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Department of Education

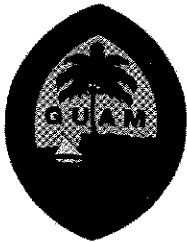
# Supplement to the

Procurement Records  
for

OPA Case No.  
OPA-PA-11-002

Document Management Services  
GDOE IFB 022-2010

February 18, 2011



**OFFICE OF SUPPLY MANAGEMENT  
GUAM DEPARTMENT OF EDUCATION**

*Manuel F.L. Guerrero / Administration Building  
2nd. Floor, Suite B-202  
Hagåtña, Guam 96932  
Telephone: (671) 300-1581  
Fax: (671) 472-5001*



Nerissa Bretania Underwood, Ph. D.  
Superintendent of Education

Marcus Y. Pido  
Supply Management Administrator

February 18, 2011

Doris Flores Brooks, CPA, CGFM  
Public Auditor  
Office of Public Accountability  
Suite 401, DNA Building  
238 Archbishop Flores Street  
Hagåtña, Guam 96910  
Tel: (671) 475-0390  
Fax: (671) 472-7951

Subject: Supplement to the Procurement Record  
Master File No.: **OPA-PA-11-002**

This is a supplement to the record of additional for the IFB 022-2010.

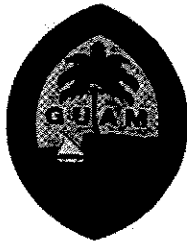
Should you have any concerns regarding this matter, please do not hesitate to call our office at 300-1581

Sincerely,

Marcus Y. Pido  
Supply Management Administrator

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4. October 5, 2010 document management questions  
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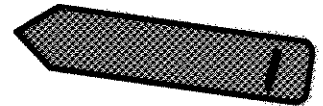


Nerissa Bretania Underwood, Ph. D.  
Superintendent of Education

February 18, 2011

Marcus Y. Pido  
Supply Management Administrator

Xerox Corporation  
137 Murray Blvd., Suite 101  
Hagatna, Guam 96910  
Tel: (671) 477-9456  
Fax: (671) 472-3844



Attention: Mike Salas  
Services & Solutions Executive

Subject: NOTICE OF EXTENSION OF STOP WORK ORDER (GDOEPR Section 6.1.4.3)

Reference: Document Management Services  
Formal Bid: GDOE IFB 022-2010

Dear Mr. Salas,

This Stop Work Order is issued pursuant to the Guam Department of Education Procurement Regulations (GDOEPR Section 6.1.4.3.) (GSA Section 6-101.04.3).

**“STOP WORK ORDER, EXTENDED”**

Please be advised that this is an extension of the “Stop Work” order that has been in effect. The previous stop work order has been modified to reflect the quantity of machines received by DOE to date.

<u>Line Item #</u>	<u>Qty</u>		<u>Description</u>
1.	5	Each	Xerox 4112
2.	44	Each	Xerox CQ9201
3.	47	Each	Xerox WC7545
4.	48	Each	Xerox 7435
6.	100	Seats	Xerox Scan to PC Desktop Suite
7.	1	Each	Xerox Centware
8.	1	Each	Optional Device Management Services

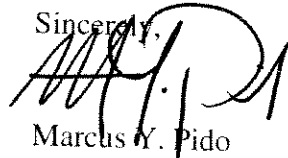
The Guam Department of Education (GDOE) is in receipt of a post award OPA appeal in this matter and this Stop Work Order is to Stay any matters except those stated above.

This Stop Work Order Extension shall be in effect for **ninety (90) calendar days** from this day hence or the resolution of OPA-PA-011-002 (GDOE IFB 022-2010).

Stop Work Order Extension  
February 18, 2011  
Page 2 of 2

Please acknowledge receipt of this document and return faxed acknowledgement to our office at fax number 472-5001.

