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**RECEIVED**  
OFFICE OF PUBLIC ACCOUNTABILITY  
PROCUREMENT APPEALS

DATE: 12-3-2020

TIME: 2:25 ~~AM~~ ~~PM~~ BY: JMO

FILE NO OPA-PA: 20-008

**COPY  
OF  
PROTEST**

# RAZZANO WALSH & TORRES, P.C.

www.rwtguam.com

Sender's Direct E-Mail:  
jdwalth@rwtguam.com

October 20, 2020

## BID PROTEST

This is a pre-award procurement protest of General Services Agency Invitation for Bid GSA-047-20 (the "IFB"), and as such this correspondence serves as a statutory trigger for an Automatic Stay regarding the continued procurement of the IFB. Pursuant to 5 GCA § 5425(g), the Territory shall not proceed further with the solicitation or with the award of the contract prior to final resolution of this protest.

### VIA HAND DELIVERY AND FACSIMILE

Claudia Acfalle  
Chief Procurement Officer  
General Services Agency  
475-1727

ACKNOWLEDGEMENT COPY

RECEIVED BY *ax*

DATE

*10/21/20* *10pp*

RE: Bid Protest of Invitation for Bid No.:  
GSA-047-20 Janitorial Supplies; Sunshine Act Request.

Dear Ms. Acfalle:

### PROCUREMENT PROTEST

Our office represents ST Corporation ("ST") who intends to be an offeror on GSA-047-20 Janitorial Supplies (the "IFB").

#### Background

The IFB seeks a variety of janitorial and cleaning supplies, and in relaying the product descriptions for those supplies, the General Services Agency ("GSA") included additional very specific size specifications for many of the products sought. On September 24, 2020, ST wrote to GSA about the narrow specifications that GSA included, and sought clarification from GSA inquiring whether pricing could be submitted for similarly sized products and in such a way so that GSA could obtain the best value offers for the various supplies requested. When GSA did not provide answers in a timeframe that would have been useful for offerors to use in shaping their bids, ST initiated a protest on October 8, 2020. That protest was sustained by GSA on October 8, 2020, with the promise that the answers sought would be provided.

Pan American Building 139 Murray Blvd Suite 100 • Hagåtña, Guam 96910  
(T): 671-989-3009 (F): 671-989-8750

On October 14, 2020, ST finally received GSA's responses to the questions posed by ST Corporation. ST requested clarification on whether GSA would accept a price per unit that nonetheless supplied the total product amount requested by GSA but was not quoted in the amount specified by GSA. For example, ST asked whether GSA would accept a price per ounce as opposed to price per can for item no. 2.1. GSA responded with "per specifications per can[.]" For every question posed, GSA informed ST that it would not deviate from the listed specification, even though ST could provide prices for the quantities needed in a manner that would allow GSA to determine the best value amongst various bidders for the types of products sought.

ST also asked whether GSA would accept a can or bottle in different amounts than the one specified. For example, ST asked whether GSA would accept a 12 oz. bottle for item no. 8.1. GSA responded with "24oz or equal[.]" This answer provided no justification for the exact size specification, and provided no clarity into whether two 12 oz bottles would be considered "equal" to the 24 oz bottle size specified. GSA responded in this way for every other similar question posed by ST.

Significantly, GSA also failed to respond to Question Number 19 submitted on September 24, 2020. Question Number 19 asked whether GSA would "accept products in metric units as opposed to imperial units?" GSA did not provide a response to this question.

GSA's responses provided on October 14, 2020 serve as the basis for this protest.

### Discussion

Procurement Law mandates that all specifications "shall seek to promote overall economy for the purposes intended and encourage competition in satisfying the Territory's needs, and shall not be unduly restrictive." 5 G.C.A. § 5265. Moreover, the specifications "shall not include requirements, such as but not limited to restrictive dimensions, weights or materials, which unnecessarily restrict competition, and shall include only the essential physical characteristics and functions required to meet the Territory's minimum needs." *Id.* at 5268(a); *see also Dynamic Corp.*, B-296366 (June 29, 2005) ("Specifications must be sufficiently definite and free from ambiguity so as to permit competition on an equal basis.").

Procurement Law also requires agencies to answer questions submitted by bidders in a timely and reasonable manner. *See Matter of Amec Earth & Env'tl., Inc.*, B-401961 (Dec. 22, 2009) ("An agency may not mislead an offeror through the framing of a discussion question or a response to a question into responding in a manner that does not address the agency's concerns, or misinform the offeror

concerning a problem with its proposal or about the government's requirements.”).

Here, GSA's responses that prospective bidders may not deviate or provide pricing that allows for comparison between different product weights and measures violates procurement law. GSA's October 14, 2020 answers show this procurement to be plagued by unduly restrictive specifications that limit value to the territory. This is especially true given the fact that Guam law requires that the territory should endeavor to procure "Standard commercial products whenever practicable" and avoid unique requirements. 2 GAR § 4102(a)(3)). A cursory review of standard commercially available spray can air freshener, for instance, shows the products widely available in sizes ranging from 3oz to 15 oz. Despite, this, GSA's answers restrict the procurement to only a 10oz can. This is repeated time and again throughout the IFB. Laundry detergent powder, for instance, is specified by GSA to be provided in the size of 180 loads/box, while boxes are commonly commercially available in sizes from 50 to 200 loads.

By requiring prospective bidders to meet these specifications, GSA is unduly restricting competition and preventing the Territory from obtaining the best price. More, it appears as if GSA may be driving the procurement to only those offerors than can provide the unique item size requested, even though that particular item size is not material to the efficacy or usefulness of the product being procured. As you are aware, such restrictive specifications cannot be used unless a written determination has been made that the restrictive specification must be used. *See*, 2 GAR § 4106(a); 5 GCA § 5268(b). The lack of such written determinations invalidates the IFB's use of unduly restrictive specifications.

This IFB is fundamentally flawed so long as GSA holds to restrictive product sizing, and this is especially true if GSA will not allow for submission pricing that can allow for comparison across different sized products. A price per ounce, for instance, will supply the Territory the total amount of product it is requesting, and the Territory can obtain the best price. Allowing bidders to submit a price per ounce will also ensure all bidders are competing on an equal basis. Finally, allowing bidders to provide products marked in either metric or imperial units, so long as a price comparison can be made, would further allow for the Territory to obtain the best pricing for the products it seeks. GSA failed to answer Question Number 19 from ST about measuring units, and GSA's failure to answer the question violates procurement law.

RELIEF REQUESTED

ST requests that GSA render a decision that:

- (1) Determines that the specifications identified in the IFB and clarified in its

responses are unduly restrictive;

(2) Amend the IFB to allow prospective bidders to submit prices in such a manner to allow comparison between products of different size, and to allow price submission based on the total amount of product requested; and

(3) Determines that its failure to answer Question Number 19 violated procurement law and issue a response to Question Number 19.

Finally, this is a pre-award procurement protest of GSA-047-20 Janitorial Supplies, and as such this correspondence statutorily triggers the Automatic Stay regarding GSA-047-20. Pursuant to 5 GCA § 5425(g), the Territory shall not proceed further with the solicitation or with the award of the contract prior to final resolution of this protest.

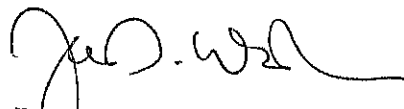
We look forward to your prompt and expeditious resolution of this protest.

SUNSHINE ACT REQUEST

In addition to the instant protest, ST also requests, pursuant to the Guam Sunshine Act, PL 25-06 and 5 G.C.A. § 10101, *et seq.* the following documents:

- The entire procurement record for GSA-047-20.
- Any written determination reflecting the need for the particular product size specifications contained in the IFB.

Sincerely,



Joshua D. Walsh



## Corporation

P.O. BOX 12699 TAMUNING, GUAM 96931 · Tel: (671) 637-7101 · Fax: (671) 637-7175

October 8, 2020

Claudia S. Acfalle, Chief Procurement Officer  
General Services Agency  
Government of Guam  
P.O. Box FG  
Hagatna, Guam 96910

*Re: General Service Agency Bid Nos. GSA-046-20 and GSA-047-20*

Dear Procurement Officer Acfalle:

### PROCUREMENT PROTEST

This is a pre-award procurement protest of General Service Agency Bid Nos. *GSA-046-20* and *GSA-047-20*, and as such this correspondence serves as a statutory trigger for an Automatic Stay regarding the continued procurement of both *GSA-046-20* and *GSA-047-20*. Pursuant to 5 GCA § 5425(g), the Territory shall not proceed further with the solicitation or with the award of the contract prior to final resolution of this protest.

As you know, ST Corporation is an interested and prospective bidder who is preparing to submit bids pursuant to two related Invitation for Bids ("IFBs") issued by the General Service Agency ("GSA") and currently set for bid openings in the coming days. One IFB is for office supplies and is due on October 9, 2020 (GSA 046-20) and the other is for Janitorial Supplies and is due on October 12, 2020 (GSA 047-20). Our company proudly carries many products that we feel are responsive to these IFBs, and that can provide the best value for the GSA and the Guam tax payers.


To help us provide responsive bids for your consideration, our company submitted, within the time allowed, several questions seeking clarification on various issues related to the IFBs. We sought various clarifications in these related IFB requests, including definitions for some terms as well as questions regarding product quantities and sizing. Unfortunately, no answers have yet been provided. We followed up with GSA yesterday about the pending answers, and have not yet received a response. Given

that the first of the IFB offers is due tomorrow, it is now clear that the lack of timely responses means that our company cannot, in the limited time remaining, prepare and submit meaningfully responsive bids. Because of this reality, our company is forced to preserve its rights under the law and submit this procurement protest of both IFBs where answers have not been provided.

Even if the answers we were seeking are provided today, the IFB due dates of tomorrow and Monday mean that our bid preparation cannot be done, as we would be operating under an extremely truncated bid submission calendar that cannot be met. The truncated bid timing regime created by GSA's inability to answer the questions it invited violates procurement law. The procurement regulations require that bidders be provided with a reasonable time to prepare their bids. With bids due tomorrow and Monday, and no responses provided by GSA, there is simply no time to prepare meaningfully responsive bids to the IFBs.

We sincerely hope the issues raised in our protest can be resolved so that bids can be submitted. We ask that the GSA provide the answers to the questions we have submitted, and amend the bid submission dates for each IFB to a period of at least 14 days after the answers and clarifications are provided by the GSA. We look forward to working with the GSA on resolving our protest of these IFBs.

Sincerely,



Lejani Teodosio  
Consumer Goods Manager  
ST CORPORATION



# PROTEST RESPONSE



EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktot)

DEPARTMENT OF  
ADMINISTRATION  
DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY  
(Ahensian Setbision Hinirat)

Telephone (Telfon): (671) 475-1707/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'hāga)

JOSHUA F. TENDRIO  
Lt. Governor (Sigundo Maga'lāhi)

November 10, 2020

Memorandum

Mr. Joshua D. Walsh  
c/o Razzano Walsh and Torres, P.C.  
Pan American Building  
139 Murray Blvd. Suite 100  
Hagatna, Guam 96910

RE: Bid Protest on GSA Bid No GSA-047-20 and Freedom of Information  
Request for the above bid

We are in receipt of your memorandum dated October 20, 2020, in which you requested for the GSA Bid No. 47-20, and related information on particular product size determination, as well as filing a protest on the above entitled bid.

As to the Freedom on Information request, by separate cover, we have addressed your request.

Protest: The General Services Agency (GSA) is failing to justify why bidders cannot provide the same material as requested to GSA in the manner other than requested by GSA. As such, the specifications provided ~~For example, GSA will require 24 oz cans. GSA will not accept two (2) 12 oz cans in the materials requested in this bid are restrictive its place.~~

GSA Response:

As correctly noted in your bid protest, 2 Guam Administrative Rules and Regulations (GARR) Division 4 Section 4102(a)(2) states

"Specifications shall, to the extent practicable, emphasize functional or performance criteria while limiting design or other detailed physical descriptions to those necessary to meet the needs of the territory. To facilitate the use of such criteria, using agencies shall endeavor to include as a part of their purchase requisitions the principal functional or performance needs to be met. It is recognized, however, that the preference if use of functional or performance specifications is primarily applicable to the procurement of supplies and services.

However, 2 GARR, Division 4, Section 4102(a)(3) Preference for Commercially Available Products state:

It is the general policy of this territory to procure standard commercial products whenever practicable. In developing specifications, acceptable commercial standards shall be used and unique requirements shall be avoided, to the extent practicable. (Emphasis added).

The determination of the specifications developed are based on both the standard commercially available products available and the needs of the government, and no unique requirements are stated.

Further, as noted in 2 GARR, Division 4, Section 4103(b)(1)(d) Use of Existing Specifications:

If a specification for a common or general use item has been developed in accordance with subsection 4103(b)(2)(a) of this Section or a qualified products list has been developed in accordance with Subsection 4103(B0(2)(D) of this Section for a particular supply, service, or construction item, it shall be used unless the Chief Procurement Officer or the Director of Public Works makes a written determination that its use is not in the territory's best interest and another specification shall be used.

Procedures for Development of Common or General Use Items is stated in 2 GARR Division 4, Section 4103(b)((2)(a)(I): Preparation and Utilization: A specification for common or general use shall, to the extent practicable, be prepared to be utilized when:

- (A) A supply, service, or construction item is used in common by several using agencies or used repeatedly by one using agency, and the characteristics of the supply, service or construction item, as commercially produced or provided, remain relatively stable while the frequency or volume of procurement is significant.

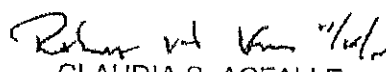
On May 1, 2020, you were informed that the General Services Agency was soliciting requests for information on available types of products that the government was interested in carrying throughout the fiscal year. The information was requested through a "Market Research". In the information provided to you, it indicated the specifications that were designated for the supplies. The government was looking to provide the same supplies with the same specifications as it had in two (2) previous bids (GSA 0119-12, and GSA-118-16). As you are aware, you bid and won several items on GSA Bid 118-16. As to the latest bid, you responded on August 7<sup>th</sup> regarding the janitorial supplies without indicating any concerns about the specifications.

The Guam Supreme Court recently ruled as to when a protest is untimely. In **DFS Guam L.P. v. The A.B. Won Pat International Airport Authority** Guam 2020 Guam 14 (August 11, 2020). A protest is untimely when it is filed more than fourteen days after it knew or should have known of the facts given rise to its protest.

In its opinion, the Supreme Court held that during the RFP process for vendor space at the Guam Airport, protestor DFS Guam had knowledge of purported misconduct on the part of its competitor. That knowledge was available to DFS Guam before the RFP was made and thus formed a sufficient basis for DFS to file a protest against the qualifications of its competitor and thereby relief prior to the issuance of an award. 2020 Guam 14 at 96, 133.

Here, you were aware that the government was going to use the same specifications as it had previously used in obtaining these supplies as of August 7, 2020. You did not raise any objections to these specifications. As such, your protest is untimely.

Based upon the above, your protest is deemed DENIED. You have the right to seek any administrative or judicial review authorized by law.

  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

# RE: Bid Protest on GSA Bid No. GSA-047-20

gsaprourement

Tue 11/10/2020 12:12 PM

To: Joshua D. Walsh <jdwalsh@rwtguam.com>;

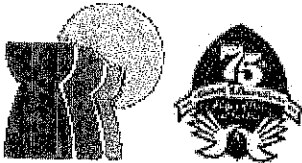
Cc: Robert Kono <robert.kono@gsa.guam.gov>;

Hafa adai,

Thank you for your prompt response!

Have a wonderful day,

GSA Procurement  
475-1707/08  
Gsa.doa.guam.gov  
General Services Agency



**From:** Joshua D. Walsh <jdwalsh@rwtguam.com>  
**Sent:** Tuesday, November 10, 2020 12:06 PM  
**To:** gsaprourement <gsaprourement@gsadoa.guam.gov>  
**Cc:** Robert Kono <robert.kono@gsa.guam.gov>  
**Subject:** Re: Bid Protest on GSA Bid No. GSA-047-20

Hafa Adai,

I have received the email.

Sincerely,

Joshua Walsh

On Tue, 10 Nov 2020 at 11:00, gsaprourement <[gsaprourement@gsadoa.guam.gov](mailto:gsaprourement@gsadoa.guam.gov)> wrote:

Hafa adai,

Please see the following attachment per Mr. Robert Kono for GSA Bid No. GSA-047-20.  
Kindly confirm upon receipt of this email.

Thank you,

GSA Procurement  
475-1707/08  
[Gsa.doa.guam.gov](http://Gsa.doa.guam.gov)



EDWARD M. BIRN  
Director (Direktor)  
EDITH C. PANGELINAN  
Deputy Director (Sikundo Direktor)

**DEPARTMENT OF  
ADMINISTRATION**

DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY

(Ahensian Serbisyon Hinirat)

Telephone (Telifon): (671) 475-1787/1729 • Fax (Faks): (671) 472-4217/3727



LOURDES A. LEON GUERRERO  
Governor (Maga'ähga)  
JOSHUA F. TENORIO  
Lt. Governor (Sikundo Maga'ähga)

October 8, 2020

Memorandum

Lejani teodosio  
Consumer Goods Manager  
St Corporation  
PO Box 12699  
Tamuning, Guam 96931

Re: Protest Dated October 8, 2020

We are in receipt of your protest dated October 8, 2020 in which you protested the opening of the GSA bid numbers 046-20 and 047-20. The stated reason for your protest was the failure of GSA to respond to your questions on these bids.

GSA response: We acknowledge that the government agency did not provide the responses to you in a timely manner, and are preparing an amendment to extend the bid opening to a later date.

Therefore, your protest is granted. You have the right to seek any administrative or judicial review authorized by law.

*Claudia S. Acfalle*

CLAUDIA S. ACFALLE  
Chief Procurement Officer

Please Print

ACKNOWLEDGEMENT COPY (Re-fax to GSA)

Received By: LEJANI TEODOSIO

Date: 10/19/2020

Company Name: ST CORPORATION

Fax to: 475-1727 or 472-4217

E-mail to: gsaprocurement@gsadoa.guam.gov

**ORIGINAL  
BID  
SOLICITATION**



GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirnt)

Government of Guam

148 Route 1 Marine Drive, Piti Guam 96915

Tel: 475-1713 \* Telefax: 472-4217; 475-1716; 475-1727

Accountability \* Impartiality \* Competence \* Openness \* Value

INVITATION FOR BID NO.: GSA-047-20

DESCRIPTION:

JANITORIAL SUPPLIES;

SPECIAL REMINDER TO PROSPECTIVE BIDDERS

Bidders are reminded to read the Sealed Bid Solicitation and Instructions, and General Terms and Conditions attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid envelope, in duplicate, at the date and time for bid opening.

- (X) BID GUARANTEE (15% of Bid Amount) May be in the form of;
  - Reference #11 on the General Terms and Conditions
  - a. Cashier's Check or Certified Check
  - b. Letter of Credit
  - c. Surety Bond – Valid only if accompanied by:
    - 1. Current Certificate of Authority issued by the Insurance Commissioner;
    - 2. Power of Attorney issued by the Surety to the Resident General Agent;
    - 3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.
- (X) BROCHURES/DESCRIPTIVE LITERATURE;
- (X) AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION
  - a. Date of signature of the person authorized to sign the bid and the notary date must be the same.
- (X) OTHER REQUIREMENTS:
  - Affidavit re Ethical Standards, Affidavit re No Gratuities or Kickbacks, Special Provision; Restriction Against Sexual Offenders, Affidavit D.O.L. Wage Determination, Affidavit re Non-Collusion, Affidavit re Contingent Fees.
- ( ) CURRENT BUSINESS LICENSE/CONTRACTOR'S LICENSE/SPECIALTY LICENSE  
IN REFERENCE TO SUPPLIES OR SERVICES FOR THIS BID

This reminder must be signed and returned in the bid envelope together with the bid. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2020, I, \_\_\_\_\_,

authorized representative of \_\_\_\_\_ acknowledge receipt of this special reminder to prospective bidders with the above referenced IFB.

\_\_\_\_\_  
Bidder Representative's Signature

**Invitation for Bid: GSA-047-20**

**JANITORIAL SUPPLIES;**

**ACKNOWLEDGEMENT RECEIPT FORM**

Please be advised that to be considered a prospective bidder you must fill out this Acknowledgement receipt form. Please submit form by Fax to 475-1727 and email to gsaprocurement@gsadoa.guam.gov

Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

**Name** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Time** \_\_\_\_\_

**Contact Number** \_\_\_\_\_

**Fax Number** \_\_\_\_\_

**Contact Person regarding IFB** \_\_\_\_\_

**Title** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**Company/Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than 9/17/20 close of business at 4:00pm.



**INVITATION FOR BID**

ISSUING OFFICE:

GENERAL SERVICES AGENCY  
GOVERNMENT OF GUAM  
148 ROUTE 1, MARINE DRIVE  
PITI, GUAM 96915

*Claudia S. Acfalle*  
\_\_\_\_\_  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

DATE ISSUED: September 14, 2020

BID INVITATION NO: GSA-047-20

BID FOR: JANITORIAL SUPPLIES

SPECIFICATION: SEE ATTACHED

DESTINATION: GENERAL SERVICES AGENCY (DOA)

REQUIRED DELIVERY DATE: 60 Days Upon Receipt of Purchase Order. For a period of One (1) year on an as needed basis upon availability of funds.

INSTRUCTION TO BIDDERS:

INDICATE WHETHER:  INDIVIDUAL  PARTNERSHIP  CORPORATION

INCORPORATED IN: \_\_\_\_\_

This bid shall be submitted in duplicate and sealed to the issuing office above no later than (Time) 10:00 AM, Date: 9/29/20 and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within 90 calendar days from the date opening to supply any or all the items which prices are quoted.

NAME AND ADDRESS OF BIDDER:

SIGNATURE AND TITLE OF PERSON  
AUTHORIZED TO SIGN THIS BID:

AWARD: CONTRACT NO.: \_\_\_\_\_ AMOUNT: \_\_\_\_\_ DATE: \_\_\_\_\_

ITEM	NO(S).	AWARDED:

CONTRACTING OFFICER:

\_\_\_\_\_  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

NAME AND ADDRESS OF CONTRACTOR:

SIGNATURE AND TITLE OF PERSON  
AUTHORIZED TO SIGN THIS CONTRACT:

## SPECIAL PROVISIONS

### JANITORIAL SUPPLIES

This is an "Indefinite Quantity Bid" pursuant to Section 3119(i)(2) of the 2 GAR Procurement Regulations. The quantities reflected are annual estimated requirements projected within a twelve (12) month period. These amounts may increase during the term of this bid. However, regardless of the fluctuation of quantities, this bid shall be subject to the availability of funds.

#### Delivery:

60 Days Upon Receipt of a Purchase Order. Delivery schedule time and quantity will be coordinated between the successful bidder and the requesting department on an as needed basis.

#### Contract Period:

The term of this contract is for a period of one (1) year on an as needed basis dependent upon the availability of funds.

#### Additional Requirement:

In the event that other agencies within the Government of Guam, having the same requirements, upon notifications and acceptance of the additional requirements, the effective price of said bid, shall be used as a confirm price. This additional requirement shall not exceed the term of this bid.

\_\_\_\_\_  
**AFFIDAVIT RE ETHICAL STANDARDS**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.

\_\_\_\_\_  
[state name of affiant signing below], being first duly sworn, deposes and says that:

The affiant is \_\_\_\_\_ [state one of the following: the offeror, a partner of the offeror, an officer of the offeror] making the foregoing identified bid or proposal. To the best of affiant's knowledge, neither affiant nor any officers, representatives, agents, subcontractors or employees of offeror have knowingly influenced any government of Guam employee to breach any of the ethical standards set forth in 5 GCA Chapter 5, Article 11. Further, affiant promises that neither he or she, nor any officer, representative, agent, subcontractor, or employee of offeror will knowingly influence any government of Guam employee to breach any ethical standards set forth in 5 GCA Chapter 5, Article 11. These statements are made pursuant to 2 GAR Division 4 § 11103(b).

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires \_\_\_\_\_.

\_\_\_\_\_

**AFFIDAVIT re NO GRATUITIES or KICKBACKS**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.

\_\_\_\_\_[state name of affiant signing below], being first duly sworn, deposes and says that:

1. The name of the offering firm or individual is [state name of offeror company] \_\_\_\_\_ Affiant is \_\_\_\_\_ [state one of the following: the offeror, a partner of the offeror, an officer of the offeror] making the foregoing identified bid or proposal.

2. To the best of affiant's knowledge, neither affiant, nor any of the offerors officers, representatives, agents, subcontractors, or employees have violated, are violating the prohibition against gratuities and kickbacks set forth in 2 GAR Division 4 § 11107(e). Further, affiant promises, on behalf of offeror, not to violate the prohibition against gratuities and kickbacks as set forth in 2 GAR Division 4 § 11107(e).

3. To the best of affiant's knowledge, neither affiant, nor any of the offerors officers, representatives, agents, subcontractors, or employees have offered, given or agreed to give, any government of Guam employee or former government employee, any payment, gift, kickback, gratuity or offer of employment in connection with the offerors proposal.

4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of the offerors officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires \_\_\_\_\_.

Special Provisions

Restriction against Sex Offenders Employed by service providers to  
Government of Guam from working on Government Property.

If a contract for services is awarded to the bidder or offeror, then the service provider must warranty that no person in its employment who has been convicted of a sex offense under the provisions of chapter 25 of Title 9 of Guam code Annotated or of an offense defined in Article 2 of chapter 28 of Title 9 of the Guam Code annotated, or who has been convicted in any other jurisdiction of an offense with the same elements as heretofore defined, or who is listed on the Sex Offender Registry, shall provide services on behalf of the service provider while on government of Guam property, with the exception of public highways. If any employee of a service provider is providing services on government property and is convicted subsequent to an award of a contract, then the service provider warrants that it will notify the Government of the conviction within twenty-four (24) hours of the conviction, and will immediately remove such convicted person from providing services on government property. If the service provider is found to be in violation of any of the provisions of this paragraph, then the government will give notice to the service provider to take corrective action. The service provider shall take corrective action within twenty-four (24) hours of notice from the Government, and the service provider shall notify the Government when action has been taken. If the service providers fail to take corrective steps within twenty-four (24) hours of notice from the Government, then the Government in its sole discretion may suspend temporarily and contract for services until corrective action has been taken.

Signature of Bidder Proposer, if an individual; Partner, if a partnership; Officer, if a corporation.	Date
--	------

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires, \_\_\_\_\_.

FORM E

DECLARATION RE COMPLIANCE WITH U.S. D.O.L. WAGE DETERMINATION

Procurement No: GSA-047-20  
**JANITORIAL SUPPLIES**

Name of Offeror Company: \_\_\_\_\_ hereby certifies under penalty of perjury:

- (1) That I am \_\_\_\_\_ (the offeror, a partner of the offeror, an officer of the offeror) making the bid or proposal in the foregoing identified procurement;
- (2) That I have read and understand the provisions of 5 GCA § 5801 and § 5802 which read:

**§ 5801. Wage Determination Established.**

In such cases where the government of Guam enters into contractual arrangements with a sole proprietorship, a partnership or a corporation ("contractor") for the provision of a service to the government of Guam, and in such cases where the contractor employs a person(s) whose purpose, in whole or in part, is the direct delivery of service contracted by the government of Guam, then the contractor shall pay such employee(s) in accordance with the Wage Determination for Guam and the Northern Mariana Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct delivery of contract deliverables to the government of Guam.

