon Frankie Smith Precinct is defective and in need of replacement. The specifications of the replacement equipment, as much as possible, should be compatible with the control equipment that is operable to achieve the best use of existing control equipment.

**A-3.2: Control-End Equipment List**

Below is the list of CCTV surveillance equipment located in the Frankie Smith Tumon/Tamuning precinct control room:

No.	Description	Model	Brand	Qty.	Unit	Status	Recommendation
1	Monitor	PMC14F	PELCO	4	ea.	Burned Screen	Need to replace
2	Matrix Switcher	CM6800	PELCO	1	ea.	Online	N/A
3	Digital Video Recorder (DVR)	DX7100	PELCO	1	ea.	Online but functionality and storage is unknown	Need to replace
4	Controller Keyboard	KBD300A	PELCO	2	ea.	Functional	N/A
5	VHS	TLR3040	PELCO	2	ea.	Offline and Inoperable	Obsolete
6	Power Supply	PS-R3	IFS	2	ea.	Busted	Need to replace

**A-3.3: Fiber Optics Equipment in Control-end room at the Precinct**

There are two 24 strand fiber cables entering the precinct through one 4" PVC conduit. There are IFS cards having a link to its respective transceiver; however, only 4 of the 15 PTZ cameras have video signals online. Further trouble shooting is necessary to determine the cause of video feed failure, whether it is the fiber modules, fiber cabling, or camera fiber module.

**A-3.4: Pan/Tilt/Zoom Cameras**

There are a total of 23 PTZ cameras throughout the Tumon area. A total of 15 of the 23 PTZ send video signals and receive data through fiber optic cables and fiber module transceivers. The remaining 8 PTZ cameras transmit video signals and receive data through wireless video transmitter and repeaters. Some of the PTZ cameras, Camera # 6 – Across Fountain Plaza, Camera #11 – Across Sandcastle and Camera # 12 – Across Market Place are all working although Camera # 12 video image quality is poor.

**A-3.5: Fixed Cameras**

There are a total of 5 fixed cameras in the system. The fixed cameras are located at the Tumon/Tamuning precinct. All 5 fixed lens cameras transmit their video signals through coax cable. All 5 cameras are working properly.

### **A-3.6: Wireless Equipment**

The wireless equipment for transmitting video and data signals should be replaced with hardwire/fiber optic cables. The wireless equipment is not as reliable as the hard-wire, for sending video signals. This wireless equipment currently is not working.

### **A-3.7: Cabling**

With the exception of the coax cabling at the precinct, for the 5 fixed lens cameras, the existing video cabling system are all single mode fiber. This cabling system will be retained and used, if found defective, the contractor will have to replace or repair as necessary to achieve a reliable cabling system and will include in the warranty period for 5 years.

### **A-3.8: Signage Plan Recommendation**

Multilingual signage should be placed in all roads entering Tumon and at sidewalks in front of hotels and restaurants. These areas are perhaps the places with most foot traffic and vehicle traffic as Signage will help deter crimes by simply letting people know they are being videotaped.

### **A-3.9: Maintenance Plan Recommendation**

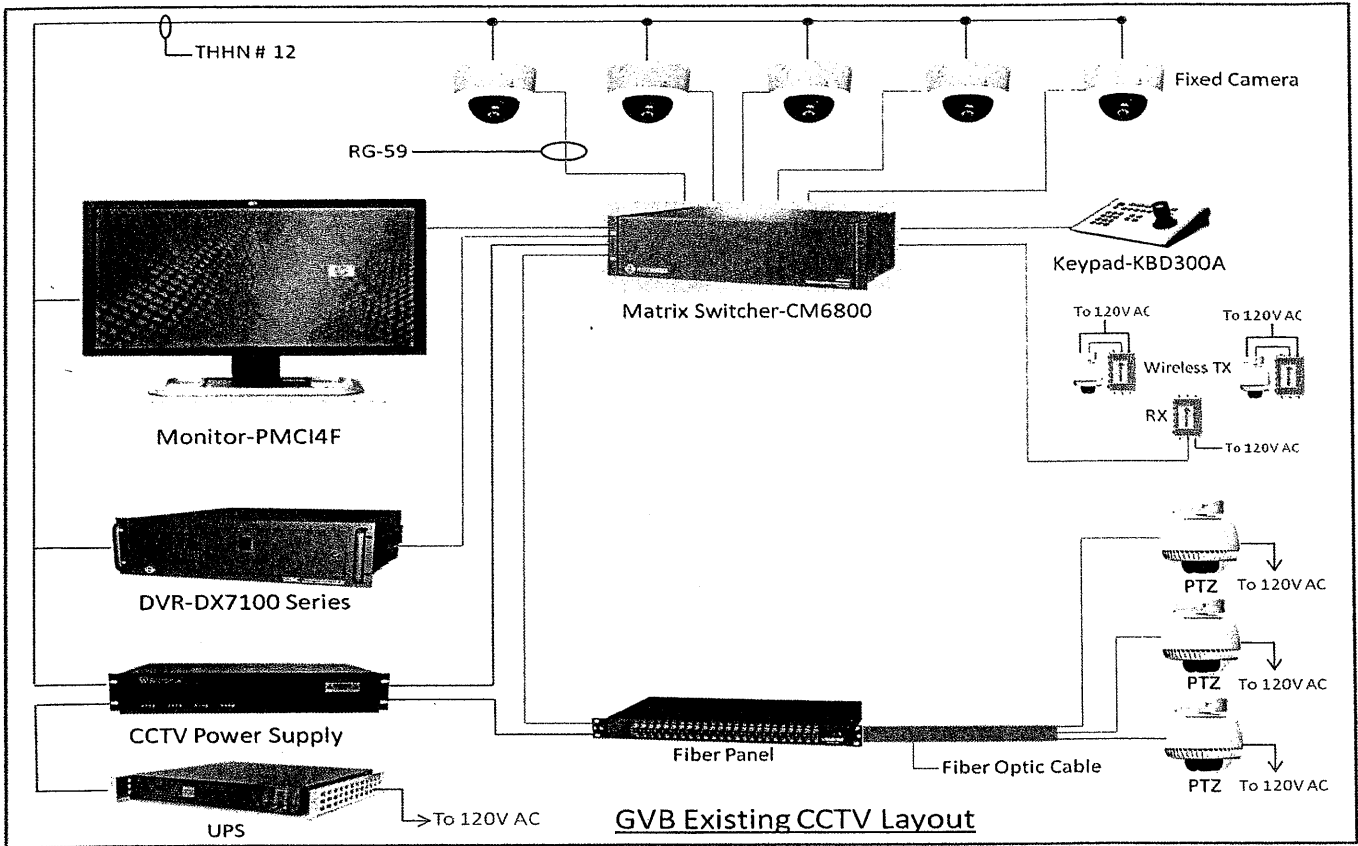
The maintenance plan should be executed by a company that has a service department with experienced service technicians, both in the service and repair of fiber optics and CCTV equipment, and who are actively engaged in the service and repair of such systems.

