

OFFICE OF PUBLIC ACCOUNTABILITY

Doris Flores Brooks, CPA, CGFM Public Auditor

BEFORE THE PUBLIC AUDITOR PROCUREMENT APPEALS TERRITORY OF GUAM

In the Appeal of

Docket No. OPA-PA-14-007

Pacific Data Systems, Inc.,

Appellant

DECISION

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I. INTRODUCTION

This is the Decision of the Public Auditor for an appeal filed on June 25, 2014 by Pacific Data Systems, Inc. (PDS). The appeal is made from a decision on protest of method, solicitation or award by Guam Visitors Bureau (GVB) to G4S Security Systems (Guam) Inc. (G4S). PDS raises the following grounds on appeal:

- 1. The G4S technical bid failed to meet the Invitation For Bid (IFB) requirement for audio recording;
- 2. The 24X7 CCTV monitoring and operations service to be provided by G4S did not meet the requirement for these services to be performed at the Guam Police Department (GPD) Frankie Smith Tumon Police Precinct and with dedicated personnel to be provided by the bidder;
- 3. The G4S technical bid is based on the use of an unknown third party Internet Service Provider (ISP) to provide broadband connections to new and existing camera locations, but the G4S technical bid does not name the ISP to be used, the capabilities of the service, or the costs to install or operate the required services/connections;

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4. The G4S bid failed to provide the required project plan as part of the bidder's technical bid that detailed how G4S would provide the design, upgrade, construct, service, repair, assessment, maintenance, monitoring, and signage to meet the requirements of the GVB IFB; and

5. The G4S technical bid project plan failed to provide a plan that could be performed within the required 120 day delivery period specified in the IFB.

A hearing on the appeal was held on February 10, 2015 before Public Auditor Doris Flores Brooks, CPA, CGFM and Hearing Officer Peter C. Perez, Esq. Bill R. Mann, Esq. appeared on behalf of PDS along with PDS President John Day. Minakshi V. Hemlani, Esq. appeared on behalf of GVB along with GVB General Manager Jon Nathan Denight. G4S did not appear.

II. FINDINGS OF FACT

The Public Auditor issues this Decision based upon the procurement record, the documents submitted by the parties, and the testimony, evidence, and arguments presented at the appeal hearing, and makes the following findings of fact.

- 1. On January 31, 2014, GVB issued Multi-Step Bid No. GVB-2014-002MS (IFB) for interested parties to submit bids for the assessment of existing closed circuit television (CCTV) surveillance systems, design-build-upgrade new additional CCTV infrastructure, maintenance services, 24/7 system monitoring, and secured access via internet for authorized GVB officials. [Agency Procurement Record (APR), IFB, Tab E].
- 2. On February 14, 2014, two bidders, PDS and G4S submitted bids, which were opened on February 17, 2014. [Agency Report (AR), Tab C].
- 3. On February 18, 2014, GVB evaluated and scored the technical bids submitted by G4S—and PDS. Under Phase I, G4S scored an average of 92.5-out of 100 total points and was

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• "The Multi-Step Bid's specifications cover the required equipment, cabling, and other work related to installing a high quality video *and audio recording surveillance system designed to effectively monitor key locations within the Tumon area...*" [APR, Tab E, page 47, emphasis added]

14. The IFB required the following CCTV monitoring and operational services:

- "The goal of this project is to provide an intelligent, real-time video assessment system to protect against vandalism, pilferage, property damage, theft of property, and to protect tourists from potentially harmful attacks. The system shall provide both real-time situational awareness and archival records of security-related events. The Guam Police Department (GPD) Frankie Smith Precinct located in Tumon will be the central monitoring control facility..." [APR, Tab E, page 28, emphasis added]
- The IFB provided further, "...featuring *on-site* control and recording equipment *at the Frankie Smith Precinct in Tumon...*" [APR, Tab E, page 29, emphasis added]
- The CCTV system is intended to provide intelligent video assessment of questionable activities, with monitoring of these activities at the Frankie Smith Precinct in Tumon.