Should you have any concerns regarding this matter, please do not hesitate to call our office at 300-1581

Sincerely,  
  
Marcus Y. Pido  
Supply Management Administrator

cc: Deputy Superintendent, FAS  
DOE Legal Counsel  
Bid File: GDOE IFB 022-2010

Acknowledge Receipt:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_ AM/PM  
(Date) (Time)



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Nerissa Bretania Underwood, Ph. D.  
Superintendent of Education

February 11, 2011

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Supply Management Administrator

Xerox Corporation  
137 Murray Blvd., Suite 101  
Hagatna, Guam 96910  
Tel: (671) 477-9456  
Fax: (671) 472-3844



Attention: Mike Salas  
Services & Solutions Executive

Subject: NOTICE OF EXTENSION OF STOP WORK ORDER (GDOEPR Section 6.1.4.3)

Reference: Document Management Services  
Formal Bid: GDOE IFB 022-2010

Dear Mr. Salas,

This Stop Work Order is issued pursuant to the Guam Department of Education Procurement Regulations (GDOEPR Section 6.1.4.3.) (GSA Section 6-101.04.3).

**“STOP WORK ORDER, EXTENDED”**

Please be advised that “Stop Work” is put into effect as to all activities with regards to GDOE IFB 022-2010 except as to the original bid award items as follows:

<u>Line Item #</u>	<u>Qty</u>		<u>Description</u>
1.	5	Each	Xerox 4112
2.	44	Each	Xerox CQ9201
3.	47	Each	Xerox WC7545
4.	48	Each	Xerox 7435
6.	100	Seats	Xerox Scan to PC Desktop Suite
7.	1	Each	Xerox Centware
8.	1	Each	Optional Device Management Services

The Guam Department of Education (GDOE) is in receipt of a post award protest in this matter and this Stop Work Order is to Stay any matters except those stated above.

This Stop Work Order Extension shall be in effect for **five (5) calendar days** from this day hence.

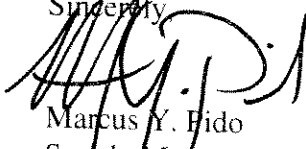
Stop Work Order Extension

February 11, 2011

Page 2 of 2

Please acknowledge receipt of this document and return faxed acknowledgement to our office at fax number 472-5001.

Should you have any concerns regarding this matter, please do not hesitate to call our office at 300-1581

Sincerely,  
  
Marcus Y. Fido  
Supply Management Administrator

cc: Deputy Superintendent, FAS  
DOE Legal Counsel  
Bid File: GDOE IFB 022-2010

Acknowledge Receipt:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_ AM/PM  
(Date) (Time)



Taling M. Taitano <tmtaitano@gdoe.net>

## GDOE Managed Services Sample PO Template 2010

Salas, Michael <Michael.Salas@xerox.com>  
To: tmtaitano@gdoe.net  
Cc: Albert Garcia <aggarcia@gdoe.net>


Fri, Nov 12, 2010 at 9:38 AM

Hi Taling,

Thank you for meeting with us on Wednesday.

Attached is the sample PO Template we spoke about. Please use the PO verbiage as written in order to prevent delays in the order process. I submitted the sample PO for review by our contract manager but I haven't heard back yet (Veterans day in the mainland.) Anyway, we can use the PO verbiage as indicated and if any minor changes need to be made, I'll let you know.

