



OFFICE OF PUBLIC ACCOUNTABILITY

Suite 401 Pacific News Building, 238 Archbishop Flores St., Hagåtña, Guam 96910

Phone: (671) 475-0390 / FAX: (671) 472-7951

September 17, 2018

Ms. Carmen T. Charfaurous
Supply Management Administrator
Guam Department of Education
501 Mariner Avenue
B-Building, Suite 116
Barrigada, Guam 96913

VIA FACSIMILE: 472-5001

Re: Notice of Receipt of Appeal – OPA-PA-18-006

Dear Ms. Taitano,

Please be advised that Guam Cleaning Masters (hereinafter referred to as “GCM”) filed an appeal with the Office of Public Accountability (OPA) on September 5, 2018 regarding the Guam Department of Education (GDOE)’s response to GCM’s protest relative to the procurement solicitation Invitation for Bid No. GDOE IFB 013-2018: Custodial Services for Various GDOE Public Schools. OPA has assigned this appeal case number OPA-PA-18-006.

Immediate action is required of GDOE pursuant to the Rules of Procedure for Procurement Appeals, found in Chapter 12 of the Guam Administrative Regulations (GAR). Copies of the rules, the appeal, and all filing deadlines are available at OPA’s office and on its website at www.opaguam.org. The first two pages of the notice of appeal filed with OPA is enclosed for your reference.

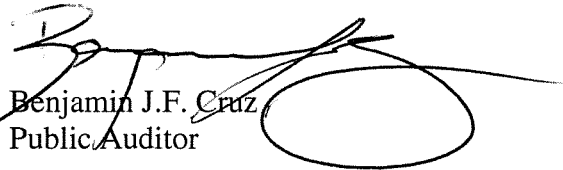
Please provide the required notice of this appeal to the relative parties with instructions that they should communicate directly with OPA regarding the appeals. You are also responsible for giving notice to the Attorney General or other legal counsel for your agency. Promptly provide OPA with the identities and addresses of interested parties and a formal entry of appearance by your legal counsel.

Pursuant to 2 GAR, Div. 4, Ch. 12, §12104(3), the submission of one complete copy of the procurement record for the procurement solicitation above, as outlined in Title 5, Chapter 5, §5249 of the Guam Code Annotated is required no later than **Monday, September 24, 2018**, five work days following this Notice of Receipt of Appeal. We also request one copy of the Agency Report for each of the procurement solicitations cited above, as outlined in 2 GAR, Div. 4, Chap. 12, §12105, by **Monday, October 01, 2018**, ten work days following receipt of this notice.

When filing all other required documents with our office, please provide one original and two copies to OPA, and serve a copy to GCM. Although the Guam Procurement Law and Regulations require only one copy of the procurement record, OPA respectfully asks that DOE provide one original and two copies of the said record, which will be distributed as follows: Copy-1: Master File; Copy-2: Public Auditor; and Copy-3: Hearing Officer.

Thank you for your prompt attention to this matter. Please contact Clariza Roque at 475-0390 ext. 216 or croque@guamopa.com should you have any questions regarding this notice.

Sincerely,


Benjamin J.F. Cruz
Public Auditor

Enclosure: First 14 Pages of the Notice of Appeal – OPA-PA-18-006

Cc: Louie J. Yanza, Esq., Attorney for Appellant GCM

1 Louie J. Yanza
2 LAW OFFICE OF LOUIE J. YANZA
3 A Professional Corporation
4 One Agana Bay, Suite 202
5 446 East Marine Corps Drive
6 Hagatña, Guam 96910
7 Telephone No.: (671) 477-7059
8 Facsimile No.: (671) 472-5487

6 Attorneys for Appellant
7 GUAM CLEANING MASTERS

8 **PROCUREMENT APPEAL**
9 **IN THE OFFICE OF PUBLIC ACCOUNTABILITY**

10 **PART I.**

11
12 In the Appeal of

13
14 Guam Cleaning Masters,

15 Appellant.
16
17

DOCKET NO. OPA-PA-_____

NOTICE OF APPEAL

18
19 **RECEIVED**

20 OFFICE OF PUBLIC ACCOUNTABILITY
21 PROCUREMENT APPEALS

22 DATE: 9/5/2018

23 TIME: 3:51 AM PM BY: MSB

24 FILE NO OPA-PA: 18-006

25
26 **ORIGINAL**

1 **PART II: APPELLANT INFORMATION**

2 Name: Guam Cleaning Masters ("GCM")
3 Mailing Address: P.O. Box 9500
4 Dededo, Guam 96929
5 Business Address: Kakkak Street
6 Harmon, Guam 96913
7
8