Additionally, the company chosen for this service should also have in place a 24 hour 7 days a week service response program.

Additional consideration should be taken when determining the company selected to provide service and repair of the system.

1. Experienced technicians – Along with experienced technicians, also consider the number of these technicians within the organization.
2. Consider the number of years the service organization has been in the business of CCTV maintenance and repair of such system.
3. The service organization should already have a service program, but generally it will involve several visits a year to visually check each piece of equipment and making repairs as needed and cleaning the equipment, quarterly is common. It will also involve service as needed between the scheduled quarterly maintenance services.

### A-3.10: EXISTING CCTV SURVEILLANCE SYSTEM LAYOUT (One Line Diagram)





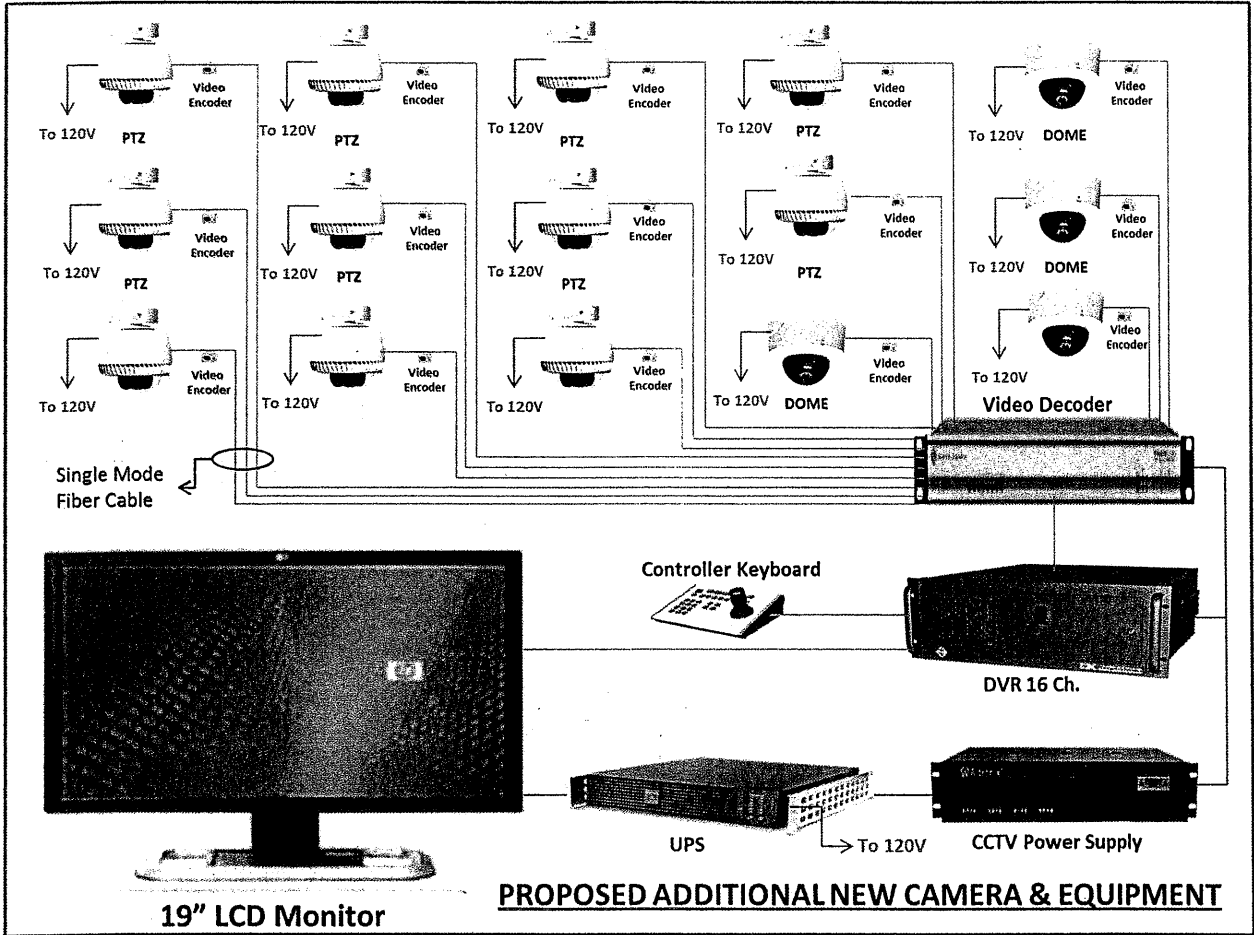
### A-3.11: EXISTING CCTV CAMERA LISTING AND STATUS

No	Cam. Type	Connection Type	Location (installed)	Video (Function)	PTZ	Power (Function)	Fiber (Status)	Conduit (Status)	NEMA Box	Cam Housing	Dome (Status)	Cam Availability
1.	PTZ	Fiber	GPA Substation	None	Unknown	OK	Damaged	Damaged	OK	OK	Dirty	Yes
2.	PTZ	Fiber	Hilton Entrance	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
3.	PTZ	Fiber	Ypao Intersection	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
4.	PTZ	Fiber	Across PIC	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
5.	PTZ	Fiber	Marriot Intersection	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Missing
6.	PTZ	Fiber	Across Fountain Plaza	OK	OK	OK	Dirty	OK	OK	OK	Dirty	Yes
7.	PTZ	Fiber	Fiesta Hotel	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
8.	PTZ	Fiber	Across Church	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
9.	PTZ	Fiber	Tumon Sands	None	Unknown	OK	Dirty	OK	OK	OK	Missing	Missing
10.	PTZ	Fiber	Across Hyatt	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
11.	PTZ	Fiber	Across Sandcastle	OK	OK	OK	Dirty	OK	OK	OK	Dirty	Yes
12.	PTZ	Fiber	Across Market Place	Poor	OK	OK	Dirty	OK	OK	OK	Dirty	Yes
13.	PTZ	Fiber	Outrigger Entrance	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Missing
14.	PTZ	Fiber	DFS Traffic Light	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Missing
15.	PTZ	Fiber	Western Gun Club	None	Unknown	OK	Dirty	OK	OK	OK	Dirty	Yes
16.	PTZ	None	Open Port	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
17.	PTZ	Wireless	Westin Roadside	None	Unknown	None	N/A	OK	OK	OK	Dirty	Yes
18.	PTZ	Wireless	Westin Beachside	None	Unknown	None	N/A	OK	OK	OK	Dirty	Yes
19.	PTZ	Wireless	Sam Choi	None	Unknown	None	N/A	OK	OK	OK	Dirty	Missing
20.	PTZ	Wireless	Grand Plaza	None	Unknown	None	N/A	OK	Rusty	OK	Dirty	Yes
21.	PTZ	Wireless	VKT Beachside	None	Unknown	None	N/A	OK	OK	OK	Dirty	Yes
22.	PTZ	Wireless	PIC Beachside	None	Unknown	Unknown	N/A	Unknown	Unknown	Unknown	Unknown	Unknown
23.	PTZ	Wireless	PIC Beachside	None	Unknown	Unknown	N/A	Unknown	Unknown	Unknown	Unknown	Unknown
24.	PTZ	Wireless	VKT Beachside	None	Unknown	None	N/A	OK	OK	OK	OK	Yes
25.	Fixed	Coax	Office Entry	OK	N/A	OK	N/A	OK	OK	OK	OK	Yes
26.	Fixed	Coax	Desk SGT. Entry	OK	N/A	OK	N/A	OK	OK	OK	OK	Yes
27.	Fixed	Coax	Interview Room	OK	N/A	OK	N/A	OK	OK	OK	OK	Yes
28.	Fixed	Coax	Holding Cell 1	OK	N/A	OK	N/A	OK	OK	OK	OK	Yes
29.	Fixed	Coax	Holding Cell 2	OK	N/A	OK	N/A	OK	OK	OK	OK	Yes

