



DIPĀTTAMENTON MINANEHAN TĀNO'
 (Department of Land Management)
GUBETNAMENTON GUĀHAN
 (Government of Guam)



JOSEPH M. BORJA
 DIRECTOR

LOURDES A. LEON GUERRERO
 MAGA'HAGA - GOVERNOR

JOSHUA F. TENORIO
 SIGUNDO MAGA'LAHI - LIEUTENANT GOVERNOR

Street Address:
 90 S. Marine Corps Drive
 Suite 733 ITC Building
 Tamuning, GU 96913

Mailing Address:
 P.O. Box 2950
 Hagåtña, GU 96932

Website:
<http://dlm.guam.gov>

E-mail Address:
dmdir@land.guam.gov

Telephone:
 671-649-LAND (5263)

Facsimile:
 671-649-5383

April 25, 2024

Benjamin J.F. Cruz, Public Auditor
 Office of Public Accountability
 Suite 401 DNA Building
 238 Archbishop Flores Street
 Hagåtña, Guam 96910

Subject: Revised FY2022 Citizen-Centric (CCR) Report

Buenas Yan Hafa Adai!

Please see attached *revised* FY2022 CCR to reflect the corrected accounts revenue labeled "Land Survey Revolving Fund-Revenues" on page 3.

The prior FY2022 Citizen-Centric (CCR) report was submitted to your office on March 27, 2024.

If you should have any questions or require additional information, please feel free to contact Celine Cruz, Chief Planner, at (671) 649-5263 ext. 311.

Senseramente,


 JOSEPH M. BORJA
 Attachments



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 4:17 ✓



DEPARTMENT OF LAND MANAGEMENT

DIPATTAMENTON MINANEHAN TANO'

Suite 733 ITC Building 590 S. Marine Corps Drive
Tamuning, Guam 96913
TEL: 671-649-5263 / FAX: 671-649-5383

*Revised on 4/24/24 (page 3)

FY 2022 CITIZEN CENTRIC REPORT October 1, 2021 – September 30, 2022

MISSION STATEMENT:

- To effectively and efficiently maintain and manage all public lands, taking into consideration the social and economic factors.
- We aim to ensure effective management, regulation, and control of land use and developments determined to be in the public's interest and the betterment of its social and economic welfare.

OBJECTIVES AND GOALS:

- To operate with positive and dynamic philosophy of working hard, adhering to Guam's laws, and giving each customer an exceptional experience.
- Implement and complete programs established by Public Laws affecting the Department.
- To automate and secure Geographic and Land Information System with the Department.
- Ensure that the Records Division adequately provides for the public demand of Certificate of Title and Abstract Research.
- To address Certificate of Title requests in a timely manner.
- Ensure security of Records and implement automation and digitization of all recorded documents.
- To enhance customer service with improved performance standards.
- Provide personnel to other agencies in support of disaster response and relief.
- Provide technological applications of systems that facilitate efficiency.
- Maintain all geodetic survey markers to ensure an accurate cadastral framework.

MANAGEMENT:



Joseph M. Borja
Director

Virginia R. Flores
Administrative Services Officer

Paul L. Santos
Chief of Cadastre

Celine L. Cruz
Chief Planner

Andrew D. Santos
Deputy Civil Registrar

Margarita V. Borja
Land Administrator

TABLE OF CONTENTS: 1- About Us 2- Performance 3- Finances 4- Future Outlook

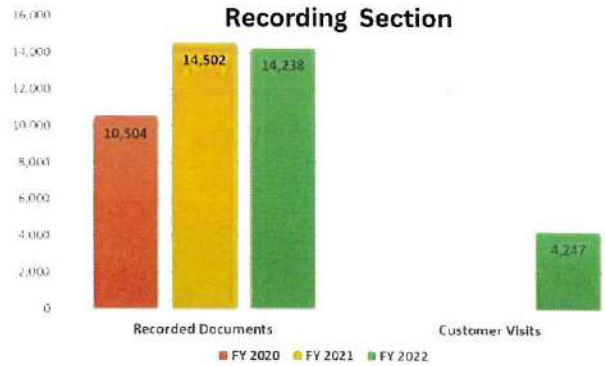
LAND ADMINISTRATION DIVISION

- Executed six (6) Dispositions of Lands pursuant to Public Law
- Conducted annual reviews and inspections on four (4) Cultural Center Leases
- Conducted annual reviews and inspections on three (3) Buffer Strip Leases
- Executed two (2) Land Acquisitions
- Initiated one (1) Land Registration Case with the Attorney General
- Conducted annual reviews and inspections on three (3) Commercial Leases
- Certified six (6) Government Real Properties

Performance 2

Employee Profile:
32-Employees
3-Limited Term Appointments
TOTAL EMPLOYEES: 35

LAND RECORDS DIVISION



LAND SURVEY DIVISION

	2020	2021	2022
DATA ENTRY OF MAPS INTO CADASTRAL GIS	107	159	163
LAND REGISTRATION SURVEYS	0	0	1
PROCESS & ISSUE GGN CLEARANCES	45	5	10
REPLACEMENT & OR UPGRADES OF DESTROYED/ DAMAGED GGN MARKS	0	0	0
GGN INSTALLED	0	0	0
SCANNING OF APPROVED MAPS	107	159	163
MAP REVIEW: PRELIMINARY	263	266	279
MAP REVIEW: FINAL	107	159	163
EASEMENT STAKE-OUTS	12	5	1
RE-SUBDIVISION/ PARCELING SURVEYS	2	6	2
RETRACEMENT SURVEYS	1	10	14
AS-BUILT SURVEYS	8	5	13
TOPOGRAPHIC SURVEYS	0	0	1
REQUEST FOR INFO.	535	650	343