9 For purposes of this appeal, please direct correspondence to GCM's counsel, Louie
10 J. Yanza, Yanza Flynn Timblin, LLP, One Agana Bay, 446 E. Marine Corps Drive, Suite 201,
11 Hagåtña, Guam 96910; Telephone: (671) 477-7059; Facsimile: (671) 472-5487; Email
12 for Mr. Yanza: lyanza@lexguam.com.
13

14 **PART III: APPEAL INFORMATION**

- 15 **A. PURCHASING AGENCY:** Guam Department of Education ("GDOE")
16 **B. PROCUREMENT IDENTIFICATION:** IFB 013-2018 Custodial Services for Various GDOE
17 Public Schools.
18 **C. DECISION DATE:** Decision being appealed was made on August 22, 2018, by Guam
19 Department of Education Supply Management Administrator Carmen T. Charfauros. That
20 Decision was received by GCM's counsel on August 22, 2018.
21 **D. APPEAL ORIGIN:** Appeal is made from a Decision on Protest of Award. The Decision
22 is attached to this Notice of Appeal as **Exhibit A**.
23 **E. NAMES OF COMPETING BIDDERS, OFFERORS, OR CONTRACTORS KNOWN TO APPELLANT:**
24 1. Lucky Kids Lawn Care and Janitorial Services;
25 2. Advance Management, Inc.;
26 3. Maids to Order dba MTO Maintenance; and

1 4. JJ Global Services.
2

3 **PART IV: ADDITIONAL INFORMATION SUBMITTED BY APPELLANT**
4

5 **A. STATEMENT OF GROUNDS FOR APPEAL**

6 **1. PROCEDURAL HISTORY**

7 GDOE is in need of custodial services for the thirty-six (36) GDOE public schools.
8 The successful bidder is responsible for providing all of the labor, materials, tools,
9 equipment, supplies, transportation, management, and supervision necessary to perform
10 the custodial services.

11 This appeal has been brought because of GDOE's flawed award of the IFB to Lucky
12 Kids Lawn Care Janitorial Services ("Lucky Kids"). A copy of the IFB is attached to this
13 Notice of Appeal as **Exhibit B**. On August 6, 2018, GCM issued a Letter of Concern stating
14 that bidders should be qualified and responsible for performing the bid which would
15 include financial, personal, and other resources of performance. **Exhibit C**. On August
16 10, 2018, GDOE responded "[A]t its discretion, may request for additional information to
17 determine the responsibility of a bidder." GDOE's "rejection" of GCM's bid clearly
18 contradicts the requirements for the IFB. **Exhibit D**. A Bid Status notification was
19 received by GCM on August 10, 2018, informing GCM that its bid submission was being
20 rejected and that GDOE intended to award the IFB bid to Lucky Kids. The Bid Status
21 Notification is attached to this Notice of Appeal as **Exhibit H**.

22 On August 20, 2018, GCM issued its Letter of Protest on the basis that GDOE only
23 used the lowest bid as the sole criteria in awarding the IFB while GCM met the
24 requirements of lowest and responsible bidder. **Exhibit E**.

25 On August 22, 2018, GDOE issued its response to GCM's Letter of Protest. GDOE's
26 responses to protest was based on three (3) grounds:

1 1. Guam Cleaning Masters states "Guam Cleaning Masters
2 submitted a Letter of Concern dated August 06, 2018 and GDOE
3 responded August 10, 2018 stating at its discretion, may
4 request for additional information determine the responsibility
of a bidder. Should a bidder fail to comply with GDOE's request
for additional information?"

5 **GODE [sic] Response:** GDOE's role is to determine the
6 responsibility of the potential winning bidder. GDOE has
7 requested and received additional documents from the Lucky
8 Kids Lown [sic] Core [sic] & Janitorial Services. Based on the
additional information provided, GDOE hos [sic] confirmed
responsibility of potential winning bidder.

