



Office of Public Accountability - Guam <admin@guamopa.com>

FY2022 CCR Report

1 message

Myrna Leon Guerrero <Myrna.LeonGuerrero@land.guam.gov>

Fri, Aug 23, 2024 at 10:56 AM

To: "leonguerrero@guamopa.com" <leonguerrero@guamopa.com>, "jhernandez@guamopa.com" <jhernandez@guamopa.com>, "OPA (admin@guamopa.com)" <admin@guamopa.com>

Hafa Adai,

Resending the FY2022 CCR report, I inadvertently had the wrong email address.

Thank you for your understanding,

**Myrna Leon Guerrero****Word Processing Secretary II****Director's Office**

P.O. Box 2950

Hågatña, GU 96932

myrna.leonguerrero@land.guam.gov

Tel.: (671) 649-5263 Ext. 601

**OPA - CCR FY2022.pdf**

381K



DIPATTAMENTON MINANEHAN TANO'
 (Department of Land Management)
GUBETNAMENTON GUAHAN
 (Government of Guam)



Street Address:
 90 S. Marine Corps Drive
 Suite 733 ITC Building
 Tamuning, GU 96913

LOURDES A. LEON GUERRERO
 MAGA'HAGA GOVERNOR

JOSHUA F. TENORIO
 SIGUNDO MAGA'LÁHI - LIEUTENANT GOVERNOR

COPY

JOSEPH M. BORJA
 DIRECTOR

Mailing Address:
 P.O. Box 2950
 Hagåtña, GU 96932

April 25, 2024

Benjamin J.F. Cruz, Public Auditor
 Office of Public Accountability
 Suite 401 DNA Building
 238 Archbishop Flores Street
 Hagåtña, Guam 96910

Subject: Revised FY2022 Citizen-Centric (CCR) Report

Buenas Yan Hafa Adai!

Please see attached *revised* FY2022 CCR to reflect the corrected accounts revenue labeled "Land Survey Revolving Fund-Revenues" on page 3.

The prior FY2022 Citizen-Centric (CCR) report was submitted to your office on March 27, 2024.

If you should have any questions or require additional information, please feel free to contact Celine Cruz, Chief Planner, at (671) 649-5263 ext. 311.

Senseramente,

Joseph M. Borja
 JOSEPH M. BORJA

Attachments

RECEIVED
 OFFICE OF PUBLIC ACCOUNTABILITY
 BY: qpc
 DATE: 04/25/24
 TIME: 4:17 AM PM

Website:
<http://dlm.guam.gov>

E-mail Address:
ir@land.guam.gov

Telephone:
 671-649-LAND (5263)

Facsimile:
 671-649-5383



DIPĀTTAMENTON MINANEHAN TĀNO'
(Department of Land Management)
GUBETNAMENTON GUĀHAN
(Government of Guam)



Street Address:
590 S. Marine Corps Drive
Suite 733 ITC Building
Tamuning, GU 96913

LOURDES A. LEON GUERRERO
MAGA HAGA - GOVERNOR

JOSEPH M. BORJA
DIRECTOR

JOSHUA F. TENORIO
SIGUNDO MAGA LAHI - LIEUTENANT GOVERNOR

ROSSANA SAN MIGUEL TISTON
DEPUTY DIRECTOR

Mailing Address:
P.O. Box 2950
Hagåtña, GU 96932

August 20, 2024

TO: The Honorable Therese M. Terlaje, Speaker
37th Guam Legislature

FROM: Director, Department of Land Management

SUBJECT: FY2022 Citizen-Centric Report

Website:
<http://dlm.guam.gov>

Buenas Yan Hafa Adai,

Please see attached FY2022 Citizen-Centric (CCR) report in accordance with P.L. 30-127, Section 2 (a).

If you should have any questions or require additional information, please call Myrna Leon Guerrero at (671) 649-5263 ext. 601.

Telephone:
671-649-LAND (5263)

Senseramente,


JOSEPH M. BORJA

Attachments

Facsimile:
671-649-5383

Cc: Office of Public Accountability





DEPARTMENT OF LAND MANAGEMENT

DIPATTAMENTON MINANEHAN TANO'

Suite 733 ITC Building 590 S. Marine Corps Drive
Tamuning, Guam 96913
TEL: 671-649-5263 / FAX: 671-649-5383

*Revised on 4/24/24 (page 5)

FY 2022 CITIZEN CENTRIC REPORT October 1, 2021 – September 30, 2022

MISSION STATEMENT:

- To effectively and efficiently maintain and manage all public lands, taking into consideration the social and economic factors.
- We aim to ensure effective management, regulation, and control of land use and developments determined to be in the public's interest and the betterment of its social and economic welfare.