The Wage Determination most recently issued by the U.S. Department of Labor at the time a contract is awarded to a contractor by the government of Guam shall be used to determine wages, which shall be paid to employees pursuant to this Article. Should any contract contain a renewal clause, then at the time of renewal adjustments, there shall be made stipulations contained in that contract for applying the Wage Determination, as required by this Article, so that the Wage Determination promulgated by the U.S. Department of Labor on a date most recent to the renewal date shall apply.

**§ 5802. Benefits.**

In addition to the Wage Determination detailed in this Article, any contract to which this Article applies shall also contain provisions mandating health and similar benefits for employees covered by this Article, such benefits having a minimum value as detailed in the Wage Determination Issued and promulgated by the U.S. Department of Labor, and shall contain provisions guaranteeing a minimum of ten (10) paid holidays per annum per employee.

- (3) That the offeror is in full compliance with 5 GCA § 5801 and § 5802, as may be applicable to the procurement referenced herein;
- (4) That I have attached the most recent wage determination applicable to Guam issued by the U.S. Department of Labor. [INSTRUCTIONS - Please attach!]

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

"REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor	U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210 Wage Determination No.: 2015-5694 Revision No.: 11 Date Of Last Revision: 12/23/2019
Daniel W. Simms      Division of Director              Wage Determinations	

Note: Under Executive Order (EO) 13658 an hourly minimum wage of \$10.80 for calendar year 2020 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2015. If this contract is covered by the EO the contractor must pay all workers in any classification listed on this wage determination at least \$10.80 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in calendar year 2020. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

States: Guam Northern Marianas Wake Island

Area: Guam Statewide  
 Northern Marianas Statewide  
 Wake Island Statewide

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		13.57
01012 - Accounting Clerk II		15.23
01013 - Accounting Clerk III		17.04
01020 - Administrative Assistant		19.48
01035 - Court Reporter		17.40
01041 - Customer Service Representative I		10.89
01042 - Customer Service Representative II		12.25
01043 - Customer Service Representative III		13.37
01051 - Data Entry Operator I		12.15
01052 - Data Entry Operator II		13.25
01060 - Dispatcher Motor Vehicle		14.37
01070 - Document Preparation Clerk		13.85
01090 - Duplicating Machine Operator		13.85
01111 - General Clerk I		10.35
01112 - General Clerk II		11.29
01113 - General Clerk III		12.68
01120 - Housing Referral Assistant		19.39
01141 - Messenger Courier		11.37
01191 - Order Clerk I		12.57
01192 - Order Clerk II		13.71
01261 - Personnel Assistant (Employment) I		15.95
01262 - Personnel Assistant (Employment) II		17.85

01263 - Personnel Assistant (Employment) III	19.89
01270 - Production Control Clerk	21.78
01290 - Rental Clerk	11.10
01300 - Scheduler Maintenance	15.55
01311 - Secretary I	15.55
01312 - Secretary II	17.40
01313 - Secretary III	19.39
01320 - Service Order Dispatcher	12.73
01410 - Supply Technician	19.48
01420 - Survey Worker	15.26
01460 - Switchboard Operator/Receptionist	9.67
01531 - Travel Clerk I	12.77
01532 - Travel Clerk II	13.83
01533 - Travel Clerk III	14.78
01611 - Word Processor I	14.53
01612 - Word Processor II	16.31
01613 - Word Processor III	18.26
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer Fiberglass	13.58
05010 - Automotive Electrician	13.06
05040 - Automotive Glass Installer	12.10
05070 - Automotive Worker	12.10
05110 - Mobile Equipment Servicer	10.27
05130 - Motor Equipment Metal Mechanic	13.71
05160 - Motor Equipment Metal Worker	12.10
05190 - Motor Vehicle Mechanic	13.71
05220 - Motor Vehicle Mechanic Helper	10.12
05250 - Motor Vehicle Upholstery Worker	12.10
05280 - Motor Vehicle Wrecker	12.10
05310 - Painter Automotive	12.87
05340 - Radiator Repair Specialist	12.10
05370 - Tire Repairer	11.44
05400 - Transmission Repair Specialist	13.61
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.47
07041 - Cook I	11.45
07042 - Cook II	13.33
07070 - Dishwasher	9.12
07130 - Food Service Worker	9.34
07210 - Meat Cutter	11.86
07260 - Waiter/Waitress	9.19



09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	16.40
09040 - Furniture Handler	9.95
09080 - Furniture Refinisher	16.40
09090 - Furniture Refinisher Helper	12.06
09110 - Furniture Repairer Minor	14.27
09130 - Upholsterer	16.40
11000 - General Services And Support Occupations	
11030 - Cleaner Vehicles	9.35
11060 - Elevator Operator	9.29
11090 - Gardener	12.90
11122 - Housekeeping Aide	9.29
11150 - Janitor	9.29
11210 - Laborer Grounds Maintenance	9.74
11240 - Maid or Houseman	9.22
11260 - Pruner	8.72
11270 - Tractor Operator	11.80
11330 - Trail Maintenance Worker	9.74
11360 - Window Cleaner	10.37
12000 - Health Occupations	
12010 - Ambulance Driver	17.77
12011 - Breath Alcohol Technician	17.77
12012 - Certified Occupational Therapist Assistant	24.38
12015 - Certified Physical Therapist Assistant	24.38
12020 - Dental Assistant	14.21
12025 - Dental Hygienist	32.84
12030 - EKG Technician	25.10
12035 - Electroneurodiagnostic Technologist	25.10
12040 - Emergency Medical Technician	17.77
12071 - Licensed Practical Nurse I	15.88
12072 - Licensed Practical Nurse II	17.77
12073 - Licensed Practical Nurse III	19.81
12100 - Medical Assistant	12.26
12130 - Medical Laboratory Technician	18.82
12160 - Medical Record Clerk	13.61
12190 - Medical Record Technician	17.77
12195 - Medical Transcriptionist	15.88
12210 - Nuclear Medicine Technologist	39.04
12221 - Nursing Assistant I	11.03
12222 - Nursing Assistant II	12.43

12223 - Nursing Assistant III	13.54
12224 - Nursing Assistant IV	15.22
12235 - Optical Dispenser	17.77
12236 - Optical Technician	15.88
12250 - Pharmacy Technician	15.49
12280 - Phlebotomist	15.22
12305 - Radiologic Technologist	22.69
12311 - Registered Nurse I	22.53
12312 - Registered Nurse II	27.56
12313 - Registered Nurse II Specialist	27.56
12314 - Registered Nurse III	33.34
12315 - Registered Nurse III Anesthetist	33.34
12316 - Registered Nurse IV	39.96
12317 - Scheduler (Drug and Alcohol Testing)	22.01
12320 - Substance Abuse Treatment Counselor	22.01
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	19.45
13012 - Exhibits Specialist II	24.09
13013 - Exhibits Specialist III	29.47
13041 - Illustrator I	19.45
13042 - Illustrator II	24.09
13043 - Illustrator III	29.47
13047 - Librarian	26.68
13050 - Library Aide/Clerk	15.48
13054 - Library Information Technology Systems Administrator	24.09
13058 - Library Technician	16.64
13061 - Media Specialist I	17.38
13062 - Media Specialist II	19.45
13063 - Media Specialist III	21.67
13071 - Photographer I	17.38
13072 - Photographer II	19.45
13073 - Photographer III	24.09
13074 - Photographer IV	29.47
13075 - Photographer V	35.65
13090 - Technical Order Library Clerk	18.74
13110 - Video Teleconference Technician	17.38
14000 - Information Technology Occupations	
14041 - Computer Operator I	15.71
14042 - Computer Operator II	17.22

14043 - Computer Operator III		19.19
14044 - Computer Operator IV		21.33
14045 - Computer Operator V		23.62
14071 - Computer Programmer I	(see 1)	15.73
14072 - Computer Programmer II	(see 1)	19.50
14073 - Computer Programmer III	(see 1)	23.84
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	24.23
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		15.71
14160 - Personal Computer Support Technician		21.33
14170 - System Support Specialist		21.24
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		24.23
15020 - Aircrew Training Devices Instructor (Rated)		29.32
15030 - Air Crew Training Devices Instructor (Pilot)		34.91
15050 - Computer Based Training Specialist / Instructor		24.23
15060 - Educational Technologist		27.61
15070 - Flight Instructor (Pilot)		34.91
15080 - Graphic Artist		20.47
15085 - Maintenance Test Pilot Fixed Jet/Prop		34.91
15086 - Maintenance Test Pilot Rotary Wing		34.91
15088 - Non-Maintenance Test/Co-Pilot		34.91
15090 - Technical Instructor		17.65
15095 - Technical Instructor/Course Developer		21.58
15110 - Test Proctor		13.87
15120 - Tutor		13.87
16000 - Laundry Dry-Cleaning Pressing And Related Occupations		
16010 - Assembler		9.78
16030 - Counter Attendant		9.78
16040 - Dry Cleaner		11.30
16070 - Finisher Flatwork Machine		9.78
16090 - Presser Hand		9.78
16110 - Presser Machine Drycleaning		9.78
16130 - Presser Machine Shirts		9.78
16160 - Presser Machine Wearing Apparel Laundry		9.78
16190 - Sewing Machine Operator		11.94
16220 - Tailor		12.44
16250 - Washer Machine		10.24

19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	16.40
19040 - Tool And Die Maker	20.61
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	13.96
21030 - Material Coordinator	21.78
21040 - Material Expediter	21.78
21050 - Material Handling Laborer	11.37
21071 - Order Filler	9.66
21080 - Production Line Worker (Food Processing)	13.96
21110 - Shipping Packer	14.47
21130 - Shipping/Receiving Clerk	14.47
21140 - Store Worker I	14.48
21150 - Stock Clerk	20.34
21210 - Tools And Parts Attendant	13.96
21410 - Warehouse Specialist	13.96
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	20.69
23019 - Aircraft Logs and Records Technician	16.09
23021 - Aircraft Mechanic I	19.70
23022 - Aircraft Mechanic II	20.69
23023 - Aircraft Mechanic III	21.74
23040 - Aircraft Mechanic Helper	13.70
23050 - Aircraft Painter	18.50
23060 - Aircraft Servicer	16.09
23070 - Aircraft Survival Flight Equipment Technician	18.50
23080 - Aircraft Worker	17.38
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	17.38
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	19.70
23110 - Appliance Mechanic	16.40
23120 - Bicycle Repairer	13.17
23125 - Cable Splicer	19.59
23130 - Carpenter Maintenance	15.10
23140 - Carpet Layer	15.33
23160 - Electrician Maintenance	18.05
23181 - Electronics Technician Maintenance I	15.33
23182 - Electronics Technician Maintenance II	16.40
23183 - Electronics Technician Maintenance III	18.31
23260 - Fabric Worker	14.27
23290 - Fire Alarm System Mechanic	15.43

23310 - Fire Extinguisher Repairer	13.17
23311 - Fuel Distribution System Mechanic	17.46
23312 - Fuel Distribution System Operator	13.17
23370 - General Maintenance Worker	11.96
23380 - Ground Support Equipment Mechanic	19.70
23381 - Ground Support Equipment Servicer	16.09
23382 - Ground Support Equipment Worker	17.38
23391 - Gunsmith I	13.17
23392 - Gunsmith II	15.33
23393 - Gunsmith III	17.46
23410 - Heating Ventilation And Air-Conditioning Mechanic	17.16
23411 - Heating Ventilation And Air-Conditioning Mechanic (Research Facility)	18.25
23430 - Heavy Equipment Mechanic	17.64
23440 - Heavy Equipment Operator	16.26
23460 - Instrument Mechanic	17.46
23465 - Laboratory/Shelter Mechanic	16.40
23470 - Laborer	11.37
23510 - Locksmith	16.40
23530 - Machinery Maintenance Mechanic	23.13
23550 - Machinist Maintenance	17.46
23580 - Maintenance Trades Helper	10.67
23591 - Metrology Technician I	17.46
23592 - Metrology Technician II	18.56
23593 - Metrology Technician III	19.66
23640 - Millwright	17.46
23710 - Office Appliance Repairer	16.40
23760 - Painter Maintenance	13.95
23790 - Pipefitter Maintenance	17.64
23810 - Plumber Maintenance	16.57
23820 - Pneudraulic Systems Mechanic	17.46
23850 - Rigger	17.46
23870 - Scale Mechanic	15.33
23890 - Sheet-Metal Worker Maintenance	16.09
23910 - Small Engine Mechanic	15.33
23931 - Telecommunications Mechanic I	19.01
23932 - Telecommunications Mechanic II	19.76
23950 - Telephone Lineman	18.24
23960 - Welder Combination Maintenance	17.92
23965 - Well Driller	17.46
23970 - Woodcraft Worker	17.46
23980 - Woodworker	13.17

24000 - Personal Needs Occupations	
24550 - Case Manager	14.54
24570 - Child Care Attendant	10.09
24580 - Child Care Center Clerk	12.58
24610 - Chore Aide	10.56
24620 - Family Readiness And Support Services Coordinator	14.54
24630 - Homemaker	16.12
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	17.46
25040 - Sewage Plant Operator	19.63
25070 - Stationary Engineer	17.46
25190 - Ventilation Equipment Tender	12.06
25210 - Water Treatment Plant Operator	19.63
27000 - Protective Service Occupations	
27004 - Alarm Monitor	10.90
27007 - Baggage Inspector	9.40
27008 - Corrections Officer	12.05
27010 - Court Security Officer	12.05
27030 - Detection Dog Handler	10.90
27040 - Detention Officer	12.05
27070 - Firefighter	12.05
27101 - Guard I	9.40
27102 - Guard II	10.90
27131 - Police Officer I	12.05
27132 - Police Officer II	13.40
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.79
28042 - Carnival Equipment Repairer	13.97
28043 - Carnival Worker	9.45
28210 - Gate Attendant/Gate Tender	13.18
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	14.74
28510 - Recreation Aide/Health Facility Attendant	11.84
28515 - Recreation Specialist	18.26
28630 - Sports Official	11.74
28690 - Swimming Pool Operator	17.71
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	21.47

29020 - Hatch Tender		21.47
29030 - Line Handler		21.47
29041 - Stevedore I		19.98
29042 - Stevedore II		22.96
30000 - Technical Occupations		
30010 - Air Traffic Control Specialist Center	(HFO) (see 2)	38.78
30011 - Air Traffic Control Specialist Station	(HFO) (see 2)	26.74
30012 - Air Traffic Control Specialist Terminal	(HFO) (see 2)	29.45
30021 - Archeological Technician I		17.49
30022 - Archeological Technician II		19.56
30023 - Archeological Technician III		24.21
30030 - Cartographic Technician		23.18
30040 - Civil Engineering Technician		23.08
30051 - Cryogenic Technician I		25.57
30052 - Cryogenic Technician II		28.24
30061 - Drafter/CAD Operator I		17.49
30062 - Drafter/CAD Operator II		19.56
30063 - Drafter/CAD Operator III		20.77
30064 - Drafter/CAD Operator IV		25.57
30081 - Engineering Technician I		14.84
30082 - Engineering Technician II		16.66
30083 - Engineering Technician III		18.64
30084 - Engineering Technician IV		23.08
30085 - Engineering Technician V		28.24
30086 - Engineering Technician VI		34.16
30090 - Environmental Technician		23.08
30095 - Evidence Control Specialist		23.08
30210 - Laboratory Technician		20.77
30221 - Latent Fingerprint Technician I		25.57
30222 - Latent Fingerprint Technician II		28.24
30240 - Mathematical Technician		23.34
30361 - Paralegal/Legal Assistant I		19.44
30362 - Paralegal/Legal Assistant II		23.68
30363 - Paralegal/Legal Assistant III		28.99
30364 - Paralegal/Legal Assistant IV		33.88
30375 - Petroleum Supply Specialist		28.24

30390 - Photo-Optics Technician		21.93
30395 - Radiation Control Technician		28.24
30461 - Technical Writer I		23.08
30462 - Technical Writer II		28.24
30463 - Technical Writer III		34.16
30491 - Unexploded Ordnance (UXO) Technician I		24.65
30492 - Unexploded Ordnance (UXO) Technician II		29.82
30493 - Unexploded Ordnance (UXO) Technician III		35.74
30494 - Unexploded (UXO) Safety Escort		24.65
30495 - Unexploded (UXO) Sweep Personnel		24.65
30501 - Weather Forecaster I		25.57
30502 - Weather Forecaster II		31.09
30620 - Weather Observer Combined Upper Air Or Surface Programs	(see 2)	20.77
30621 - Weather Observer Senior	(see 2)	23.08
31000 - Transportation/Mobile Equipment Operation Occupations		
31010 - Airplane Pilot		29.82
31020 - Bus Aide		8.15
31030 - Bus Driver		9.69
31043 - Driver Courier		9.69
31260 - Parking and Lot Attendant		9.55
31290 - Shuttle Bus Driver		10.59
31310 - Taxi Driver		9.43
31361 - Truckdriver Light		10.59
31362 - Truckdriver Medium		11.61
31363 - Truckdriver Heavy		13.92
31364 - Truckdriver Tractor-Trailer		13.92
99000 - Miscellaneous Occupations		
99020 - Cabin Safety Specialist		14.54
99030 - Cashier		9.33
99050 - Desk Clerk		9.70
99095 - Embalmer		24.65
99130 - Flight Follower		24.65
99251 - Laboratory Animal Caretaker I		22.25
99252 - Laboratory Animal Caretaker II		24.31
99260 - Marketing Analyst		21.54



99310 - Mortician	24.65
99410 - Pest Controller	14.61
99510 - Photofinishing Worker	12.95
99710 - Recycling Laborer	14.32
99711 - Recycling Specialist	21.66
99730 - Refuse Collector	13.63
99810 - Sales Clerk	9.66
99820 - School Crossing Guard	16.44
99830 - Survey Party Chief	22.02
99831 - Surveying Aide	12.52
99832 - Surveying Technician	16.27
99840 - Vending Machine Attendant	22.25
99841 - Vending Machine Repairer	28.30
99842 - Vending Machine Repairer Helper	22.25

Note: Executive Order (EO) 13706 Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2017. If this contract is covered by the EO the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness injury or other health-related needs including preventive care; to assist a family member (or person who is like family to the employee) who is ill injured or has other health-related needs including preventive care; or for reasons resulting from or to assist a family member (or person who is like family to the employee) who is the victim of domestic violence sexual assault or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: Life accident and health insurance plans sick leave pension plans civic and personal leave severance pay and savings and thrift plans. Minimum employer contributions costing an average of \$4.54 per hour computed on the basis of all hours worked by service employees employed on the contract.

HEALTH & WELFARE EO 13706: Minimum employer contributions costing an average of \$4.22 per hour computed on the basis of all hours worked by service employees employed on the covered contracts. \*

\*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706 Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; and 4 weeks after 3 years. Length of service includes the whole span of continuous service with the present contractor or successor wherever employed and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day Martin Luther King Jr.'s Birthday Washington's Birthday Memorial Day Independence Day Labor Day Columbus Day Veterans' Day Thanksgiving Day and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b) this wage determination does not apply to any employee who individually qualifies as a bona fide executive administrative or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals (29 C.F.R. 541. 400) wage rates may not be listed on this wage determination for all occupations within those job families.

In addition because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination. Additionally because job titles vary widely and change quickly in the computer industry job titles are not determinative of the application of the computer professional exemption. Therefore the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures including consulting with users to determine hardware software or system functional specifications;

(2) The design development documentation analysis creation testing or modification of computer systems or programs including prototypes based on and related to user or system design specifications;

(3) The design documentation testing creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance explosives and incendiary materials. This includes work such as screening blending drying mixing and pressing of sensitive ordnance explosives and pyrotechnic compositions such as lead azide black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization modification renovation demolition and maintenance operations on sensitive ordnance explosives and incendiary materials.

All operations involving re-grading and cleaning of artillery ranges. A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with or in close proximity to ordnance (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands face or arms of the employee engaged in the operation irritation of the skin minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving unloading storage and hauling of ordnance explosive and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance explosives and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract by the employer by the state or local law etc.) the cost-of-furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition where uniform cleaning and maintenance is made the responsibility of the employee all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However in those instances where the uniforms furnished are made of "wash and wear" materials may be routinely washed and dried with other personal garments and do not require any special treatment such as dry cleaning daily washing or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract by the contractor by law or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations" Fifth Edition (Revision 1) dated September 2015 unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e. the work to be performed is not performed by any classification listed in the wage determination) be classified by the contractor so as to provide a reasonable relationship (i.e. appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)).

The Wage and Hour Division shall make a final determination of conformed classification wage rate and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award the contractor prepares a written report listing in order the proposed classification title(s) a Federal grade equivalency (FGE) for each proposed classification(s) job description(s) and rationale for proposed wage rate(s) including information regarding the agreement or disagreement of the authorized representative of the employees involved or where there is no authorized representative the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action together with the agency's recommendations and pertinent information including the position of the contractor and the employees to the U.S. Department of Labor Wage and Hour Division for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt the Wage and Hour Division approves modifies or disapproves the action via transmittal to the agency contracting officer or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.
- 6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)). Information required by the Regulations must be submitted on SF-1444 or bond paper. When preparing a conformance request the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember it is not the job title but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split combine or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."

**AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION**

CITY OF \_\_\_\_\_ )  
 ISLAND OF GUAM ) ss.

- A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that [please check only one]:
- [ ] The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.
- [ ] The offeror is a corporation, partnership, joint venture, or association known as \_\_\_\_\_ [please state name of offeror company], and the persons, companies, partners, or joint venturers who have held more than 10% of the shares of interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows [if none, please so state]

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows [if none, please so state]:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>
_____	_____	_____

- C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

\_\_\_\_\_  
 Signature of one of the following:  
 Offeror, if the offeror is an individual;  
 Partner, if the offeror is a partnership;  
 Officer, if the offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
 NOTARY PUBLIC  
 My commission expires, \_\_\_\_\_, \_\_\_\_\_

**AFFIDAVIT re CONTINGENT FEES**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.  
 )

\_\_\_\_\_ [state name of affiant signing below], being first sworn, deposes and says that:

1. The name of the offering company or individual is [state name of company]  
\_\_\_\_\_

2. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. This statement is made pursuant to 2 GAR Division 4 § 11108(f).

3. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained a person to solicit or secure a contract with the government of Guam upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. This statement is made pursuant to 2 GAR Division 4 § 11108(f).

4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of the offeror's officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires, \_\_\_\_\_

**GOVERNMENT OF GUAM**

GENERAL SERVICES AGENCY  
148 Route 1, Marine Corp. Drive  
Piti, Guam-96915

**BID BOND**

NO. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_, as Principal hereinafter called the Principal, and (Bonding Company), \_\_\_\_\_ A duly admitted insurer under the laws of the Territory of Guam, as Surety, hereinafter called the Surety are Held firmly bound unto the Territory of Guam for the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), for Payment of which sum will and truly to be made, the said Principal and the said Surety bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (identify project by number and brief description)

\_\_\_\_\_  
NOW, THEREFORE, if the Territory of Guam shall accept the bid of the Principal and the Principal shall enter into a Contract with the Territory of Guam in accordance with the terms of such bid, and give such bond or bonds as may be specified in bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Territory of Guam the difference not to exceed the penalty hereof between the amounts specified in said bid and such larger amount for which the Territory of Guam may in good faith contract with another party to perform work covered by said bid or an appropriate liquidated amount as specified in the Invitation for Bids then this obligation shall be null and void, otherwise to remain full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
(PRINCIPAL) (SEAL)

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(MAJOR OFFICER OF SURETY)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(MAJOR OFFICER OF SURETY)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(RESIDENT GENERAL AGENT)

**INSTRUCTION TO PROVIDERS:**

**NOTICE to all Insurance and Bonding Institutions:**

The Bond requires the signatures of the Vendor, two (2) major Officers of the Surety and Resident General Agent, if the Surety is a foreign or alien surety.

When the form is submitted to General Services Agency, it should be accompanied with copies of The following:

1. Current Certificate of Authority to do business on Guam issued by the Department of Revenue and Taxation.
2. Power of Attorney issued by the Surety to the Resident General Agent.
3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.

Bonds, submitted as Bid Guarantee, without signatures and supporting documents are invalid and Bids will be rejected.

**GOVERNMENT OF GUAM  
GENERAL TERMS AND CONDITIONS**

**SEALED BID SOLICITATION AND AWARD**

Only those Boxes checked below are applicable to this bid.