Thanks and have a great day!  
Mike

 GDOE Managed Services Sample PO Template 2010.doc  
57K





Item No.	DESCRIPTION	Qty	Unit	Amount	Extended Cost
	<p><b>Reference Guam Department of Education Bid No. 022-2010, Xerox Response and Services &amp; Solutions Agreement No. 7099405</b></p>				
1	<p>Purchase order issued to cover the cost of 10 months of a 60 month term for Xerox Document Management Services billed at \$80,539.70 per month total.</p> <p>Services &amp; Solutions Agreement No. 7099405 will include Xerox Managed Services and the following Xerox units and quantities as follows:</p> <ul style="list-style-type: none"> <li>• (14) Xerox 4112CP</li> <li>• (57) Xerox 3CQ9201</li> <li>• (45) Xerox W7545</li> <li>• (33) Xerox WC7435</li> <li>• (100 Seats) Scan to PC Desktop Software</li> <li>• (1) CentreWare Web Software</li> </ul> <p>Additional Configuration, Accessory, and Pricing detail information on the above units are as per the attached description page.</p> <p>Print allowances for the above will be combined and pooled to include 2,740,000 black prints per month reconciled quarterly. Each excess black print over the allowance will be billed at \$.008.</p> <p>Each color print will be billed as follows depending upon the unit on which a color print is made.</p> <p>Xerox WC7545 and WC7435: Each color print will be billed at \$.085</p> <p>Xerox CQ9201: Each color print will be billed according to the following tiered levels:</p> <ul style="list-style-type: none"> <li>• Tier 1-Useful Color: <u>\$.008</u></li> <li>• Tier 2-Everyday Color: <u>\$.030</u></li> <li>• Tier 3-Expressive Color: <u>\$.085</u></li> </ul>	10	Months	\$80,539.70	\$805,397.00
2	<p>Encumbrance to cover the cost of monthly estimated Color Print volume on Xerox WC7545 and WC7435 models calculated as follows:  \$.085 x 57000 color prints = \$4845.00</p>	10	Months	\$4845.00	\$48,450.00

3	<p>Encumbrance to cover the cost of monthly estimated Color volume on the Xerox CQ9201 model calculated as follows:</p> <p>(Tier 1): <math>\\$.008 \times 65,000 \times 90\% = \\$468.00</math>  (Tier 2): <math>\\$.030 \times 65,000 \times 5\% = \\$97.50</math>  (Tier 3): <math>\\$.085 \times 65,000 \times 5\% = \underline{\\$276.25}</math>  <b>\$841.75</b></p>	10	Months	\$841.75	\$8,417.50
<b>Total</b>				<b>\$86,226.45</b>	<b>\$862,264.50</b>

**DESCRIPTION**

**Reference Guam Department of Education Bid No. 022-2010, Xerox Response and Services & Solutions Agreement No. 7099405**

Detail Information for Services and Equipment described in the Purchase Order

- (14) Xerox 4112CP
- (57) Xerox 3CQ9201
- (45) Xerox W7545
- (33) Xerox WC7435
- (100 Seats) Scan to PC Desktop Software
- (1) CentreWare Web Software

**Bid Item 1:** (Quantity 14)

Xerox 4112CP with

- 4110 BYPASS-Bypass Chute
- CLRSCN2-Color Scan Enablement
- TKL-Booklet Finisher w/ 2/3 Hole Punch
- Convenience Stapler

Billed at \$716.59 per month each. Includes an allowance of 40,000 black impressions per month on each unit.

**Bid Item 2:** (Quantity 55 without Fax and 2 with Fax)

Xerox 3CQ9201 with

- CQHVBM-High Volume Finisher with Booklet Maker
- CQ3HPPHFV-3 Hole Punch
- CQ1LINEFAX-1 Line Fax (for 2 units only)

Billed at \$699.41 for no fax and \$712.05 with fax per month each. Includes an allowance of 25,000 black impressions per month on each unit.

**Bid Item 3:** (Quantity 29 without Fax and 16 with Fax)

Xerox W7545P with

- 3TRAY-3 Tray Module
- OFCFINRLX-Office Finisher
- FINLX-3HP-3 Hole Punch
- FINLX-BM-Booklet Maker
- LINE1FAX-Single line Fax (for 16 units)

Billed at \$279.90 for no fax and \$289.97 with fax per month each. Includes an allowance of 10,000 black impressions per month on each unit.

**Bid Item 4:** (Quantity 32 without Fax and 1 with Fax)

Xerox W7435P with

- PBE- 3 Tray Module
- STPLER-Convenience Stapler
- SCANKIT1- Scanning Enablement
- FAXLN1- Single Line Fax (for 1 unit)

Billed at \$144.45 for no fax and \$150.77 with fax per month each. Includes an allowance of 5,000 black impressions per month on each unit.