 On-site personnel may view non-alarm related video as they wish... [APR, Tab E, page 30, emphasis added]
- CCTV Surveillance System Monitoring 24/7: This need requires an actual person to be physically present at the central security system network console to ensure that all installed (existing and new) CCTV cameras are functioning properly, monitoring and recording the land area it was designed to cover. [APR, Tab E, page 30, emphasis added]

- The 24/7 CCTV Surveillance System Monitor's duties shall include but not be limited to the operation of the CCTV Surveillance System cameras, communications links, maintaining the operational status of all installed CCTV cameras... [APR, Tab E, page 30]
- The location of the on-site recording equipment and operator's controls shall be located at the Frankie Smith Precinct in Tumon. [APR, Tab E, page 31]

15. The IFB provided the following additional requirements:

- The successful bidder shall design the layout, recommend the new additional system equipment, cabling, and required ancillary accessories for the complete installation of additional cameras at new sites (Appendix B), specifically the JFK/Kmart intersection and the Oka Payless intersection to include monitoring the Sheraton, Santa Fe, and Onward Resort areas. [APR, Tab E, page 29]
- Existing fiber cable should be used to connect the cameras whenever practical and applicable. [APR, Tab E, page 29]
- The wireless cameras need to be reconfigured to a wired connection such as fiber or other broadband connection, unless the bidder or offeror submits an alternative solution... [APR, Tab E, page 29]

16. The IFB required the following Project Plan requirements:

- The Contractor must be responsible for the complete design and construction of the project. [APR, Tab E, page 26]
- The contractor shall be responsible for...a new proposed design system for the completion of the work in every detail, and the handling over to GVB ready for complete, safe, reliable and continuous operation. [APR, Tab E, page 26]

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• The supply of new equipment, supply cables i.e. fiber optic, wireless equipment, rough-in, cabling... [APR, Tab E, page 27]

- The replacement of existing and upgrading of devices that are identified as "defective" or "faulty" or "obsolete/antiquated" including testing shall be to the complete satisfaction of GVB. [APR, Tab E, page 27]
- In Phase I the bidder or offeror shall submit the "TECHNICAL BID" which provides a written detailed project plan to meet the Scope of Work and Services per the Multi-Step Bid's specifications. The Technical Bid shall explain the results from the assessment of the existing CCTV infrastructure and include recommended actions; provide recommendations on the design and layout for the new additional equipment to upgrade the current CCTV infrastructure; the bidder's recommended action plan to provide 24/7 monitoring services; to provide signage at each camera location; and to provide the maintenance and support services to be provided in the form of a maintenance agreement. [APR, Tab E, page 32]

17. The IFB required the Project Plan to provide a 120 day delivery period as follows:

- Within 120 Days from Notice to Proceed, once final negotiations have been completed and Award accepted by successful offeror. [APR, Tab E, page 3]
- It is hereby understood and mutually agreed by and between the contractor and the Guam Visitors Bureau that the time for delivery to final destination or the timely performance of certain services is an essential term of this contract. [APR, Tab E, page 11, emphasis added]
- Delivery shall be 120 Calendar Days upon receipt of the Award's Notice to

 Proceed... [APR, Tab E, page 25, bold in original]

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III. ANALYSIS

Pursuant to Title 5 of the Guam Code Annotated (G.C.A.) § 5703, the Public Auditor shall review GVB's June 10, 2014 decision denying PDS's May 12, 2014 protest *de novo*. The Public Auditor will now discuss her analysis of the issues and allegations raised in this appeal.

1. PDS's appeal was timely.

- GVB's Agency Statement stated that PDS's second protest was untimely and should be dismissed. GVB further alleged that the arguments set forth in PDS's second protest are merely detailed contentions of the same arguments alleged in PDS's first protest, which was appealed and addressed in OPA-PA-14-003. [AR, Tab C]
- The relevant deadline for filing protests is set forth in 5 G.C.A. § 5425(a):

 Any actual or prospective bidder, offeror, or contractor who may be aggrieved in connection with the method of source selection, solicitation or award of a contract, may protest to the Chief Procurement Officer, the Director of Public Works or the head of a purchasing agency. The protest shall be submitted in writing within fourteen (14) days after such aggrieved person knows or should know of the facts giving rise thereto.
- PDS contends that it was able to review the G4S technical bid after it was filed as part
 of GVB's Agency Report in response to OPA-PA-14-003 on May 1, 2014. Therefore,
 PDS could not have known about G4S's technical details until then.
- On May 12, 2014, PDS's filed the Protest from which the appeal arises. The protest filing was within the 14 days prescribed by 5 G.C.A. § 5425(a) and is therefore timely.
- A protestor may file an appeal in accordance with 5 G.C.A. § 5425(e), which provides
 that a protestor may appeal a decision within fifteen (15) days of receipt of the
 decision.