### A-3.12: RECOMMENDATION FOR NEW CAMERA AND NEW LOCATIONS

No	Location	Camera Type/Equipment	Function	Qty	Unit
1	Farenholt Avenue and Camp Watkins	Pan/Tilt/Zoom	360 Deg	1	Ea
2	Onward Agana Beach Hotel (aimed on top of hotel to view roadside and one to beach side of the hotel)	Pan/Tilt/Zoom	360 Deg	2	Ea
3	Treton and Farenholt Avenue	Pan/Tilt/Zoom	360 Deg	1	Ea
4	Route 14 and Farenholt Avenue	Pan/Tilt/Zoom	360 Deg	1	Ea
5	ITC Building (aimed to Route 14 and 1)	Pan/Tilt/Zoom	360 Deg	1	Ea
6	Route 1 and JFK School	Pan/Tilt/Zoom	360 Deg	1	Ea
7	Holiday Hotel, Tumon	Pan/Tilt/Zoom	360 Deg	1	Ea
8	Route 14 and Chichirica St., Tumon	Pan/Tilt/Zoom	360 Deg	1	Ea
9	Power Pole Across Aurora Hotel (aimed to Westbound on Gun Beach road towards Route 14 and Santos Hill.)	Dome	180 Deg	1	Ea
10	Route 1 and Hill (aimed on top of Horizon Condominium)	Pan/Tilt/Zoom	360 Deg	1	Ea
11	Route 1 and Boonsri Plaza, Upper Tumon (aimed on top of the building close to the road)	Dome	180 Deg	1	ea
12	Route 1 and 16, Harmon (aimed on top of the building that houses Invisalign at the corner of Route 1 and 16, Harmon Side)	Pan/Tilt/Zoom	360 Deg	1	ea
13	Route 1 East Agana (aimed on top of retaining wall with the Guam and America flag)	Dome	180 Deg	1	ea
14	Route 1 East Agana (aimed on top of Uttams Building or on top of Stanton furniture building)	Dome	180 Deg	1	ea

**A-3.13: PROPOSED NEW CCTV SURVEILLANCE SYSTEM LAYOUT (One Line Diagram)**



## **B-1. PHASE II: EVALUATION OF BID COSTS AND SELECTION OF AWARD**

An award shall be given to the contractor whose submission meets these specifications at the most competitive price. The Guam Visitors Bureau will review, evaluate, and assign scores using the selection and award criteria indicated in this Multi-Step Bid. Each step of the Multi-Step Bid process shall be conducted as mandated by Guam's Procurement Law, Rules, and Regulations to safeguard the integrity of the competitive sealed bidding process. The Guam Visitors Bureau also utilizes its administrative policies approved by its Board of Directors.

Only the bidders or offerors determined by the Guam Visitors Bureau to have met or exceeded the Technical Bid specifications in Phase I will be considered in Phase II. The Bid Cost shall be submitted by "filling in the blanks" on the Bid Cost forms provided in this Multi-Step Bid.

The selection committee shall independently score each Bid Cost submittal using only the evaluation criteria set forth in this Multi-Step. The bidder or offeror determined by the selection committee to be the most responsive and responsible and submitted an offer that meets or exceeds both the Technical and Bid Cost specifications will be recommended for the Bid Award.

Once the final scores are tabulated, the selection committee will prepare the Memorandum of Evaluation and Recommendation for Award. The Guam Visitors Bureau General Manager who also serves as the GVB GM&CPO shall approve or reject the committee's recommendation. The GVB GM&CPO is the sole authority to negotiate for the best and final offer; to Award the Bid; to contractually bind GVB and to issue the Notice to Proceed to the successful bidder.

## **B-2. NEW ADDITIONAL CCTV SYSTEM COMPONENTS – MINIMUM SPECIFICATIONS**

The following specifications are provided as a reference for replacement and new CCTV system equipment. The bidder shall offer CCTV system components that are equivalent to or exceeds the minimum specifications indicated for each component. .

### **B-2.1: CCTV Surveillance Systems**

**a. Pan-Tilt-Zoom Dome, Pendant/Wall-Mounted** - The Contractor shall provide an integrated package that includes matching mounting brackets, heater, dome drive, smoked lower dome, and color camera. The Contractor shall coordinate with chosen PTZ equivalent with its manufacturer prior to bid to ensure that proposed pan/tilt/zoom unit will operate in the existing CCTV system. The cameras shall be housed in IP66/NEMA 4 casings. All housings shall be of the same make as that of the camera. The following supply shall meet the following minimum requirements;

#### **b. Features:**

- 1152X Zoom (36X Optical, 32X Digital)
- 700 TV Lines Ultra Image Resolution
- Day & Night with true night function, 0.001 Lux High Sensitivity
- Wide Dynamic Range (WDR), Privacy masking Zone & Digital Noise Reduction
- Endless Panning and Multi-protocol support
- All In One Camera with Full accessories for mounting and connection
- Aluminum Die-Cast, IP66

- 360+ Continuous Rotation
- Built-in Heater, Blower & Sunshield for any weather for Indoor and Outdoor Applications

**c. Specifications:**

- Image Sensor – ¼” Super HAD II CCD (Double Scan)
- Scanning Frequency – 15.734 KHz (H) x 60Hz (V)
- Scanning System – Progressive (WDR On)/Interlace
- Sync. System – Internal
- Resolution – 700 TVL (Color), 800 TVL (BW)
- Min. Illumination – Color: 0.5 Lux, ICR BW: 0.2 Lux, DSS Color: 0.001 Lux, ICR+DSS BW: 0.0004 Lux
- S/N Ratio – More than 50dB (AGC off)
- Focus – Auto/Zoom-Trig/Manual
- Focal Length – 3.4-122.4 mm, (F1.6 to F4.5)
- Electronic Shutter – Normal – 1/100,000
- Video Output – 1 x BNC
- Power Source – 21-28 VAC
- Power Consumption – 18W for Dome, 33W for Heater & Fan 3.4 W
- Dimensions – 236 x 323.7 (H) mm -166 Dome
- Weight – 4.4 Kg (10.8 lbs.)
- Operating Temp. – Indoor 0 deg C, outdoor -10 deg, C- 50 deg C
- Operating Humidity – 0-90% (non condensing)
- Ingress Protection – IP66
- Approvals – CE, FCC CLASS A, RoHS