1. **AUTHORITY:** This solicitation is issued subject to all the provision of the Guam Procurement Act (5GCA, Chapter 5) and the Guam Procurement Regulations (copies of both are available at the Office of the Comptroller of Laws, Department of Law, copies available for inspection at General Services Agency). It requires all parties involved in the Preparation, negotiation, performance, or administration of contracts to act in good faith.
2. **GENERAL INTENTION:** Unless otherwise specified, it is the declared and acknowledged intention and meaning of these General Terms and conditions for the bidder to provide the Government of Guam (Government) with specified services or with materials, supplies or equipment completely assembled and ready for use.
3. **TAXES:** Bidders are cautioned that they are subject to Guam Income Taxes as well as all other taxes on Guam Transactions. Specific information on taxes may be obtained from the Director of Revenue and Taxation.
4. **LICENSING:** Bidders are cautioned that the Government will not consider for award any offer submitted by a bidder who has not complied with the Guam Licensing Law. Specific information on licenses may be obtained from the Director of Revenue and Taxation.
5. **LOCAL PROCUREMENT PREFERENCE:** All procurement of supplies and services where possible, will be made from among businesses licensed to do business on Guam in accordance with section 5008 of the Guam Procurement Act (5GCA, Chapter 5) and Section 1-104 of the Guam Procurement Regulations.
6. **COMPLIANCE WITH SPECIFICATIONS AND OTHER SOLICITATION REQUIREMENTS:**  
Bidders shall comply with all specifications and other requirements of the Solicitation.
7. **"ALL OR NONE" BIDS:** NOTE: By checking this item, the Government is requesting all of the bid items to be bid or none at all. The Government will not award on an itemized basis.
8. **INDEPENDENT PRICE DETERMINATION:** The bidder, upon signing the Invitation for Bid, certifies that the prices in his bid were derived at without collusion, and acknowledge that collusion and anti-competitive practices are prohibited by law. Violations will be subject to the provision of Section 5651 of that of the Guam Procurement Act. Other existing civil, criminal or administrative remedies are not impaired and may be in addition to the remedies in Section 5651 of the Government code.
9. **BIDDER'S PRICE:** The Government will consider not more than two (2) (Basic and Alternate) item prices and the bidder shall explain fully each price if supplies, materials, equipment, and/or specified services offered comply with specifications and the products origin. Where basic or alternate bid meets the minimum required specification, cost and other factors will be considered. Failure to explain this requirement will result in rejection of the bid.
10. **BID ENVELOPE:** Envelope shall be sealed and marked with the bidder's name, Bid number, time, date and place of Bid Opening.
11. **BID GUARANTEE REQUIREMENT:** Bidder is required to submit a Bid Guarantee Bond or standby irrevocable Letter of Credit or Certified Check or Cashier's Check in the same bid envelope to be held by the Government pending award. The Bid Guarantee Bond, Letter of Credit, Certified Check or Cashier's Check must be issued by any local surety or banking institution licensed to do business on Guam and made payable to the Treasury of Guam in the amount of fifteen percent (15%) of his highest total bid offer. The Bid Bond must be submitted on Government Standard Form BB-1 (copy enclosed). Personal Checks will not be accepted as Bid Guarantee. If a successful Bidder (contractor) withdraws from the bid or fails to enter into contract within the prescribed time, such Bid guarantee will be forfeited to the Government of Guam. Bids will be disqualified if not accompanied by Bid Bond, Letter of Credit, Certified Check or Cashier's check. Bidder must include in his/her bid, valid copies of a Power of Attorney from the Surety and a Certificate of Authority from the Government of Guam to show proof that the surety company named on the bond instrument is authorized by the Government of Guam and qualified to do business on Guam. For detailed information on bonding matters, contact the Department of Revenue and Taxation. Failure to submit a valid Power of Attorney and Certificate of Authority on the surety is cause for rejection of bid. Pursuant to 5 GCA § 5212, all competitive sealed bidding for the procurement of supplies or services exceeding \$25,000.00 a 15% Bid Security of the total bid price must accompany the bid package. The bid bond, Letter of Credit, Certified Check or Cashier's Check will serve as Bid Security for this procurement.
12. **PERFORMANCE GUARANTEE:** Bidders who are awarded a contract under this solicitation, guarantee that goods will be delivered or required services performed within the time specified. Failure to perform the contract in a satisfactory manner may be cause for suspension or debarment from doing business with the Government of Guam. In addition, the Government will hold the Vendor liable and will enforce the requirements as set forth in Section 41 of these General Terms and Conditions.
13. **SURETY BONDS:** Bid and Bid Bonds coverage must be signed or countersigned in Guam by a foreign or alien surety's resident general agent. The surety must be an Insurance Company, authorized by the government of Guam and qualified to do business in Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business in Guam.
14. **COMPETENCY OF BIDDERS:** Bids will be considered only from the such bidders who, in the opinion of the Government, can show evidence of their ability, experience, equipment, and facilities to render satisfactory service.
15. **DETERMINATION OF RESPONSIBILITY OF BIDDERS:** The Chief Procurement Officer reserves the right for securing from bidders information to determine whether or not they are responsible and to inspect plant site, place of business; and supplies and services as necessary to determine their responsibility in accordance with Section 16 of these General Terms and Conditions. (2 GAR, Div. 4 § 3116)



- [X] 16. **STANDARD FOR DETERMINATION OF LOWEST RESPONSIBLE BIDDER:**  
 In determining the lowest responsible offer, the Chief Procurement Officer shall be guided by the following:
- a) Price of items offered.
  - b) The ability, capacity, and skill of the Bidder to perform.
  - c) Whether the Bidder can perform promptly or within the specified time.
  - d) The quality of performance of the Bidder with regards to awards previously made to him.
  - e) The previous and existing compliance by the Bidder with laws and regulations relative to procurement.
  - f) The sufficiency of the financial resources and ability of the Bidder to perform.
  - g) The ability of the bidder to provide future maintenance and services for the subject of the award.
  - h) The compliance with all of the conditions to the Solicitation.
- [X] 17. **TIE BIDS:** If the bids are for the same unit price or total amount in the whole or in part, the Chief Procurement Officer will determine award based on 2 GAR, Div. 4, § 3109(e) (2) or to reject all such bids.
- [X] 18. **BRAND NAMES:** Any reference in the Solicitation to manufacturer's Brand Names and number is due to lack of a satisfactory specification of commodity description. Such preference is intended to be descriptive, but not restrictive and for the sole purpose of indicating prospective bidders description of the article or services that will be satisfactory. Bids on comparable items will be considered provided the bidder clearly states in his bid the exact articles he is offering and how it differs from the original specification.
- [X] 19. **DESCRIPTIVE LITERATURE:** Descriptive literature(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The literature furnished must clearly identify the item(s) in the Bid. The descriptive literature is required to establish, for the purpose of evaluation and award, details of the product(s) the bidder proposes to furnish including design, materials, components, performance characteristics, methods of manufacture, construction, assembly or other characteristics which are considered appropriate. Rejection of the Bid will be required if the descriptive literature(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the descriptive literature(s) by the time specified in the Solicitation will require rejection of the bid.
- [ ] 20. **SAMPLES:** Sample(s) of item(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The sample(s) should represent exactly what the bidder proposes to furnish and will be used to determine if the item(s) offered complies with the specifications. Rejection of the Bid will be required if the sample(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the sample(s) by the time specified in the Solicitation will require rejection of the Bid.
- [ ] 21. **LABORATORY TEST:** Successful bidder is required to accompany delivery of his goods with a Laboratory Test Report indicating that the product he is furnishing the Government meets with the specifications. This report is on the bidder's account and must be from a certified Testing Association.
- [X] 22. **AWARD, CANCELLATION, & REJECTION:** Award shall be made to the lowest responsible and responsive bidder, whose bid is determined to be the most advantageous to the Government, taking into consideration the evaluation factors set forth in this solicitation. No other factors or criteria shall be used in the evaluation. The right is reserved as the interest of the Government may require to waive any minor irregularity in bid received. The Chief Procurement Officer shall have the authority to award, cancel, or reject bids, in whole or in part for any one or more items if he determines it is in the public interest. Award issued to the lowest responsible bidder within the specified time for acceptance as indicated in the solicitation, results in a bidding contract without further action by either party. In case of an error in the extension of prices, unit price will govern. It is the policy of the Government to award contracts to qualified local bidders. The Government reserves the right to increase or decrease the quantity of the items for award and make additional awards for the same type items and the vendor agrees to such modifications and additional awards based on the bid prices for a period of thirty (30) days after original award. No award shall be made under this solicitation which shall require advance payment or irrevocable letter of credit from the government (2 GAR, Div.4 §1103).
- [ ] 23. **MARKING:** Each outside container shall be marked with the Purchase Order number, item number, brief item description and quantity. Letter marking shall not be less than 3/4" in height.
- [ ] 24. **SCHEDULE FOR DELIVERY:** Successful bidder shall notify the General Services Agency, Telephone Nos. 475-1707 or 475-713, at least twenty-four (24) hours before delivery of any item under this solicitation.
- [ ] 25. **BILL OF SALE:** Successful supplier shall render Bills of Sale for each item delivered under this contract. Failure to comply with this requirement will result in rejection of delivery. The Bill of Sale must accompany the items delivered but will not be considered as an invoice for payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.
- [ ] 26. **MANUFACTURER'S CERTIFICATE:** Successful bidder is required, upon delivery of any item under this contract, to furnish a certificate from the manufacturer indicating that the goods meet the specifications. Failure to comply with this request will result in rejection of delivery payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.
- [ ] 27. **INSPECTION:** All supplies, materials, equipment, or services delivered under this contract shall be subject to the inspection and/or test conducted by the Government at destination. If in any case the supplies, materials, equipment, or services are found to be defective in material, workmanship, performance, or otherwise do not conform with the specifications, the Government shall have the right to reject the items or require that they be corrected. The number of days required for correction will be determined by the Government.
- [ ] 28. **MOTOR VEHICLE SAFETY REQUIREMENTS:** The Government will only consider Bids on motor vehicles which comply with the requirements of the National Traffic and Motor Vehicle safety Act of 1966 (Public Law 89-563) and Clean Air Act as amended (Public Law 88-206), that are applicable to Gunn. Bidders shall state if the equipment offered comply with these aforementioned Federal Laws.

29. **SAFETY INSPECTION:** All motor vehicles delivered under this contract must pass the Government of Guam Vehicle Inspection before delivery at destination.
30. **GUARANTEE:**
- a. **Guarantee of Vehicle Type of Equipment:**  
The successful bidder shall guarantee vehicular type of equipment offered against defective parts, workmanship, and performance, for a period of not less than one (1) year after date of receipt of equipment. Bidder shall also provide service to the equipment for at least one (1) year. Service to be provided shall include, but will not be limited to tune ups (change of spark plugs, contact points and condensers) and lubrication (change of engine and transmission oil). All parts and labor shall be at the expense of the bidder. All parts found defective and not caused by misuse, negligence or accident within the guarantee period shall be repaired, replaced, or adjusted within six (6) working days after notice from the Government and without cost to the Government. Vehicular type of equipment as used in this context shall include equipment used for transportation as differentiated from tractors, backhoes, etc.
- (b) **Guarantee of Other Type of Equipment:**  
The successful bidder shall guarantee all other types of equipment offered, except those mentioned in 30a, above, against defective parts, workmanship, and performance for a period of not less than three (3) months after date of receipt of equipment. Bidder shall also provide service to the equipment for at least three (3) months. All parts found defective within that period shall be repaired or replaced by the Contractor without cost to the Government. Repairs, adjustments or replacements of defective parts shall be completed by the contractor within six (6) working days after notice from the Government.
- (c) **Compliance with this Section is a condition of this Bid.**
31. **REPRESENTATION REGARDING ETHICS IN PUBLIC PROCUREMENT:** The bidder or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a Government employee to breach any of the ethical standards and represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth on Chapter 11 (Ethics in Public Contracting) of the Guam Procurement Act and in Chapter 11 of the Guam Procurement Regulations.
32. **REPRESENTATION REGARDING CONTINGENT FEES:** The contractor represents that it has not retained a person to solicit or secure a Government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business (GPR Section 11-207).
33. **EQUAL EMPLOYMENT OPPORTUNITY:** Contractors shall not discriminate against any employee or applicant of employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that employees are treated equally during employment without regards to their race, color, religion, sex, or national origin.
34. **COMPLIANCE WITH LAWS:** Bidders awarded a contract under this Solicitation shall comply with the applicable standard, provisions, and stipulations of all pertinent Federal and/or local laws, rules, and regulations relative to the performance of this contract and the furnishing of goods.
35. **CHANGE ORDER:** Any order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-03.1 of the Guam Procurement Regulations.
36. **STOP WORK ORDER:** Any stop work order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-04.1 of the Guam Procurement Regulations.
37. **CANCELLATION OF INVITATION FOR BIDS OR REQUEST FOR PROPOSALS:** Any Invitation for Bid may be cancelled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation, when it is in the best interests of the Territory in accordance with regulations promulgated by the Policy Office. The reasons therefor shall be made part of the contract file.
38. **TIME FOR COMPLETION:** It is hereby understood and mutually agreed by and between the contractor and the Government that the time for delivery to final destination or the timely performance of certain services is an essential condition of this contract. If the contractor refuses or fails to perform any of the provisions of this contract within the time specified in the Purchase Order (from the date Purchase Order is acknowledged by vendor), then the contractor is in default. Defaults will be treated subject to and in accordance with the provisions of 2 GAR, Div. 4 § 6101(8)
39. **JUSTIFICATION OF DELAY:** Bidders who are awarded contracts under this Solicitation, guarantee that the goods will be delivered to their destination or required services rendered within the time specified. If the bidder is not able to meet the specified delivery date, he is required to notify the Chief Procurement Officer of such delay. Notification shall be in writing and shall be received by the Chief Procurement Officer at least twenty-four (24) hours before the specified delivery date. Notification of delay shall include an explanation of the causes and reasons for the delay including statement(s) from supplier or shipping company causing the delay. The Government reserves the right to reject delay justification if, in the opinion of the Chief Procurement Officer, such justification is not adequate.

- [X] 40. **SERVICE-DISABLED VETERAN OWNED BUSINESS PREFERENCE:** Bidding is subject to the policy in favor of Service-Disabled Veteran Owned Business as defined in 5 GCA sections 5011 and 5012.
- [X] 41. **LIQUIDATED DAMAGES:** When the contractor is given notice of delay or nonperformance as specified in Paragraph 1 (Default) of the Termination for Default Clause of this contract and fails to cure in the time specified, the contractor shall be liable for damages for delay in the amount of one-fourth of one percent (1%) of outstanding order per calendar day from date set for cure until either the territory reasonable obtains similar supplies or services if the contractor is terminated for default, or until the contractor provides the supplies or services if the contractor is not terminated for default. To the extent that the contractor's delay or non-performance is excused under Paragraph 15 (Excuse for Nonperformance or Delayed Performance) of the Termination for Default Clause of this contract, liquidated damages shall not be due the territory. The contractor remains liable for damages caused other than by delay. 2 GAR, Div. 4 §6101(d).
- [X] 42. **PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.
- [X] 43. Contract will be cancelled if funds not appropriated or insufficient, and that government will timely inform contractor. 2 GAR, Div.4 §3121(e) (1) (C) and 2 GAR, Div.4 § 3121(e)(1)(D).
- [ ] 44. If cancelled, contractor will be reimbursed unamortized reasonably incurred non-recurring costs. 2 GAR, Div.4 § 3121(e) (1) (G).
- [X] 45. **CONTACT FOR CONTRACT ADMINISTRATION:** If your firm receives a contract as a result of this Solicitation, please designate a person whom we may contact for prompt administration.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

GOVERNMENT OF GUAM

SEALED BID SOLICITATION INSTRUCTIONS

1. **BID FORMS:** Each bidder shall be provided with one (1) Solicitation form. Additional copies may be provided upon request. Bidders requesting additional copies of said forms will be charged per page in accordance with 5 GCA § 10203 of the Government Code of Guam. All payments for this purpose shall be by cash, certified check or money order and shall be made payable to the General Services Agency (EO 86-24).
2. **PREPARATIONS OF BIDS:**
  - a) Bidders are required to examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at bidder's risk.
  - b) Each bidder shall furnish the information required by the Solicitation. The bidder shall sign the solicitation and print or type his name on the Schedule. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent are to be accompanied by evidence of this authority unless such evidence has been previously furnished to the issuing office.
  - c) Unit price for each unit offered shall be shown and such price shall include packing unless otherwise specified. A total shall be entered in the amount column of the Schedule for each item offered. In case of discrepancies between a unit price and extended price, the unit price will be presumed to be correct.
  - d) Bids for supplies or services other than those specified will not be considered. Time, if stated as a number of days, means calendar days and will include Saturdays, Sundays, and holidays beginning the day after the issuance of a Notice to Proceed. Time stated ending on a Saturday, Sunday or Government of Guam legal holiday will end at the close of the next business day.
3. **EXPLANATION TO BIDDERS:** Any explanation desired by a bidder regarding the meaning or interpretation of the Solicitation, drawings, specifications, etc., must be submitted in writing and with sufficient time allowed for a written reply to reach all bidders before the submission of their bids. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective bidder concerning a Solicitation will be furnished to all prospective bidders in writing as an amendment to the Solicitation if such information would be prejudicial to informed bidders.
4. **PRE-OPENING MODIFICATION OR WITHDRAWAL OF BIDS:** Bids may be modified or withdrawn by written notice received in the Government designated in the Invitation for Bid (IFB) prior to the due date. A telegraphic modification or withdrawal received by telephone from the receiving telegraph company office prior to the time and date of set for submission/opening will be effective if the telegraph company confirms the telephone message by sending a written copy of the telegram showing that the message was received at such office prior to the due date.
5. **ACKNOWLEDGEMENT OF AMENDMENTS TO SOLICITATIONS:** Receipt of an amendment to a Solicitation by a bidder must be acknowledged by signing an acknowledgement of receipt of the amendment. Such acknowledgement must be received prior to the hour and date specified for receipt of bids.
5. **SUBMISSION OF BIDS:**
  - a) Bids and modifications thereof shall be enclosed in sealed envelopes and addressed to the office specified in the Solicitation. The bidder shall show the hour and date specified in the Solicitation for receipt, the Solicitation number, and the name and address of the bidder on the face of the envelope.
  - b) Telegraphic bids will not be considered unless authorized by the Solicitation. However, bids may be modified or withdrawn by written or telegraphic notice, provided such notice is received prior to the hour and date specified for receipt (see paragraph 6 of these instructions).
  - c) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the Government, at no expense to the Government. If not destroyed by testing, samples will be returned at bidder's request and expense, unless otherwise specified by the Solicitation.
  - d) Samples or descriptive literature should not be submitted unless it is required on this solicitation. Regardless of any attempt by a bidder to condition the bid, unsolicited samples or descriptive literature will not be examined or tested at the bidder's risk, and will not be deemed to vary any of the provisions of this Solicitation.
6. **FAILURE TO SUBMIT BID:** If no bid is to be submitted, do not return the solicitation unless otherwise specified. A letter or postcard shall be sent to the issuing office advising whether future Solicitations for the type of supplies or services covered by this Solicitation are desired.
7. **LATE BID, LATE WITHDRAWALS, AND LATE MODIFICATIONS:**
  - a) **Definition:** Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late (Guam Procurement Regulations 2 GAR, Div.4 §3109(k)).
  - b) **Treatment:** No late bid, late modification, or late withdrawal will be considered unless received before contract award, and the bid, modification, or withdrawal would have been timely but for the action or inaction of territorial personnel directly serving the procurement activity.

8. **CANCELLATION OR REVISION OF BID:** This IFB may be canceled, or any and all bids may be rejected in whole or in part as may be pursuant to GAR § 3116, when it is in the best interest of the Government. Additionally, in accordance with GAR § 9105, if prior to award it is determined that a solicitation or proposed award of a contract is in violation of the law, then the solicitation or proposed award shall be canceled or revised to comply with the law. The reasons therefore shall be made part of the contract file.
9. **REJECTION OF BIDS:** Any bidder submitted in response to this IFB may be rejected in whole or in part with it is in the best interest of the Government, in accordance with GAR § 3115(e). Reasons for rejecting bids include but are not limited to: (1) The business that submitted the bids is non-responsive as determined under GAR § 3116; (2) The bid ultimately fails to meet the announced requirements of the Government in some material respect; or (3) The bid price is clearly unreasonable. Upon request, unsuccessful bidders shall be advised of the reasons for rejection.

When bids are rejected, or a solicitation canceled after bids are received, the bids which have been opened shall be retained in the procurement file, or if unopened, returned to the bidders upon request, or otherwise disposed of pursuant to GAR § 3115(g).

10. **TERMINATION OF CONTRACT:** 1. TERMINATION OF CONVENIENCE PURSUANT TO GAR § 6101(10)

(a) Termination: The Government, when the interest of the Government so requires, may terminate this contract in whole or in part, for the convenience of the Government. The Purchasing Agency shall give written notice of the termination to the contractor specifying the part of the contract terminated and when termination becomes effective.

(b) Contractor's Obligations: The contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination the contractor will stop work to the extent specified.

(c) Condition of Termination: Notwithstanding the foregoing, the cessation of services for people requiring services shall be contingent upon the Government obtaining a substitute provider for the services and the contractor shall cooperate by taking all reasonable and necessary steps to ensure that services are not interrupted and transferred to the succeeding provider. The contractor shall issue a written memorandum detailing the status of the contractor's ongoing services initiating termination or any fault of either party.

11. **CONTRACT DISPUTES:** 5 GCA § 5427 is applicable to controversies between the Government and a contractor which arise under, or by virtue of, a contract between them. This includes without limitation controversies based upon breach of contract, mistake, misrepresentation, or other cause for contract modification, reformation, or rescission. The word *controversy* is meant to be broad and all-encompassing. It includes the full spectrum of disagreements from pricing of routine contract changes to claims of breach of contract.

All controversies between the Government and the contractor which arise under, or are by virtue of, this contract and which are not resolved by mutual agreement, shall be decided by the Government in writing within 60 days after written request by the contractor for a final decision concerning the controversy; provided, however, that if the Government does not issue a written decision, within 60 days after written request for a final decision, or within such longer period as may be agreed upon by the parties, then the contractor may proceed as if an adverse decision had been received.

The Government shall immediately furnish a copy of the decision to the contractor, by certified mail, return receipt requested, or by any other method that provides evidence of receipt, including (1) a description of the controversy; (2) a reference to pertinent contract provisions; (3) a statement of the factual areas of agreement or disagreement; (4) a statement of the Office's decision, with supporting rationale; and a paragraph substantially as follows:

This is the final decision of the Government.  
You may obtain judicial review of this decision  
by bringing an action in the Superior Court of Guam

Any such decision shall be final and conclusive, unless fraudulent, or the contractor brings an action seeking judicial review of the decision in the Superior Court of Guam. The contractor shall comply with any decision of the Government of the and proceed diligently with performance of the contract pending final resolution by the Superior Court of Guam for any controversy arising under, or by virtue of, the contract; provided the contract where the Government has made a written determination that continuation of work under the contract is essential to the public health and safety.

12. **CONTRACT REMEDIES:** Remedies pursuant to 2 GAR § 9101. Any dispute arising under or out of this contract is subject to the provisions of Chapter 9 (Legal and Contractual Remedies) of Guam Procurement Regulations (GAR chapter 9)

**DISCOUNTS:**

- a) Notwithstanding the fact that prompt payment discounts may be offered, such offer will not be considered in evaluating bids for award unless otherwise specified in the solicitation. However, offered discounts will be taken if payment is made within the discount period, even though not considered in the evaluation of bids.
- b) In connection with any discount offered, time will be computed from date of delivery and acceptance of the supplies to the destination as indicated in the purchase order or contract. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the Government check.

13. **GOVERNMENT FURNISHED PROPERTY:** No material, labor or facilities will be furnished by the Government unless otherwise provided for in the solicitation.

14. **SELLER INVOICES:** Invoices shall be prepared and submitted in quadruplicate (one copy shall be marked "original") unless otherwise specified. Invoices shall be "certified true and correct" and shall contain the following information: Contract and order number (if any), item numbers, description of supplies or services, sizes, quantities, unit prices, and extended total. Bill of lading number and weight of shipment will be shown for shipments made on Government bills of lading.

ITEM NO.	DESCRIPTION	QTY / UOM	UNIT PRICE	PRICE EXTENSION
1.1	Air Duster, Computer, 10oz/Spray Can S752001197	150 Cn.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
2.1	Air Freshner, 10oz/Spray Can S752001198	100 Cn.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
3.1	Alcohol, Plastic, 16oz/Btl S650500730	100 Bt	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
4.1	Alcohol Wipes, 70%, 75 Count S650500731	200 Bx	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
5.1	Antibacterial, Hand Soap Refill 800 Mil 27 Fl oz/Bag Ref: Gojo or equal S793001055	100 Bag	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
6.1	Bleach Disinfectant 1 Gallon Ref: Clorox (or equal) S684000003	300 Gal	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			

ITEM NO.	DESCRIPTION	QTY / UOM	UNIT PRICE	PRICE EXTENSION
7.1	<b>Broom, Lobby</b> (Nylon with Plastic Handle) S792001065	10 Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
8.1	<b>Cleaner Degreaser, 24oz/Bottle</b> S793001093 Ref: Simple Green or equal	100 Bt.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
9.1	<b>Cleaning Detergent, 1 Gallon</b> S684000046 Ref: Pine Sol or equal	100 Gal.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
10.1	<b>Cleaner, Glass Window</b> Sprayer 32oz/Bottle S793000783	100 Bt.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
11.1	<b>Cutting-line .155</b> 3LB Roll Diamond S990501015	100 RI	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
12.1	<b>Detergent Liquid</b> Dish Washing 40oz/Bottle S793000087	100 Bt.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			

ITEM NO.	DESCRIPTION	QTY / UOM	UNIT PRICE	PRICE EXTENSION
13.1	Detergent Powder, Laundry 180 Loads/Box S793000962	100 Bx.	\$ _____	\$ _____
	<u>Bidding On</u>			
	Brand: _____			
	Name: _____			
	Item: _____			
	Date of Delivery: _____			
14.1	Disinfectant Spray, 15 oz/Can S684000011	100 Cn.	\$ _____	\$ _____
	<u>Bidding On</u>			
	Brand: _____			
	Name: _____			
	Item: _____			
	Date of Delivery: _____			
15.1	Flag, Guam 5x8 Double Sided - Nylon S834500775	50 Ea.	\$ _____	\$ _____
	<u>Bidding On</u>			
	Brand: _____			
	Name: _____			
	Item: _____			
	Date of Delivery: _____			
16.1	Flag, Guam 3x5 Double Sided - Nylon S834500739	50 Ea.	\$ _____	\$ _____
	<u>Bidding On</u>			
	Brand: _____			
	Name: _____			
	Item: _____			
	Date of Delivery: _____			
17.1	Flag, Guam 4x6 Double Sided - Nylon S534500006	50 Ea.	\$ _____	\$ _____
	<u>Bidding On</u>			
	Brand: _____			
	Name: _____			
	Item: _____			
	Date of Delivery: _____			
18.1	Flash Light, 3D Water Proof, H/D S623001189	50 Ea.	\$ _____	\$ _____
	<u>Bidding On</u>			
	Brand: _____			
	Name: _____			
	Item: _____			
	Date of Delivery: _____			



ITEM NO.	DESCRIPTION	QTY / UOM	UNIT PRICE	PRICE EXTENSION
31.1	Toilet Bowl Cleaner, 32 oz/Btl. Ref: M95 Works (or equal) S793000002	100 Bt.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
32.1	Tooth Paste, 8 oz S852000807	500 Ea	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
33.1	Tooth Paste, 0.85 oz S852000810	250 Ea	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			
34.1	Tooth Brush Disp. Soft Bristle S853000001	500 Bx	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____			

This is an "INDEFINITE QUANTITY BID". The Term of this contract is one (1) year on an as needed basis upon availability of funds. Prices must remain the same for a period of one (1) year.

These specifications have been developed by the staff of the General Services Agency and approved by David Cruz, Asst. Chief Procurement Officer

**BID ABSTRACT/  
BID REGISTER/  
BID  
ACKNOWLEDGMENT  
FORMS**

Department of Administration  
Government of Guam

IFB Number: GSA-047-20

Opening Date: \_\_\_\_\_ Time: \_\_\_\_\_

**ABSTRACT OF IFB**

**Description of Supplies or Services**

JANITORIAL SUPPLIES

**OFFEROR(S)**

A B C D E F G H I

Item No.  
Qty.  
Unit

Acceptance Time  
Delivery Acceptance  
Delivery Specified

I hereby certify that all bids received in response to this invitation were opened under my personal supervision and that the same as of all bidders have been entered hereon

(Signature)

DATE:

**LEGEND(S)**

- (A) Ethical Standards Affidavit
- (B) Affidavit re No Gratuities or Kickbacks
- (C) Restriction Against Sex Offenders Affidavit
- (D) Declaration re Compliance with U.S. DOL Wage Determination
- (E) Affidavit re Non-Collusion
- (F) Affidavit Disclosing Ownership and Commission
- (G) Affidavit re Contingent Fees
- (H) Bid Bond Submittal (1% of Total Bid Amount)
- (I) Current Business License

TABULATED BY:




**Invitation for Bid: GSA-047-20**

**JANITORIAL SUPPLIES;**

**ACKNOWLEDGEMENT RECEIPT FORM**

Please be advised that to be considered a prospective bidder you must fill out this Acknowledgement receipt form. Please submit form by Fax to 475-1727 and email to gsaprocurement@gsadoa.guam.gov

Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name	<u>Joseph C. Vitug</u>
Signature	
Date	<u>September 23, 2020</u>
Time	<u>9:00AM</u>
Contact Number	<u>671-649-5833/36</u>
Fax Number	<u>671-649-5830</u>
Contact Person regarding IFB	<u>Cherry Soriano</u>
Title	<u>Sales Support</u>
E-Mail Address	<u>csoriano@mdwholesaleguam.com</u>
Company/Firm	<u>Mariano Prime Limited Liability</u> <u>dba MD WHOLESALE</u>
Address	<u>442 Chalan San Antonio</u> <u>Tamuning, Guam 96913</u>

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than 9/17/20 close of business at 4:00pm.

**Invitation for Bid: GSA-047-20**

**JANITORIAL SUPPLIES;**

**ACKNOWLEDGEMENT RECEIPT FORM**

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Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name	Chelsea Luo
Signature	<i>Chelsea Luo</i>
Date	9/22/2020
Time	10:00 am
Contact Number	6881800
Fax Number	6370918
Contact Person regarding IFB	Chelsea Luo
Title	Auth Representative
E-Mail Address	yongqiao.luogu@gmail.com
Company/Firm	Triple 7
Address	979 Army Drive, PMB 108, Barrigada, Guam 96913

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

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**Invitation for Bid: GSA-047-20**

**JANITORIAL SUPPLIES;**

**ACKNOWLEDGEMENT RECEIPT FORM**

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Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

<b>Name</b>	JEAN GRAPE
<b>Signature</b>	
<b>Date</b>	9/18/20
<b>Time</b>	9:08 am
<b>Contact Number</b>	671-646-1256
<b>Fax Number</b>	671-649-5685
<b>Contact Person regarding IFB</b>	JEAN GRAPE
<b>Title</b>	SALES MANAGER
<b>E-Mail Address</b>	jeangrape@jmiiguan.com
<b>Company/Firm</b>	JMI EDISON, INC.
<b>Address</b>	130 SIKET ST. HARMON INDUSTRIAL PARK HARMON, GU 96913

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than 9/17/20 close of business at 4:00pm.