**Bid Item 6:** (Quantity 100 seats)

Xerox Scan to PC Desktop  
with

- PaperPort Professional 11
- OmniPage Professional 16
- PDF Converter Professional 5 Enterprise Image Retriever Professional 9
- PSP Server 2

Billed at \$117.00 per month as part of the Document Management Services plan

**Bid Item 7:** (Quantity 1)

Xerox CentreWare Web Software

(Downloadable at no charge from [www.xerox.com](http://www.xerox.com) )

**Device Management Services**

with

- Equipment Fleet Management Services
- Managed Print Services with 24/7 Help desk
- Survey Processing and Analysis Services

Billed at \$13,086.00 per month.



Taling M. Taitano <tmtaitano@gdoe.net>

## document management questions

Taling M. Taitano <tmtaitano@gdoe.net>

To: Nerissa Bretania Underwood <nbunderwood@gdoe.net>

Cc: Fred Nishihira <shigeru\_jr@yahoo.com>, Vincent Dela Cruz <vincedc@gdoe.net>, Albert Garcia <aggarcia@gdoe.net>

Wed, Oct 6, 2010 at 8:52 AM

Attached is the list of questions that Fred, Albert, Vince and I were working on. My sense is for those we have answers to, we should post the answers. And then take another day to tackle the others. To answer those questions, we need to determine where the existing machines are and where the new machines will go. I believe Brian was working off a list provided by Xerox; Albert should have the file which is separate from the procurement file because of proprietary information. We have also asked Mike Meno from Xerox if he can provide an updated list of machines with speeds; Mike said the model number does not necessarily translate into speed.

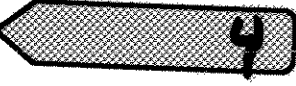
There is one question related to commercial printers; I have some summary information that I was going to look at to see if we can provide a quick answer.

Brian also put something in about color tiers which I am not sure I understand. See page 23 Last paragraph "Evaluation". Brian was supposed to come in and try to show me what this means.

A separate issue is IBSS. We put out a small copier bid late last fiscal year. Fred is suggesting if we can, that we award that. I have a couple of concerns: 1) if this is an outright purchase, I don't believe we have specific budget for it 2) if we award this bid, are there machines in the document management bid that need to be deleted as they may be duplicates; the IFB gives us some flexibility to add or subtract within 30 days of the award so this should not hold us up.

NOTE: THERE IS A PROBLEM WITH GENERAL TERMS AND CONDITIONS ITEM 12 ON THE IFBs I HAVE SEEN FOR LOCAL PROCUREMENT. IT REFERENCES THE WRONG SECTIONS. A SECTION WAS DELETED AND SO THE REFERENCE TO SECTION 23 SHOULD BE SECTION 22 AND SECTION 41 SHOULD BE SECTION 40. This needs to be amended on all outstanding IFBs and the form needs to be changed.

ALBERT: Can you provide Dr Underwood with the Xerox folder that has the current machine listing. And the small copier bid. thanks.



Taling M Taitano  
Deputy Superintendent, Finance and Administrative Services  
Guam Department of Education  
671 300-1556 direct line  
671 488-2234 cell

IBSS A

1. Why is a minimum of 105 Page Per Minute (PPM) for Item 1 and 75/50 PPM for Item 2 required? **These speeds were established based on consultation with school administrators. Teachers were complaining that the current speeds, ie 90ppm, were resulting in lines. Teachers have short breaks in which to take of their copying needs. In many offices, space is an issue so multiple copiers may not be a viable option.**

a. What application(s) is being run that requires this speed? **Mainly copying and printing of documents.**

b. How often is this application(s) being run? **During the school day at the schools and during regular business hours at the support divisions.**

2. What application(s) requires Booklet Finisher? (there are 96 booklet finishers required) **Schools copy handbooks, programs, assessments and other documents in booklet form. However, after carefully reviewing your question, we have decided to amend specifications in regards to items 1, 2, and 3.**

a. How often are booklets printed? **This varies by school and division.**

b. How many booklets are printed every month? **This varies by school and division.**

c. How many units in each school produce booklets? **This varies depending on enrollment.**

3. What are the copy/print/scanning applications being run at each school? (there are 41 schools). **All 41 schools copy, print and scan documents in the regular course of their business.**

4. How many units are installed in each school?

a. What is the configuration volume for each machine in each school?