**d. Fixed Camera** - The Contractor shall provide a complete unit that includes housing, with a viewing window that conceals camera/lens, matching mounting brackets, heater, and color camera with the following characteristics:

**e. Features:**

- 700 TV Lines Ultimate High Resolution
- Day & Night with True Night function, 0.03 Lux Sensitivity
- New enhanced video analysis; (Motion Detection & Tracking, Abandon Detection, Scene Change, Unfocused Detection, Loitering Detection)
- Privacy Masking Zones & Digital Image Stabilizer
- Wide Dynamic Range & 3D-DNR (3D-Digital Noise Reduction)
- New Digital effects (Rotation, Mirror, V Flip, Neoga, Freeze)
- Unshielded Twisted Pair (UTP) for far distances transmission

**f. Specifications:**

- Image Sensor – 1/3” Sony 960H DS SUPER HAD II CCD
- Picture Elements – 1020 H x 596 V
- Scanning Frequency – 15.625 KHz (H), 50Hz (V)
- Scanning System – 2:1 Interlace
- Sync. System – Internal / Line Lock
- Resolution – 700TVL



- Minimum Illumination – 0.14 Lux (Color), 0.03 Lux (BW)
- S/N Ratio – More than 50 dB
- Video output – 1 x BNC (1.0 Vp-p, 75 ohms)
- Power Source – DC 12V/AC 24+/- 10%
- Dimensions – 78.8 W x 64 H x 118.4 D
- Weight – 260g
- Operating Temp. --10 deg C - +50 deg C
- Operating Humidity – 20%-80%
- Approvals – FCC (Class A), UL, CE (Class A)

**g. Keyboard Controller** – The Contractor shall provide digital keyboard controller with the following requirements;

- Pan/Tilt/Zoom Joystick
- Focus/Iris Key Switches
- 64(254) Connection Dome, without alarm check 254 address
- 4 (1Master/3 Slave) HID 2 404CE
- 64 x 4 Matrix Function (Use 5 Triplexer) Automatic Sequence

**h. Digital Video Recorder** - The Contractor shall provide digital video recorders with the following characteristics:

- Real-Time Monitoring for all cameras @ 720x576
- Real-Time Recording 400ips @ CIF with D1 recording capability
- H.264 Effective Video compression
- Maximum Stability with Linux RTOS on Flash
- Two-way Audio Communication
- Various Scheduled Recording Modes/Camera
- Up to 30 minutes pre-event recording
- Extreme Remote Management
- Advanced Search Engine & Playback Modes with
- Intrusion detection, Video obscuration detection
- 3x SATA HDDs (up to 6TB) with DVD-RW
- ATM/POS Interface, with Integration with 3rd Party ATM Models (Diebold Compatible)

**i. Matrix Switcher** – The Contractor shall provide a matrix switcher with the following characteristics:

**j. Features:**

- 32 video inputs with video looping and 8 monitor outputs
- with OSD function
- Up to 32 devices like dome camera or DVR controllable
- via multi-protocol with keyboard controller Full Event Log
- & Monitoring

- Up to 8 keyboards supported with 2 ports
- Battery backed-up clock displays real time on the monitor-out
- 16 external alarm inputs and 2 alarm outputs supported
- Menu password is supported for higher security
- Can be cascaded up to 128 x 8 Matrix

**k. LCD Monitor** - The Contractor shall provide LCD monitors with the following characteristics:

**l. Features:**

- Professional Color LCD Monitor with HDMI, BNC, PC, and S Video inputs
- Incredible Display Resolution with 700 TVL with 3 D Comb Filter
- Exceptionally Fast Response Time
- De -Interlace Efficiently Eliminates Shaky & Blurry Image
- Superior Color Reproduction
- Thin and Lightweight
- VESA Wall & Ceiling Mount Compatible
- Protection Glass

**m. Specifications**

- Video Mode – PAL/NTSC
- Scanning Method – De-Interlace
- Resolution – More than 700 lines
- VGA Input Resolution – VGA 640 x 480 60-75 Hz, SVGA 800 x 600 56-75 Hz, XGA 1024 x 768 60-75 Hz, SXGA 1280 x 1024 60-75 Hz
- LCD Panel – 19” TFT
- Video Inputs – 19 pin HDMI (Digital), Composite: 4 x BNC (in/out), S-video: 1 x 4 Pin Mini Din (In) PC: 1 x Analog RGB 15 pin, D-sub
- Audio (in/out) – 2 x Stereo (in) 2 x 0.5 W (out)
- Power Source – DC 12V
- Power Consumption – 27 Watts
- Dimensions – 420 x 429 x 200 mm
- Weight – 7.5 Kg
- Approvals – CE, FCC

**n. Camera Power Supply** - The camera power supply shall be housed in an outdoor environmental enclosure with individual fused outputs for powering remote cameras and accessories. The Contractor shall provide the most current model at the time of installation.

**o. Camera Mounting Bracket/Housing** – All brackets, mounts and housing shall aesthetically harmonize with the surroundings, selected to provide the correct camera/lenses viewing requirements and provide tamper resistant, stable viewing platform, with the correct physical support. Housings shall provide tamper resistance and physical protection, the correct optical and external light exclusion and an appropriate environment for the correct operation of the



equipment installed within. The following supply shall meet the following minimum requirements:

- Low Cost
- Die Cast and Aluminum
- Maximum load 63.5 lbs. (25 kg)
- Enclosure Mounting – (4) M8 x 14mm, (8) M8 x 20mm
- Pan head Machine Screw (supplied), (2) M8 x 100mm bdt
- (4) M8 spring washer, (4) M8 hex nut

**p. Cabling** - Camera coax and fiber cable shall comply with manufactures recommendation and its equivalent or as specified, YM54927-Belden RG59 & 18/2 SIAMESE for coax. All cables shall provide with approved cable markers at both ends of the cable which uniquely identify the cable.

**q. Video Decoder and Encoder**- The designer shall provide the appropriate video decoder and encoder that will enable the system to work.

**r. Uninterruptable Power Supply** - The Designer of Record shall provide specifications as part of the design submittal for this project. The UPS shall provide a minimum of 30 minutes of backup power.