**Invitation for Bid: GSA-047-20**

**JANITORIAL SUPPLIES;**

**ACKNOWLEDGEMENT RECEIPT FORM**

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Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name	<u>Richard Luo</u>
Signature	
Date	<u>9/17/2020</u>
Time	<u>10:00 am</u>
Contact Number	<u>6878828, 6372928</u>
Fax Number	<u>6376202</u>
Contact Person regarding IFB	<u>Richard Luo</u>
Title	<u>President</u>
E-Mail Address	<u>sunleadergu@gmail.com</u>
Company/Firm	<u>Sunleader Guam Co., Ltd</u>
Address	<u>979 Army Dr, PMB 108, Barrigada, Guam 96913</u>

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than 9/17/20 close of business at 4:00pm.



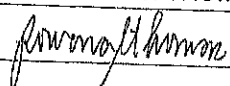
Invitation for Bid: GSA-047-20

JANITORIAL SUPPLIES;

ACKNOWLEDGEMENT RECEIPT FORM

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Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name	ROWENA S. THOMAS
Signature	
Date	09/18/2020
Time	2:30PM
Contact Number	671.646.9990
Fax Number	671.646.9990
Contact Person regarding IFB	ROWENA S. THOMAS
Title	PRESIDENT
E-Mail Address	shiby.gcm1@gmail.com
Company/Firm	SHIBY WHOLESALE
Address	P.O BOX 9306 DEDEDO, GUAM 96929

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

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Invitation for Bid: GSA-047-20

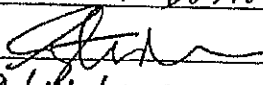
JANITORIAL SUPPLIES;

ACKNOWLEDGEMENT RECEIPT FORM

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Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name LEJANI TEDDOSIO

Signature 

Date 9/14/2020

Time 3:45 PM

Contact Number 637-7101

Fax Number 637-7175

Contact Person regarding IFB LEJANI TEDDOSIO

Title Sales and Marketing Manager

E-Mail Address cmmanager@stguam.com

Company/Firm ST CORPORATION

Address P.O. BOX 12699 Tamuning, Guam 96929

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted to the General Services Agency via fax attention to the Chief Procurement Officer no later than 9/17/20 close of business at 4:00pm.

**PREVIOUS  
INVITATION  
FOR BID  
(GSA-118-16 /  
P186X00012)**

**GSA** GENERAL SERVICES AGENCY  
(Ahensian Setbison Hinirat)  
Government of Guam  
148 Route 1 Marine Drive, Piti Guam 96915  
Tel: 475-1713 \* Telefax: 472-4217; 475-1716; 475-1727

Accountability \* Impartiality \* Competence \* Openness \* Value

INVITATION FOR BID NO. : GSA-118-16

DESCRIPTION:

JANITORIAL AND HARDWARE SUPPLIES

SPECIAL REMINDER TO PROSPECTIVE BIDDERS

Bidders are reminded to read the Sealed Bid Solicitation and Instructions, and General Terms and Conditions attached to the IFB to ascertain that all of the following requirements checked below are submitted in the bid envelope, in duplicate, at the date and time for bid opening.

- (X) BID GUARANTEE (15% of Bid Amount) May be in the form of;  
Reference #11 on the General Terms and Conditions
- a. Cashier's Check or Certified Check
  - b. Letter of Credit
  - c. Surety Bond – Valid only if accompanied by:
    - 1. Current Certificate of Authority issued by the Insurance Commissioner;
    - 2. Power of Attorney Issued by the Surety to the Resident General Agent;
    - 3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.
- ( ) STATEMENT OF QUALIFICATIONS
- (X) BROCHURES/DESCRIPTIVE LITERATURE;
- (X) AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION
- a. Date of signature of the person authorized to sign the bid and the notary date must be the same.
- (X) OTHER REQUIREMENTS:  
Non-Collusion Affidavit, D.O.L. Wage Determination Affidavit, Restriction against Sexual Offenders Affidavit, No Kickbacks or Gratuities Affidavit and Ethical Standards Affidavit, and Affidavit re Contingent Fees, Current Business License

This reminder must be signed and returned in the bid envelope together with the bid. Failure to comply with the above requirements may be cause for disqualification and rejection of the bid.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2016, I, \_\_\_\_\_

authorized representative of \_\_\_\_\_ acknowledge receipt of this special reminder to prospective bidders with the above referenced IFB.

\_\_\_\_\_  
Bidder Representative's Signature

**INVITATION FOR BID**

ISSUING OFFICE:

GENERAL SERVICES AGENCY  
GOVERNMENT OF GUAM  
148 ROUTE 1, MARINE DRIVE  
PITI, GUAM 96915

*Print H K 9/23/16*  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

DATE ISSUED: SEPT. 26, 2016

BID INVITATION NO: GSA-118-16

BID FOR: JANITORIAL AND OFFICE SUPPLIES

SPECIFICATION: SEE ATTACHED

DESTINATION: DEPARTMENT OF ADMINISTRATION -- GENERAL SERVICES AGENCY

REQUIRED DELIVERY DATE: **30 Days Upon Receipt of Purchase Order.** This is an indefinite quantity bid. For a period of one (1) year on an as needed basis upon availability of funds.

INSTRUCTION TO BIDDERS:

INDICATE WHETHER:  INDIVIDUAL  PARTNERSHIP  CORPORATION

INCORPORATED IN: \_\_\_\_\_

This bid shall be submitted in duplicate and sealed to the Issuing office above no later than (Time) 2:00PM Date: 10/12/16 and shall be publicly opened. Bid submitted after the time and date specified above shall be rejected. See attached General Terms and Conditions, and Sealed Bid Solicitation for details.

The undersigned offers and agrees to furnish within the time specified, the articles and services at the price stated opposite the respective items listed on the schedule provided, unless otherwise specified by the bidder. In consideration to the expense of the Government in opening, tabulating, and evaluating this and other bids, and other considerations, the undersigned agrees that this bid remain firm and irrevocable within 60 calendar days from the date opening to supply any or all the items which prices are quoted.

NAME AND ADDRESS OF BIDDER:

SIGNATURE AND TITLE OF PERSON  
AUTHORIZED TO SIGN THIS BID:

AWARD: CONTRACT NO.: \_\_\_\_\_ AMOUNT: \_\_\_\_\_ DATE: \_\_\_\_\_

ITEM NO(S). AWARDED: \_\_\_\_\_

CONTRACTING OFFICER:

\_\_\_\_\_  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

NAME AND ADDRESS OF CONTRACTOR:

SIGNATURE AND TITLE OF PERSON  
AUTHORIZED TO SIGN THIS CONTRACT:

**Invitation for Bid: GSA-118-16**

**JANITORIAL AND HARDWARE SUPPLIES**

**ACKNOWLEDGEMENT RECEIPT FORM**

Please be advised that to be considered a prospective bidder you must fill out this Acknowledgement receipt form. Please submit by via fax form to 475-1727 or 472-4217 and email to gsaprourement@gsadoa.guam.gov

Acknowledgement Receipt Form must be submitted no later than three (3) days upon receipt of IFB package.

Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Time \_\_\_\_\_  
Contact Number \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Contact Person regarding IFB \_\_\_\_\_  
Title \_\_\_\_\_  
E-Mail Address \_\_\_\_\_  
Company/Firm \_\_\_\_\_  
Address \_\_\_\_\_

Note: GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or update to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

All questions and concerns in regards to this bid must be submitted via fax attention to the General Services Agency attention Chief Procurement Officer no later than Sept. 29, 2016 close of business at 5:00p.m.

## SPECIAL PROVISIONS

### **JANITORIAL AND HARDWARE SUPPLIES**

This is an "Indefinite Quantity Bid" pursuant to Section 3119(i)(2) of the 2GAR Procurement Regulations. The quantities reflected are estimated requirements projected within a twelve (12) month period. These amounts may increase during the term of this bid. However, regardless of the fluctuation of quantities, this bid shall be subject to the availability of funds.

Delivery:

**30 Days Upon Receipt of Purchase Order.** Schedule time and quantity will be coordinated between the successful bidder and the requesting department on an as needed basis.

Contract Period:

The term of this contract is for a period of one (1) year on an as needed basis upon availability of funds

Additional Requirement:

In the event that other agencies within the Government of Guam, having the same requirements, upon notifications and acceptance of the additional requirements, the effective price of said bid, shall be used as a confirm price. This additional requirement shall not exceed the term of this bid.

**AFFIDAVIT RE ETHICAL STANDARDS**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.

\_\_\_\_\_  
deposes and says that: [state name of affiant signing below], being first duly sworn,

The affiant is \_\_\_\_\_ [state one of the following: the offeror, a partner of the offeror, an officer of the offeror] making the foregoing identified bid or proposal. To the best of affiant's knowledge, neither affiant nor any officers, representatives, agents, subcontractors or employees of offeror have knowingly influenced any government of Guam employee to breach any of the ethical standards set forth in 5 GCA Chapter 5, Article 11. Further, affiant promises that neither he or she, nor any officer, representative, agent, subcontractor, or employee of offeror will knowingly influence any government of Guam employee to breach any ethical standards set forth in 5 GCA Chapter 5, Article 11. These statements are made pursuant to 2 GAR Division 4 § 11103(b).

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires \_\_\_\_\_, \_\_\_\_\_.



**AFFIDAVIT re NO GRATUITIES or KICKBACKS**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.

\_\_\_\_\_  
[state name of affiant signing below], being first duly sworn, deposes and says that:

1. The name of the offering firm or individual is [state name of offeror company] \_\_\_\_\_ Affiant is \_\_\_\_\_ [state one of the following: the offeror, a partner of the offeror, an officer of the offeror] making the foregoing identified bid or proposal.

2. To the best of affiant's knowledge, neither affiant, nor any of the offerors officers, representatives, agents, subcontractors, or employees have violated, are violating the prohibition against gratuities and kickbacks set forth in 2 GAR Division 4 § 11107(e). Further, affiant promises, on behalf of offeror, not to violate the prohibition against gratuities and kickbacks as set forth in 2 GAR Division 4 § 11107(e).

3. To the best of affiant's knowledge, neither affiant, nor any of the offerors officers, representatives, agents, subcontractors, or employees have offered, given or agreed to give, any government of Guam employee or former government employee, any payment, gift, kickback, gratuity or offer of employment in connection with the offerors proposal.

4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of the offerors officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:

Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me

this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires \_\_\_\_\_, \_\_\_\_\_.

WD 05-2147 (Rev.-19) was first posted on www.wdol.gov on 01/05/2016

\*\*\*\*\*

REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210

Daniel W. Simms  
Director  
Division of  
Wage Determinations

Wage Determination No.: 2005-2147  
Revision No.: 19  
Date Of Revision: 12/29/2015

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.15 for calendar year 2016 applies to all contracts subject to the Service Contract Act for which the solicitation was issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2016. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

States: Guam, Northern Marianas, Wake Island

Area: Guam Statewide  
Northern Marianas Statewide  
Wake Island Statewide

\*\*Fringe Benefits Required Follow the Occupational Listing\*\*

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		
01012 - Accounting Clerk II		12.50
01013 - Accounting Clerk III		13.53
01020 - Administrative Assistant		15.59
01040 - Court Reporter		17.67
01051 - Data Entry Operator I		15.38
01052 - Data Entry Operator II		10.48
01060 - Dispatcher, Motor Vehicle		11.99
01070 - Document Preparation Clerk		13.06
01090 - Duplicating Machine Operator		12.25
01111 - General Clerk I		12.25
01112 - General Clerk II		10.29
01113 - General Clerk III		11.28
01120 - Housing Referral Assistant		12.32
01141 - Messenger Courier		17.15
01191 - Order Clerk I		10.12
01192 - Order Clerk II		11.23
01261 - Personnel Assistant (Employment) I		12.25
01262 - Personnel Assistant (Employment) II		14.33
01263 - Personnel Assistant (Employment) III		14.90
01270 - Production Control Clerk		16.48
01280 - Receptionist		18.34
01290 - Rental Clerk		9.67
01300 - Scheduler, Maintenance		11.10
01311 - Secretary I		13.75
01312 - Secretary II		13.75
01313 - Secretary III		15.38
01320 - Service Order Dispatcher		17.15
01410 - Supply Technician		11.57
01420 - Survey Worker		17.67
01531 - Travel Clerk I		15.26
01532 - Travel Clerk II		11.61
01533 - Travel Clerk III		12.57
01611 - Word Processor I		13.44
01612 - Word Processor II		12.25
01613 - Word Processor III		13.75
05000 - Automotive Service Occupations		15.38
05005 - Automobile Body Repairer, Fiberglass		
05010 - Automotive Electrician		13.34
05040 - Automotive Glass Installer		13.06
05070 - Automotive Worker		12.10
05110 - Mobile Equipment Servicer		12.10
05130 - Motor Equipment Metal Mechanic		8.59
05160 - Motor Equipment Metal Worker		13.06
		12.10

05190 - Motor Vehicle Mechanic	13.06
05220 - Motor Vehicle Mechanic Helper	10.12
05250 - Motor Vehicle Upholstery Worker	12.10
05280 - Motor Vehicle Wrecker	12.10
05310 - Painter, Automotive	12.37
05340 - Radiator Repair Specialist	12.10
05370 - Tire Repairer	7.81
05400 - Transmission Repair Specialist	12.10
07000 - Food Preparation And Service Occupations	
07010 - Baker	10.47
07041 - Cook I	9.54
07042 - Cook II	11.78
07070 - Dishwasher	7.25
07130 - Food Service Worker	7.78
07210 - Meat Cutter	11.86
07260 - Waiter/Waitress	7.59
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	14.38
09040 - Furniture Handler	8.85
09080 - Furniture Refinisher	14.38
09090 - Furniture Refinisher Helper	10.66
09110 - Furniture Repairer, Minor	12.51
09130 - Upholsterer	14.38
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	8.23
11060 - Elevator Operator	8.23
11090 - Gardener	10.99
11122 - Housekeeping Aide	8.33
11150 - Janitor	8.23
11210 - Laborer, Grounds Maintenance	9.14
11240 - Maid or Houseman	7.25
11260 - Pruner	8.23
11270 - Tractor Operator	10.33
11330 - Trail Maintenance Worker	9.14
11360 - Window Cleaner	9.14
12000 - Health Occupations	
12010 - Ambulance Driver	15.81
12011 - Breath Alcohol Technician	15.81
12012 - Certified Occupational Therapist Assistant	21.70
12015 - Certified Physical Therapist Assistant	21.70
12020 - Dental Assistant	13.20
12025 - Dental Hygienist	29.85
12030 - EKG Technician	23.96
12035 - Electroneurodiagnostic Technologist	23.96
12040 - Emergency Medical Technician	15.81
12071 - Licensed Practical Nurse I	14.14
12072 - Licensed Practical Nurse II	15.81
12073 - Licensed Practical Nurse III	17.63
12100 - Medical Assistant	11.54
12130 - Medical Laboratory Technician	14.14
12160 - Medical Record Clerk	11.82
12190 - Medical Record Technician	13.59
12195 - Medical Transcriptionist	14.14
12210 - Nuclear Medicine Technologist	34.75
12221 - Nursing Assistant I	10.03
12222 - Nursing Assistant II	11.30
12223 - Nursing Assistant III	12.31
12224 - Nursing Assistant IV	13.84
12235 - Optical Dispenser	15.81
12236 - Optical Technician	14.14
12250 - Pharmacy Technician	13.41
12280 - Phlebotomist	13.84
12305 - Radiologic Technologist	22.64
12311 - Registered Nurse I	20.70
12312 - Registered Nurse II	25.32
12313 - Registered Nurse II, Specialist	25.32
12314 - Registered Nurse III	30.64
12315 - Registered Nurse III, Anesthetist	30.64
12316 - Registered Nurse IV	36.72
12317 - Scheduler (Drug and Alcohol Testing)	19.59
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	15.06
13012 - Exhibits Specialist II	18.66
13013 - Exhibits Specialist III	22.83
13041 - Illustrator I	15.06
13042 - Illustrator II	18.66
13043 - Illustrator III	22.83

13047 - Librarian	
13050 - Library Aide/Clerk	20.66
13054 - Library Information Technology Systems Administrator	12.00
	18.66
13058 - Library Technician	
13061 - Media Specialist I	15.06
13062 - Media Specialist II	13.46
13063 - Media Specialist III	15.06
13071 - Photographer I	16.80
13072 - Photographer II	12.82
13073 - Photographer III	14.32
13074 - Photographer IV	17.75
13075 - Photographer V	21.73
13110 - Video Teleconference Technician	26.30
14000 - Information Technology Occupations	12.91
14041 - Computer Operator I	
14042 - Computer Operator II	13.65
14043 - Computer Operator III	15.76
14044 - Computer Operator IV	17.56
14045 - Computer Operator V	19.50
14071 - Computer Programmer I	21.81
14072 - Computer Programmer II	(see 1) 15.73
14073 - Computer Programmer III	(see 1) 19.50
14074 - Computer Programmer IV	(see 1) 23.84
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1) 24.23
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	(see 1)
14160 - Personal Computer Support Technician	13.65
15000 - Instructional Occupations	19.50
15010 - Aircrew Training Devices Instructor (Non-Rated)	
15020 - Aircrew Training Devices Instructor (Rated)	24.23
15030 - Air Crew Training Devices Instructor (Pilot)	29.32
15050 - Computer Based Training Specialist / Instructor	33.30
15060 - Educational Technologist	24.23
15070 - Flight Instructor (Pilot)	22.82
15080 - Graphic Artist	33.30
15090 - Technical Instructor	20.47
15095 - Technical Instructor/Course Developer	17.65
15110 - Test Proctor	21.58
15120 - Tutor	13.87
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	13.87
16010 - Assembler	
16030 - Counter Attendant	8.08
16040 - Dry Cleaner	8.08
16070 - Finisher, Flatwork, Machine	9.34
16090 - Presser, Hand	8.08
16110 - Presser, Machine, Dry-cleaning	8.08
16130 - Presser, Machine, Shirts	8.08
16160 - Presser, Machine, Wearing Apparel, Laundry	8.08
16190 - Sewing Machine Operator	8.08
16220 - Tailor	9.86
16250 - Washer, Machine	10.33
19000 - Machine Tool Operation And Repair Occupations	8.46
19010 - Machine-Tool Operator (Tool Room)	
19040 - Tool And Die Maker	14.49
21000 - Materials Handling And Packing Occupations	18.20
21020 - Forklift Operator	
21030 - Material Coordinator	12.49
21040 - Material Expediter	18.34
21050 - Material Handling Laborer	18.34
21071 - Order Filler	10.65
21080 - Production Line Worker (Food Processing)	9.66
21110 - Shipping Packer	12.49
21130 - Shipping/Receiving Clerk	13.33
21140 - Store Worker I	13.33
21150 - Stock Clerk	13.23
21210 - Tools And Parts Attendant	18.58
21410 - Warehouse Specialist	12.49
23000 - Mechanics And Maintenance And Repair Occupations	12.49
23010 - Aerospace Structural Welder	
23021 - Aircraft Mechanic I	20.69
23022 - Aircraft Mechanic II	19.70
23023 - Aircraft Mechanic III	20.69
23040 - Aircraft Mechanic Helper	21.74
	13.70

23050 - Aircraft, Painter	18.50
23060 - Aircraft Servicer	16.09
23080 - Aircraft Worker	17.38
23110 - Appliance Mechanic	14.49
23120 - Bicycle Repairer	9.74
23125 - Cable Splicer	15.43
23130 - Carpenter, Maintenance	13.00
23140 - Carpet Layer	13.55
23160 - Electrician, Maintenance	14.99
23181 - Electronics Technician Maintenance I	14.72
23182 - Electronics Technician Maintenance II	15.05
23183 - Electronics Technician Maintenance III	18.31
23260 - Fabric Worker	12.60
23290 - Fire Alarm System Mechanic	15.43
23310 - Fire Extinguisher Repairer	11.67
23311 - Fuel Distribution System Mechanic	15.43
23312 - Fuel Distribution System Operator	13.01
23370 - General Maintenance Worker	11.95
23380 - Ground Support Equipment Mechanic	19.70
23381 - Ground Support Equipment Servicer	16.09
23382 - Ground Support Equipment Worker	17.38
23391 - Gunsmith I	11.67
23392 - Gunsmith II	13.55
23393 - Gunsmith III	15.43
23410 - Heating, Ventilation And Air-Conditioning Mechanic	15.76
23411 - Heating, Ventilation And Air-Conditioning Mechanic (Research Facility)	16.55
23430 - Heavy Equipment Mechanic	15.15
23440 - Heavy Equipment Operator	13.73
23460 - Instrument Mechanic	15.43
23465 - Laboratory/Shelter Mechanic	14.49
23470 - Laborer	10.65
23510 - Locksmith	14.49
23530 - Machinery Maintenance Mechanic	17.38
23550 - Machinist, Maintenance	15.43
23580 - Maintenance Trades Helper	9.92
23591 - Metrology Technician I	15.43
23592 - Metrology Technician II	16.41
23593 - Metrology Technician III	17.37
23640 - Millwright	15.43
23710 - Office Appliance Repairer	14.38
23760 - Painter, Maintenance	13.55
23790 - Pipefitter, Maintenance	15.32
23810 - Plumber, Maintenance	14.38
23820 - Pneudraulic Systems Mechanic	15.43
23850 - Rigger	15.43
23870 - Scale Mechanic	13.55
23890 - Sheet-Metal Worker, Maintenance	15.21
23910 - Small Engine Mechanic	13.55
23931 - Telecommunications Mechanic I	19.01
23932 - Telecommunications Mechanic II	19.76
23950 - Telephone Lineman	18.24
23960 - Welder, Combination, Maintenance	14.66
23965 - Well Driller	15.43
23970 - Woodcraft Worker	15.43
23980 - Woodworker	11.67
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	10.09
24580 - Child Care Center Clerk	12.58
24610 - Chore Aide	12.43
24620 - Family Readiness And Support Services Coordinator	12.44
24630 - Homemaker	16.12
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	15.43
25040 - Sewage Plant Operator	14.49
25070 - Stationary Engineer	15.43
25190 - Ventilation Equipment Tender	10.73
25210 - Water Treatment Plant Operator	14.49
27000 - Protective Service Occupations	
27004 - Alarm Monitor	10.90
27007 - Baggage Inspector	7.35
27008 - Corrections Officer	12.05
27010 - Court Security Officer	12.05

27030 - Detection Dog Handler	10.90
27040 - Detention Officer	12.05
27070 - Firefighter	12.05
27101 - Guard I	7.37
27102 - Guard II	10.90
27131 - Police Officer I	12.05
27132 - Police Officer II	13.40
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	9.53
28042 - Carnival Equipment Repairer	10.08
28043 - Carnival Equipment Worker	7.78
28210 - Gate Attendant/Gate Tender	13.18
28310 - Lifeguard	11.01
28350 - Park Attendant (Aide)	14.74
28510 - Recreation Aide/Health Facility Attendant	10.76
28515 - Recreation Specialist	18.26
28630 - Sports Official	11.74
28690 - Swimming Pool Operator	17.71
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	15.20
29020 - Hatch Tender	15.20
29030 - Line Handler	15.20
29041 - Stevedore I	14.22
29042 - Stevedore II	16.25
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	35.77
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	24.66
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	27.16
30021 - Archeological Technician I	17.49
30022 - Archeological Technician II	19.56
30023 - Archeological Technician III	24.21
30030 - Cartographic Technician	23.18
30040 - Civil Engineering Technician	21.93
30061 - Drafter/CAD Operator I	17.49
30062 - Drafter/CAD Operator II	19.56
30063 - Drafter/CAD Operator III	20.74
30064 - Drafter/CAD Operator IV	24.21
30081 - Engineering Technician I	14.62
30082 - Engineering Technician II	16.41
30083 - Engineering Technician III	18.36
30084 - Engineering Technician IV	22.34
30085 - Engineering Technician V	27.83
30086 - Engineering Technician VI	33.66
30090 - Environmental Technician	21.10
30210 - Laboratory Technician	20.74
30240 - Mathematical Technician	23.34
30361 - Paralegal/Legal Assistant I	19.06
30362 - Paralegal/Legal Assistant II	21.53
30363 - Paralegal/Legal Assistant III	26.35
30364 - Paralegal/Legal Assistant IV	30.80
30390 - Photo-Optics Technician	21.93
30461 - Technical Writer I	22.17
30462 - Technical Writer II	27.10
30463 - Technical Writer III	32.79
30491 - Unexploded Ordnance (UXO) Technician I	22.74
30492 - Unexploded Ordnance (UXO) Technician II	27.51
30493 - Unexploded Ordnance (UXO) Technician III	32.97
30494 - Unexploded (UXO) Safety Escort	22.74
30495 - Unexploded (UXO) Sweep Personnel	22.74
30620 - Weather Observer, Combined Upper Air Or (see 2)	20.74
Surface Programs	
30621 - Weather Observer, Senior (see 2)	23.00
31000 - Transportation/Mobile Equipment Operation Occupations	
31020 - Bus Aide	8.15
31030 - Bus Driver	9.69
31043 - Driver Courier	8.97
31260 - Parking and Lot Attendant	7.25
31290 - Shuttle Bus Driver	9.99
31310 - Taxi Driver	8.21
31361 - Truck-driver, Light	8.97
31362 - Truck-driver, Medium	11.61
31363 - Truck-driver, Heavy	12.48
31364 - Truck-driver, Tractor-Trailer	12.48

99000 - Miscellaneous Occupations	
99030 - Cashier	7.46
99050 - Desk Clerk	9.70
99095 - Embalmer	22.74
99251 - Laboratory Animal Caretaker I	16.24
99252 - Laboratory Animal Caretaker II	17.04
99310 - Mortician	22.74
99410 - Pest Controller	13.28
99510 - Photofinishing Worker	11.95
99710 - Recycling Laborer	10.76
99711 - Recycling Specialist	16.27
99730 - Refuse Collector	10.24
99810 - Sales Clerk	8.95
99820 - School Crossing Guard	15.03
99830 - Survey Party Chief	20.30
99831 - Surveying Aide	11.54
99832 - Surveying Technician	15.00
99840 - Vending Machine Attendant	20.19
99841 - Vending Machine Repairer	23.57
99842 - Vending Machine Repairer Helper	20.19

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.27 per hour or \$170.80 per week or \$740.13 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; and 4 weeks after 3 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b), this wage determination does not apply to any employee who individually qualifies as a bona fide executive, administrative, or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals, (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition, because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example, if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate, then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally, because job titles vary widely and change quickly in the computer industry, job titles are not determinative of the application of the computer professional exemption. Therefore, the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**HAZARDOUS PAY DIFFERENTIAL:** An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition, April 2006, unless otherwise indicated. Copies of the Directory are available on the Internet. A link to the Directory may be found on the WHD home page at <http://www.dol.gov/esa/whd/> or through the Wage Determinations On-Line (WDOL) Web site at <http://wdol.gov/>.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE (Standard Form 1444 (SF 1444))

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination.



Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C) (vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

**AFFIDAVIT re NON-COLLUSION**

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.