- Upon timely receipt of such appeal, Title 2 Guam Administrative Rules and Regulations (G.A.R.) § 12201(a) provides "[t]he Public Auditor shall determine whether a decision on the protest of method of selection, solicitation or award of a contract... within fifteen (15) days of receipt by protestor of the decision... is in accordance with the statutes, regulations, and the terms and conditions of the solicitation."
- On June 10, 2014, GVB rejected PDS's Protest as without merit and as untimely. On June 25, 2014, PDS filed the instant appeal. This was within the 15 day time limit prescribed by 5 G.C.A. §5425(e). Therefore, PDS's appeal is timely.
- 2. Audio recording requirements were ambiguous, conflicting, or otherwise inadequate in advising bidders of what the IFB required.
 - PDS alleged that the G4S technical bid failed to meet the IFB requirement for audio recording. [Notice of Appeal, page 3]
 - While pages 22 and 47 of the IFB specify the requirements of a high quality video and audio recording surveillance system, there does not appear to be an audio requirement in other sections of the IFB. For example, IFB Section VII.a: Cameras and Housing, states, "...Cameras shall be able to deliver high-quality video..." [APR, Tab E, page 29]
 - GVB Business Development Specialist, Antonio Muna, testified that in its IFB, GVB did not request audio, but instead the digital video recorder (DVR) at GPD required audio [APR, Tab E, page 42, section h].
 - G4S's bid response did not demonstrate audio capabilities. [G4S Bid Response, page 76]

- PDS's bid response provided integrated audio capabilities and two-way audio.
- The IFB specifications regarding audio recording requirements were ambiguous, conflicting, or otherwise inadequate in advising bidders of what the IFB required.

 Therefore, neither bidder's response was responsive.
- 3. The monitoring and operations services requirements, as well as the location in which the services were to be performed, were ambiguous, conflicting, or otherwise inadequate in advising bidders of what the IFB required.
 - PDS alleged that the 24x7 CCTV monitoring and operations to be provided by G4S did not meet the requirement for these services to be performed at the GPD Frankie Smith Tumon Police Precinct, with dedicated personnel to be provided by the bidder. [Notice of Appeal, page 4]
 - The IFB stated that the GPD Frankie Smith Precinct located in Tumon will be the central monitoring control facility. [APR, Tab E, page 28]
 - The IFB also stated "... on-site control and recording equipment at the Frankie Smith Precinct in Tumon..." [APR, Tab E, page 29], "...On-site personnel may view non-alarm related video as they wish..." [APR, Tab E, page 30], and "... the on-site recording equipment and operator's controls shall be located at the Frankie Smith Precinct in Tumon." [APR, Tab E, page 31]
 - Because the IFB was ambiguous, conflicting, or otherwise inadequate, the IFB also provided for CCTV Surveillance System Monitoring 24/7, wherein "[t]his need requires an actual person to be physically present at the central security system network console to ensure that installed (existing and new) CCTV cameras are functioning properly... [APR, Tab E, page 30]

• G4S's bid response stated that monitoring services would be performed remotely.

[G4S Bid Response, page 47]

- of GVB asserted that it received confirmation from G4S that G4S would have personnel at GPD. Mr. Muna testified that G4S clarified that it would have personnel at GPD. This confirmation appears to have been oral rather than written. GVB conceded that G4S did not make written modifications to its bid, stating that monitoring services would be performed at the Frankie Smith Precinct in Tumon.
- PDS's bid response provided that monitoring services would be performed at the Frankie Smith Precinct in Tumon. [PDS Bid Response, PDS Exhibit 29]
- Mr. Muna testified that GVB had concerns about PDS's monitoring expertise and the
 fact that PDS would be partnering with EOS, an Australian company, which could
 result in response delays, should they arise, which he described as "human
 infrastructure."
- Mr. Day testified that PDS does not presently have any contract requiring 24/7 monitoring.
- The IFB specifications regarding monitoring and operation services and the location
 and manner of those services were ambiguous, conflicting, or otherwise inadequate in
 advising bidders of what the IFB required. Therefore, neither bidder's response was
 responsive.
- Even if the IFB was clear that the monitoring and operation services were required to be performed with dedicated personnel at the Frankie Smith Precinct in Tumon, G4S's technical bid was non-responsive to those requirements.