5. Why is the fax (fax board) feature required in each unit? (there are 153 fax board features)

a. How many fax lines does each school have?

**The secondary schools have multiple fax lines as does central office. The number of fax lines is dependent on the size of the school or division. However, after carefully reviewing your question, we have decided to amend specifications in regards to items 2, 3, 4 and 5.**

6. If "reducing the number of hard copy documents" is a criteria, why the need for high speed devices? **See answer to question 1 above.**

7. Are any of these units to be allocated to GDOE Central or Administrative Offices? **Yes.**

a. How many?

b. What are the applications being run on these units?

c. What is the configuration for each unit?

8. Does GDOE have a Print Shop? **No. However, GDOE has a Learning Resource Center (LRC) that is made available to teachers. The LRC has a high volume printer for their use.**

a. If yes, what applications are printed at the Print Shop? **Teachers print and copy teaching materials for the classroom.**

b. If yes, how many units are allocated to the Print Shop? [REDACTED]

c. If yes, what are the current PPM speeds of the units at the Print Shop? [REDACTED]

d. If yes, what monthly volumes are produced by the Print Shop? [REDACTED]

9. Clarification: Evaluation for Color Percentages

a. Out of the 115,000 color copy allowance, what is the monthly allowance for each color tier?

WHAT DO WE MEAN BY COLOR TIER [REDACTED]

10. Clarification: Software Licenses

a. How was need for 100 user licenses determined? **The 100 users were based on host machines specifically setup to accomplish the SCAN and PRINT functions.**

b. Are 100 users the concurrent user number? **NO, it is the total number of user licenses**

c. Are licenses tied to a (specific) identified user? **NO, licenses are NOT tied to a specified identified user**

d. If user license not tied to a (specific) identified user, what is the estimated number of users sharing the 100 user licenses? **It is estimated that there will be 149 users. Please refer back to your question 1 in that software licenses are based on the number of workstation installation not users.**

e. Can some of the seat licenses be eliminated by PDF's being created by the machines placed from the contract? **This is not a clear question. Please clarify... PDFs do not replace software licenses.**

11. AS 400 Connectivity

a. Which units are connected to the AS/400? **There is one unit in the business office.**

b. How many units are connected to the AS/400? **There is one unit.**

c. What application(s) is printed from the AS/400? **Financial reports are printed off the AS/400. reports.**

d. What is the frequency of printing from the AS/400? **Printing is done as a part of the regular work schedule.**

e. What is the print stream from the AS/400? **IPDS, native AS400 print jobs**

f. What are the finishing parameters required for the output from the AS/400? **Page range printing, Double-sided printing, page orientation (portrait / landscape)**

IBSS B

1. Please clarify if the 'all or none' clause has been removed from this IFB? **Not applicable. This IFB never included an all or none clause. Please see Page 14, Item 7.**
2. If so, does this mean that a vendor may submit a bid for only one item, and if lowest bid, will be awarded only that segment of the IFB? **Yes, a vendor may submit a bid for only one item.**
3. Can multiple bids be submitted, for example, one bid for everything, another bid for only one item? **Yes, provided bid is submitted in compliance with Page 14, Item 9.**
4. Is any of this procurement funded by federal funds? **Yes.**
5. If so, what percent is funded? **DOE anticipates no more than 25% will be paid with federal funds.**

Re: Objectives:

