


3. Sound recordings of all pre-bid conferences; negotiations arising from a request for proposals and discussions with vendors concerning small purchase procurement.
4. Brochures and submittals of potential vendors, manufacturers or contractors.
5. All drafts, signed and dated by the draftsman, and other papers or materials used in the development of specifications.
6. The requesting agency's determination of need.

Dated this 24th day of March, 2017.

**OFFICE OF THE ATTORNEY GENERAL
Elizabeth Barrett-Anderson, Attorney General**

By: 
SHANNON J. TAITANO
Assistant Attorney General