9 2. Guam Cleaning Masters states "GDOE issued "Bid Status"
10 dated August 17, recommended for award to Lucky Kids Lawn
11 Care & Janitorial Services being the lowest bidder. Is GDOE
12 decision to award without determining factors of responsibility
13 in part of evaluation practices? This may have contradicts the
14 due process in award in "best price offerer [sic]". GDOE may
15 have over look lowest bidder creditability and capabilities is
required to maintain large scale janitorial services. A stated
GODE [sic] requirements Terms and Conditions section 3.2.2
titled" Determination of Responsibility" and section 3.2.11
titled" Inspection and Acceptance of Goods" prior to final award
determination."

16 **GDOE Response:** Among other provisions, Guam Procurement
17 Regulations provide the following Standards of Responsibility:
18 "{A}. Standards. Factors to be considered in determining
19 whether the standard of responsibility has been met include
20 whether a prospective contractor has: (i) available the
21 appropriate financial, material, equipment, facility, and
22 personnel resources and expertise, or the ability to obtain them,
necessary to indicate its capability to meet all contractual
requirements; (ii) a satisfactory record of performance; (iii) a
satisfactory record of integrity; (iv) qualified legally to contract
with the territory; and (v) supplied all necessary information in
connection with the inquiry concerning responsibility."

23 In addition, the IFB states the evaluation factors for award and
24 the format in which GDOE shall base its Determination of
Responsibility.

25 Upon thorough review of the documents submitted by Lucky
26 Kids Lawn Care & Janitorial Services and in accordance with the

1 IFB posted requirements and Guam Procurement Regulation,
2 GDOE has determined that the aforementioned Bidder has met
the Standards of Responsibility.

3 3. Guam Cleaning Masters states "In consideration, GCM met all
4 requirements to qualify in responsiveness and responsibility
5 base in financial creditability, personnel, and readily available
6 janitorial equipment and immediate supplies to perform all
school districts."

7 **GDDE [sic] Response:** Among other information the IFB states,
8 "Determination of an award pursuant to this IFB will be mode
9 based on the lowest, most responsive and responsible bid(s)."
Upon review and evaluation of all bid submissions, GDOE has
determined that Lucky Kids Lawn Care & Janitorial Services
submitted the lowest and most responsive bid.

10 Furthermore, pursuant to Guam Procurement Regulations and
11 those requirements posted in IFB 013-2018, GDOE has
12 determined the responsibility of the lowest, most responsive
bidder as stated in GDOE Response to item number 2 above.

13 As section 3.2.1. of the IFB specifically states, the determination of the award will:

14 ... be made based on the *lowest, most responsive and*
15 *responsible bid(s).*

16 2. ISSUES ON APPEAL

17 a. Amendments. Interpretations and responses from GDOE to inquiries
18 and questions from bidders should have been included as amendments. For example,
19 attached **Exhibits F and G** and should have been amendments, but were not included as
20 amendments to the IFB. By permitting a bidder to inquire and then responding to that
21 bidder without disclosing the responses to the other bidders, provides that bidder an
22 unfair advantage over others. The bidder will then have inside knowledge that he/she
23 will incorporate into its bid, while others do not have the benefit of such information in
24 submitting their bid to GDOE.

25 b. Based on the IFB, GDOE's award to Lucky Kids is inconsistent with
26

1 the IFB.

2 First, IFB Section 3.2.1. states that the: "Determination of an award pursuant to
3 IFB will be made based on the *lowest, most responsive, and responsible bid(s).*" If this
4 IFB bid was only for the lowest bid, it would appear that Lucky Kids had provided the
5 lowest bid for all three districts. However, the bid includes "*most responsive and*
6 *responsible bid(s).*"

7 If the IFB was for the lowest bid, GDOE should not have included "**the most**
8 **responsive and responsible bid(s).**"

9 c. The IFB is flawed because it does not require the pre-qualifying
10 factors from the bidders. An IFB of this this size, approximately \$2.5 Million Dollars (for a
11 term of five (5) years), needs to have pre-qualifying statements or proof from each bidder
12 in order to be qualified in the IFB. GDOE's failed to have pre-qualifying statements or
13 proof from each bidder in order to be qualified for the IFB. GDOE's failure to require pre-
14 qualifying factors will result in the bid and the ultimate award to be flawed due to
15 bidders' inability to qualify for professional custodial services for thirty-six (36) GDOE
16 schools. Relatedly, and as shown below, GDOE should require pre-qualifying statements
as Lucky Kids does not qualify to be awarded the IFB.

