



**INVITATION FOR BID  
OPA-IFB-001-23  
COPIER EQUIPMENT LEASE**

**Amendment #3**

October 4, 2023

The Office of Public Accountability (OPA) hereby amends the following pages/section of Invitation for Bid (IFB) OPA-IFB-001-23 Copier Equipment Lease:

1. On page 4, Copier Equipment Specifications:

**From:** The Office of Public Accountability (OPA) seeks to lease copier equipment and is inviting interested bidders to submit bids that provide benefits and value meeting or exceeding the minimum specifications listed in this IFB. The OPA plans to make a procurement decision in September 2023 and have the new copier fully installed by October 5, 2023. Earlier installation is preferred. In the event that the copier being offered will not be available for installation by October 5, 2023, the winning bidder shall provide, install, and train OPA with a temporary copier equipment of similar specifications, and shall charge the same monthly rate. The duration of the temporary copier equipment shall not exceed beyond November 2, 2023.

**To:** The Office of Public Accountability (OPA) seeks to lease copier equipment and is inviting interested bidders to submit bids that provide benefits and value meeting or exceeding the minimum specifications listed in this IFB. The OPA plans to make a procurement decision in October 2023 and have the new copier fully installed by November 3, 2023. Earlier installation is preferred. In the event that the copier being offered will not be available for installation by November 3, 2023, the winning bidder shall provide, install, and train OPA with a temporary copier equipment of similar specifications, and shall charge the same monthly rate. The duration of the temporary copier equipment shall not exceed beyond January 1, 2024.

2. On page 14, Major Shareholders Disclosure Affidavit:

**From:** Enclosed within IFB on page 14.

**To:** Deletion of page 14.

All else remains the same.

A handwritten signature in blue ink, appearing to read 'Benjamin J.F. Cruz', with a stylized flourish at the end.

BENJAMIN J.F. CRUZ  
Public Auditor