OBJECTIVES AND GOALS:

- To operate with positive and dynamic philosophy of working hard, adhering to Guam's laws, and giving each customer an exceptional experience.
- Implement and complete programs established by Public Laws affecting the Department.
- To automate and secure Geographic and Land Information System with the Department.
- Ensure that the Records Division adequately provides for the public demand of Certificate of Title and Abstract Research.
- To address Certificate of Title requests in a timely manner.
- Ensure security of Records and implement automation and digitization of all recorded documents.
- To enhance customer service with improved performance standards.
- Provide personnel to other agencies in support of disaster response and relief.
- Provide technological applications of systems that facilitate efficiency.
- Maintain all geodetic survey markers to ensure an accurate cadastral framework.

MANAGEMENT:



Joseph M. Borja
Director

Virginia R. Flores
Administrative Services Officer

Paul L. Santos
Chief of Cadastre

Celine L. Cruz
Chief Planner

Andrew D. Santos
Deputy Civil Registrar

Margarita V. Borja
Land Administrator

TABLE OF CONTENTS: 1- About Us 2- Performance 3- Finances 4- Future Outlook

LAND ADMINISTRATION DIVISION

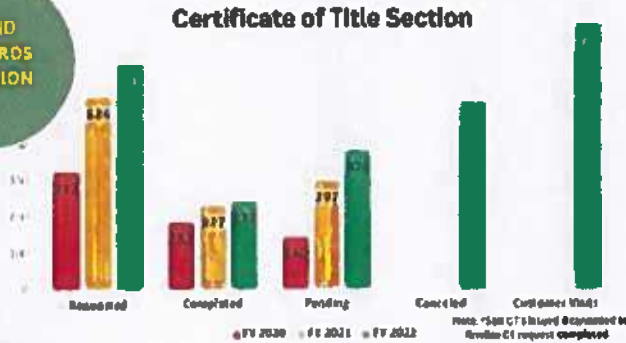
- Executed six (6) Dispositions of Lands pursuant to Public Law
- Conducted annual reviews and inspections on four (4) Cultural Center Leases
- Conducted annual reviews and inspections on three (3) Buffer Strip Leases
- Executed two (2) Land Acquisitions
- Initiated one (1) Land Registration Case with the Attorney General
- Conducted annual reviews and inspections on three (3) Commercial Leases
- Certified six (6) Government Real Properties

Performance

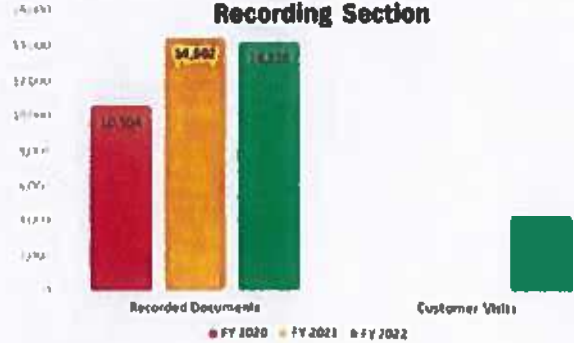
Employee Profile:
32-Employees
3-Limited Term Appointments
TOTAL EMPLOYEES: 35

LAND RECORDS DIVISION

Certificate of Title Section



Recording Section



LAND SURVEY DIVISION

	2020	2021	2022
DATA ENTRY OF MAPS INTO CADASTRAL GIS	167	199	163
LAND REGISTRATION SURVEYS	0	0	1
PROCESS & ISSUE CON CLEARANCES	48	5	10
REPLACEMENT & OR UPGRADES OF DESTROYED/DAMAGED CON MARKS	0	0	0
CON INSTALLED	0	0	0
SCANNING OF APPROVED MAPS	167	199	163
MAP REVIEW: PRELIMINARY	265	206	379
MAP REVIEW: FINAL	387	339	163
EASEMENT STAKE-OUTS	11	8	1
RE-SUBDIVISION/ PARCELING SURVEYS	2	6	2
RETRACEMENT SURVEYS	1	10	14
AS-BUILT SURVEYS	0	3	11
TOPOGRAPHIC SURVEYS	0	0	1
REQUEST FOR INFO.	343	630	341

LAND PLANNING DIVISION

	2020	2021	2022
ZONING CERTIFICATIONS	148	172	203
ZONING COMPLIANCE	69	31	5
LEGAL NONCONFORMING	83	65	5
P.L. ZONE CHANGES	0	1	8
LAND ZONING CONSIDERATION REPORT	0	0	0
MAP CHECK PRINTS IN	284	274	331
MAP CHECK PRINTS OUT	207	241	234
FINAL PRINTS IN	137	194	192
FINAL PRINTS OUT	161	181	207
LICENSE CLEARANCES	3,190	4,870	4,164
PERMIT CLEARANCES	1,143	1,410	1,167