17 d. Lucky Kids cannot be a responsible bidder for the following reasons:

18 **Lucky Kids' Experience.** Lucky Kids does not have the experience, manpower,
19 equipment, and financing to provide professional custodial services to thirty-six (36)
20 GDOE public schools.

21 **Financial Resources.** It is unknown what Lucky Kids'
22 financial resources are. However, based on thirty-six (36)
23 schools, the contractor should have at least three (3) months
24 of payroll or a bank line of credit to meet its payroll for the
25 employees. The reason being is the turnaround from invoicing
the government to payment is not immediate. The turnaround
26 payment from the government to make the payment is
approximately sixty (60) days.

1 The following is only an approximation and a more detailed
2 explanation will follow this Notice of Appeal:

3 The approximate total of hours for all the employees working
4 in the thirty-six (36) schools is 130,530 hours per year. The
5 computation is as follows:

6 $130,530 \text{ hours} \times 13.36 \text{ per hour} = \$1,850,760,000.80$ per year
7 for salary.

8 $\$1,850,760.80 \text{ annual salaries} \times .0765 \text{ (FICA and Medicare)} =$
9 $\$141,583.14.$

10 Total salary expenses for all the employees is \$1,992,343.14.

11 $\$1,992,343.14 / 12 = \$166,028.59$ per month for salary x 3
12 months = \$498,085.78.

13 Lucky Kids must have at least \$498,085.78 in its bank or a line
14 of credit to cover its employees' salaries.

15 **Material and Equipment.** Lucky Kids does not have the
16 necessary equipment to furnish professional custodial services
17 to all the schools. Based on the necessity of providing
18 professional custodial services to all the schools, Lucky Kids
19 would need at least \$330,000.00 to purchase equipment for
20 custodial services.

21 Based on Guam Cleaning Masters' experience in providing
22 professional custodial services for the last five (5) years, GCM
23 has experienced what equipment is necessary in providing the
24 custodial services:

25 **Elementary Schools (22):**

26 **Equipment Needed:**

1. Buffer 22 units per unit cost \$950.00 x 22 = \$20,900.00
2. Vacuum 22 units per unit cost \$465.00 x 22 = \$10,230.00
3. Wet and dry vacuum per unit \$495.00 x 22 units =
\$10,890.00
4. Janitorial Carts 22 units per unit \$165.00 x 22 units =
\$3,630.00
5. Trash Cart 22 units per unit \$1,100.00 x 22 units =
\$24,200.00
6. Mop bucket with mop head 22 units per unit \$65.00 x 22
units = \$1,430.00

1 7. Sweeper and others 22 units each \$50.00 x 22 units =
2 \$1,100.00

3 Daily base supplies not included in this package the total
4 amount for the 22 elementary schools start \$301,950.00.

5 **Middle Schools (7):**

6 Equipment Needed:

- 7 1. Buffer 14 units per unit cost \$950.00 x 7 = \$6,650.00
8 2. Vacuum 7 units per unit cost \$465.00 x 7 = \$3,255.00
9 3. Wet and dry vacuum per unit \$495 x 7 units = \$3,465.00
10 4. Janitorial Carts 14 units per unit \$165.00 x 14 units =
11 \$2,310.00
12 5. Trash Cart 7 units per unit \$1,100.00 x 7 units = \$7,700.00
13 6. Mop bucket with mop head 14 units per unit \$65.00 x 14
14 units = \$910.00
15 7. Sweeper and others 14 units each \$50.00 x 14 units =
16 \$700.00

17 Total for 7 middle schools \$24,990.00

18 **High Schools (5):**

19 Equipment Needed:

- 20 1. Buffer 15 units per unit cost \$950.00 x 15 = \$14,250.00
21 2. Vacuum 15 units per unit cost \$465.00 x 15 = \$6,975.00
22 3. Wet and dry vacuum per unit \$495.00 x 3 units = \$1,485.00
23 4. Janitorial Carts 15 units per unit \$165.00 x 15 units =
24 \$2,475.00
25 5. Trash Cart 15 units per unit \$1,100.00 x 15 units =
26 \$16,500.00
27 6. Mop bucket with mop head 20 units per unit \$65.00 x 20
28 units = \$1,300.00
29 7. Sweeper and others 20 units each \$50.00 x 20 units =
30 \$1,000.00

