



OFFICE OF PUBLIC ACCOUNTABILITY
Doris Flores Brooks, CPA, CGFM
Public Auditor

PROCUREMENT APPEALS

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6 IN THE APPEAL OF,
7 TOWN HOUSE DEPARTMENT STORES,
8 INC, dba ISLAND BUSINESS SYSTEMS &
9 SUPPLIES,
10 Appellant

) **APPEAL NO: OPA-PA-10-010**
)
) **NOTICE OF PRE-HEARING**
) **CONFERENCE AND SCHEDULING**
) **ORDER RE PURCHASING AGENCY'S**
) **MOTION TO LIFT AUTOMATIC STAY**

11 To: **Purchasing Agency:**
12 Department of Education, Government of Guam
13 C/O Laura J. Mooney, Esq.
14 GDOE Office of the Superintendent
15 312 Aspinall Ave.
Hagåtña, Guam, 96932
Facsimile: (671) 472-5003

16 **Appellant:**
17 IBSS
18 C/O John T. Brown, Esq.
19 P.O. Box 7
Hagåtña, Guam, 96932
Facsimile: (671) 472-6153

20 **Interested Party:**
21 Xerox Corporation
22 C/O Elyze M. Iriarte, Esq.
23 Carlsmith Ball, LLP
24 Bank of Hawaii Bldg., Suite 401
134 West Soledad Ave.
Hagåtña, Guam, 96932
25 Facsimile: (671) 477-4375

26 **NOTICE IS HEREBY GIVEN** that a Pre-Hearing Conference and the Hearing on the
27 Purchasing Agency's Motion to Lift Automatic Stay filed on January 5, 2011 in this matter shall
28 be held before the Hearing Officer for Procurement Appeals at Suite 907, 9th Floor, DNA
Building, 238 Archbishop Flores Street, Hagåtña , Guam, 96910 on Friday, January 21, 2011 at

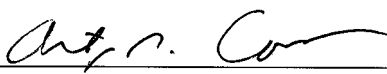
1 1:00 p.m. The Purchasing Agency's Reply to Interested Party Xerox Corporation's Opposition
2 to the Motion to Lift Automatic Stay shall be filed and served on all the parties no later than 5:00
3 p.m. on January 18, 2011. For the benefit of the parties and their counsel, the Hearing Officer
4 issues the following statement regarding the scheduled Pre-Hearing conference:

5 1. The Pre-Hearing Conference will focus on expediting the disposition of the appeal and
6 may include:

- 7 a) Formulation and simplification of issues;
- 8 b) Possibility of obtaining admissions of fact and of documents that will avoid
9 unnecessary proof, stipulations regarding the authenticity of documents, and advance rulings
10 from the Hearing Officer on the admissibility of evidence;
- 11 c) The avoidance of unnecessary proof and of cumulative evidence;
- 12 d) The identification of witnesses and documents, the need and schedule for filing
13 and exchanging pretrial briefs;
- 14 e) The disposition of pending motions;
- 15 f) The need for adopting special procedures for managing potentially difficult or
16 protracted actions, complex issues, multiple parties, or unusual proof problems;
- 17 g) Establishing a reasonable limit on the time allowed for presenting evidence; and
- 18 h) Such other matters as may facilitate the just, speedy, and inexpensive disposition
19 of the action.

20 2. Any persons requiring special accommodations, auxiliary aids or services to attend the
21 Pre-hearing Conference shall contact and submit their request to Anne Camacho, Office of
22 Public Accountability, Suite 401, DNA Building, 238 Archbishop Flores Street, Hagåtña, Guam,
23 96910, at 475-0390.

24 **SO ORDERED** this 11th day of January, 2011 by:

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28 ANTHONY R. CAMACHO, ESQ.
Hearing Officer