- PDS alleged that the G4S technical bid is based on the use of an unknown third party ISP to provide broadband connections to new and existing camera locations, but the G4S technical bid does not name the ISP to be used, the capabilities of the service, or the costs to install or operate the required services/connections. [Notice of Appeal, page 5]
- PDS's bid response provided an assessment and refurbishment of the existing Tumon CCTV surveillance system identifying the use of existing fiber optic connections, existing connections for new cameras, and fiber optic connections for new camera locations. PDS's bid proposal provided for a turnkey system, ready to use, and paid for, with no recurring costs. However, PDS's bid price was higher than G4S's bid price. [PDS Exhibit 29; 14-003 AR, Tab F]
- The IFB stated that the successful bidder shall design the layout, recommend the new additional system equipment, cabling, and required ancillary accessories for the complete installation of additional cameras at new sites. Existing fiber cable should be used to connect the cameras whenever practical and applicable. In addition, wireless cameras need to be reconfigured to a wired connection such as fiber or other broadband connection, unless the bidder or offeror submits an alternative solution. [APR, Tab E, page 29]
- John Day testified that PDS is an ISP, and that G4S was not an ISP.

- Although G4S provided prices for the connection and installation of cameras [G4S] Bid Response; 14-003 AR, Tab F], G4S's bid did not appear to include detailed connection costs calculations, connection services, cost for ISP services, or the identity of the entity that would be providing ISP services and the costs for such services.
- Mr. Muna testified that G4S responded to GVB's maintenance, operation, and service requirements, and was not prohibited under the IFB from hiring an ISP. [AR, Tab C, pages 40-41; APR, Tab E, page 29; PDS Exhibit 13, Task III]. He also testified that GVB received no cost estimate for monthly recurring charges, and that GVB never discussed with G4S that G4S would be responsible for installation and ISP costs. GVB was unaware of how G4S arrived at its cost calculation. However, GVB received confirmation that G4S "accurately submitted with respect to price and specification." [AR, Tab C, Exhibit 1]
- The IFB requirements were ambiguous, conflicting, or otherwise inadequate in numerous areas including but not limited to whether or not the bidder was required to be an ISP, whether or not a third party ISP would be compliant with the IFB, whether or not GVB considered monthly recurring costs in its bid evaluations, and whether or not GVB required a turnkey system. Therefore, neither bidder's response was responsive.
- 5. Project plan specifications were ambiguous, conflicting, or otherwise inadequate in advising bidders of what the IFB required.
 - PDS alleged that the G4S bid failed to provide the required project plan as part of the bidder's technical bid that detailed how G4S would provide the design, upgrade,

• The IFB specifications regarding the project plan were ambiguous, conflicting, or otherwise inadequate in advising bidders of what the IFB required. Therefore, neither bidder's response was responsive.

6. GVB's determination that G4S's bid was responsive to the 120 calendar day delivery period specified in the IFB was in error.

- PDS alleged that the G4S technical bid project plan failed to provide a plan that could be performed within the required 120 day delivery period specified in the IFB. [Notice of Appeal, page 10]
- The IFB required a delivery period of within 120 days from Notice to Proceed. [APR, Tab E, page 3] However, another section of the IFB required delivery of 120 calendar days upon receipt of the Award's Notice to Proceed. [APR, Tab E, page 25]
- Mr. Muna testified that the 120 calendar days delivery requirement is from the contract signing or from when a purchase order is issued.
- PDS's "Projected Project Gantt Chart" provides a delivery period of 16 weeks (equivalent to 4 months times 30 days per month) or 120 days. [PDS Bid Response, 14-003 Tab B]
- GVB noted that PDS agreed that its timeline was conditioned on "unknowns." Mr.
 Muna also testified that GVB had logistical concerns regarding PDS's inability to have overnight shipping to Guam. John Day clarified that based upon his experience sometimes delays could arise that are beyond PDS's control, that this was disclosed in PDS's offer, and that PDS's timeline included estimates for permits and authorizations.