GUAM LAND USE COMMISSION

	2020	2021	2022
APPLICATIONS RECEIVED	32	53	73
APPLICATIONS COMPLETED	17	14	18
AGENDA ITEMS	20	14	18
MOA'S ISSUED	17	14	18
ZONE CHANGES	4	3	1
ZONE VARIANCE	3	0	0
FINAL SUBDIVISIONS	1	1	1
TENTATIVE SUBDIVISIONS	1	0	3
EXTENSION OF TIME	2	2	2
HO RIZONTAL PROPERTY REGIMES	2	4	6
CONDITIONAL USE	0	4	3



Commissioners:

Anita B. Enriquez
 Chairperson

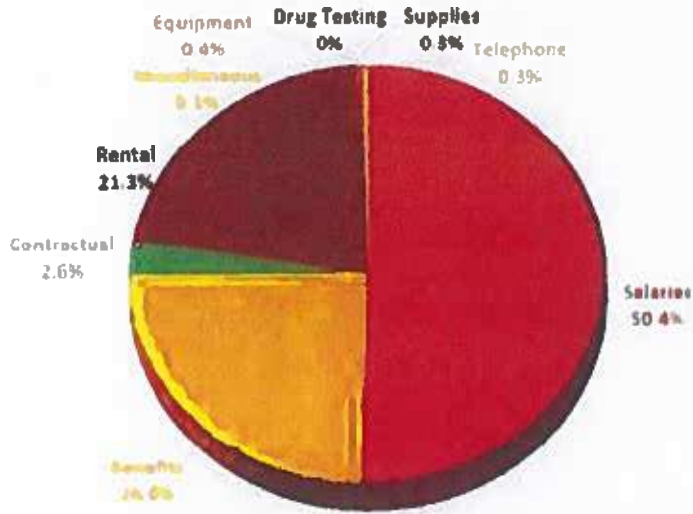
Arthur D. Chan, Jr.
 Vice Chairman

Leilani R. Flores
 Commissioner

Brian Artero
 Commissioner

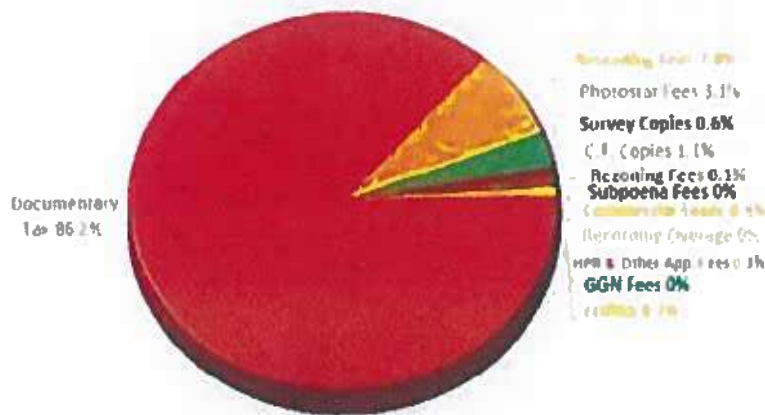
Monita V. Blas, Jr.
 Commissioner

Land Survey Revolving Fund-Expenditures



Salaries	\$ 1,637,071.15
Benefits	\$ 797,436.54
Contractual	\$ 84,707.15
Rental	\$ 692,664.00
Supplies	\$ 10,074.80
Drug Testing	\$ 160.00
Equipment	\$ 13,025.55
Miscellaneous	\$ 1,900.00
Telephone	\$ 8,951.58
Grand Total	\$ 3,245,000.77

Land Survey Revolving Fund-Revenues



Documentary Tax	\$ 4,088,511.35
Recording Fees	\$ 368,263.50
Photostat Fees	\$ 146,990.50
Survey Copies	\$ 26,640.00
C.T. Copies	\$ 52,261.00
Reasoning Fees	\$ 5,120.00
Subpoena Fees	\$ 35.00
Commercial Lease	\$ 39,665.07
Recording Overage	\$ 6.00
HPR & Other App. Fees	\$ 6,617.33
LUPRA	\$ 5,958.20
GGN Fees	\$ 1,150.00
Grand Total	\$ 4,741,217.95

*Revised Land Survey Revolving Fund-Revenues

DLM looks to the economy to continue generation of its Documentary Tax, although monthly fluctuations will still occur as lingering effects of the pandemic. DLM also looks forward to positive outcomes of its temporary staff training to provide a pool of qualified applicants for its various entry level positions to address retirement, attrition, and transfers. DLM expects continuous progress and decisions from the Guam Land Use Commission and the Planning Staff and is always looking for ways to upgrade and modernize its surveying equipment.