**s. Conduits, fittings and joints**

- Conduit sizes shall be determined for the number and sizes of the cables they contain, plus 25% and the next commercially available, larger size shall be selected and installed complete with draw wire (non-flammable cord).
- Where the equipment schedule specifically calls for provision of conduit size of additional field devices in the future, the requirement for selecting the next available larger size of conduit shall not apply.
- Conduits run external to the building, exposed on the roof, in car parks or plant room areas shall be galvanized screwed steel and shall installed in the manner which will prevent water in entering.
- Conduits shall be properly and tightly fitted into the full depth of box spouts and butted into sockets between lengths to ensure maximum mechanical strength so that wiring is effectively protected throughout its length and is not in any way under mechanical stress.
- The insides of all conduits and fittings used shall be smooth and free from burns or other defects. The ends of steel conduits shall be cut square, filed and reamed after threads are cut and care shall be taken to remove all cutting oil and swarf. All corners shall be turned by inspection elbows and tees or sets made cold on bending machines without deformation of the section of the conduit. The inner radius of any bend shall not be less than 2.5 times the diameter of the conduit.
- All conduits runs shall be installed with an adequate number of boxes so as to allow easy





draw in or draw out of any one or all of the cables at any time. Where junction boxes are exposed to the weather or located in adverse environmental conditions, the lids shall be sealed with an approved gasket.

- Conduit shall be neatly run and securely fastened by means of approved saddles, spaced not more than (2) meters apart and in such a manner as to hold the conduit in position without sagging. Saddles shall be positioned within 100mm of all fittings and terminations.

**t. Warranty**

- The Contractor shall provide a joint written warranty of the manufacturer(s) and the installer(s), on a single document, which shall warrant complete installation of the equipment, system, and software to be free from defects in materials and workmanship for a period of no less than twelve (12) months, starting with the date of final system acceptance.
- As an option, the Contractor shall supply pricing for an extended warranty of the system. This option shall be renewable on a yearly basis, and pricing shall be supplied for a minimum of five (5) years from the expiration of the initial warranty.
- The Contractor provider shall guarantee that all CCTV problems will be diagnosed and repaired within 24 hours of the initial problem notification.
- The Contractor shall provide preventative maintenance throughout the warranty period as required ensuring the warranty.

**u. Hardware Warranty**

- The Contractor shall warrant that the proposed merchandise will conform to its description and any applicable specifications, and shall be of good quality for the known purpose for which it is intended. This warranty shall be in addition to any standard warranty or service guarantee given by the Contractor to the Administration.
- The warranty shall allow for replacement or repair of failed components.
- The warranty can be supplied by a service contract. If a service contract is used to provide warranty, the price of the contract shall be separately identified, and shall include a per year price for continuing the contract.
- All hardware installed without an on-site spare shall have a twenty-four (24) hour repair/replacement warranty from the time the Contractor is notified of the hardware failure.

**v. Software Warranty**

- The warranty shall allow for replacement or repair of failed components. All software necessary to compile, modify, and maintain software developed for this specification shall be included in this warranty.
- The warranties shall include the price of all software upgrades and computer operating system upgrades during the warranty period. If a new version of the system software becomes available during the warranty period, it shall be upgraded as part of the warranty.

**w. Defect and Liabilities**

- The defects and liability period shall be twelve (12) months or until all defects are rectified, all software features are operational and the system is operating reliably, whichever is greater.
- Response time on site shall be within two (2) hours with a resolution within 24 hours.

**x. System Maintenance**

The contractor shall submit the service, and maintenance organizational chart which shows the number of technicians, their technical function and area(s) of specialty, the years of experience of each technician and any professional certifications the technician now holds.

The contractor shall include as a reference, the cost for a 12-month or annual preventive maintenance, service, support and repair service coverage program to maintain the equipment and minimize system down-time or failure.

The contractor should have stock control provisions to ensure frequently used spare devices are available to be used as loaners in case of failure of security devices for the duration of the 1 year's maintenance service.

The contractor should have their own service oriented department, certified experience technicians available 24 hours a day 7 days a week in case of system failure.

The contractor shall submit the standard terms and conditions relative to a maintenance service support and maintenance agreement and the number of service visits provided as a part of a scheduled preventive maintenance program.

**y. System Documentation**

- One (1) soft copies on DVD/CD ROM and one (1) printed and bound complete system documentation (Technical manual, Operating Manual, Quick Reference Guide, Operation & Maintenance Manual, System Diagram and As-built Drawings) shall provide by the contractor. The documentation shall be prepared using Microsoft Office Word, Excel, Adobe Acrobat, Microsoft Project and Auto CADD.
- As-built drawings and system diagram shall be revised each time an additional devices or system component is installed.
- As-built drawings shall include the floor/site plan showing cable routes and the location



of equipment and devices.

- Schematic wiring diagram shall include any interlocking details.
- Central Monitoring Station (CMS) escalation process layout that include contact number of the persons to communicate with, in case of system failure and alarm.

#### **z. Training**

- Training by the contractor will involve instruction by a qualified representative involved with the operation, supervision and administration of the system.
- Training shall be performed prior to the handover of the system to ensure Owner is fully capable of operating the installed system.

### **B-3: INTENT OF SPECIFICATIONS**

The intent of Multi-Step Bid is to provide specifications to allow prospective bidders or offerors to prepare a bid cost to complete delivery of the Scope of Work and Services described in this solicitation. The Guam Visitors Bureau seeks the expertise of vendors engaged in the business of recommending, installing, maintaining and repairing the component equipment, cabling of a CCTV Surveillance System. A key deliverable will be the secured link to the surveillance system by authorized Guam Visitors Bureau officials using the internet.

The Multi-Step Bid's specifications cover the required equipment, cabling, and other work related to installing a high-quality video and audio recording and surveillance system designed to effectively monitor key locations within the Tumon area. The Scope of Work and Services will be delivered in phases and will include the design, delivery, testing, maintaining, and training that meets the specifications contained in this Multi-Step Bid.

The Scope of Work and Services seeks the professional expertise and technical skills of the successful bidder. The Technical Bid is the forum for prospective bidders or offerors to submit the project plan to meet the CCTV Surveillance System specifications of this Multi-Step Bid.

Bidders who meet all the requirements in Phase I – Submission of Technical Bid, and who demonstrate the competency to complete the Scope of Work and Services shall move to Phase II – Evaluation of Bid Cost. A bidder or offeror who does not meet the Technical Bid specifications will have their Bid Cost returned with the seal intact to protect their business interests.

Bids shall only be considered from bidders representing manufacturing companies that have an established reputation in the sales and marketing of CCTV Surveillance System equipment, support and maintenance. The prospective bidder or offeror shall specify the manufacturing company they represent, and shall be able to provide the technical personnel and service facilities for the repair and service of the CCTV Surveillance System equipment, monitoring, support and maintenance services marketed and sold by the bidder or offeror. Evidence of such a facility shall be included in bid.

Each bidder or offeror shall furnish satisfactory evidence of the manufacturer's ability to design, construct, install, support, and maintain the CCTV Surveillance Systems. The bidder or offeror shall provide evidence to show that both its service facilities and the manufacturing company are in position to render prompt service and to furnish replacement parts.