\_\_\_\_\_[state name of affiant signing below], being first duly sworn,  
deposes and says that:

1. The name of the offering company or individual is [state name of company]  
\_\_\_\_\_.

2. The proposal for the solicitation identified above is genuine and not collusive or a sham. The offeror has not colluded, conspired, connived or agreed, directly or indirectly, with any other offeror or person, to put in a sham proposal or to refrain from making an offer. The offeror has not in any manner, directly or indirectly, sought by an agreement or collusion, or communication or conference, with any person to fix the proposal price of offeror or of any other offeror, or to fix any overhead, profit or cost element of said proposal price, or of that of any other offeror, or to secure any advantage against the government of Guam or any other offeror, or to secure any advantage against the government of Guam or any person interested in the proposed contract. All statements in this affidavit and in the proposal are true to the best of the knowledge of the undersigned. This statement is made pursuant to 2 GAR Division 4 § 3126(b).

3. I make this statement on behalf of myself as a representative of the offeror, and on behalf of the offeror's officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:

- Offeror, if the offeror is an individual;
- Partner, if the offeror is a partnership;
- Officer, if the offeror is a corporation.

Subscribed and sworn to before me

this \_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires \_\_\_\_\_, \_\_\_\_\_.

**AFFIDAVIT DISCLOSING OWNERSHIP and COMMISSION**

CITY OF \_\_\_\_\_ )  
 ISLAND OF GUAM ) ss.

A. I, the undersigned, being first duly sworn, depose and say that I am an authorized representative of the offeror and that [please check only one]:

[ ] The offeror is an individual or sole proprietor and owns the entire (100%) interest in the offering business.

[ ] The offeror is a corporation, partnership, joint venture, or association known as \_\_\_\_\_ [please state name of offeror company], and the persons, companies, partners, or joint venturers who have held more than 10% of the shares of interest in the offering business during the 365 days immediately preceding the submission date of the proposal are as follows [if none, please so state]

<u>Name</u>	<u>Address</u>	<u>% of Interest</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

B. Further, I say that the persons who have received or are entitled to receive a commission, gratuity or other compensation for procuring or assisting in obtaining business related to the bid or proposal for which this affidavit is submitted are as follows [if none, please so state]:

<u>Name</u>	<u>Address</u>	<u>Compensation</u>
_____	_____	_____

C. If the ownership of the offering business should change between the time this affidavit is made and the time an award is made or a contract is entered into, then I promise personally to update the disclosure required by 5 GCA §5233 by delivering another affidavit to the government.

\_\_\_\_\_  
 Signature of one of the following:  
 Offeror, if the offeror is an individual;  
 Partner, if the offeror is a partnership;  
 Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
 this \_\_\_\_ day of \_\_\_\_\_, 201 \_\_\_\_.

\_\_\_\_\_  
 NOTARY PUBLIC  
 My commission expires \_\_\_\_\_

AFFIDAVIT re CONTINGENT FEES

CITY OF \_\_\_\_\_ )  
ISLAND OF GUAM ) ss.

\_\_\_\_\_ [state name of affiant signing below], being first sworn, deposes and says that:

1. The name of the offering company or individual is [state name of company]  
\_\_\_\_\_

2. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. This statement is made pursuant to 2 GAR Division 4 § 11108(f).

3. As a part of the offering company's bid or proposal, to the best of my knowledge, the offering company has not retained a person to solicit or secure a contract with the government of Guam upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business. This statement is made pursuant to 2 GAR Division 4 § 11108(f).

4. I make these statements on behalf of myself as a representative of the offeror, and on behalf of the offeror's officers, representatives, agents, subcontractors, and employees.

\_\_\_\_\_  
Signature of one of the following:  
Offeror, if the offeror is an individual;  
Partner, if the offeror is a partnership;  
Officer, if the offeror is a corporation.

Subscribed and sworn to before me  
this \_\_\_\_ day of \_\_\_\_\_, 201\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My commission expires \_\_\_\_\_

**GOVERNMENT OF GUAM**

GENERAL SERVICES AGENCY  
148 Route 1, Marine Corp. Drive  
Piti, Guam 96915

**BID BOND**

NO. \_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS that \_\_\_\_\_, as Principal hereinafter called the Principal, and (Bonding Company), \_\_\_\_\_ A duly admitted insurer under the laws of the Territory of Guam, as Surety, hereinafter called the Surety are Held firmly bound unto the Territory of Guam for the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), for Payment of which sum will and truly to be made, the said Principal and the said Surety bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for (identify project by number and brief description)

\_\_\_\_\_  
NOW, THEREFORE, if the Territory of Guam shall accept the bid of the Principal and the Principal shall enter into a Contract with the Territory of Guam in accordance with the terms of such bid, and give such bond or bonds as may be specified in bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Territory of Guam the difference not to exceed the penalty hereof between the amounts specified in said bid and such larger amount for which the Territory of Guam may in good faith contract with another party to perform work covered by said bid or an appropriate liquidated amount as specified in the Invitation for Bids then this obligation shall be null and void, otherwise to remain full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_ 2016

\_\_\_\_\_  
(PRINCIPAL)

\_\_\_\_\_  
(SEAL)

\_\_\_\_\_  
(WITNESS)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(MAJOR OFFICER OF SURETY)

\_\_\_\_\_  
(MAJOR OFFICER OF SURETY)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(RESIDENT GENERAL AGENT)

**INSTRUCTION TO PROVIDERS:**

**NOTICE to all Insurance and Bonding Institutions:**

The Bond requires the signatures of the Vendor, two (2) major Officers of the Surety and Resident General Agent, if the Surety is a foreign or alien surety.

When the form is submitted to General Services Agency, it should be accompanied with copies of The following:

1. Current Certificate of Authority to do business on Guam issued by the Department of Revenue and Taxation.
2. Power of Attorney issued by the Surety to the Resident General Agent.
3. Power of Attorney issued by two (2) major officers of the Surety to whoever is signing on their behalf.

Bonds, submitted as Bid Guarantee, without signatures and supporting documents are invalid and Bids will be rejected.

**GOVERNMENT OF GUAM  
GENERAL TERMS AND CONDITIONS**

**SEALED BID SOLICITATION AND AWARD**

**Only those Boxes checked below are applicable to this bid.**

1. **AUTHORITY:** This solicitation is issued subject to all the provision of the Guam Procurement Act (SGCA, Chapter 5) and the Guam Procurement Regulations (copies of both are available at the Office of the Comptroller of Laws, Department of Law, copies available for inspection at General Services Agency). It requires all parties involved in the Preparation, negotiation, performance, or administration of contracts to act in good faith.
2. **GENERAL INTENTION:** Unless otherwise specified, it is the declared and acknowledged intention and meaning of these General Terms and conditions for the bidder to provide the Government of Guam (Government) with specified services or with materials, supplies or equipment completely assembled and ready for use.
3. **TAXES:** Bidders are cautioned that they are subject to Guam Income Taxes as well as all other taxes on Guam Transactions. Specific information on taxes may be obtained from the Director of Revenue and Taxation.
4. **LICENSING:** Bidders are cautioned that the Government will not consider for award any offer submitted by a bidder who has not complied with the Guam Licensing Law. Specific information on licenses may be obtained from the Director of Revenue and Taxation.
5. **LOCAL PROCUREMENT PREFERENCE:** All procurement of supplies and services where possible, will be made from among businesses licensed to do business on Guam in accordance with section 5008 of the Guam Procurement Act (SGCA, Chapter 5) and Section 1-104 of the Guam Procurement Regulations.
6. **COMPLIANCE WITH SPECIFICATIONS AND OTHER SOLICITATION REQUIREMENTS:**  
Bidders shall comply with all specifications and other requirements of the Solicitation.
7. **"ALL OR NONE" BIDS:** NOTE: By checking this item, the Government is requesting all of the bid items to be bid or none at all. The Government will not award on an itemized basis.
8. **INDEPENDENT PRICE DETERMINATION:** The bidder, upon signing the Invitation for Bid, certifies that the prices in his bid were derived at without collusion, and acknowledge that collusion and anti-competitive practices are prohibited by law. Violations will be subject to the provision of Section 5651 of that of the Guam Procurement Act. Other existing civil, criminal or administrative remedies are not impaired and may be in addition to the remedies in Section 5651 of the Government code.
9. **BIDDER'S PRICE:** The Government will consider not more than two (2) (Basic and Alternate) item prices and the bidder shall explain fully each price if supplies, materials, equipment, and/or specified services offered comply with specifications and the products origin. Where basic or alternate bid meets the minimum required specification, cost and other factors will be considered. Failure to explain this requirement will result in rejection of the bid.
10. **BID ENVELOPE:** Envelope shall be sealed and marked with the bidder's name, Bid number, time, date and place of Bid Opening.
11. **BID GUARANTEE REQUIREMENT:** Bidder is required to submit a Bid Guarantee Bond or standby Irrevocable Letter of Credit or Certified Check or Cashier's Check in the same bid envelope to be held by the Government pending award. The Bid Guarantee Bond, Letter of Credit, Certified Check or Cashier's Check must be issued by any local surety or banking institution licensed to do business on Guam and made payable to the Treasury of Guam in the amount of fifteen percent (15%) of his highest total bid offer. The Bid Bond must be submitted on Government Standard Form BB-1 (copy enclosed). Personal Checks will not be accepted as Bid Guarantee. If a successful Bidder (contractor) withdraws from the bid or fails to enter into contract within the prescribed time, such Bid guarantee will be forfeited to the Government of Guam. Bids will be disqualified if not accompanied by Bid Bond, Letter of Credit, Certified Check or Cashier's check. Bidder must include in his/her bid, valid copies of a Power of Attorney from the Surety and a Certificate of Authority from the Government of Guam to show proof that the surety company named on the bond instrument is authorized by the Government of Guam and qualified to do business on Guam. For detailed information on bonding matters, contact the Department of Revenue and Taxation. Failure to submit a valid Power of Attorney and Certificate of Authority on the surety is cause for rejection of bid. Pursuant to 5 GCA § 5212, all competitive sealed bidding for the procurement of supplies or services exceeding \$25,000.00 a 15% Bid Security of the total bid price must accompany the bid package. The bid bond, Letter of Credit, Certified Check or Cashier's Check will serve as Bid Security for this procurement.
12. **PERFORMANCE GUARANTEE:** Bidders who are awarded a contract under this solicitation, guarantee that goods will be delivered or required services performed within the time specified. Failure to perform the contract in a satisfactory manner may be cause for suspension or debarment from doing business with the Government of Guam. In addition, the Government will hold the Vendor liable and will enforce the requirements as set forth in Section 40 of these General Terms and Conditions.
13. **SURETY BONDS:** Bid and Bid Bonds coverage must be signed or countersigned in Guam by a foreign or alien surety's resident general agent. The surety must be an Insurance Company, authorized by the government of Guam and qualified to do business in Guam. Bids will be disqualified if the Surety Company does not have a valid Certificate of Authority from the Government of Guam to conduct business in Guam.
14. **COMPETENCY OF BIDDERS:** Bids will be considered only from the bidders who, in the opinion of the Government, can show evidence of their ability, experience, equipment, and facilities to render satisfactory service.
15. **DETERMINATION OF RESPONSIBILITY OF BIDDERS:** The Chief Procurement Officer reserves the right for securing from bidders information to determine whether or not they are responsible and to inspect plant site, place of business; and supplies and services as necessary to determine their responsibility in accordance with Section 15 of these General Terms and Conditions.  
(2 GAR, Div. 4 § 3116)

- (x) 16. **STANDARD FOR DETERMINATION OF LOWEST RESPONSIBLE BIDDER:**  
In determining the lowest responsible offer, the Chief Procurement Officer shall be guided by the following:
- a) Price of Items offered.
  - b) The ability, capacity, and skill of the Bidder to perform.
  - c) Whether the Bidder can perform promptly or within the specified time.
  - d) The quality of performance of the Bidder with regards to awards previously made to him.
  - e) The previous and existing compliance by the Bidder with laws and regulations relative to procurement.
  - f) The sufficiency of the financial resources and ability of the Bidder to perform.
  - g) The ability of the bidder to provide future maintenance and services for the subject of the award.
  - h) The compliance with all of the conditions to the Solicitation.
- [x] 17. **TIE BIDS:** If the bids are for the same unit price or total amount in the whole or in part, the Chief Procurement Officer will determine award based on 2 GAR, Div. 4, § 3109(o) (2) or to reject all such bids.
- [x] 18. **BRAND NAMES:** Any reference in the Solicitation to manufacturer's Brand Names and number is due to lack of a satisfactory specification of commodity description. Such preference is intended to be descriptive, but not restrictive and for the sole purpose of indicating prospective bidders a description of the article or services that will be satisfactory. Bids on comparable items will be considered provided the bidder clearly states in his bid the exact articles he is offering and how it differs from the original specification.
- [x] 19. **DESCRIPTIVE LITERATURE:** Descriptive literature(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The literature furnished must clearly identify the item(s) in the Bid. The descriptive literature is required to establish, for the purpose of evaluation and award, details of the product(s) the bidder proposes to furnish including design, materials, components, performance characteristics, methods of manufacture, construction, assembly or other characteristics which are considered appropriate. Rejection of the Bid will be required if the descriptive literature(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the descriptive literature(s) by the time specified in the Solicitation will require rejection of the bid.
- [ ] 20. **SAMPLES:** Sample(s) of item(s) as specified in this solicitation must be furnished as a part of the bid and must be received at the date and time set for opening Bids. The sample(s) should represent exactly what the bidder proposes to furnish and will be used to determine if the item(s) offered complies with the specifications. Rejection of the Bid will be required if the sample(s) do not show that the product(s) offered conform(s) to the specifications and other requirements of this solicitation. Failure to furnish the sample(s) by the time specified in the Solicitation will require rejection of the Bid.
- [ ] 21. **LABORATORY TEST:** Successful bidder is required to accompany delivery of his goods with a Laboratory Test Report indicating that the product he is furnishing the Government meets with the specifications. This report is on the bidder's account and must be from a certified Testing Association.
- [x] 22. **AWARD, CANCELLATION, & REJECTION:** Award shall be made to the lowest responsible and responsive bidder, whose bid is determined to be the most advantageous to the Government, taking into consideration the evaluation factors set forth in this solicitation. No other factors or criteria shall be used in the evaluation. The right is reserved as the interest of the Government may require to waive any minor irregularity in bid received. The Chief Procurement Officer shall have the authority to award, cancel, or reject bids, in whole or in part for any one or more items if he determines it is in the public interest. Award issued to the lowest responsible bidder within the specified time for acceptance as indicated in the solicitation, results in a bidding contract without further action by either party. In case of an error in the extension of prices, unit price will govern. It is the policy of the Government to award contracts to qualified local bidders. The Government reserves the right to increase or decrease the quantity of the items for award and make additional awards for the same type items and the vendor agrees to such modifications and additional awards based on the bid prices for a period of thirty (30) days after original award. No award shall be made under this solicitation which shall require advance payment or irrevocable letter of credit from the government (2 GAR, Div. 4 §1103).
- [ ] 23. **MARKING:** Each outside container shall be marked with the Purchase Order number, item number, brief item description and quantity. Letter marking shall not be less than 3/4" in height.
- [x] 24. **SCHEDULE FOR DELIVERY:** Successful bidder shall notify the General Services Agency, Telephone Nos. 475-1707 or 475-713, at least twenty-four (24) hours before delivery of any item under this solicitation.
- [ ] 25. **BILL OF SALE:** Successful supplier shall render Bills of Sale for each item delivered under this contract. Failure to comply with this requirement will result in rejection of delivery. The Bill of Sale must accompany the items delivered but will not be considered as an invoice for payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.
- [ ] 26. **MANUFACTURER'S CERTIFICATE:** Successful bidder is required, upon delivery of any item under this contract, to furnish a certificate from the manufacturer indicating that the goods meet the specifications. Failure to comply with this request will result in rejection of delivery payment. Supplier shall bill the Government in accordance with billing instructions as indicated on the Purchase Order.
- [x] 27. **INSPECTION:** All supplies, materials, equipment, or services delivered under this contract shall be subject to the inspection and/or test conducted by the Government at destination. If in any case the supplies, materials, equipment, or services are found to be defective in material, workmanship, performance, or otherwise do not conform with the specifications, the Government shall have the right to reject the items or require that they be corrected. The number of days required for correction will be determined by the Government.
- [ ] 28. **MOTOR VEHICLE SAFETY REQUIREMENTS:** The Government will only consider Bids on motor vehicles which comply with the requirements of the National Traffic and Motor Vehicle safety Act of 1966 (Public Law 89-563) and Clean Air Act as amended (Public Law 88-206), that are applicable to Guam. Bidders shall state if the equipment offered comply with these aforementioned Federal Laws.



29. **SAFETY INSPECTION:** All motor vehicles delivered under this contract must pass the Government of Guam Vehicle Inspection before delivery at destination.
30. **GUARANTEE:**
- a) **Guarantee of Vehicle Type of Equipment:**  
The successful bidder shall guarantee vehicular type of equipment offered against defective parts, workmanship, and performance, for a period of not less than one (1) year after date of receipt of equipment. Bidder shall also provide service to the equipment for at least one (1) year. Service to be provided shall include, but will not be limited to tune ups (change of spark plugs, contact points and condensers) and lubrication (change of engine and transmission oil). All parts and labor shall be at the expense of the bidder. All parts found defective and not caused by misuse, negligence or accident within the guarantee period shall be repaired, replaced, or adjusted within six (6) working days after notice from the Government and without cost to the Government. Vehicular type of equipment as used in this context shall include equipment used for transportation as differentiated from tractors, backhoes, etc.
- b) **Guarantee of Other Type of Equipment:**  
The successful bidder shall guarantee all other types of equipment offered, except those mentioned in 30a, above, against defective parts, workmanship, and performance for a period of not less than three (3) months after date of receipt of equipment. Bidder shall also provide service to the equipment for at least three (3) months. All parts found defective within that period shall be repaired or replaced by the Contractor without cost to the Government. Repairs, adjustments or replacements of defective parts shall be completed by the contractor within six (6) working days after notice from the Government.
- (c) **Compliance with this Section is a condition of this Bid.**
31. **REPRESENTATION REGARDING ETHICS IN PUBLIC PROCUREMENT:** The bidder or contractor represents that it has not knowingly influenced and promises that it will not knowingly influence a Government employee to breach any of the ethical standards and represents that it has not violated, is not violating, and promises that it will not violate the prohibition against gratuities and kickbacks set forth on Chapter 11 (Ethics in Public Contracting) of the Guam Procurement Act and in Chapter 11 of the Guam Procurement Regulations.
32. **REPRESENTATION REGARDING CONTINGENT FEES:** The contractor represents that it has not retained a person to solicit or secure a Government contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except for retention of bona fide employees or bona fide established commercial selling agencies for the purpose of securing business (GPR Section 11-207).
33. **EQUAL EMPLOYMENT OPPORTUNITY:** Contractors shall not discriminate against any employee or applicant of employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that employees are treated equally during employment without regards to their race, color, religion, sex, or national origin.
34. **COMPLIANCE WITH LAWS:** Bidders awarded a contract under this Solicitation shall comply with the applicable standard, provisions, and stipulations of all pertinent Federal and/or local laws, rules, and regulations relative to the performance of this contract and the furnishing of goods.
35. **CHANGE ORDER:** Any order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-03.1 of the Guam Procurement Regulations.
36. **STOP WORK ORDER:** Any stop work order issued relative to awards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101-04.1 of the Guam Procurement Regulations.
37. **TERMINATION FOR CONVENIENCE:** Any termination order for the convenience of the Government issued relative towards made under this solicitation will be subject to and in accordance with the provisions of Section 6-101.10 of the Government Procurement Regulations.
38. **TIME FOR COMPLETION:** It is hereby understood and mutually agreed by and between the contractor and the Government that the time for delivery to final destination or the timely performance of certain services is an essential condition of this contract. If the contractor refuses or fails to perform any of the provisions of this contract within the time specified in the Purchase Order (from the date Purchase Order is acknowledged by vendor), then the contractor is in default. Defaults will be treated subject to and in accordance with the provisions of 2 GAR, Div. 4 § 6101(8)
39. **JUSTIFICATION OF DELAY:** Bidders who are awarded contracts under this Solicitation, guarantee that the goods will be delivered to their destination or required services rendered within the time specified. If the bidder is not able to meet the specified delivery date, he is required to notify the Chief Procurement Officer of such delay. Notification shall be in writing and shall be received by the Chief Procurement Officer at least twenty-four (24) hours before the specified delivery date. Notification of delay shall include an explanation of the causes and reasons for the delay including statement(s) from supplier or shipping company causing the delay. The Government reserves the right to reject delay justification if, in the opinion of the Chief Procurement Officer, such justification is not adequate.

40. **SERVICE-DISABLED VETERAN OWNED BUSINESS PREFERENCE:** Bidding is subject to the policy in favor of Service-Disabled Veteran Owned Business as defined in 5 GCA sections 5011 and 5012.
41. **LIQUIDATED DAMAGES:** When the contractor is given notice of delay or nonperformance as specified in Paragraph 1 (Default) of the Termination for Default Clause of this contract and fails to cure in the time specified, the contractor shall be liable for damages for delay in the amount of one-fourth of one percent (1%) of outstanding order per calendar day from date set for cure until either the territory reasonable obtains similar supplies or services if the contractor is terminated for default, or until the contractor provides the supplies or services if the contractor is not terminated for default. To the extent that the contractor's delay or nonperformance is excused under Paragraph 40 (Excuse for Nonperformance or Delayed Performance) of the Termination for Default Clause of this contract, liquidated damages shall not be due the territory. The contractor remains liable for damages caused other than by delay. 2 GAR, Div. 4 §6101(d).
42. **PHYSICAL LIABILITY:** If it becomes necessary for the Vendor, either as principal, agent or employee, to enter upon the premises or property of the Government of Guam in order to construct, erect, inspect, make delivery or remove property hereunder, the Vendor hereby covenants and agrees to take, use, provide and make all proper, necessary and sufficient precautions, safeguards and protections against the occurrence of any accidents, injuries or damages to any person or property during the progress of the work herein covered, and to be responsible for, and to indemnify and save harmless the Government of Guam from the payment of all sums of money by reason of all or any such accidents, injuries or damages that may occur upon or about such work, and fines, penalties and loss incurred for or by reasons of the violations of any territorial ordinance, regulations, or the laws of Guam or the United States, while the work is in progress. Contractor will carry insurance to indemnify the Government of Guam against any claim for loss, damage or injury to property or persons arising out of the performance of the Contractor or his employees and agents of the services covered by the contract and the use, misuse or failure of any equipment used by the contractor or his employees or agents, and shall provide certificates of such insurance to the Government of Guam when required.
43. Contract will be cancelled if funds not appropriated or insufficient, and that government will timely inform contractor. 2 GAR, Div.4 §3121(e) (1) (C) and 2 GAR, Div.4 § 3121(e)(1)(D).
44. If cancelled, contractor will be reimbursed unamortized reasonably incurred non-recurring costs. 2 GAR, Div.4 § 3121(e) (1) (G).
45. **CONTACT FOR CONTRACT ADMINISTRATION:** If your firm receives a contract as a result of this Solicitation, please designate a person whom we may contact for prompt administration.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

GOVERNMENT OF GUAM

SEALED BID SOLICITATION INSTRUCTIONS

1. **BID FORMS:** Each bidder shall be provided with two (2) sets of Solicitation forms. Additional copies may be provided upon request. Bidders requesting additional copies of said forms will be charged per page in accordance with 5 GCA § 10203 of the Government Code of Guam. All payments for this purpose shall be by cash, certified check or money order and shall be made payable to the General Services Agency (EO 86-24).
2. **PREPARATIONS OF BIDS:**
  - a) Bidders are required to examine the drawings, specifications, schedule, and all instructions. Failure to do so will be at bidder's risk.
  - b) Each bidder shall furnish the information required by the Solicitation. The bidder shall sign the solicitation and print or type his name on the Schedule. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent are to be accompanied by evidence of this authority unless such evidence has been previously furnished to the issuing office.
  - c) Unit price for each unit offered shall be shown and such price shall include packing unless otherwise specified. A total shall be entered in the amount column of the Schedule for each item offered. In case of discrepancies between a unit price and extended price, the unit price will be presumed to be correct.
  - d) Bids for supplies or services other than those specified will not be considered. Time, if stated as a number of days, means calendar days and will include Saturdays, Sundays, and holidays beginning the day after the issuance of a Notice to Proceed. Time stated ending on a Saturday, Sunday or Government of Guam legal holiday will end at the close of the next business day.
3. **EXPLANATION TO BIDDERS:** Any explanation desired by a bidder regarding the meaning or interpretation of the Solicitation, drawings, specifications, etc., must be submitted in writing and with sufficient time allowed for a written reply to reach all bidders before the submission of their bids. Oral explanations or instructions given before the award of the contract will not be binding. Any information given to a prospective bidder concerning a Solicitation will be furnished to all prospective bidders in writing as an amendment to the Solicitation if such information would be prejudicial to informed bidders.
4. **ACKNOWLEDGEMENT OF AMENDMENTS TO SOLICITATIONS:** Receipt of an amendment to a Solicitation by a bidder must be acknowledged by signing an acknowledgement of receipt of the amendment. Such acknowledgement must be received prior to the hour and date specified for receipt of bids.
5. **SUBMISSION OF BIDS:**
  - a) Bids and modifications thereof shall be enclosed in sealed envelopes and addressed to the office specified in the Solicitation. The bidder shall show the hour and date specified in the Solicitation for receipt, the Solicitation number, and the name and address of the bidder on the face of the envelope.
  - b) Telegraphic bids will not be considered unless authorized by the Solicitation. However, bids may be modified or withdrawn by written or telegraphic notice, provided such notice is received prior to the hour and date specified for receipt (see paragraph 6 of these instructions).
  - c) Samples of items, when required, must be submitted within the time specified, unless otherwise specified by the Government, at no expense to the Government. If not destroyed by testing, samples will be returned at bidder's request and expense, unless otherwise specified by the Solicitation.
  - d) Samples or descriptive literature should not be submitted unless it is required on this solicitation. Regardless of any attempt by a bidder to condition the bid, unsolicited samples or descriptive literature will not be examined or tested at the bidder's risk, and will not be deemed to vary any of the provisions of this Solicitation.
6. **FAILURE TO SUBMIT BID:** If no bid is to be submitted, do not return the solicitation unless otherwise specified. A letter or postcard shall be sent to the issuing office advising whether future Solicitations for the type of supplies or services covered by this Solicitation are desired.
7. **LATE BID, LATE WITHDRAWALS, AND LATE MODIFICATIONS:**
  - a) **Definition:** Any bid received after the time and date set for receipt of bids is late. Any withdrawal or modification of a bid received after the time and date set for opening of bids at the place designated for opening is late (Guam Procurement Regulations 2 GAR, Div.4 §3109(k)).
  - b) **Treatment:** No late bid, late modification, or late withdrawal will be considered unless received before contract award, and the bid, modification, or withdrawal would have been timely but for the action or inaction of territorial personnel directly serving the procurement activity.