31 Total for 5 high schools \$42,985.00

32 **Facility.** Lucky Kids has no operating facility. Lucky Kids'
33 main office, and only office, is located in Ocean View
34 Apartments, Unit 1, Tamuning, Guam. Attached hereto are
35 photographs of Lucky Kids' office as **Exhibit G.**

1 Lucky Kids does not have a warehouse or storage facility to
2 maintain and safekeep its cleaning materials and equipment.
3 The only facility it has is a one-bedroom office space in an
apartment complex. See, **Exhibit G**. Lucky Kids does not even
have the necessary cleaning materials to comply with the IFB

4 Based on the IFB, Lucky Kids would need to incur at least
5 \$30,000.00 in monthly expenses for the purchase of cleaning
6 materials. Lucky Kids does not have the resources to incur
\$30,000.00 in expenses for cleaning materials.

7 **Experience.** Lucky Kids does not have the experience in
8 providing custodial services to thirty-six (36) schools.
9 Permitting the IFB to be awarded to Lucky Kids, GDOE will be
permitting Lucky Kids to default on its obligation.

10 **Personal Resources.** Lucky Kids will require at least 100
11 employees in providing custodial services to the thirty-two
12 (32) schools. Lucky Kids does not even have that number of
employees. Lucky Kids only have thirty (30) employees.

13 (ii) a satisfactory record of performance;

14 Lucky Kids does not have a satisfactory record of performance
for providing services for all thirty-six (36) schools.

15 (iii) a satisfactory record of integrity;

16 Previously, the OPA in their previous appeal, struck down an
17 IFB award to Lucky Kids due to Lucky Kids not being a
18 responsible bidder.

19 **GDOE did not make a complete determination of who is**
20 **the most responsive and responsible bidder.** The IFB
determination by GDOE used was the lowest bid. GDOE did
not look into the capabilities of Lucky Kids.

21 (iv) supplied all necessary information in connection with the
22 inquiry concerning responsibility.

23 GDOE claims that Lucky Kids provided all the necessary
24 information. However, that is inconsistent with the record as
25 it exists. On August 20, 2018, GDOE issued its Notice of Stay of
26 Procurement. This was the same day as the Letter of Protest.
However, two (2) days later, GDOE rejected GCM's Letter of
Protest. There was no information that was given by Lucky

1 Kids for GDOE to award the IFB to Lucky Kids.

2 In addition, Lucky Kids may not have enough sufficient vehicles to transport its
3 employees to and from school, therefore, it's superintendence to conduct the site
4 inspections for each school.

5 e. **Withholding.** There is a concern that Lucky Kids has not paid all of
6 its employees by salaries and had paid its employees in consideration other than salary.
7 More importantly, Lucky Kids not have paid its withholding taxes to the federal
8 government and with the Government of Guam.

9 f. **Lucky Kids' bid is based on GCM's 2013 bid.** The current bid
10 price of Lucky Kids almost mirrors the bid price of GCM in 2013 which was five (5) years
11 ago when prices and commodities were lower and the hourly rate was \$12.04. There are
12 numerous issues why it would be difficult for Lucky Kids to perform under the IFB.
13

14 (1) Custodial services commences at 8:00 a.m. to 5:00 p.m. The
15 new hours requires additional hours to be rendered by school location. It
16 is difficult for staff to clean the classrooms while teachers and students are
17 present. The IFB indicates that although special arrangements can be
18 made, the normal working hours still begins at 8:00 a.m. to 5:00 p.m., even
19 if adjustments are implemented.

20 (2) Hourly Rate. The hourly rate in the IFB was \$12.04, but was
21 increased to \$12.06 when Department of Labor increased its minimum
22 wage. The current IFB states that the hourly rate for janitorial staff is \$9.23
23 + \$4.13 for health and welfare benefit (H&W) for a total \$13.36. This is an
24 increase of \$1.32 per hour.

25 (3) Other overhead and other expenses. Based on the IFB, Lucky
26 Kids would have to spend at a minimum of \$7,000.00 for extra uniforms
and costs.