- Use economies of scale to drive the best price from interested vendors
  - Reduce GDOE internal processing costs for processing invoices by reducing the number of invoices for equipment leases, maintenance and supplies
  - Standardize and minimize the number of different device models and needed supply items
6. Are these objectives geared to procure from one vendor? **No.**
  7. If the new contract includes machines, consumable supplies (toner, drum, staples), maintenance (parts & labor), other than paper (which is responsibility of GDOE), what other items require additional invoices or are additional supplies? **Maintenance and supplies are defined on pages 22-24 under Description of Equipment and Software Plan.**
  8. Many of the objectives relate to information about applications and processes that may only be available or known by the incumbent vendor. How would interested vendors be able to get information that relates to understanding the following?
    - Provide capability to handle simple and complex copier and printer functions such as duplication, collation, sorting, tabulation and stapling.
    - Provide equipment features that can be used to reduce costs, reduce paper, and improve communications
    - Understand copy, print, fax and scan volume so that report data can be used to understand how schools are using technology to improve the document management process, reduce reliance on paper, improve communication. and contribute to a 'greener' department by using less paper.
    - Understand the usage of office equipment including volume and reliability
    - Track and identify where and when equipment can be reassigned
    - Identify cost saving opportunities in schools (what print jobs can be done internally vs. being sent out to commercial printers)
    - Improve quality of documents being produced

**These objectives in combination with input from vendors were used by DOE to develop the minimum specifications. Vendors only need to meet the minimum specifications as documented in the IFB.**



9. What print jobs are sent to commercial printers? Typically items that are contracted out to commercial printers include forms that must be produced in large volumes or booklets.

a. What is the volume of these jobs?

b. How often?

c. What is the approximate cost per job?

10. Re:On-Call Service Support. Why is 24/7 telephone technical support required? Meetings held outside of regular working hours require access to document management services. Staff may be working outside of regular work hours to meet deadlines; access to document management services are critical.

XEROX

1. It would appear that your hardware requirements range from low to high volume multifunction devices with different bands. If you will be changing any of the speed requirements in the original bid item specifications at the request of other vendors, we'd like to also request the speed changes below for Items 1 and & 4

a. For Item 1:

- Would it be possible to change the speed requirements for printing to 110 pages per minute black and remove color scanning requirement? **The specifications allow vendors to respond with a 110 page per minute machine as well as scanning in black. See page 25, Item 1.**
- If our request to increase to 110 pages per minute is not granted, we'd like to request that speed requirements for printing be changed to 100 pages per minute black and remove color scanning requirement. **See answer above.**

b. For Item 4:

- Would it be possible to start off the speed requirements for printing at 20 pages per minute black and color? **GDOE denies the request to decrease the speed.**

2. For Items 2, 3, 4, with an estimated 50,000, 40,000, and 24,000 color prints respectively, could you please provide the following information on typical color documents that are run on the devices requested?

Types of typical color documents	% of Total Color documents
Color Documents like Letterhead, Memos, Email notes	<b>Approximately 60%</b>
Color Documents like Reports, Grade Reports, Spreadsheets with highlight color	<b>Approximately 30%</b>
Color Documents like Newsletters, Internet pages	<b>Approximately 2%</b>
Color Documents like Event Programs, Workbooks	<b>Approximately 3%</b>
Color Documents like Pictures and Posters	<b>Approximately 5%</b>

3. With regard to the Performance Guarantee section, this seems to conflict with Item 30 of the General Terms and Conditions which requires 3 months guarantee and 3 months of service. Is GDOE requesting Guarantee protection and maintenance for the term of the lease or just 3 months?

**DOE is requesting guarantee protection and maintenance for the term of the lease. Page 16 Item 30, 30(b), and 30(c) should not be checked. See Page 22, Performance Guarantee as controlling language for guarantee. Item 12 page 15 should be amended as follows, Section 23 should read Section 22 and Section 41 should read Section 40.**

4. With regard to the Incremental Additions section, this seems to conflict with Item 22 of general terms and conditions where the term for incremental additions in the General Terms & Conditions says 30 days while a period of 3 years is stated in the Incremental Additions section (page 23). How long will GDOE allow Incremental additions?