8. **DISCOUNTS:**
- a) Notwithstanding the fact that prompt payment discounts may be offered, such offer will not be considered in evaluating bids for award unless otherwise specified in the Solicitation. However, offered discounts will be taken if payment is made within the discount period, even though not considered in the evaluation of bids.
  - b) In connection with any discount offered, time will be computed from date of delivery and acceptance of the supplies to the destination as indicated in the purchase order or contract. Payment is deemed to be made for the purpose of earning the discount on the date of mailing of the Government check.
9. **GOVERNMENT FURNISHED PROPERTY:** No material, labor or facilities will be furnished by the Government unless otherwise provided for in the Solicitation.
10. **SELLER' INVOICES:** Invoices shall be prepared and submitted in quadruplicate (one copy shall be marked "original") unless otherwise specified. Invoices shall be "certified true and correct" and shall contain the following information: Contract and order number (if any), item numbers, description of supplies or services, sizes, quantities, unit prices, and extended total. Bill of lading number and weight of shipment will be shown for shipments made on Government bills of lading.
11. **RECEIPT, OPENING AND RECORDING OF BIDS:** Bids and modifications shall be publicly opened in the presence of one or more witnesses, at the time, date, and place designated in the Invitation for Bids. The name of each bidder, the bid price, and such other information as is deemed appropriate by the Procurement Officer, shall be read aloud and recorded, or otherwise made available. The names and addresses of required witnesses shall be recorded at the opening. The opened bids shall be available for public inspection except to the extent the bidder designates trade secrets or other proprietary data to be confidential as set forth in accordance with Section 12, below. Material so designated shall accompany the bid and shall be readily separable from the bid in order to facilitate public inspection of the non-confidential portion of the bid. Prices, makes and models or catalogue numbers of the items offered, deliveries, and terms of payment shall be publicly available at the time of bid opening regardless of any designation to the contrary (Guam Procurement Regulations 2 GAR, Div.4 §3109(k)).
12. **CONFIDENTIAL DATA:** If a bidder considers any information submitted in its bid to be confidential, the bidder must identify in writing to the Government those portions which it considers confidential, and must request in writing that those portions be kept confidential. Only trade secrets and proprietary data will be considered confidential. If there is a request for confidentiality, the Government will render a decision on the request as soon as practicable after bids are opened. The Government will advise any bidder requesting confidentiality, of the Government's decision in writing. If the Government does not agree with a bidder's request, then the Government will inform the bidder that it may lodge a protest regarding any part of the Government's decision by following the procedure for protests outlined in Chapter 9 of the Guam Procurement Regulations.
13. **PROHIBITION AGAINST GRATUITIES AND KICKBACKS:** With respect to this procurement and any other contract that bidder may have or wish to enter into with the Government, the bidder represents that he/she has not violated, is not violating, and promises that he will not violate the prohibition against gratuities and kickbacks set forth in the Guam Procurement Regulations.
14. **STATEMENT OF QUALIFICATIONS:** The ability capacity and skill of the Bidders to perform; Whether the bidder can perform promptly or within the specified time; The quality of performance of the Bidder with regards to awards previously made to him; The sufficiency of the financial resources and ability of the bidders to perform; And the compliance with all of the conditions to the solicitation.
15. **WAGE AND BENEFIT COMPLIANCE-CONTRACTORS PROVIDING SERVICES:**
- (a) Contractor with regard to all person its employs whose purpose in whole or in part is the direct delivery of services contracted for with the Government of Guam in this procurement, shall pay such employees in accordance with the Wage Determination for Guam and the Northern Marianas Islands issued and promulgated by the U.S. Department of Labor for such labor as is employed in the direct deliverance of deliverables to the government of Guam. 5 GCA § 5801 Contractor shall be responsible for flowing down this obligation to its subcontractors.
  - (b) The Wage Determination most recently issued by the U.S. Department of Labor at the time this Agreement was awarded to Contractor shall be used to determine wages and benefits which shall be paid to employees pursuant to this clause. 5 GCA § 5801

(c) Should any contract contain a renewal clause, then at the time of renewal adjustments there shall be stipulations contained in that contract for applying the Wage Determination, so that the Wage Determination promulgated by the U.S Department of Labor on a date most recent to the renewal date shall apply. 5 GCA § 5801

(d) In addition to the Wage Determination detailed above, health and similar benefits for employees having a minimum value as detailed in the Wage Determination issued and promulgated by the U.S. Department of Labor shall apply. Contractor shall pay a minimum of ten (10) paid holidays per annum per employee. 5 GCA § 5802

Any violation of Contractor or its subcontractors obligations of this section shall be investigated by the Guam Department of Labor and may include a monetary penalty assessment by the Guam Department of Labor of no less than One Hundred Dollars (\$100.00) per day, and no more than One Thousand Dollars (\$1,000.00) per day, until such time as a violation has been corrected, as well as the payment of all back wages and benefits due. 5 GCA § 5803

(f) In addition to any and all other breach of contract actions the Government of Guam may have under this procurement, in the event there is a violation in the process set forth in subsection (e) above, Contractor may be placed on probationary status by the Chief Procurement Officer of the General Service Agency, or its successor, for a period of one (1) year.

During the probationary status, a Contractor shall not be awarded any contract by any instrumentality of the Government of Guam. A Contractor who has been placed on probationary status, or has been assessed a monetary penalty pursuant to 5 G.C.A. Article 13 Title 5 may appeal such penalty or probationary status to the Superior Court of Guam. 5 GCA § 5804

(g) Contractor along with all proposed offerors and submitter under this procurement were required to submit a Declaration of Compliance with Wage Determination laws as part of this procurement with a copy of the most recent Wage Determination for Guam and the Northern Marianas Islands issued and promulgated by the U.S. Department of Labor. 5 GCA §5805

(h) The applicable USDOL Wage Determination Rate Revision (as defined by subsections (b) and (c)) is to this Agreement. Contractor agrees to provide upon written request by the Government of Guam written certification of its compliance with its obligations as part of each invoice, along with the names of any employees, their positions, and detailed wage and benefits paid in keeping with this section. Additionally upon request by Government of Guam the Contractor shall submit source documents as to those individuals provide direct services in part or whole under this Agreement and its payments to them of such wages and benefits.

**16. Ethical Standards:**

With respect to this procurement and any other contract that the Contractor may have, or wish to enter into, with any government of Guam agency, the Contractor represents that it has not knowingly influenced, and promises that it will not knowingly influence, any government employee to breach any of the ethical standards set forth in the Guam Procurement Law and in any of the Guam Procurement Regulations.

**17. Prohibition against Contingent Fees:**

The Contractor represents that he has not retained any person or agency upon an agreement or understanding for a percentage, commission, brokerage, or other contingent arrangement, except for retention of bona fide employees or bona fide established commercial selling agencies, to solicit or secure this Agreement or any other contract with the government of Guam or its agencies.

**18. Contractor's Warranty as to Employees and Sex Offenses. Reference 5 GCA 5253 (b)**

Contractor warrants that no person providing services on behalf of the Contractor has been convicted of a sex offense under the provisions of Chapter 25 of Title 9 of GCA or an offense as defined in Article 2 of Chapter 28, Title 9 GCA, or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or who is listed on the Sex Offender Registry.

Contractor warrants that if any person providing services on behalf of Contractor is convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA, or an offense in another jurisdiction with, at a minimum, the same elements as such offenses, or who is listed on the Sex Offender Registry, that such person will be immediately removed from working at said agency and that the administrator of said agency be informed of such within twenty-four (24) hours of such conviction. Any contractor found in violation of this section, after notice from the Government of Guam, after notice from the contracting authority of such violation, shall within twenty-four (24) hours, take corrective action and shall report such action to the contracting authority. Failure to take corrective action with the stipulated period may result in the temporary suspension of the contract at the discretion of the Government of Guam.

**19. POLICY IN FAVOR OF SERVICE-DISABLED VETERAN OWNED BUSINESSES:**

P.L. 31-115 (September 20, 2011) 5 GCA § 5011 and § 5012 In the procurement of any supply or service, (except for professional services), if such supply or service is offered by a Service-Disabled Veteran Owned Business "SDVOB", as defined in 5 GCA § 5012, that is at least fifty one percent (51%) owned by service-disabled veteran(s), and if the supply or service is available within the period that is required for the procurement, and the price for the supply or service does not exceed one hundred five percent (105%) of the lowest bidder price, a preference shall be given to that SDVOB by the Government of Guam, and the supply or service shall be purchased from said SDVOB. This shall be in addition to any other procurement benefit the SDVOB may qualify for under Guam law. A business concern is a qualified SDVOB if: (a) the business concern is licensed to do business on Guam; (b) the business concern maintains its headquarters on Guam; (c) the business concern is at least fifty-one (51%) owned by a service-disabled veteran(s) who served in the active U.S. military service, was discharged or released under honorable conditions and whose disability is service-connected as demonstrated by a DD214, and certified by an award letter from the U.S. Department of Veterans Affairs; the DD214 and Disability award letter from U.S. Department of Veterans Affairs are submitted to the Government of Guam procuring agency for every service offered; and the service disabled veteran(s) owner(s) of the business concern has filed individual tax returns on Guam for a period of at least three (3) consecutive years.

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
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1.1	<b>Air Freshener</b> S752001198 Per Specifications	400	Cn.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

2.1	<b>Alcohol, 16oz Plastic Bottle</b> 12 Bt./Case S650000004 Per Specifications	200	Bt.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

3.1	<b>Belt, Support Individual Small (Back-support)</b> S841501094 Per Specifications	25	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

4.1	<b>Belt, Support Individual Medium (Back-support)</b> S841501095 Per Specifications	25	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

5.1	<b>Belt, Support Individual Large (Back-support)</b> S841501094 Per Specifications	25	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
6.1	<b>Bleach Disinfectant</b> 1 gallon, 6 gal/case Ref: Clorox or equal S684000003 Per Specifications	500	Gal	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

7.1	<b>Broom, Corn Upright H/D</b> S792000001 Per Specifications	100	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

8.1	<b>Broom, Push 12"</b> <b>Without Handle Nylon</b> S7920000080 Per Specifications	10	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

9.1	<b>Broom, Lobby Dust</b> <b>(Nylon/Plastic)</b> S792001065 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

10.1	<b>Broom, Push 18"</b> <b>Without Handle Prolene</b> S792000084 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_



ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
11.1	Broom, Push 18" Without Handle Winnie S792000007 Per Specifications	20	Ea.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

12.1	Broom, Push Handle 60" Metal Threads S792000079 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

13.1	Brush 1-1/2" Wide S802001117 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

14.1	Brush 2-1/2" Wide S802001118 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

15.1	Brush 2" Wide S802001001 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
16.1	Brush 3" Wide S802001017 Per Specifications	20	Ea.	\$ _____	\$ _____

Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

17.1	Brush 4" Wide S802001116 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

18.1	Cleaner Degreaser Ref: Simple Green or equal S793001093 Per Specifications	500	Bt.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

19.1	Cleaner, 1 Gallon Ref: Pine Sol or equal S684000046 Per Specifications	500	Gal.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

20.1	Cleaner, Glass Window Sprayer 32 oz., 12/cs. S729000783 Per Specifications	100	Bt.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
21.1	Cup, Foam 8oz., 1000/cs. S731000782 Per Specifications	100	Cs.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

22.1	Cutting Line .130 3 lb. roll diamond S990501014 Per Specifications	200	RL.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

23.1	Cutting Line .155 3 lb. roll diamond S990501015 Per Specifications	200	RL.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

24.1	Dust Pan Self Closing S729000871 Per Specifications	100	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

25.1	Detergent Liquid Dish washing 40 oz. bottle S793000087 Per Specifications	200	Bt.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
26.1	Detergent Powder, Laundry, 42 Loads 4 bx/case S793000962 Per Specifications	200	Bx.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

27.1	Disinfectant Spray 15 oz., 12/case Ref: Lysol or equal S684000011 Per Specifications	1000	Cn.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

28.1	Despen, For GOJO Hand Soap, 12/cs. S793001053 Per Specifications	100	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

29.1	Despen, For Paper Towel Single/Fold S451000004 Per Specifications	100	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

18.1	Extension Cord 50' ft. W/Utility Light S623000008 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
19.1	Extension Cord 100' ft. Single Head 13 Amps. S615000746 Per Specifications	50	Ea.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

20.1	Flag Guam, 3x5 Double Sided-Nylon S834500739 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

21.1	Flag Guam, 4x6 Double Sided-Nylon S834500739 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

22.1	Flag Guam, 5x8 Double Sided-Nylon S834500775 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

23.1	Flag US, 3x5 Double Sided-Nylon S834500740 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
24.1	Flag US, 4x6 Double Sided-Nylon S834500774 Per Specifications	50	Ea.	\$ _____	\$ _____

Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

25.1	Flag US, 5x8 Double Sided-Nylon S834500775 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

26.1	Flash Light, 3D Water Proof, H/D S623001189 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

27.1	Floor Wax Finish, 1 Gallon 4-Gal/Bx. S793000060 Per Specifications	50	GL.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

28.1	Floor Wax Stripper, 1 Gallon 4-Gal/Bx. S793000063 Per Specifications	50	GL.	\$ _____	\$ _____
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Bidding On

Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
29.1	Furniture Polish - Lemon 17.7 oz., 6/Bx. S793001184 Ref: Pledge or equal Per Specifications	100	Cn	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

30.1	Garden Hose 3/4" x 50ft Heavy Duty S472000001 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

31.1	Glove, Stretchable Red Palm S841500758 Per Specifications	5000	Pr.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

32.1	Hand Soap -- Antibacterial 12/Cs Ref: Gojo or equal S793001055 Per Specifications	100	Cs.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

33.1	Hammer, Carpenter, 16oz. S512000012 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
34.1	Insect Ant & Roach Spray 15 oz., 12/case S684000773 Per Specifications	100	Cn.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

35.1	Machete, 18" S511000016 Per Specifications	50	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

36.1	Mop Handle Plastic 60" S792000072 Per Specifications	100	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

37.1	Mop Bucket with Ringer 26 quart Cap S792000068 Per Specifications	200	Se	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

38.1	Mophead Cotton Heavy Duty 24 oz Weight S792000039 Per Specifications	1000	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_



ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
39.1	Paint Roller, Cover 9" Nap S802001002 Per Specifications	20	Ea.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

40.1	Paint Roller, Handle 9" S802001115 Per Specifications	20	Ea.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

41.1	Paper Towel, Single Fold, 4000/Sheets S854000004 Per Specifications Note: Each "Sheet" of the paper towel must be imprint "Property of GovGuam"	1000	Cs.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

42.1	Plastic Bag, 13-Gallon 1.2Mil = 25.40 MICR S810501184 Per Specifications	100	Cs.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

43.1	Plastic Bag, 33-Gallon 1.5Mil, 33x400, 250/Cs. S810501140 Per Specifications	100	Cs.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
44.1	Plastic Bag, 45-Gallon 1.75Mil, 43x48, 250/Cs. S810501183 Per Specifications	100	Cs.	\$ _____	\$ _____

Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

45.1	Plastic Forks, 6" H/Duty, 1000/Bx S736000007 Per Specifications	200	Bx.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

46.1	Plastic Spoons, 6" H/Duty, 1000/Bx. S736000009 Per Specifications	200	Bx.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

47.1	Plate, 7" Coated, 1200/cs. S735000009 Per Specifications	200	Cs.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_

48.1	Plate, 9" Coated, 800/cs. S735000008 Per Specifications	200	Cs.	\$ _____	\$ _____
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Bidding On  
 Make \_\_\_\_\_  
 Stock Number \_\_\_\_\_  
 Brand: \_\_\_\_\_  
 Date of Delivery: \_\_\_\_\_



**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER  
**No.** P186X00012

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.	NR AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 8/23/2018	JOB ORDER NO. 510018502240	OBJCL 240
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>REORDER</b>	<b>TO:</b>	<b>VENDOR</b>	<b>CONSIGNEE, DESTINATION &amp; MARKING</b>		
	GUAM MODERN OFFICE SUPPLY PMB 108, 979 ARMY DRIVE BARRIGADA, GU 96913  Telephone: 671 637-2928 Fax: 671 637-6202 Email:	G0097149	GENERAL SERVICES AGENCY 148 ROUTE 1 MARINE CORPS DR. PITI, GU 96913-0000  GSA INVENTORY SUPPLIES		
AUTHORITY 3109	** INVITATION NO. GSA-118-17	** CONTRACT NO.	TIME FOR DELIVERY 30 DAYS	EXPIRING	DISCOUNT TERMS:

ARTICLE NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	TAX
1	DISINFECT SPRAYLYSOL 15OZ12/CS S684000011	50	CN	14.330	716.50	Q185100034	
2	GLOVE, STRETCHABLE RED PALM S841500758	1000	PR	1.500	1500.00		
3	DETERG LIQ DISHWASH 40 OZ/BTL S793000087	100	BT	14.180	1418.00		
4	DETERG POWD LAUND42LD 4BX/CS S7930000962	100	BX	21.410	2141.00		
MUST COMPLY TO ALL BID SPECS AND REQUIREMENTS  POC: KURT ROSARIO 475-1721  ** NOTHING FOLLOWS **  NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay ALL LATE DELIVERIES AND ACCEPTANCES ARE SUBJECT TO THE LIQUIDATED DAMAGES 6101(9) (a) OF THE GAR.							

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b>	5775.50	<b>↑ TOTAL ↑</b>	<b>A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.</b>
B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.			INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE: <i>C. Acfalle</i> Claudia S. Acfalle, Chief Procurement Officer
---	--	---



**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER  
**No.** P186X00012

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.	NR AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 8/23/2018	JOB ORDER NO. 510018502240	OBJCT 240
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PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

<b>ORDER</b>	<b>TO:</b> GUAM MODERN OFFICE SUPPLY PMB 108, 979 ARMY DRIVE BARRIGADA, GU 96913  Telephone: 671 637-2928 Fax: 671 637-6202 Email:	<b>VENDOR</b> G0097149	<b>SHIP TO</b> GENERAL SERVICES AGENCY 148 ROUTE 1 MARINE CORPS DR. PITI, GU 96913-0000  GSA INVENTORY SUPPLIES
--------------	--	---------------------------	--

AUTHORITY 3109	** INVITATION NO. GSA-118-17	** CONTRACT NO.	TIME FOR DELIVERY 30 DAYS	EXPIRING	DISCOUNT TERMS:
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ITEM	ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	TAX
------	----------------------	------	------	------------	--------	-----------------	-----

THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

1. Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.
2. No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.
3. Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.
4. Shipments must be identified as "PARTIAL" or "COMPLETE".
5. Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.
6. In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.
7. Overshipments, unless specifically authorized, will not be accepted.
8. In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.

<b>SPECIAL INSTRUCTION 1 TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.	5775.50	<b>↑ TOTAL ↑</b>	A. <b>DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.</b>  INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
--	---------	------------------	--

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE: <i>C. Acalle</i> Claudia S. Acalle, Chief Procurement Officer
---	--	---



**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER  
**No. P186X00012**

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.	% AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 8/23/2018	JOB ORDER NO. 510018502240	OBJCT 240
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>RODNEY</b>	<b>TO:</b> GUAM MODERN OFFICE SUPPLY PMB 108, 979 ARMY DRIVE BARRIGADA, GU 96913  Telephone: 671 637-2928 Fax: 671 637-6202 Email:	<b>VENDOR</b> G0097149	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> GENERAL SERVICES AGENCY 148 ROUTE 1 MARINE CORPS DR. PITI, GU 96913-0000  GSA INVENTORY SUPPLIES		
	AUTHORITY 3109	** INVITATION NO. GSA-118-17	** CONTRACT NO.	TIME FOR DELIVERY 30 DAYS	EXPIRING DISCOUNT TERMS:

ARTICLES OF SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	FAC
* * * * * V E N D O R   A C K N O W L E D G M E N T * * * * *						
* RETURN TO SUPPLY MANAGEMENT DIVISION *						
* DATE OF RECEIPT OF THIS ORDER _____ *						
* SIGNATURE _____ *						
* * * * * R E C E I V I N G   R E P O R T   C O P Y * * * * *						
* I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN. *						
* DATE RECEIVED: _____ SIGNATURE: _____ *						
* * * * *						

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> H. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.		5775.50 <b>↑ TOTAL ↑</b>	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. ← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.</b>		ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE: <i>C. Acfalle</i> Claudia S. Acfalle Chief Procurement Officer

ORIGINAL/VENDOR'S COPY

Control No.

# AMENDMENTS

## 1 AND 2

**Ovita A. Nauta**

---

**From:** Anita Cruz  
**Sent:** Monday, September 21, 2020 4:54 PM  
**To:** 'cgmanager@stguam.com'; 'Jean Grape'; 'shiby.gcm1@gmail.com'; 'Richard Luo'  
**Cc:** gsaprourement; Ovita A. Nauta  
**Subject:** GSA-047-20 JANITORIAL SUPPLIES  
**Attachments:** GSA-047-20 AMENDMENT #1 9-21-20.pdf

ATTACHED "AMENDMENT #1" PLEASE ACKNOWLEDGE RECEIPT BY PRINTING NAME/SIGNATURE THEN FORWARD BACK TO GSA FOR THE RECORD AND FILE. THANK YOU.

Anita T. Cruz  
Buyer Supervisor II



**SUNLEADER  
GUAM CO., LTD.**

979 Army Drive, Barrigada, Guam 96913  
Tel.: (671) 637-2928 Fax: (671) 637-6202  
Email : sunleadergu@gmail.com

September 17, 2020

The Chief Procurement Officer  
General Services Agency  
Piti, Guam 96915

Subject: Request for Extension of Bid Opening  
IFB No. GSA-046-20, Office Supplies

Madam:

May we respectfully request for an extension of the opening date for the  
above subject bid from September 29, 2020 to October 12, 2020.

Your kind consideration will be greatly appreciated.

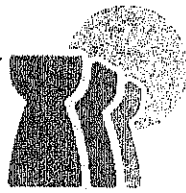
Thank you.

Respectfully,



RICHARD LUO





EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktot)

# DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASON

GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)

Telephone (Telfon): (671) 475-1707/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)

JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'låhi)

September 21, 2020

## INVITATION FOR BID


### GSA-047-20 JANITORIAL SUPPLIES

#### AMENDMENT #1

1. Amend to change "Bid Opening" date from: September 29, 2020 at 10:00am  
To now read: October 12, 2020 at 10:00am
2. Amend to change on page 2 of 40 "All Questions & Concerns"  
From: September 17, 2020 before 4:00 pm close of business  
To Now Read: September 25, 2020 at 12:00 pm noon close of business.


All others remain unchanged.

CLAUDIA S. ACFALLE  
Chief Procurement Officer

  
EDWARD M. BIRN  
Director (Direktar)  
EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktar)

DEPARTMENT OF  
ADMINISTRATION  
DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY  
(Ahensian Serbisyon Hinirat)  
Telephone (Telefon) (671) 475-1707/1729 • Fax (Faks) (671) 472-4217/1727

  
LUIROES A. LEON GUERRERO  
Governor (Maga'ähga)  
JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'ähgi)

September 21, 2020

INVITATION FOR BID

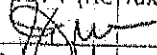
GSA-047-20  
JANITORIAL SUPPLIES

AMENDMENT #1

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From: September 17, 2020 before 4:00 pm close of business  
To Now Read: September 25, 2020 at 12:00 pm noon close of business.

All others remain unchanged.

  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

Please Print
ACKNOWLEDGEMENT COPY (Re-fax to GSA)
Received By: 
Date: 9/22/20
Company Name: JMC SOLOM
Fax to: 475-1727 or 472-4217
E-mail to: <a href="mailto:gsaprocurment@gsadoa.guam.gov">gsaprocurment@gsadoa.guam.gov</a>



EDWARD M. BIRN  
Director (Direktat)  
EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktat)

DEPARTMENT OF  
ADMINISTRATION  
DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY  
(Ahenlan Setbision Hinirat)  
Telephone (Telifon): (671) 475-1787/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)  
JOSHUA F. TENDRIO  
Lt. Governor (Sigundo Maga'låhi)

September 21, 2020

INVITATION FOR BID

**GSA-047-20**  
JANITORIAL SUPPLIES

AMENDMENT #1

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To now read: October 12, 2020 at 10:00am
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From: September 17, 2020 before 4:00 pm close of business  
To Now Read: September 25, 2020 at 12:00 pm noon close of business.

All others remain unchanged.

CLAUDIA S. ACFALLE  
Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	LET RODRIGUEZ
Date:	9/22/2020
Company Name:	GT CORPORATION
Fax to: 475-1727 or 472-4217	
E-mail to: gsaprocurment@gsadoa.guam.gov	



EDWARD M. BIRN  
Director (Direktor)  
EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktor)

DEPARTMENT OF  
ADMINISTRATION  
DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY  
(Abonangan Serbisiohan Pambansa)

Telephone: (671) 475-1727 • (671) 475-4217 • Fax: (671) 475-1727



LOURDES A. LEON GUERRERO  
Governor (Maga'ähaga)

IDISHUA F. TENORIO  
Lt. Governor (Sigundo Maga'ähaga)

September 21, 2020

INVITATION FOR BID

**GSA-047-20**  
JANITORIAL SUPPLIES

AMENDMENT #1

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All others remain unchanged.

CLAUDIA S. ACFALLE  
Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	ROCKY A. MENA
Date:	SEPTEMBER 26, 2020
Company Name:	MS WHOSEAD
Fax to: 475-1727 or 472-4217	
E-mail to: gsaprocurment@gsadoa.guam.gov	

**Anita Cruz**

**From:** Anita Cruz  
**Sent:** Saturday, October 10, 2020 11:54 AM  
**To:** 'Lej Teodosio'; 'shiby.gcm1@gmail.com'; 'Richard Luo'; 'Jean Grape'; 'yongqiaoluogu@gmail.com'; 'csoriano@mdwholesaleguam.com'  
**Cc:** gsaprourement; Ovita A. Nauta  
**Subject:** GSA-047-20 JANITORIAL SUPPLIES  
**Attachments:** GSA-047-20 AMENDMENT #2.pdf

Tracking:	Recipient	Delivery
	'Lej Teodosio'	
	'shiby.gcm1@gmail.com'	
	'Richard Luo'	
	'Jean Grape'	
	'yongqiaoluogu@gmail.com'	
	'csoriano@mdwholesaleguam.com'	
	gsaprourement	Delivered: 10/10/2020 11:55 AM
	Ovita A. Nauta	Delivered: 10/10/2020 11:55 AM

PLEASE ACKNOWLEDGE RECEIPT OF "AMENDMENT #2" THEN FORWARD TO GSA FOR THE RECORD AND FILE. THANK YOU.

NOTE: QUESTIONS & RESPONSE IS FORTH COMING.

Anita T. Cruz  
Buyer Supervisor II





EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktot)

# DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY

(Ahenstian Setbision Hinirat)

Telephone (Telifon): (671) 475-1707/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'ähga)

JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'ähhi)

October 10, 2020

## Invitation for Bid: GSA-047-20 JANITORIAL SUPPLIES

### AMENDMENT #2

1. Amend to change "Bid Opening" date from: October 12, 2020 at 10:00am to now read **October 28, 2020 at 10:00am**

All others remain unchanged.

  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	_____
Date:	_____
Company Name:	_____
Fax to: 475-1727 or 472-4217	
E-mail to: <a href="mailto:gsaprocurement@gsadog.guam.gov">gsaprocurement@gsadog.guam.gov</a>	



EDWARD M. BIRN  
 Director (Direktot)  
 EDITH C. PANGELINAN  
 Deputy Director (Sigundo Direktot)

DEPARTMENT OF  
 ADMINISTRATION  
 PROCUREMENT DIVISION



LOURDES A. LEON GUERRERO  
 Governor (Maga'håga)  
 JOSHUA F. TENORIO  
 Lt. Governor (Sigundo Maga'låhi)

October 10, 2020


**Invitation for Bid: GSA-047-20**  
**JANITORIAL SUPPLIES**

AMENDMENT #2

1. Amend to change "Bid Opening" date from: October 12, 2020 at 10:00am to now read **October 28, 2020 at 10:00am**

All others remain unchanged.