LAND PLANNING DIVISION

	2020	2021	2022
ZONING CERTIFICATIONS	143	172	205
ZONING COMPLIANCE	60	31	6
LEGAL NONCONFORMING	33	36	5
P.L. ZONE CHANGES	0	1	3
LAND ZONING CONSIDERATION REPORT	0	0	0
MAP CHECK PRINTS IN	288	274	331
MAP CHECK PRINTS OUT	207	241	304
FINAL PRINTS IN	137	194	192
FINAL PRINTS OUT	162	181	207
LICENSE CLEARANCES	3,390	4,370	4,264
PERMIT CLEARANCES	1,185	1,450	1,267

GUAM LAND USE COMMISSION

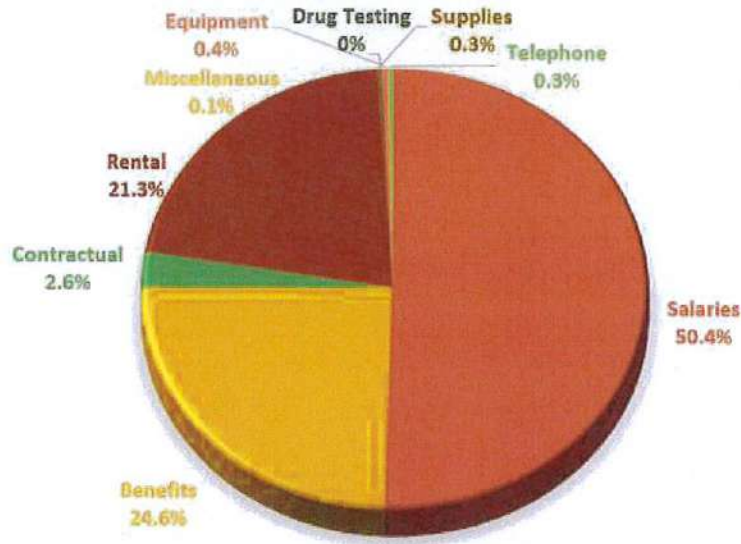
	2020	2021	2022
APPLICATIONS RECEIVED	32	53	73
APPLICATIONS COMPLETED	17	14	28
AGENDA ITEMS	20	14	18
NOA'S ISSUED	17	14	18
ZONE CHANGES	4	3	3
ZONE VARIANCE	5	0	0
FINAL SUBDIVISIONS	1	1	1
TENTATIVE SUBDIVISIONS	1	0	3
EXTENSION OF TIME	2	2	2
HORIZONTAL PROPERTY REGIMES	2	4	6
CONDITIONAL USE	0	4	5



Commissioners:

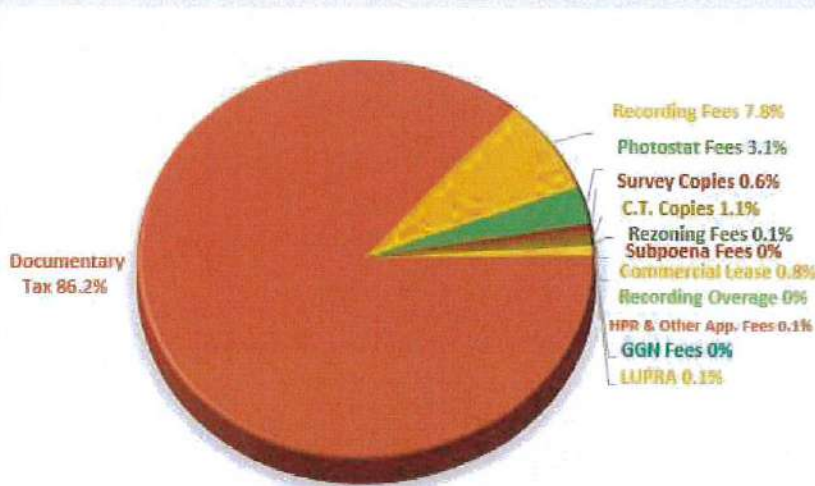
Anita B. Enriquez Chairperson	Leilani R. Flores Commissioner
Arthur D. Chan, Jr. Vice Chairman	Brian Artero Commissioner
	Nonito V. Blas, Jr. Commissioner

Land Survey Revolving Fund-Expenditures



Salaries	\$ 1,637,071.15
Benefits	\$ 797,436.54
Contractual	\$ 84,707.15
Rental	\$ 692,664.00
Supplies	\$ 10,074.80
Drug Testing	\$ 160.00
Equipment	\$ 13,025.55
Miscellaneous	\$ 1,900.00
Telephone	\$ 8,951.58
Grand Total	\$ 3,245,990.77

Land Survey Revolving Fund-Revenues



Documentary Tax	\$ 4,088,511.35
Recording Fees	\$ 368,263.50
Photostat Fees	\$ 146,990.50
Survey Copies	\$ 26,640.00
C.T. Copies	\$ 52,261.00
Rezoning Fees	\$ 5,120.00
Subpoena Fees	\$ 35.00
Commercial Lease	\$ 39,665.07
Recording Overage	\$ 6.00
HPR & Other App. Fees	\$ 6,617.33
LUPRA	\$ 5,958.20
GGN Fees	\$ 1,150.00
Grand Total	\$ 4,741,217.95

*Revised Land Survey Revolving Fund-Revenues

DLM looks to the economy to continue generation of its Documentary Tax, although monthly fluctuations will still occur as lingering effects of the pandemic. DLM also looks forward to positive outcomes of its temporary staff training to provide a pool of qualified applicants for its various entry level positions to address retirement, attrition, and transfers. DLM expects continuous progress and decisions from the Guam Land Use Commission and the Planning Staff and is always looking for ways to upgrade and modernize its surveying equipment.