Each bid shall be accompanied by a detailed "Project Plan" consisting of the recommended CCTV Surveillance System design that meets the bid specifications; a detailed description of the equipment proposed, the technical personnel who will be furnished the proposed technical advisory, installation, monitoring support, repair and maintenance services. The Guam Visitors Bureau recommends the prospective bidder conduct a physical inspection of the existing CCTV Surveillance System to determine what can be reused or recycled in the new design. The Guam Visitors Bureau seeks to re-use components such as working cameras, coax and fiber optic cabling and recycle working components to minimize cost, as much as practical. This Multi-Step Bid provides the existing CCTV equipment specifications for the bidder's or offeror's reference, as new additional equipment shall be compatible as much as possible. The specifications may include outdated or obsolete technology, in such incidents, the bidder or offeror shall make qualified and technical recommendations for state-of-the art CCTV surveillance system equipment to upgrade the design features, equipment capability, and related support services to bring the existing CCTV system components to current technology levels for system reliability, image resolution quality and system 24/7 availability to minimize system down-time or system failure.

#### **B-4: ELIMINATION OF DIVIDED RESPONSIBILITY**

It is understood that numerous manufacturers may manufacture various CCTV Surveillance System equipment, accessories and other components such as cabling and support services. The Guam Visitors Bureau herein emphasizes that the bidder or offeror's solely owns the responsibility for the quality, reliability, and availability of the entire CCTV Surveillance System being offered, including warranties and warranty work. The successful bidder shall maintain improved service ability, stock standardized parts to support and maintain the CCTV system's longevity, provide excellent quality and reliability from start to finish, and offer competitive and reasonable prices to perform the Scope of Work and Services specified in this Multi-Step Bid. The Guam Visitors Bureau shall only accept proposed offers from bidders or offerors that accept responsibility for the workmanship, product quality, and prompt delivery of the maintenance and support services, including warranty-related support. The bidder or offeror must be qualified and authorized to complete all required warranty repairs and shall provide evidence that they comply with this requirement. The bidder or offeror shall provide evidence of their company's ability to deliver the equipment, installation, support and maintenance offered by providing a minimum of three (3) past client/customer for the Guam Visitors Bureau to reference and verify the bidder maintains local service facility and technically qualified personnel who are capable of rendering prompt service by keeping an inventory of standard replacement parts on hand.

#### **B-5: MANUFACTURER'S RELIABILITY**

The manufacturer the bidder represents on Guam shall have a reputation of demonstrated experience, ability, reliability, and quality in the manufacture of equipment offered by the bidder that meet the specifications of this Multi-Step Bid.



#### **B-6: MANUFACTURER'S SOLVENCY**

The manufacturer the bidder represents on Guam shall be financially sound and have a proven track record of on-time delivery of products and services described in the Technical Bid. A manufacturer's annual report or audited financial statements are preferred references.

#### **B-7: BUILT IN USA**

All major components must be built and assembled to meet the equipment performance, safety, voltage requirements and quality standards generally accepted by the United States of America. The specifications list acceptable benchmarks or testing laboratories applicable to the Multi-Step Bid Scope of Work and Services.

#### **B-8: STATEMENT OF QUALIFICATIONS**

The bidder or offeror shall submit all certifications for their current service technicians. This information will be reviewed by the Guam Visitors Bureau to determine the technical knowledge, skills, and abilities of the technical personnel who will perform the work or provide technical support of CCTV Surveillance Systems. Relevant licenses applicable to this industry may be submitted to meet this requirement.

#### **B-9: LIQUIDATED DAMAGES**

Liquidated damages will be assessed as provided in General Terms and Conditions should the successful bidder fail to meet delivery scheduled dates or is determined by the Guam Visitors Bureau to be in default of the resultant contract agreement of this Multi-Step Bid.

The successful bidder shall provide a service representative within 24 hours of a service call for a system component that is placed out-of-service and give a reasonable estimate of the time required to bring the component back to normal operating condition. The successful bidder must maintain a stock of repair parts on Guam needed for service or repair of the equipment offered in their Technical Bid.

#### **B-10: SPECIFICATION BID REQUIREMENTS**

Exceptions shall be allowed if they are equal to or superior to that specified. The bidder or offeror shall "Fill in the Blanks" on Bid Cost form contained in this Multi-Step Bid. The completed Bid Cost forms must be submitted in a separate sealed envelope labeled "BID COST". If the "Bid Cost" completed forms are placed inside the "Technical Bid" envelope, the entire bid submission will be disqualified and will be rejected.

#### **B-11: EXCEPTIONS**

The Guam Visitors Bureau's General Manager also serves as the Chief Procurement Officer (GVB GM&CPO). The GM&CPO is the final authority on all matters related to this Multi-Step Bid. Any exceptions to any part of this Multi-Step Bid shall be subject to the approval of the GM&CPO and shall be issued as a written determination that maintains the best interests of the Guam Visitors Bureau, is not made in an arbitrary and capricious manner, and safeguards the integrity of the competitive sealed bids procurement process.

## **B-12: EQUALS CLAUSE**

Unless otherwise stated by the bidding contractor, the bid/quote submission will be considered in strict accordance with the specifications in this document. REFERENCES TO A PARTICULAR TRADE NAME, MANUFACTURER'S CATALOG OR MODEL NUMBER ARE FOR DESCRIPTIVE PURPOSES AND SERVE AS A GUIDE FOR BIDDER'S OR OFFEROR'S TO PREPARE THE "TECHNICAL BID" These references shall not be construed as excluding proposals of other types of materials, equipment and services, unless otherwise stated. The contractor awarded a contract shall furnish each item referred to in the final contract and shall be equal to or greater than the Multi-Step Bid's minimum specifications.

## **B-13: BID COST: EVALUATION AND SELECTION OF AWARD**

An award shall be given to the contractor whose submission meets these specifications at the most competitive price. The Guam Visitors Bureau will review, evaluate, and assign scores using the selection and award criteria indicated in this Multi-Step Bid. Each step of the Multi-Step Bid process shall be conducted as mandated by Guam's Procurement Law, Rules, and Regulations to safeguard the integrity of the competitive sealed bidding process. The Guam Visitors Bureau also utilizes its administrative policies approved by its Board of Directors.

Only the bidders or offerors determined by the Guam Visitors Bureau to have met or exceeded the Technical Bid specifications in Phase I will be considered in Phase II. The Bid Cost shall be submitted by "filling in the blanks" on the Bid Cost forms provided in this Multi-Step Bid.

The selection committee shall independently score each Bid Cost submittal using only the evaluation criteria set forth in this Multi-Step. The bidder or offeror, determined by the selection committee to be the most responsive and responsible and submitted an offer that meets or exceeds both the Technical and Bid Cost specifications will be recommended for the Bid Award.

Once the final scores are tabulated, the selection committee will prepare the Memorandum of Evaluation and Recommendation for Award. The Guam Visitors Bureau General Manager who also serves as the GVB GM&CPO shall approve or reject the committee's recommendation. The GVB GM&CPO is the sole authority to negotiate for the best and final offer; to Award the Bid; to contractually bind GVB and to issue the Notice to Proceed to the successful bidder.