  
 CLAUDIA S. ACFALLE  
 Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	LEJANI TEODOSIO 
Date:	10/12/2020
Company Name:	SF CORPORATION
Fax to: 475-1727 or 472-4217	
E-mail to: gsaprocurement@sadoa.guam.gov	



EDWARD M. BIRN  
Director (Direktot)  
EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktot)

**DEPARTMENT OF  
ADMINISTRATION**  
DIPATIAMENTON ATMENESTRASION  
GENERAL SERVICES AGENCY  
(Abansian Setbsion Hihira)

Telapal: (767) 475-1707 • Fax: (767) 475-4217



LOURDES A. LEON GUERRERO  
Governor (Mago'ihagn)  
JOSHUA F. TENORIO  
Lt. Governor (Sigundo Mago'ihah)

October 10, 2020

Invitation for Bid: GSA-047-20  
**JANITORIAL SUPPLIES**

AMENDMENT #2

1. Amend to change "Bid Opening" date from: October 12, 2020 at 10:00am to now read October 28, 2020 at 10:00am

All others remain unchanged.

  
CLAUDIA S. ACFALLE  
Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	BECKY A. MENY
Date:	OCTOBER 12, 2020
Company Name:	MS WILKINSON
Fax to: 475-1707 or 472-4217	
E-mail to: gsaprocurement@gsadoa.guam.gov	



Anita Cruz

---

**From:** Microsoft Outlook  
**To:** 'csoriano@mdwholesaleguam.com'  
**Sent:** Saturday, October 10, 2020 11:55 AM  
**Subject:** Relayed: GSA-047-20 JANITORIAL SUPPLIES

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

'csoriano@mdwholesaleguam.com' (csoriano@mdwholesaleguam.com)



GSA-047-20  
JANITORIAL SUP...

Subject: GSA-047-20 JANITORIAL SUPPLIES

Anita Cruz

---

**From:** Microsoft Outlook  
**To:** 'shiby.gcm1@gmail.com'; 'Richard Luo'; 'yongqiaoluogu@gmail.com'  
**Sent:** Saturday, October 10, 2020 11:55 AM  
**Subject:** Relayed: GSA-047-20 JANITORIAL SUPPLIES

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

'shiby.gcm1@gmail.com' (shiby.gcm1@gmail.com)

'Richard Luo' (sunleadergu@gmail.com)

'yongqiaoluogu@gmail.com' (yongqiaoluogu@gmail.com)



GSA-047-20  
JANITORIAL SUP...

Subject: GSA-047-20 JANITORIAL SUPPLIES

Anita Cruz

---

**From:** Microsoft Outlook  
**To:** 'Lej Teodosio'  
**Sent:** Saturday, October 10, 2020 11:55 AM  
**Subject:** Relayed: GSA-047-20 JANITORIAL SUPPLIES

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

'Lej Teodosio' (cgmanager@stguam.com)



GSA-047-20  
JANITORIAL SUP...

Subject: GSA-047-20 JANITORIAL SUPPLIES

Anita Cruz

---

**From:** Mail Delivery System <MAILER-DAEMON@mxr.mfg.siteprotect.com>  
**To:** jeangrape@jmiguam.com  
**Sent:** Saturday, October 10, 2020 11:55 AM  
**Subject:** Relayed: GSA-047-20 JANITORIAL SUPPLIES

**Delivery to these recipients or groups is complete, but no delivery notification was sent by the destination server:**

[jeangrape@jmiguam.com](mailto:jeangrape@jmiguam.com)



Message Headers

Subject: GSA-047-20 JANITORIAL SUPPLIES

**QUESTIONS  
AND  
RESPONSE**

Anita Cruz

---

**From:** Anita Cruz  
**Sent:** Tuesday, October 13, 2020 5:34 PM  
**To:** 'Lej Teodosio'; 'shiby.gcm1@gmail.com'; 'Richard Luo'; 'Jean Grape'; 'yongqiaoluogu@gmail.com'; 'csoriano@mdwholesaleguam.com'  
**Cc:** gsaprourement; Ovita A. Nauta  
**Subject:** GSA-047-20 JANITORIAL SUPPLIES  
**Attachments:** GSA-047-20 QUESTIONS & RESPONSES 10-13-20.pdf

PLEASE ACKNOWLEDGE RECEIPT OF THE ATTACHED "QUESTIONS & RESPONSES" FOR THE ABOVE BID NUMBER. ONCE SIGNED AND ACKNOWLEDGE FORWARD BACK TO GSA FOR THE RECORD AND FILE. THANK YOU AND BE SAFE.

Anita T. Cruz  
Buyer Supervisor II



**Corporation**

P.O. BOX 12699 TAMUNING, GUAM 96931 · Tel: (671) 637-7101 · Fax: (671) 637-7175

September 17, 2020

Ms. Claudia S. Acfalle  
Chief Procurement Officer  
General Services Agency  
Government of Guam  
148 Route 1, Marine Drive  
Piti, Guam 96915


RE: INVITATION FOR BID NO.: GSA-047-20 JANITORIAL SUPPLIES

Dear Ms. Acfalle:

My name is Lej Teodosio, I am the Consumer Goods Manager of ST Corporation. ST is looking to submit a bid for IFB No.: GSA-047-20. ST would like to submit the following Pre-Bid Questions:

- 1) *Would GSA accept a slightly different size from what is indicated in the bid form? Or does it need to be the exact measurement? For example, in Item No. 8.1 Cleaner Degreaser, 24 oz./Bottle, would GSA accept 32 oz. size?*
- 2) *Would GSA accept a different form of packaging? For example, in Item No. 14.1 Disinfectant Spray, 15 oz./Can, would GSA accept trigger spray bottle? For toothbrush, would GSA accept packaging in blister pack instead of box?*
- 3) *For Item No. 28.1 Soap Bath 5.75 oz., can you specify if this is bar or liquid soap?*
- 4) *For Item No. 6.1, would any bleach disinfectant containing sodium hypochlorite be responsive to Item No. 6.1?*

Sincerely,

  
Lej Teodosio  
Sales & Marketing Manager  
Consumer Goods Division

## Anita Cruz

---

**From:** Charleen Evangelista  
**Sent:** Monday, September 21, 2020 5:02 PM  
**To:** Anita Cruz  
**Subject:** RE: GSA-047-20 ST Corp questions

Good Afternoon,

- 1.) Would be 24oz that we are asking for. It would be up to the vendor to provide equal value
- 2.) Not accept the trigger spray, we would accept individual packs
- 3.) Bath bar
- 4.) As long It contains bleach sodium hypochlorite.

Thank you

---

**From:** gsaprourement  
**Sent:** Monday, September 21, 2020 4:20 PM  
**To:** Charleen Evangelista  
**Subject:** GSA-047-20 ST Corp questions

Hafa adai,

As per your request.

Thank you,

GSA Procurement  
475-1707/08  
[Gsa.doa.guam.gov](http://Gsa.doa.guam.gov)  
*General Services Agency*





**gsaprourement**

---

**From:** Rowena Thomas <shiby.gcm1@gmail.com>  
**Sent:** Monday, September 21, 2020 1:41 PM  
**To:** gsaprourement  
**Cc:** Alex Thomas  
**Subject:** GSA-047-20 - JANITORIAL SUPPLIES

Hafa Adai:

Please see below question in regards to janitorial supplies:

Item: 5.1 Antibacterial, Hand Soap Refill 800 Mil 27 FL oz/bag  
Ref: Gojo or Equal  
- Is this item to be in the bag or can be in a bottle?

Item: 23.1 Mask, Procedure, Earloop 50/bx.  
Ref: Henry Schein 104-8600-  
- Is the quantity box or case?

Thank you,

**ROWENA THOMAS**



**SHIBY WHOLESALE**  
**P.O BOX 9306 DEDEDO, GUAM 96929**  
**TEL: 671-646-9990**

**Corporation**

P.O. BOX 12699 TAMUNING, GUAM 96931 • Tel: (671) 637-7101 • Fax: (671) 637-7175

September 24, 2020

Ms. Claudia S. Acfalle  
Chief Procurement Officer  
General Services Agency  
Government of Guam  
148 Route 1, Marine Drive  
Piti, Guam 96915

RE: INVITATION FOR BID NO.: GSA-047-20 JANITORIAL SUPPLIES

Dear Ms. Acfalle:

My name is Lej Teodosio, I am the Consumer Goods Manager of ST Corporation. ST is looking to submit a bid for IFB No.: GSA-047-20. ST would like to submit the following Pre-Bid Questions:

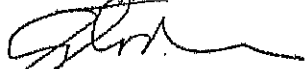
- 1) *GSA has instructed bidders to provide a "Unit price" and a "Price extension", and has also instructed bidders to submit bids for a certain quantity of product per item. What does GSA mean by the "Unit price" and the "Price extension?"*
- 2) *GSA has specified that item 2.1 should be a 10oz spray can of air freshener, with prices submitted for 100 cans. Is the "Unit Price" GSA is seeking the price for each can, or the price for each 100 can quantity specified? What would be the "Price extension?"*
- 3) *GSA has specified that item 2.1 should be a 10oz spray can of air freshener, with prices submitted for 100 cans.*
  - a. *Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz or 8oz spray can?*

- b. *Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per can?*
- 4) *GSA has specified that Item No. 5.1 should be Antibacterial, Hand Soap Refill 800 mil 27 fl oz/bag, with prices submitted for 100 bags.*
- a. *Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 32 fl oz/bag?*
- b. *Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per fluid ounce as opposed to a price per bag?*
- 5) *GSA has specified that Item No. 6.1 should be Bleach Disinfectant 1 Gallon, with prices submitted for 300 gallons.*
- a. *Would GSA accept a slightly different size from what is specified? example, would GSA accept 3.5 quarts?*
- b. *Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to price per gallon?*
- 6) *GSA has specified that Item No. 8.1 should be Cleaner Degreaser, 24 oz/bottle, with prices submitted for 100 bottles.*
- a. *Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12oz/bottle?*
- b. *Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to price per bottle?*
- 7) *GSA has specified that Item No. 9.1 should be Cleaning Detergent, 1 Gallon, with prices submitted for 100 gallons.*
- a. *Would GSA accept a slightly different size from what is specified? example, would GSA accept 3.5 quarts?*
- b. *Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to price per gallon?*

- 8) GSA has specified that Item No. 10.1 should be Cleaner, Glass Window Sprayer 32oz/bottle, with prices submitted for 100 bottles.
- Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?
  - Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to price per bottle?
- 9) GSA has specified that Item No. 13.1 should be Detergent Power, Laundry 180 loads/box, with prices submitted for 100 boxes.
- Would GSA accept a slightly different size from what is specified? For example, would GSA accept 200 loads/box?
  - Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per load as opposed to price per box?
- 10) GSA has specified that Item No. 31.1 should be Toilet Bowl Cleaner, 32 oz/bottle, with prices submitted for 100 bottles.
- Would GSA accept a slightly different size from what is specified? For example, would GSA accept 27 oz/bottle?
  - Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to price per bottle?
- 11) GSA has specified that Item No. 32.1 should be Tooth Paste, 8oz, with prices submitted for 500 units.
- Would GSA accept a slightly different size from what is specified? For example, would GSA accept 12 oz?
  - Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to price per unit?

- 12) GSA has specified that Item No. 33.1 should be Tooth Paste, 0.85 oz, with prices submitted for 250 units.
- Would GSA accept a slightly different size from what is specified? Or does it need to be the exact measurement? For example, would GSA accept 0.65 oz?
  - Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to price per unit?
- 13) Would GSA accept a different form of packaging for item no. 14.1? For example, would GSA accept trigger spray bottle instead of a can?
- 14) Would GSA accept a different form of packaging for item no. 32.1 and item no. 33.1? For example, would GSA accept packaging in blister pack instead of box?
- 15) For Item No. 28.1 Soap Bath 5.75 oz., can GSA specify if this is bar or liquid soap?
- 16) For Item No. 6.1, would any bleach disinfectant containing sodium hypochlorite be responsive to Item No. 6.1?
- 17) In reference to the email we received from GSA Storekeeper / Ms. Charleen Evangelista on May 1, 2020, subject: Market Research, it was indicated in the last page of Market Research for Janitorial Supplies - All items must be imprinted/embossed/watermarked "PROPERTY OF GOVGUAM". Does GSA require that any of the items in IFB No. GSA-047-20, like similar items previously procured by GSA, be imprinted/embossed/watermarked "PROPERTY OF GOVGUAM"?
- 18) For Item No. 18.1 Flashlight, 3D Water Proof, H/D, can you specify what 3D and H/D means?
- 19) Would you accept products in metric units as opposed to imperial units?

Sincerely,



Lej Teodosio  
Sales & Marketing Manager  
Consumer Goods Division



EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktot)

# DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY

(Ahensian Setbision Hinirat)

Telephone (Telifon): (671) 475-1707/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)

JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'låhi)

October 13, 2020

## INVITATION FOR BID - GSA-047-20 JANITORIAL SUPPLIES

### Questions received from: ST Corporation on 9/17/20

Question 1: Would GSA accept a slightly different size from what is indicated in the bid form? Or does it need to be the exact measurement? For Example, in Item No. 8.1 Cleaner Degreaser, 24 oz./Bottle, would GSA accept 32 oz. size?

**Response:** The requirement is for a 24 oz./Bottle. It would be up to the vendor to provide equal value.

Question 2: Would GSA accept a different form of packaging? For example, in Item No. 14.1 Disinfectant Spray, 15 oz./Can, would GSA accept trigger spray bottle? For Toothbrush, would GSA accept packaging in blister pack instead of box?

**Response:** The requirement is for "Spray Can". Would accept individual packs  
(Note: Spec states "Box" example: 144/box)

Question 3: For Item No. 28.1 Soap, Bath 5.75 oz., can you specify if this is bar or liquid soap?

**Response:** Bath Bar

Question 4: For Item No. 6.1, would any bleach disinfectant containing sodium hypochlorite be responsive to Item No. 6.1?

**Response:** As long as it contains bleach sodium hypochlorite.

### Questions received from: Shiby Wholesale on 9/21/20

Question 1: Item No. 5.1 Antibacterial, Hand Soap Refill 800 Mil 27 FL oz./bag, Ref: Gojo or Equal. Is this item to be in the bag or can be in a bottle?

**Response:** Request is for "Bag".

Question 2: Item No. 23.1 Mask, Procedure, Earloop 50/bx., Ref: Henry Schein 104-8600. Is the quantity box or case?

**Response:** Quantity is "Box"

Questions received from: ST Corporation on 9/24/20

Question 1: GSA has instructed bidders to provide a "Unit Price" and a "Price Extension", and has also instructed bidders to submit bids for a certain quantity of product per item. What does GSA mean by the "Unit Price" and the "Price Extension"?

**Response: Unit price is the cost of the item that is being sold for. Price extension is the Unit price times the quantity of items requesting. Example: Qty. 100 x Unit Cost \$2.00 = Price extension \$200.00**

Question 2: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans. Is the "Unit Price" GSA is seeking the price for each can, or the price for each 100 can quantity specified? What would be the "Price Extension"?

**Response: Price per can would be the cost of the item times the quantity of items requesting**

Question 3: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz. or 8 oz. spray can?

**Response: 10oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per can?

**Response: per specifications per can**

Question 4: GSA has specified that item no. 5.1 should be Antibacterial, Hand Soap Refill 800 mil 27 fl. Oz/bag, with prices submitted for 100 bags.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 32 fl. Oz/bag?

**Response: 27 fl oz/bag or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per fluid ounce as opposed to a price per bag?

**Response: per specifications per bag**

Question 5:

GSA has specified that Item No. 6.1 should be Bleach Disinfectant 1 Gallon, with prices submitted for 300 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications 1 gallon**

Question 6: GSA has specified that Item No. 8.1 should be Cleaner Degreaser, 24 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz/bottle

**Response: 24oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 7: GSA has specified that Item No. 9.1 should be Cleaner Detergent, 1 Gallon, with prices submitted for 100 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications per gallon**

Question 8: GSA has specified that Item No. 10.1 should be Cleaner, Glass Window Spray 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 9: GSA has specified that Item No. 13.1 should be Detergent Powder, Laundry 180 loads/box, with prices submitted for 100 boxes.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 200 loads/box?

**Response: 180 loads or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per load as opposed to a price per box?

**Response: per specifications per bottle**



Question 10:

GSA has specified that Item No. 31.1 should be Toilet Bowl Cleaner, 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 11:

GSA has specified that Item No. 32.1 should be Tooth Paste, 8 oz., with prices submitted for 500 units.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz?

**Response: 8oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

Question 12:

GSA has specified that Item No. 33.1 should be Tooth Paste, 0.85 oz., with prices submitted for 250 units.

a. Would GSA accept a slightly different size from what is specified? Or does it need to be the exact measurement? For example, would GSA accept a 0.65 oz?

**Response: 0.85 oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

Question 13:

Would GSA accept a different form of packaging for item no. 14.1? For example, would GSA accept trigger spray bottle instead of can?

**Response: per specifications spray can**

Question 14:

Would GSA accept a different form of packaging for item no. 32.1 and item no. 33.1? For example, would GSA accept packaging in blister pack instead of box?

**Response:** per specifications each

Question 15:

For item no. 28.1 Soap Bath 5.75 oz., can GSA specify if this is bar or liquid soap?

**Response: Bar soap is requested**

Question 16:

For item no. 6.1 would any bleach disinfectant containing sodium hypochlorite be responsive to Item 6.1?

**Response: As long as it contains bleach sodium hypochlorite.**

Question 17:

In reference to the email we received from GSA Storekeeper I, Ms. Charleen Evangelista on May 1, 2020, subject: Market Research, it was indicated in the last page of Market Research for Janitorial supplies – All items must be imprinted/embossed/watermarked "PROPERTY OF GOVGUAM". Does GSA require that any of the items in IFB No. GSA-047-20, like similar items previously procured by GSA, be imprinted/embossed/watermarked "PROPERTY OF GOVGUAM"?

**Response: no it will not be imprinted/embossed/watermarked "Property of GovGuam"**

Question 18:

For item no. 18.1 Flashlight, 3D Water Proof, H/D; can you specify what 3D and H/D means?

**Response: It requires 3, D batteries and must be heavy duty.**

  
DAVID M. CRUZ  
Assist. Chief Procurement Officer

**Corporation**

P.O. BOX 12699 TAMUNING, GUAM 96931 · Tel: (671) 637-7101 · Fax: (671) 637-7175

October 7, 2020

Ms. Claudia S. Acfalle  
Chief Procurement Officer  
General Services Agency  
Government of Guam  
148 Route 1, Marine Drive  
Piti, Guam 96915

RE: INVITATION FOR BID NO.: GSA-047-20 JANITORIAL SUPPLIES

Dear Ms. Acfalle:

ST Corporation faxed questions related to this bid on September 17 and September 25, 2020. GSA has not provided answers to those questions.

Please confirm when GSA will provide answers to those questions.

Sincerely,

Lej Teodosio  
Sales & Marketing Manager  
Consumer Goods Division



EDWARD M. BIRN  
Director (Direktor)  
EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktor)

**DEPARTMENT OF  
ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY  
(Ahensian Setbision Hinirat)  
Telephone (Telifon): (671) 475-1707/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)  
JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'åhå)

October 13, 2020

**INVITATION FOR BID - GSA-047-20**  
**JANITORIAL SUPPLIES**

**Questions received from: ST Corporation on 9/17/20**

Question 1: Would GSA accept a slightly different size from what is indicated in the bid form? Or does it need to be the exact measurement? For Example, in Item No. 8.1 Cleaner Degreaser, 24 oz./Bottle, would GSA accept 32 oz. size?

**Response:** The requirement is for a 24 oz./Bottle. It would be up to the vendor to provide equal value.

Question 2: Would GSA accept a different form of packaging? For example, in Item No. 14.1 Disinfectant Spray, 15 oz./Can, would GSA accept trigger spray bottle? For Toothbrush, would GSA accept packaging in blister pack instead of box?

**Response:** The requirement is for "Spray Can". Would accept individual packs  
(Note: Spec states "Box" example: 144/box)

Question 3: For Item No. 28.1 Soap, Bath 5.75 oz., can you specify if this is bar or liquid soap?

**Response:** Bath Bar

Question 4: For Item No. 6.1, would any bleach disinfectant containing sodium hypochlorite be responsive to Item No. 6.1?

**Response:** As long as it contains bleach sodium hypochlorite.

**Questions received from: Shiby Wholesale on 9/21/20**

Question 1: Item No. 5.1 Antibacterial, Hand Soap Refill 800 Mil 27 FL oz./bag, Ref: Gojo or Equal. Is this item to be in the bag or can be in a bottle?

**Response:** Request is for "Bag".

Question 2: Item No. 23.1 Mask, Procedure, Earloop 50/bx., Ref: Henry Schein 104-8600. Is the quantity box or case?

**Response:** Quantity is "Box"

**Questions received from: ST Corporation on 9/24/20**

Question 1: GSA has instructed bidders to provide a "Unit Price" and a "Price Extension", and has also instructed bidders to submit bids for a certain quantity of product per item. What does GSA mean by the "Unit Price" and the "Price Extension"?

**Response: Unit price is the cost of the item that is being sold for. Price extension is the Unit price times the quantity of items requesting. Example: Qty. 100 x Unit Cost \$2.00 = Price extension \$200.00**

Question 2: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans. Is the "Unit Price" GSA is seeking the price for each can, or the price for each 100 can quantity specified? What would be the "Price Extension"?

**Response: Price per can would be the cost of the item times the quantity of items requesting**

Question 3: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz. or 8 oz. spray can?

**Response: 10oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per can?

**Response: per specifications per can**

Question 4: GSA has specified that item no. 5.1 should be Antibacterial, Hand Soap Refill 800 ml 27 fl. Oz/bag, with prices submitted for 100 bags.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 32 fl. Oz/bag?

**Response: 27 fl oz/bag or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per fluid ounce as opposed to a price per bag?

**Response: per specifications per bag**

Question 5:

GSA has specified that Item No. 6.1 should be Bleach Disinfectant 1 Gallon, with prices submitted for 300 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications 1 gallon**

Question 6: GSA has specified that Item No. 8.1 should be Cleaner Degreaser, 24 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz/bottle

**Response: 24oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 7: GSA has specified that Item No. 9.1 should be Cleaner Detergent, 1 Gallon, with prices submitted for 100 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications per gallon**

Question 8: GSA has specified that Item No. 10.1 should be Cleaner, Glass Window Spray 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 9: GSA has specified that Item No. 13.1 should be Detergent Powder, Laundry 180 loads/box, with prices submitted for 100 boxes.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 200 loads/box?

**Response: 180 loads or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per load as opposed to a price per box?

**Response: per specifications per bottle**

**Question 10:**

GSA has specified that Item No. 31.1 should be Toilet Bowl Cleaner, 32 oz/bottle, with prices submitted for 100 bottles.

- a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

- b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

**Question 11:**

GSA has specified that Item No. 32.1 should be Tooth Paste, 8 oz., with prices submitted for 500 units.

- a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz?

**Response: 8oz or equal**

- b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

**Question 12:**

GSA has specified that Item No. 33.1 should be Tooth Paste, 0.85 oz., with prices submitted for 250 units.

- a. Would GSA accept a slightly different size from what is specified? Or does it need to be the exact measurement? For example, would GSA accept a 0.65 oz?

**Response: 0.85 oz or equal**

- b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

**Question 13:**

Would GSA accept a different form of packaging for item no. 14.1? For example, would GSA accept trigger spray bottle instead of can?

**Response: per specifications spray can**

Question 14:

Would GSA accept a different form of packaging for item no. 32.1 and item no. 33.1? For example, would GSA accept packaging in blister pack instead of box?

**Response:** per specifications each

Question 15:

For item no. 28.1 Soap Bath 5.75 oz., can GSA specify if this is bar or liquid soap?

**Response:** Bar soap is requested

Question 16:

For item no. 6.1 would any bleach disinfectant containing sodium hypochlorite be responsive to item 6.1?

**Response:** As long as it contains bleach sodium hypochlorite.

Question 17:

In reference to the email we received from GSA Storekeeper I, Ms. Charleen Evangelista on May 1, 2020, subject: Market Research, it was indicated in the last page of Market Research for Janitorial supplies – All items must be imprinted/embossed/watermarked "PROPERTY OF GOV GUAM". Does GSA require that any of the items in IFB No. GSA-047-20, like similar items previously procured by GSA, be imprinted/embossed/watermarked "PROPERTY OF GOV GUAM"?

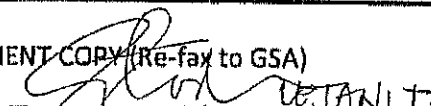
**Response:** no it will not be imprinted/embossed/watermarked "Property of GovGuam"

Question 18:

For item no. 18.1 Flashlight, 3D Water Proof, H/D, can you specify what 3D and H/D means?

**Response:** It requires 3, D batteries and must be heavy duty.

  
DAVID M. CRUZ  
Assist. Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	
Date:	10/14/2020
Company Name:	ST CORPORATION
Fax to: 475-1727 or 472-4217	
E-mail to: gsaprocmnt@gsadoa.guam.gov	





**EDWARD M. BIRN**  
Director (*Direktat*)  
**EDITH C. PANGELINAN**  
Deputy Director (*Sigundo Direktat*)

**DEPARTMENT OF  
ADMINISTRATION**  
DEPARTAMENTO NG ADMINISTRASYON

GENERAL SERVICES AGENCY  
(Administrasyon ng Serbisyo Heneral)  
P.O. Box 934, Hagatña, Guam 96932



**LOURDES A. LEON GUERRERO**  
Governor (*Maga'håga*)  
**JOSHUA F. TENDRIO**  
Lt. Governor (*Sigundo Maga'åshi*)

October 13, 2020

**INVITATION FOR BID - GSA-047-20**  
**JANITORIAL SUPPLIES**

**Questions received from: ST Corporation on 9/17/20**

Question 1: Would GSA accept a slightly different size from what is indicated in the bid form? Or does it need to be the exact measurement? For Example, in Item No. 8.1 Cleaner Degreaser, 24 oz./Bottle, would GSA accept 32 oz. size?

**Response:** The requirement is for a 24 oz./Bottle. It would be up to the vendor to provide equal value.

Question 2: Would GSA accept a different form of packaging? For example, in Item No. 14.1 Disinfectant Spray, 15 oz./Can, would GSA accept trigger spray bottle? For Toothbrush, would GSA accept packaging in blister pack instead of box?

**Response:** The requirement is for "Spray Can". Would accept individual packs  
(Note: Spec states "Box" example: 144/box)

Question 3: For Item No. 28.1 Soap, Bath 5.75 oz., can you specify if this is bar or liquid soap?

**Response:** Bath Bar

Question 4: For Item No. 6.1, would any bleach disinfectant containing sodium hypochlorite be responsive to Item No. 6.1?

**Response:** As long as it contains bleach sodium hypochlorite.

**Questions received from: Shelby Wholesale on 9/21/20**

Question 1: Item No. 5.1 Antibacterial, Hand Soap Refill 800 Mil 27 FL oz./bag, Ref: Gojo or Equal. Is this item to be in the bag or can be in a bottle?

**Response:** Request is for "Bag".

Question 2: Item No. 23.1 Mask, Procedure, Earloop 50/bx., Ref: Henry Schein 104-8600. Is the quantity box or case?

**Response:** Quantity is "Box"

Questions received from: ST Corporation on 9/24/20

Question 1: GSA has instructed bidders to provide a "Unit Price" and a "Price Extension", and has also instructed bidders to submit bids for a certain quantity of product per item. What does GSA mean by the "Unit Price" and the "Price Extension"?