- Based upon PDS's response, its bid was responsive to the IFB's 120 calendar day delivery requirement.
- G4S's bid response included a one-page "Assessment Gantt Chart Schedule" and a one-page table that indicated a schedule beginning March 3 to September 1. These two pages appear to provide a delivery period of at least 180 days from the assessment of existing equipment and the design-build-upgrade of new equipment to the receipt of a Notice to Proceed. The 180 days was derived by multiplying six (6) months times thirty (30) days per month. However, G4S's bid response did not address whether it could meet the 120 calendar day delivery timeline upon receipt of a Notice to Proceed. [G4S Bid Response, 14-003 AR, Tab C]
- In GVB's Agency Statement, it indicated that the GVB evaluation committee accepted G4S's 131 day project schedule, which was confirmed by Mr. Muna's testimony. [AR Tab C, page 5] The 131 days was derived from the first line of G4S's Assessment Gantt Chart Schedule. [G4S Bid Response, 14-003 AR, Tab C]
- Based upon G4S's bid response, its bid was non-responsive to the IFB's 120 calendar day delivery requirement.
- Therefore, GVB's determination that G4S's bid was responsive as to the 120 calendar day delivery requirement was in error.
- 7. IFB instructions and information to prospective bidders were ambiguous, conflicting, or otherwise inadequate.
 - 2 G.A.R. §§ 3109(a) and 3109(a)(2) requires that IFBs contain adequate instructions and information to prospective bidders, and provides:

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laws and regulations relative to procurement; (f) the sufficiency of financial resources and ability of the bidder to perform; (g) the ability of the bidder to provide future maintenance and services for the subject award; (h) the compliance with all the conditions to the IFB. [APR, Tab E, page 8]

- The IFB, General Terms and Conditions, provision 22, stated, "[a]ward shall be made to the lowest responsible and responsive bidder, whose bid is determined to be the most advantageous to the Government, taking into consideration the evaluation factors set forth in this solicitation." [APR, Tab E, page 9].
- 5 G.C.A. §5211. Competitive Sealed Bidding provides:
 - (e) Bid Acceptance and Bid Evaluation. Bids shall be unconditionally accepted without alteration or correction, except as authorized in this Chapter. Bids shall be evaluated based on the requirements set forth in the Invitation for Bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation costs, and total or life cycle costs. The Invitation for Bids shall set forth the evaluation criteria to be used. No criteria may be used in bid evaluation that are not set forth in the Invitation for Bids.
- The IFB was 57 pages long, extensive, technical, and detailed. [APR, Tab E]
- PDS's bid, which was 317 pages long and G4S's bid, which was 192 pages long, were also extensive, technical, and detailed. [14-003 AR, Tabs B and C]
- GVB's evaluation committee evaluated and scored the technical bids submitted by G4S and PDS under Phase I on February 18, 2014, from 1:20 p.m. to 2:25 p.m., a period of approximately one hour. [14-003 AR, Tab F]
- Given the volume of information that the evaluation committee was required to read and evaluate, the Public Auditor finds it difficult to accept that the committee accomplished this task in approximately one hour.

• The provisions of 5 G.C.A., Article 9, Part B, apply where it is determined upon administrative review that a solicitation or award of a contract is in violation of law. 5 G.C.A. §5450. If prior to award it is determined that a solicitation or proposed award of a contract is in violation of law, then the solicitation or proposed award shall be cancelled. 5 G.C.A. §5451(a).

- Because the IFB specifications were ambiguous, conflicting, or otherwise inadequate in advising bidders of what the IFB required, GVB could not have complied with the competitive sealed bidding evaluation requirements prescribed by 5 G.C.A. §5211.
- Based upon the aforementioned, GVB could not have made a determination of responsibility and responsiveness in proposing to award the procurement to G4S as the lowest responsible bidder. 5 G.C.A. §5211(g) provides: "(g) Award. The contract shall be awarded with reasonable promptness by written notice to the lowest responsible bidder whose bid meets the requirements and criteria set forth in the Invitation for Bids..."
- Therefore, GVB's determinations were in error and in violation of law, and the solicitation is cancelled.

IV. CONCLUSION

- 1. PDS's appeal is timely.
- 2. The ambiguous, conflicting, or otherwise inadequate IFB requirements resulted in neither bidder's submissions to be responsive.
- 3. The solicitation is cancelled.
- 4. As to the rulings requested by PDS in its Notice of Appeal, the Public Auditor rules as follows:

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In the Appeal of Pacific Data Systems, Inc. OPA-PA-14-007 Decision