(4) Supervisors. The contract requires for supervisors with
salaries ranging from \$24,000.00 to \$28,000.00 full time, for a total cost of
\$123,956.00 salary per annum plus car allowance inclusive of FICA taxes.

(5) Quality Control. The IFB requires a continuous quality
improvement program, the person would need to be retained and be in a
managerial position and salary would be roughly \$40,177.50.

(6) Since there must be adequate inventory of supplies, there
must be at least two (2) delivery vans and two (2) delivery personnel. Both
salaries would be approximately \$59,830.00 inclusive of FICA. Obviously,
there is an increase in supply costs and labor costs in which Lucky Kids had
not factored in.

1 (7) Purchases of Equipment with Proper Maintenance. As stated
2 above, numerous equipment must be procured for performing under the
3 IFB, initial costs for these equipment is between \$50,000.00 to \$60,000.00.

4 (8) Dispensers. The contract requires the installation of hand
5 towels, toilet tissue, and hand soap dispensers. The estimated cost for
6 dispensers is approximately \$50,000.00.

7 (9) Personal Protective Equipment. The contractor needs to
8 furnish its workers with personal protective equipment. The cost is
9 embedded in the computation of 10% supplies costs.

10 (10) In addition to the above, the following will also be needed
11 during the life of the contract:

- 12 a. Back office personnel (controller, accountant, accounting
13 clerk) responsible for ordering supplies and equipment,
14 invoices, paying vendors, preparing payroll checks,
15 prepare schedules and controlling. These personnel are
16 fulltime. Prorated percentage of about 60% as there are
17 36 schools being serviced. The total costs \$63,945.00
18 inclusive of filing taxes.
- 19 b. Holiday Pay. As there are 10 holidays per school year, the
20 total holiday pay is estimated at \$87,952.22 inclusive of
21 FICA taxes.
- 22 c. Workers Compensation. Workers Compensation is
23 approximately \$25,000.00 annually.

24 Based on the above, Lucky Kids' bid does not have enough to cover the labor, GRT,
25 FICA taxes, supplies, and other requirements of the contract. The total price of the lowest
26 bidder would not be enough to cover all the overhead expenses, other necessary
expenses including increase in costs and supplies. Thus, the IFB is not the lowest, most
responsive, and responsible bidder.

B. STATEMENTS SPECIFYING THE RULING REQUESTED

GCM specifically request that the IFB award to Lucky Kids be rescinded or GDOE
resubmit the IFB.

GCM requests that, as the lowest priced responsible BIDDER, GCM should be made
the awardee under GDOE IFB-013-2018, or the IFB be rebid.

1
2 **C. SUPPORTING EXHIBITS, EVIDENCE, OR DOCUMENTS**

3 Submitted with this appeal at attached Exhibits are the following supporting
4 exhibits, evidence, and documents:

5 (1) Attached as **Exhibit A** is the Decision on Protest of Award, dated August 22,
6 2018.

7 (2) Attached as **Exhibit B** is the IFB.

8 (3) Attached as **Exhibit C** is the Letter of Concern to GDOE dated August 6, 2018.

9 (4) Attached as **Exhibit D** is GDOE's Response to GCM's Letter of Concern dated
10 August 10, 2018.

11 (5) Attached as **Exhibit E** is GCM's Letter of Protest to GDOE dated August 20,
12 2018.

13 (6) Attached as **Exhibit F** is a copy of an email from Jim McFerran of Advance
14 Management, Inc. dated July 2, 2018.

15 (7) Attached as **Exhibit G** is a copy of an email string from Katrina O. Bayson of
16 GDOE dated June 28, 2018.

17 (8) Attached as **Exhibit H** is the Bid Status Notification received from GCM, dated
18 August 17, 2018.

19 (9) Attached as **Exhibit I** is the Notice of Stay Procurement dated August 20, 2018.

20 (10) Attached as **Exhibit J** are pictures of Lucky Kids' office.

21 GCM also anticipates providing further documentation to substantiate its claims
22 when GDOE submits the full procurement record to the OPA as part of its response to this
23 appeal.
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26

V. DECLARATION RE: COURT ACTION

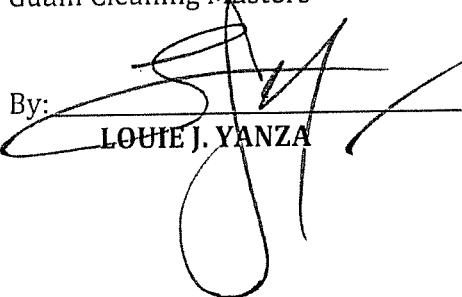
Pursuant to 5 GCA Chapter 5, unless the court requests, expects, or otherwise expresses interest in a decision by the Public Auditor, the Office of Public Accountability will not take action on any appeal where action concerning the protest or appeal has commenced in any court.