**Incremental additions will be in effect for three years as stated on page 23.**

5. With regard to the Security section on Secured Access which requires a password be provided to access copy, print, fax, and scan capabilities on all proposed devices.
  - Do you require passwords for all Individual users of each proposed device? **Yes, if needed.**
  - Do you require that the individual users copy, print, fax, and scan usage/volume be tracked? **Yes.**
  - And if so, do you require device reporting capability wherein a report can be generated showing utilization by user (so that you may understand how devices are being used with regard to copy, print, scan, and fax volume for individual)? **Yes.**
  
6. With regard to the Evaluation Section:
  - Will the evaluation be done on a per Item basis or based on the Total Monthly Proposed Price (is aggregate total of all items to take into account estimated color prints to be made?) **Per Item.**
    - If evaluation is to be done using aggregate totals, will the estimated color prints on Items 2, 3, 4, with an estimated 50,000, 40,000, and 24,000 color prints respectively be used or will the 1153000 color print allowance mentioned in the "Total Monthly Proposed Price section be used?
    - If evaluation is to be based on individual items proposed prices, will the "Total Monthly Proposed Price" on page 30 be used for informational purposes only (i.e. not for evaluation purposes) or will you be removing it entirely? **As noted on page 30, Item 8, these prices will be considered in the price determination.**
  - This section mentions "Total Cost of Ownership" as the method by which GDOE will determine the lowest responsible bidder. Should this be "Total Cost of Operation" since GDOE will not own the products but rather will be leasing them? **Yes**
  - Please explain "Estimated color figures will be evaluated on a 3 tier percentage of use. (eg 75% of use, 50% of use, 25% of use"
  
7. With regard to the Liability Insurance section. GDOE is requesting proof of insurance coverage
  - Are you asking that vendors maintain General Commercial Liability or Automobile Liability or both? **Both.**
  - And if so, what are the minimum amounts of coverage required? For General Commercial Liability, \$1,000,000 combined single limit of liability per accident, and \$2,000,000 annual aggregate? And for Automobile Liability, \$1,000,000 combined single limit of liability? (These are coverage amounts we've found required in University of Guam bids).
  - Will you be requiring that GDOE be named as an additional insured as a result of claims arising out of equipment support services being provided? **No, however, the terms of item 41 on page 17 must be met.**
  
8. Item 4 calls for corner stapling. Will an automatic 50-sheet convenience stapler suffice? **Yes.**
  
9.
  - What are the typical operating systems from which GDOE will be printing? (Windows XP, Vista, i MacOS, OS 10, A8400, etc.) **All of these including Windows Multipoint Server.**
  - Is it a requirement that all proposed items (Item nos. 1,2, 3, 4, and 5) be able to print from these operating systems? **No, it is not a requirement that all units be able to print from these operating systems. The business office machine, Personnel, and FSAIS machines are the only machines that needs to print to the AS400. As for the MacOS, GDOE is only aware of several that would need printing to the machines (depending on the school that the MacOS clients are located at).**

- If GDOE is looking to print from an AS400, do you require AS400 print support? (i.e. as it relates to print capable ,multifunction devices being proposed.) **Yes, only from certain devices.**

10. With regard to Item 8 on the Incremental Additions cost per month (Each):

Items 2 and 3 have two configurations possible. Are you requesting for an incremental per unit price for copy, print and scan configuration or copy, print, scan and fax configuration? Or both?

**Both**


11. Item 6 calls for software that is compatible with Windows, Mac, and AS400 Software. We'd like to request that the requirement for Mac and AS400 compatibility be made optional.

**GDOE does not require a large volume of licenses to be compatible with the MAC or AS400. GDOE agrees to make only the AS400 software compatible optional. GDOE acknowledges the limited options for software compatibility with the Mac. However, GDOE requires MAC software compatibility for a handful of MacOS hosts on an "as-needed" basis. The software for the Mac doesn't need to be the same as for the PC.**

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