**B-14: BID COST OFFER – VALID FOR 90 DAYS:** Bidder shall fill in the "Total Bid Cost" Column. The **TOTAL BID COST** shall be all inclusive of the bidder's offer to complete the entire Scope of Work and Services for each TASK I through TASK VI. Bidders are reminded to ensure **TOTAL BID COST** includes the recommended equipment, ancillary system component products, supplies, services, shipping, delivery, installation and labor required to complete the Scope of Work and Services for each TASK. Bidders shall use the Bid Cost Forms provided in GVB-2014-002MS and instructed to "Fill in the Blanks" with their **TOTAL BID** offer.

TO ENSURE A LEVEL COMPETITIVE FIELD AND PROVIDE MAXIMUM PRACTICABLE COMPETITION, PROSPECTIVE BIDDERS ARE REMINDED OF MULTI-STEP BID NO. GVB-2014-002MS MANDATORY REQUIREMENT TO SUBMIT PRICE QUOTES USING PRICE FORMS CONTAINED IN THIS BID. THIS IS A CONDITION OF BIDDING REQUIREMENT. PROSPECTIVE BIDDERS SHALL SUBMIT PRICE BIDS BY FILLING IN THE BLANKS ON THE BID COST PRICE FORMS CONTAINED IN THE BID GVB-2014-002MS. THE ONLY ACCEPTABLE PRICE SUBMISSION BID FORMS ARE B-14.1; B-14.2; AND B-14-3.

EACH PROJECT TASK SCOPE OF WORK AND SERVICES SHALL BE QUOTED PER THE INSTRUCTIONS TO BIDDERS CONTAINED IN MULTI-STEP BID NO. GVB-2014-002MS. ANY SUBSTITUTIONS, MODIFICATIONS, ALTERATIONS, OR USE OF ANY OTHER PRICE FORM SHALL BE DEEMED NON-RESPONSIVE TO CONDITIONS OF BIDDING REQUIREMENTS AND SHALL BE DISQUALIFIED AND REJECTED. EACH TASK MUST HAVE A SEPARATE AND DISTINCT TOTAL COST.

DO NOT COMBINE PRICE ELEMENTS OR INSERT NARRATIVES SUCH AS "FREE OF CHARGE"; "INCLUDED IN COST OF PHASE X" ONLY NUMERIC DOLLAR AMOUNTS IN US CURRENCY ARE ACCEPTABLE INPUTS. FAILURE TO FOLLOW THESE PRICE COST BID INSTRUCTIONS WILL BE AT THE BIDDER'S OWN RISK.

<b>B-14.1: MANDATORY USE OF BID COST PRICE FORMS IS A CONDITION OF BIDDING</b>		
<b>SCOPE OF WORK AND SERVICES</b>	<b>DESCRIPTION</b>	<b>TOTAL BID COST</b>
<p><b>TASK I:</b> Perform Assessment of Existing CCTV Surveillance System</p>	<p>Assess existing CCTV infrastructure to evaluate the operating or non-operating condition of installed system components (including existing fiber optic cables, power sources, ancillary system components); and recommend existing components to scrap; to replace; to repair; to re-use or recycle existing system components.</p>	<p>\$ _____</p> <p><b>TOTAL LUMP SUM TO COMPLETE TASK I.</b></p>
<p><b>TASK II:</b> Recommend and Design-Build-Upgrade New Additional CCTV Infrastructure</p>	<p>Design and propose NEW CCTV equipment to upgrade the surveillance system to provide maximum coverage of the Tumon Bay Area. Proposed upgrades will include NEW equipment, supplies, and ancillary accessories, and the cost of installation</p>	<p>\$ _____</p> <p><b>TOTAL COST FOR TASK II; EQUIPMENT, CONNECTION, AND INSTALLATION.</b></p>
<p><b>TASK III:</b> Design CCTV System Maintenance Service Plan (to include Typhoon Preparedness)</p>	<p>Determine basic terms and conditions to establish an annual maintenance and repair service equipment to maintain the CCTV Surveillance System to minimize system down-time and/or equipment failure</p>	<p>\$ _____/YEAR</p> <p>\$ _____/HOUR</p>
<p><b>TASK IV:</b> Develop and Perform Procedures to Provide 24 Hours A Day, 7 Days A Week (24/7) CCTV System Monitoring Services inclusive of Required Human Resources to Perform CCTV System Monitoring Worker Duties.</p>	<p>Provide 24 hours / 7 days a week (24/7) CCTV Surveillance and prepare reports to GVB on a quarterly schedule. Bidder shall quote service and support as an annual (12 – month) charge.</p>	<p>\$ _____/YEAR</p>
	<p>Provide and schedule human resources to perform the duties of a CCTV Surveillance System Monitoring worker for continuous monitoring of all installed CCTV surveillance cameras. Each worker shall be assigned a standard 8 hour work schedule. The 24 hour period shall require a minimum of three workers. <b>The bidder shall enter the base hourly rate to be paid to the CCTV monitoring workers that complies with US DOL FSLA requirements. ( <a href="http://www.bls.gov/oes/current/oes_gu.htm#33-0000">http://www.bls.gov/oes/current/oes_gu.htm#33-0000</a> )</b></p>	<p>a)Standard Shift Hourly Rate: a)\$ _____/HOUR b)Night Shift:Hourly Rate: b)\$ _____/HOUR</p>
<p><b>TASK V:</b> Provide identification signage at each CCTV surveillance camera location in the Tumon Area</p>	<p>Install a sign at each camera site to inform public that all activities are monitored and recorded by a CCTV surveillance system in the Tumon area.</p>	<p>\$ _____</p> <p><b>TOTAL COST TO COMPLETE TASK V.</b></p>
<p><b>TASK VI:</b> Establish Guam Visitors Bureau’s Secured CCTV System Access Via the Internet</p>	<p>Provide remote access via the internet for surveillance monitoring by GVB authorized officials</p>	<p>\$ _____/YEAR</p> <p>\$ _____/HOUR</p>



**B-14.2: MANDATORY USE OF BID COST PRICE FORMS IS A CONDITION OF BIDDING.**

Price Quote to Replace Existing CCTV Equipment. Prospective bidders Shall Enter the Manufacturer's Model Type Offered by the Bidder, and Enter the Unit Price for Each Existing Camera Location. Qty = 1 for each existing location.