The undersigned party does hereby confirm that to the best of his knowledge, no case or action concerning the subject of this Appeal has been commenced in court. All parties are required to and the undersigned party agrees to notify the Office of Public Accountability within 24 hours if court action commences regarding this Appeal or the underlying procurement action.

Respectfully Submitted this 6th day of September, 2018.

LAW OFFICE OF LOUIE J. YANZA
A Professional Corporation
Attorney for Appellant
Guam Cleaning Masters

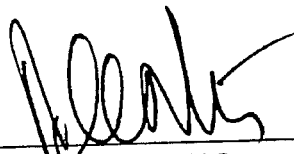
By:


LOUIE J. YANZA

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VERIFICATION

I, Alex Thomas, am a owner and officer of Appellant Guam Cleaning Maters and I am authorized to make this verification. I have read the foregoing Notice of Appeal and, based on information and belief and to the best of my knowledge, the facts stated therein are true and correct. I declare under penalty of perjury under the laws of Guam that the foregoing is true and correct. This verification was executed on the ___ day of September, 2018.

By: 
ALEX THOMAS
Appellant Guam Cleaning Masters

GUAM, U.S.A.,)

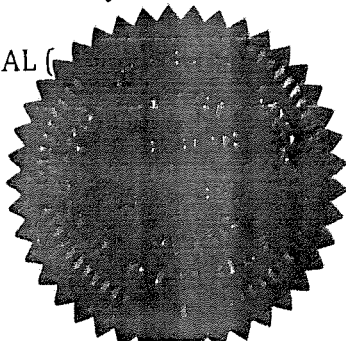
(ss.:

City of Hagåtña.)

On this ^{5th} day of September, 2018, before me, a notary public in and for Guam, personally appeared Alex Thomas, known to me to be the person whose name is subscribed to the foregoing **NOTICE OF APPEAL**, and he acknowledged to me that he executed the same.

WITNESS my hand and official seal.

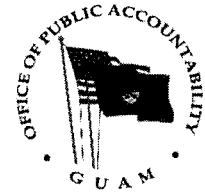
) SEAL (





MEREDITH M. CABRERA
NOTARY PUBLIC
In and for Guam, U.S.A.
My Commission Expires: DEC. 01, 2020
P.O. Box 326516, Hagatna, Guam 96932

Suite 401 DNA Building
 238 Archbishop Flores St.
 Hagåtña, Guam 96910



FAX

To:	Ms. Carmen T. Charfaurus Supply Management Administrator Guam Department of Education 501 Mariner Avenue B-Building, Suite 116 Barrigada, Guam 96913 Phone: 475-0438 Fax: 472-5001	From:	Benjamin J.F. Cruz Public Auditor Office of Public Accountability
		Pages:	17 (including cover page)
CC:	Louie J. Yanza, Esq. Attorney for Appellant Guam Cleaning Masters Law Office of Louie J. Yanza A Professional Corporation One Agana Bay, Suite 202 446 East Marine Corps Drive Hagatna, Guam 96910 Phone: 477-7059 Fax: 472-5487	Date:	September 17, 2018
		Phone: Fax:	(671) 475-0390 x. 216 (671) 472-7951

Re: OPA-PA-18-006 Notice of Receipt of Appeal

For Review
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		Pages:	17 (including cover page)
CC:	Louie J. Yanza, Esq. Attorney for Appellant Guam Cleaning Masters Law Office of Louie J. Yanza A Professional Corporation One Agaña Bay, Suite 202 446 East Marine Corps Drive Hagatna, Guam 96910 Phone: 477-7059 Fax: 472-5487	Date:	September 17, 2018
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Abbreviations:

HS: Host send
HR: Host receive
WS: Waiting send

PL: Polled local
PR: Polled remote
MS: Mailbox save

MP: Mailbox print
RP: Report
FF: Fax Forward

CP: Completed
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