Location (installed)	Camera Type	Qty required	Camera Manufacturer Model/Type Offered	Camera Unit Price	Connection Type	Connection Unit Price	Price to Install and Connect
GPA Substation		1					
Hilton Entrance		1					
Ypao Intersection		1					
Across PIC		1					
Marriot Intersection		1					
Across Fountain Plaza		1					
Fiesta Hotel		1					
Across Church		1					
Tumon Sands		1					
Across Hyatt		1					
Across Sandcastle		1					
Across Market Place		1					
Outrigger Entrance		1					
DFS Traffic Light		1					
Western Gun Club		1					
Open Port		1					
Westin Roadside		1					
Westin Beachside		1					
Sam Choi		1					
Grand Plaza		1					
VK Tasi Beachside		1					
PIC Beachside		1					
PIC Beachside		1					
VKT Beachside		1					
Office Entry		1					
Desk SGT. Entry		1					
Interview Room		1					
Holding Cell 1		1					
Holding Cell 2		1					
<b>TOTAL QUOTED COST FOR CCTV CAMERA EQUIPMENT-&gt;</b>			\$ _____		<b>TOTAL QUOTED COST TO CONNECT &amp; INSTALL-&gt;</b>		\$ _____



**B-14.2: MANDATORY USE OF BID COST PRICE FORMS IS A CONDITION OF BIDDING.**

Price Quote for New CCTV Equipment Locations. Prospective bidders Shall Enter the Manufacturer's Model Type Offered by the Bidder, Unit Camera Price and Extended Price. Prospective Bidders Shall Also Enter the Camera Connection Type and Total Cost to Connect and Install.

NEW Installations By Location	Camera Type	Function 180 or 360 deg	Camera Manufacturer Model/Type Offered	Qty Required	Camera Unit Price	Enter Connection Type	Price to Connect & Install Camera
Farenholt Avenue and Camp Watkins				1			
Onward Agana Beach Hotel (aimed on top of hotel to view roadside and one to beach side of the hotel)				1			
Onward Agana Beach Hotel (aimed on top of hotel to view roadside and one to beach side of the hotel)				1			
Treton and Farenholt Avenue				1			
Route 14 and Farenholt Avenue				1			
ITC Building (aimed to Route 14 and 1)				1			
Route 1 and JFK School				1			
Holiday Hotel, Tumon				1			
Route 14 and Chichirica St., Tumon				1			
Power Pole Across Aurora Hotel (aimed to Westbound on Gun Beach road towards Route 14 and Santos Hill.)				1			
Route 1 and Hill (aimed on top of Horizon Condominium)				1			
Route 1 and Boonsri Plaza, Upper Tumon (aimed on top of the building close to the road)				1			
Route 1 and 16, Harmon (aimed on top of the building that houses Invisalign at the corner of Route 1 and 16, Harmon Side)				1			
Route 1 East Agana (aimed on top of retaining wall with the Guam and America flag)				1			
Route 1 East Agana (aimed on top of Uttams Building or on top of Stanton furniture building)				1			
<b>Total Quoted Cost for CCTV Camera Equipment-&gt;</b>			<b>\$ _____</b>			<b>Total Cost to Connect &amp; Install-&gt;</b>	<b>\$ _____</b>



**B-14.3: MANDATORY USE OF BID COST PRICE FORMS IS A CONDITION OF BIDDING.**

Quote purchase price per unit item; the bidder's price/cost to connect and install the unit; and the annual maintenance rate for each CCTV system component listed:

CCTVSURVEILLANCE SYSTEM EQUIPMENT DESCRIPTION	NEW UNIT PRICE	PRICE TO CONNECT & INSTALL	ANNUAL MAINTENANCE SERVICE PRICE
Pan-Tilt-Zoom Dome, Pendant/Wall-Mounted			
Fixed Camera			
Keyboard Controller			
Digital Video Recorder			
Matrix Switcher			
LCD Monitor			
Camera Power Supply			
Camera Mounting Bracket/Housing			
Cabling			
Video Decoder and Encoder			
Uninterruptable Power Supply.			
Conduits, fittings and joints			

**Quote Hourly Labor Rate Only: (parts to be charged per incident)**

CCTV SURVEILLANCE SYSTEM MAINTENANCE, REPAIR, NETWORK, TECHNICAL SUPPORT SERVICES	Hourly Rate During Warranty Period	Standard Hourly Rate Monday to Friday 8am – 5pm	After-Hours Support or Service Calls (weekends, holidays, after work hours)
HARDWARE - Equipment			
SOFTWARE - CCTV System Operating & Network Software			
Help-Desk Technical Support			
Network Technical Support			
Technical Training Services			
Technical Assistance/Consultation			
Network Advisory/ Consultation Services			

**System Documentation Charges: (Quote Total Cost to Prepare One (1) Manual)**

A) Operating Manual:	B) System Configuration:	C) Help-Desk Procedures Manual:
A) \$	B) \$	C) \$



BID BOND MUST BE SUBMITTED PLACED IN THE "BID COST" ENVELOPE

**GUAM VISITORS BUREAU BID BOND Multi-Step Bid No.: GVB-2014-002MS**

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_, as Principal (hereinafter called the Principal), and (Bonding Company), \_\_\_\_\_,

A duly admitted insurer under the laws of the Territory of Guam, as Surety, (hereinafter called the Surety) are Held firmly bound unto the Territory of Guam for the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), for Payment of which sum will and truly to be made, the said Principal and the said Surety bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Multi-Step Bid No. GVB-2014-002MS, for the procurement:

**ASSESSMENT OF EXISTING CCTV SURVEILLANCE SYSTEM; DESIGN-BUILD-UPGRADE NEW ADDITIONAL CCTV INFRASTRUCTURE; MAINTENANCE SERVICES (including Typhoon Preparedness); 24/7 SYSTEM MONITORING & SECURED ACCESS BY GVB VIA THE INTERNET.**

NOW THEREFORE, if the Territory of Guam shall accept the bid of the Principal, and the Principal shall enter into a Contract with the Guam Visitors Bureau, Government of Guam, in accordance with the tennets of such bid, and give such bond or bonds as may be specified in bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Guam Visitors Bureau, Government of Guam the difference not to exceed the penalty hereof between the amounts specified in said bid and such larger amount for which the Guam Visitors Bureau, Government of Guam may in good faith contract with another party to perform work covered by said bid or an appropriate liquidated amount as specified in the Multi-Step Invitation for Bids then this obligation shall be null and void, otherwise to remain full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_.

\_\_\_\_\_  
(PRINCIPAL)

(SEAL)

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(MAJOR OFFICER OF SURETY)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(MAJOR OFFICER OF SURETY)

\_\_\_\_\_  
(RESIDENT GENERAL AGENT)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(TITLE)



**BID BOND MUST BE SUBMITTED PLACED IN THE "BID COST" ENVELOPE  
INSTRUCTION TO PROVIDERS:**

**NOTICE to all Insurance and Bonding Institutions:**

The Bond requires the signatures of the Vendor, two (2) major Officers of the Surety and Resident General Agent, if the Surety is a foreign or alien surety.

When the form is submitted to Guam Visitors Bureau, it should be accompanied with copies of the following:

1. Current Certificate of Authority to do business on Guam issued by the Department of Revenue and Taxation.
2. Power of Attorney issued by the Surety to the Resident General Agent.
3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.

**Bonds, submitted as Bid Guarantee, without signatures and supporting documents are invalid and Bids will be rejected.**