**Response: Unit price is the cost of the item that is being sold for, Price extension is the Unit price times the quantity of items requesting. Example: Qty. 100 x Unit Cost \$2.00 = Price extension \$200.00**

Question 2: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans. Is the "Unit Price" GSA is seeking the price for each can, or the price for each 100 can quantity specified? What would be the "Price Extension"?

**Response: Price per can would be the cost of the item times the quantity of items requesting**

Question 3: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz. or 8 oz. spray can?

**Response: 10oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per can?

**Response: per specifications per can**

Question 4: GSA has specified that item no. 5.1 should be Antibacterial, Hand Soap Refill 800 ml 27 fl. Oz/bag, with prices submitted for 100 bags.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 32 fl. Oz/bag?

**Response: 27 fl oz/bag or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per fluid ounce as opposed to a price per bag?

**Response: per specifications per bag**

Question 5:

GSA has specified that Item No. 6.1 should be Bleach Disinfectant 1 Gallon, with prices submitted for 300 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications 1 gallon**

Question 6: GSA has specified that Item No. 8.1 should be Cleaner Degreaser, 24 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz/bottle

**Response: 24oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 7: GSA has specified that Item No. 9.1 should be Cleaner Detergent, 1 Gallon, with prices submitted for 100 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications per gallon**

Question 8: GSA has specified that Item No. 10.1 should be Cleaner, Glass Window Spray 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 9: GSA has specified that Item No. 13.1 should be Detergent Powder, Laundry 180 loads/box, with prices submitted for 100 boxes.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 200 loads/box?

**Response: 180 loads or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per load as opposed to a price per box?

**Response: per specifications per bottle**

Question 10:

GSA has specified that Item No. 31.1 should be Toilet Bowl Cleaner, 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 11:

GSA has specified that Item No. 32.1 should be Tooth Paste, 8 oz., with prices submitted for 500 units.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz?

**Response: 8oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

Question 12:

GSA has specified that Item No. 33.1 should be Tooth Paste, 0.85 oz., with prices submitted for 250 units.

a. Would GSA accept a slightly different size from what is specified? Or does it need to be the exact measurement? For example, would GSA accept a 0.65 oz?

**Response: 0.85 oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

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Would GSA accept a different form of packaging for Item no. 14.1? For example, would GSA accept trigger spray bottle instead of can?

**Response: per specifications spray can**

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**Response: no it will not be imprinted/embossed/watermarked "Property of GovGuam"**

Question 18:

For item no. 18.1 Flashlight, 3D Water Proof, H/D, can you specify what 3D and H/D means?

**Response: It requires 3, D batteries and must be heavy duty.**

  
DAVID M. CRUZ  
Assist. Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	<u>Jean Lopez</u>
Date:	<u>10/14/20</u>
Company Name:	<u>JMS Edison</u>
Fax to: 475-1727 or 472-4217	
E-mail to: <a href="mailto:gsaprocurement@gsadoa.guam.gov">gsaprocurement@gsadoa.guam.gov</a>	



EDWARD M. BIRN  
Director (Diréktor)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Diréktor)

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ADMINISTRATION**  
DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY  
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October 13, 2020

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**Response: Price per can would be the cost of the item times the quantity of items requesting**

Question 3: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz. or 8 oz. spray can?

**Response: 10oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per can?

**Response: per specifications per can**

Question 4: GSA has specified that item no. 5.1 should be Antibacterial, Hand Soap Refill 800 ml 27 fl. Oz/bag, with prices submitted for 100 bags.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 32 fl. Oz/bag?

**Response: 27 fl oz/bag or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per fluid ounce as opposed to a price per bag?

**Response: per specifications per bag**

Question 5:

GSA has specified that item No. 6.1 should be Bleach Disinfectant 1 Gallon, with prices submitted for 300 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications 1 gallon**

Question 6: GSA has specified that Item No. 8.1 should be Cleaner Degreaser, 24 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz/bottle

**Response: 24oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

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a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

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**Response: per specifications per gallon**

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a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 9: GSA has specified that Item No. 13.1 should be Detergent Powder, Laundry 180 loads/box, with prices submitted for 100 boxes.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 200 loads/box?

**Response: 180 loads or equal**

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**Response: per specifications per bottle**



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GSA has specified that Item No. 31.1 should be Toilet Bowl Cleaner, 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

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**Response: per specifications per bottle**

Question 11:

GSA has specified that Item No. 32.1 should be Tooth Paste, 8 oz., with prices submitted for 500 units.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz?

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**Response: per specifications each**

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a. Would GSA accept a slightly different size from what is specified? Or does it need to be the exact measurement? For example, would GSA accept a 0.65 oz?

**Response: 0.85 oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

Question 13:

Would GSA accept a different form of packaging for item no. 14.1? For example, would GSA accept trigger spray bottle instead of can?

**Response: per specifications spray can**

Question 14:

Would GSA accept a different form of packaging for item no. 32.1 and item no. 33.1? For example, would GSA accept packaging in blister pack instead of box?

**Response:** per specifications each

Question 15:

For item no. 28.1 Soap Bath 5.75 oz., can GSA specify if this is bar or liquid soap?

**Response: Bar soap is requested**

Question 16:

For item no. 6.1 would any bleach disinfectant containing sodium hypochlorite be responsive to Item 6.1?

**Response: As long as it contains bleach sodium hypochlorite.**

Question 17:

In reference to the email we received from GSA Storekeeper I, Ms. Charleen Evangelista on May 1, 2020, subject: Market Research, it was indicated in the last page of Market Research for Janitorial supplies – All items must be imprinted/embossed/watermarked "PROPERTY OF GOVGUAM". Does GSA require that any of the items in IFB No. GSA-047-20, like similar items previously procured by GSA, be imprinted/embossed/watermarked "PROPERTY OF GOVGUAM"?

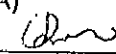
**Response: no it will not be imprinted/embossed/watermarked "Property of GovGuam"**

Question 18:

For item no. 18.1 Flashlight, 3D Water Proof, H/D, can you specify what 3D and H/D means?

**Response: It requires 3, D batteries and must be heavy duty.**

  
DAVID M. CRUZ  
Assist. Chief Procurement Officer

Please Print	
ACKNOWLEDGEMENT COPY (Re-fax to GSA)	
Received By:	Chelsea Luo 
Date:	10/14/2020
Company Name:	Triple 7
Fax to: 475-1727 or 472-4217	
E-mail to: gsaprocmnt@gsadoa.guam.gov	



EDWARD M. BIRN  
Director (Direktor)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktor)

# DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ADMINISTRASION

GENERAL SERVICES AGENCY

(Aghensian Sathisam Ihawat)

Telephone (Mobile) (767) 435-1700/1710 • (Landline) (767) 435-1717/1737



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)

JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'låhi)

October 13, 2020

## INVITATION FOR BID - GSA-047-20 JANITORIAL SUPPLIES

### Questions received from: ST Corporation on 9/17/20

Question 1: Would GSA accept a slightly different size from what is indicated in the bid form? Or does it need to be the exact measurement? For Example, in Item No. 8.1 Cleaner Degreaser, 24 oz./Bottle, would GSA accept 32 oz. size?

Response: The requirement is for a 24 oz./Bottle. It would be up to the vendor to provide equal value.

Question 2: Would GSA accept a different form of packaging? For example, in Item No. 14.1 Disinfectant Spray, 15 oz./Can, would GSA accept trigger spray bottle? For Toothbrush, would GSA accept packaging in blister pack instead of box?

Response: The requirement is for "Spray Can". Would accept individual packs  
(Note: Spec states "Box" example: 144/box)

Question 3: For Item No. 28.1 Soap, Bath 5.75 oz., can you specify if this is bar or liquid soap?

Response: Bath Bar

Question 4: For Item No. 6.1, would any bleach disinfectant containing sodium hypochlorite be responsive to Item No. 6.1?

Response: As long as it contains bleach sodium hypochlorite.

### Questions received from: Shiby Wholesale on 9/21/20

Question 1: Item No. 5.1 Antibacterial, Hand Soap Refill 800 Mil 27 FL oz./bag, Ref: Gojo or Equal. Is this item to be in the bag or can be in a bottle?

Response: Request is for "Bag".

Question 2: Item No. 23.1 Mask, Procedure, Earloop 50/bx., Ref: Henry Schein 104-8600. Is the quantity box or case?

Response: Quantity is "Box"

Questions received from: ST Corporation on 9/24/20

Question 1: GSA has instructed bidders to provide a "Unit Price" and a "Price Extension", and has also instructed bidders to submit bids for a certain quantity of product per item. What does GSA mean by the "Unit Price" and the "Price Extension"?

**Response: Unit price is the cost of the item that is being sold for. Price extension is the Unit price times the quantity of Items requesting. Example: Qty. 100 x Unit Cost \$2.00 = Price extension \$200.00**

Question 2: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans. Is the "Unit Price" GSA is seeking the price for each can, or the price for each 100 can quantity specified? What would be the "Price Extension"?

**Response: Price per can would be the cost of the item times the quantity of items requesting**

Question 3: GSA has specified that item 2.1 should be a 10 oz. spray can of air freshener, with prices submitted for 100 cans.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz. or 8 oz. spray can?

**Response: 10oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per can?

**Response: per specifications per can**

Question 4: GSA has specified that item no. 5.1 should be Antibacterial, Hand Soap Refill 800 ml/ 27 fl. Oz/bag, with prices submitted for 100 bags.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 32 fl. Oz/bag?

**Response: 27 fl oz/bag or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per fluid ounce as opposed to a price per bag?

**Response: per specifications per bag**

Question 5:

GSA has specified that Item No. 6.1 should be Bleach Disinfectant 1 Gallon, with prices submitted for 300 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications 1 gallon**

Question 6: GSA has specified that Item No. 8.1 should be Cleaner Degreaser, 24 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz/bottle

**Response: 24oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 7: GSA has specified that Item No. 9.1 should be Cleaner Detergent, 1 Gallon, with prices submitted for 100 gallons.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept 3.5 quarts?

**Response: 1 gallon is requested**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per quart as opposed to a price per gallon?

**Response: per specifications per gallon**

Question 8: GSA has specified that Item No. 10.1 should be Cleaner, Glass Window Spray 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 9: GSA has specified that Item No. 13.1 should be Detergent Powder, Laundry 180 loads/box, with prices submitted for 100 boxes.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 200 loads/box?

**Response: 180 loads or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per load as opposed to a price per box?

**Response: per specifications per bottle**

Question 10:

GSA has specified that Item No. 31.1 should be Toilet Bowl Cleaner, 32 oz/bottle, with prices submitted for 100 bottles.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 27 oz/bottle?

**Response: 32oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per bottle?

**Response: per specifications per bottle**

Question 11:

GSA has specified that Item No. 32.1 should be Tooth Paste, 8 oz., with prices submitted for 500 units.

a. Would GSA accept a slightly different size from what is specified? For example, would GSA accept a 12 oz?

**Response: 8oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

Question 12:

GSA has specified that Item No. 33.1 should be Tooth Paste, 0.85 oz., with prices submitted for 250 units.

a. Would GSA accept a slightly different size from what is specified? Or does it need to be the exact measurement? For example, would GSA accept a 0.65 oz?

**Response: 0.85 oz or equal**

b. Would GSA allow bidders to submit prices in such a manner that GSA can compare the value between offered products of slightly different sizes, i.e., supply a price per ounce as opposed to a price per unit?

**Response: per specifications each**

Question 13:

Would GSA accept a different form of packaging for item no. 14.1? For example, would GSA accept trigger spray bottle instead of can?

**Response: per specifications spray can**

Item: 23.1 Mask, Procedure, Earloop 50/bx.  
Ref: Henry Schein 104-8600-  
- Is the quantity box or case? This is quantity

Thank you,

**ROWENA THOMAS**



**SHIBY WHOLESALE**  
**P.O BOX 9306 DEDEDO, GUAM 96929**  
**TEL: 671-646-9990**

**COPY OF  
REQUISITION**



ASSIGNED BUYER: GSATEDTC

REQUISITION IFB

REQUISITION #: Q205100003  
APPROPRIATION: 5404X2051003M502240

TO: PROCUREMENT FACILITIES MGMT DIVISION ADMINISTRATOR | ENCUMBERED DATE  
11/30/2019

SUBMITTED BY:

Evangelista, Charleen - GSA  
AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: GENERAL SERVICES AGENCY

REQUEST DATE: 11/19/2019

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	AIR DUSTER, COMPUTER 10OZ/SPRA S752001197	CN	150	5.83	874.50
2	AIR FRESHNER, 10OZ SPRAY S752001198	CN	100	6.82	682.00
3	ALCOHOL 16OZ PLAST BTL S650500730	BT	50	6.17	308.50
4	GOJO HAND SOAP ANTIBACTERIAL 12/C S793001055	CS	100	103.95	10395.00
5	BLEACH DISINFECTANT 1GAL S684000003	GL	300	7.12	2136.00
6	BROOM, LOBBY DUST (NYLON/PLASTIC) S792001065	EA	10	9.97	99.70
7	CLEANER-DEGREASER, 24OZ S793001093	BT	100	9.03	903.00
8	CLEANING DETERGENT, 1 GL S684000046	BT	100	12.57	1257.00
9	CLEANR, GLASS/SPRAYER 32 OZ S793000783	BT	100	8.92	892.00

TOTAL =====> 18316.70

JUSTIFICATION:

TO REPLENISH TENDA SUPPLIES FOR BID. POC: KURT ROSARIO 475-1721

\*\* PRINT NAME & SIGN

( ) APPROVAL

( ) DISAPPROVAL

RECEIVED BY DATE  
(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

CONTINUED ON NEXT PAGE

ASSIGNED BUYER: GSATEDTC

REQUISITION IFB

REQUISITION #: Q2D5100003  
APPROPRIATION: 5404X205100SM502240

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR | ENCUMBERED DATE  
| 11/30/2019

SUBMITTED BY:

Evangelista, Charleen - GSA  
AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: GENERAL SERVICES AGENCY

REQUEST DATE: 11/19/2019

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
10	DETERG LIQ DISHWASH 40 OZ/BTL S793000087	BT	100	7.69	769.00
TOTAL =====>					18316.70

TOTAL =====> 18316.70

JUSTIFICATION:

TO REPLENISH TENDA SUPPLIES FOR BID. POC: KURT ROSARIO 475-1721

\*\* PRINT NAME & SIGN

( ) APPROVAL ( ) DISAPPROVAL

RECEIVED BY DATE  
(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

ASSIGNED BUYER: GSATEDTC

REQUISITION IFB

REQUISITION #: Q205100004  
APPROPRIATION: 5404X2051003M502240

TO: PROCUREMENT FACILITIES MGMT. DIVISION ADMINISTRATOR | ENCUMBERED DATE  
| 11/30/2019

SUBMITTED BY:

Evangelista, Charleen - GSM  
AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: GENERAL SERVICES AGENCY

REQUEST DATE: 11/19/2019

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
1	DETERG POWD LAUND42LD 4BX/CS S7930000962	BX	100	22.49	2249.00
2	DISINFECT SPRAYLYSOL 15OZ S684000011	CN	100	7.25	725.00
3	GLOVE, STRETCHABLE RED PALM S8415000758	PR	1000	1.44	1440.00
4	INSECT ANT&ROACH SPRAY12/15OZ S6840000773	CN	100	9.97	997.00
5	MOP HANDLE PLASTIC 60" S7920000072	EA	50	30.97	1548.50
6	PAPER TOWEL SINGLEFOLD 4000+SH S854000004	CS	500	30.20	15100.00
7	SCOURING POWDER21 OZ CAN30/CS S793000045	CN	50	5.77	288.50
8	SOAP BATH 5.75 OZ, 12/CS S852000808	CS	250	25.00	6250.00
9	SURGE PROTEC.6PLUG W/TEL JACK S615000025	EA	50	25.72	1286.00

TOTAL =====> 50884.00

JUSTIFICATION:

TO REPLENISH TENDA SUPPLIES FOR BID. POC: KURT ROSARIO 475-1721

\*\* PRINT NAME & SIGN

( ) APPROVAL

( ) DISAPPROVAL

RECEIVED BY DATE  
(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

CONTINUED ON NEXT PAGE

ASSIGNED BUYER: GSATEDTC

REQUISITION IFB

REQUISITION #: Q205100004  
APPROPRIATION: 5404X205100SM502240

TO: PROCUREMENT FACILITIES MGMT DIVISION ADMINISTRATOR | ENCUMBERED DATE  
| 11/30/2019

SUBMITTED BY:

Evangelista, Charleen - GSA  
AUTHORIZED DEPARTMENT REPRESENTATIVE

SIGNATURE

DATE

DEPARTMENT/DIVISION: GENERAL SERVICES AGENCY

REQUEST DATE: 11/19/2019

ITEM NO.	DESCRIPTION OF ITEM	UOM	QTY	UNIT PRICE	AMOUNT
10	TOILET TISSUE 2PLY500SHT95/CS S854000005	CS	500	42.00	21000.00
TOTAL =====>					50884.00

TOTAL =====> 50884.00

JUSTIFICATION:

TO REPLENISH TENDA SUPPLIES FOR BID. POC: KURT ROSARIO 475-1721

\*\* PRINT NAME & SIGN

( ) APPROVAL ( ) DISAPPROVAL

RECEIVED BY DATE  
(CERTIFYING OFFICER)

APPROVING AUTHORITY (DIRECTOR)

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
1.1	Air Duster, Computer, 10oz/Spray Can S752001197 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	150	Cn.	\$ _____	\$ _____
2.1	Air Freshner, 10oz/Spray Can S752001198 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	Cn.	\$ _____	\$ _____
3.1	Alcohol, Plastic, 16oz/Btl S650500730 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	Bt	\$ _____	\$ _____
4.1	Antibacterial, Hand Soap Refill 800 Mil 27 Fl oz/Bag Ref: Gojo or equal S793001055 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	Bag	\$ _____	\$ _____
5.1	Bleach Disinfectant 1 Gallon Ref: Clorox or equal S684000003 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	300	Gal	\$ _____	\$ _____

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
6.1	<b>Broom, Lobby</b> <b>(Nylon with Plastic Handle)</b> S792001065  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	10	Ea.	\$ _____	\$ _____
7.1	<b>Cleaner Degreaser, 24oz/Bottle</b> S793001093 Ref: Simple Green or equal Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	Bt.	\$ _____	\$ _____
8.1	<b>Cleaning Detergent, 1 Gallon</b> S684000046 Ref: Pine Sol or equal Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	Gal.	\$ _____	\$ _____
9.1	<b>Cleaner, Glass Window</b> <b>Sprayer 32oz/Bottle</b> S793000783 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	Bt.	\$ _____	\$ _____
10.1	<b>Cuttingline .155</b> <b>3LB Roll Diamond</b> S990501015 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	100	RI	\$ _____	\$ _____

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
11.1	Deodorant 2.6 oz (Women)	100	Ea	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
12.1	Deodorant 2.6 oz (Men)	100	Ea	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
13.1	Detergent Liquid Dish Washing 40oz/Bottle S793000087 Per Specifications	100	Bt.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
14.1	Detergent Powder, Laundry 180 Loads/Box S793000962 Per Specifications	100	Bx.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
15.1	Disinfectant Spray 15 oz/Can S684000011 Per Specifications	100	Cn.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
16.1	Flag, Guam 5x8 Double Sided - Nylon S834500775 Per Specifications	50	Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
17.1	Flag, US4x6 Double Sided - Nylon S834500774 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	50	Ea.	\$ _____	\$ _____
18.1	Flag, US 5x8 Double Sided - Nylon S834500776 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	50	Ea.	\$ _____	\$ _____
19.1	Flag, Guam 3x5 Double Sided - Nylon S834500739 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	50	Ea.	\$ _____	\$ _____
20.1	Flag, Guam 4x6 Double Sided - Nylon S534500006 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	50	Ea.	\$ _____	\$ _____
21.1	Flash Light, 3D Water Proof, H/D S623001189 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	50	Ea.	\$ _____	\$ _____
22.1	Glove, Stretchable Red Palm S841500758 Per Specifications  <u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____	1000	Pr.	\$ _____	\$ _____



ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
23.1	Insect Ant & Roach Spray 15 oz/Can S684000773 Per Specifications	100	Cn.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
24.1	Machete 18" S511000016 Per Specifications	20	Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
25.1	Mop Handle Plastic 60" S792000072 Per Specifications	50	Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
26.1	MopHead Cotton Heavy Duty 24 oz. Weight S792000039 Per Specifications	100	Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
27.1	Paper Towel, Multi Fold 4000/Sheets, 16 PK/Case S854000004 Per Specifications	500	Cs.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	PRICE EXTENSION
28.1	Scouring Powder, 21 oz/Can S793000045 Per Specifications	50	Cn.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
29.1	Soap Bath 5.75 oz 12/cs S852000808 Per Specifications	250	Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
30.1	Surge Protector, 6 Plug S615000025 Per Specifications	50	Ea.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
31.1	Toilet Tissue 2 Ply Multi 500 Sheet/Roll, 96 Rolls/Case S854000005 Per Specifications	500	Cs.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				
32.1	Toilet Bowl Cleaner 32 oz/Bottle S793000002 Ref: M95 Works or equal Per Specifications	100	Bt.	\$ _____	\$ _____
	<u>Bidding On</u> Brand: _____ Name: _____ Item: _____ Date of Delivery: _____				



EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director (Sigundo Direktot)

# DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASION

GENERAL SERVICES AGENCY

(Ahenian Setbision Hinirat)

Telephone (Telfjon): (671) 475-1707/1729 • Fax (Faks): (671) 472-4217/1727



LOURDES A. LEON GUERRERO  
Governor (Maga'håga)

JOSHUA F. TENORIO  
Lt. Governor (Sigundo Maga'låhi)

**THIS ADVERTISEMENT WAS PAID WITH GOVERNMENT FUNDS BY:  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES AGENCY**

A non-refundable fee of \$10.00 per bid package will be assessed.  
Certified Check, Cashier's Check, Cash will be accepted. No personal or Company check.  
Payment for bid package picked up after 3:00 pm will not be accepted

## INVITATION FOR BID

**BID NO.: GSA-046-20**

**FOR: OFFICE SUPPLIES**

**OPENING DATE: September 29, 2020      TIME: 9:00 AM**

**PLACE: GENERAL SERVICES AGENCY, PITI GUAM**

**BID NO.: GSA-047-20**

**FOR: JANITORIAL SUPPLIES**

**OPENING DATE: September 29, 2020      TIME: 10:00 AM**

**PLACE: GENERAL SERVICES AGENCY, PITI GUAM**

Note: Bid packages could be picked up at the General Services Agency located in the 148 Route 1, Marine Corp Drive, Piti Guam 96915 or may be acquired in the GSA Website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov); please follow the instructions once downloaded.

The bid package will be available at GSA in the 148 Route 1, Marine Corp Drive Piti Guam 96915 commencing on date of advertisement up to the opening date and time stated above or can be downloaded from the GSA website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov) from the date of advertisement the date of advertisement.

GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information

/S/ CLAUDIA S. ACFALLE  
Chief Procurement Officer

**INSTRUCTIONS: PLEASE FAX PROOF TO GSA @ 475-1727 (ATTN: ANITA T. CRUZ @475-1713)**

**ADVERTISEMENT SIZE: 2" X 4"**

**ADVERTISEMENT DATES: September 14, 2020**

**CHARGE TO PURCHASE ORDER NO.: P206A00397 (PACIFIC DAILY NEWS)**

**Anita Cruz**

---

**From:** Anita Cruz  
**Sent:** Saturday, September 12, 2020 5:32 PM  
**To:** 'Santiago, Rena'; gsaprocurment  
**Cc:** Slone, Alejandria  
**Subject:** RE: Proof: DEPT. OF ADMINISTRATION Mon, 14 Sep 2020 (0000406660)

*GSA-046-20 / GSA-047-20*

Layout is fine "Approved for Publication"

-----Original Message-----

**From:** Santiago, Rena <rsantiag@localiq.com>  
**Sent:** Saturday, September 12, 2020 4:57 PM  
**To:** Anita Cruz <Anita.Cruz@gsadoa.guam.gov>; gsaprocurment <gsaprocurment@gsadoa.guam.gov>  
**Cc:** Slone, Alejandria <ASlone@localiq.com>  
**Subject:** Proof: DEPT. OF ADMINISTRATION Mon, 14 Sep 2020 (0000406660)  
**Importance:** High

Please review your ad and email approval or changes back by today, 5:30 pm.

This ad would look GREAT online! Contact your Account Executive Today!

Thank you,

Grace/Laura/Rena  
Pacific Daily/Sunday News  
Client Services - Advertising Department  
email: GUA-ClientServices2@gannett.com  
Tel: (671) 479-0215 / 0607 / 0605  
Fax: (671) 472-8847

NOTICE: The information in this email message, including any attachments, is for the sole use of the intended recipients and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail, or call us collect at (671) 477-9711, and destroy all copies of the original message.

**ADVERTISING INSERTION ORDER FORM**

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

ACCOUNT NAME: \_\_\_\_\_ DOA / GSA

ACCOUNT #: \_\_\_\_\_ INSERTION ORDER #: \_\_\_\_\_

CONTACT: ANITA CRUZ PHONE: \_\_\_\_\_

AD SIZE 2X5 TOTAL INCHES: \_\_\_\_\_

TO RUN IN:  
 PDN     Special Section     Bayanihan     Wraps  
 Digital     Joint Region Edge     Pre-print Inserts     Text Blast

DATE/S AD TO RUN: \_\_\_\_\_ 14-Sep-20

AD THEME OR HEADLINE: \_\_\_\_\_ GSA-046/047-20

AD TO BE SET BY PDN     AD TO COME CAMERA READY

COLOR: B/W NO.: \_\_\_\_\_

ADDITIONAL INSTRUCTIONS \_\_\_\_\_ P206A00397

Anita Cruz <Anita.Cruz@gsadoa.guam.gov>

**TOTAL COST: \$184.00**

THIS ORDER IS AUTHORIZED AND VERIFIED BY:



CLIENT

9.12.20

DATE

**Alejandria Slone**

PDN MEDIA CONSULTANT

DATE

Customer agrees to indemnify, defend and hold harmless PDN from all claims (whether valid or invalid), suits, judgments, proceedings, losses, damages, costs and expenses, of any nature whatsoever (including reasonable attorney's fees) for which PDN or any of its affiliates may become liable by reason of PDN's publication of Customer's advertising. Advertisers with specific premium placement request or agreements shall be moved out of premium placement if Camera Ready ads are submitted past deadline to the next available position. The customer also agrees to all retail / digital / classified policies of the newspaper and digital products as printed in the 2018 rate card.

# Let the Pacific Daily News Classified Work for You!

**Pacific Daily News**

Call  
**472-1PDN**  
For more information

**DEPARTMENT OF ADMINISTRATION**  
DIPATTAMENTON AT MENESTRASION  
GENERAL SERVICES AGENCY  
(Añension Setebision Hinirat)

EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director  
(Sigundo Direktot)

LOURDES A. LEON GUERRERO  
Governor (Maga'haga)

JOSHUA F. TENORIO  
Lt. Governor  
(Sigundo Maga'hah)

**THIS ADVERTISEMENT WAS PAID WITH GOVERNMENT FUNDS BY:  
GENERAL SERVICES AGENCY**

A non-refundable fee of \$10.00 per bid package will be assessed. Certified Check, Cashier's Check, Cash will be accepted. No personal or Company check.  
Payment for bid package picked up after 3:00 pm will not be accepted.

**INVITATION FOR BID**

BID NO.: GSA-046-20  
FOR: OFFICE SUPPLIES  
OPENING DATE: September 29, 2020 TIME: 9:00 AM  
PLACE: GENERAL SERVICES AGENCY, PITI GUAM

BID NO.: GSA-047-20  
FOR: JANITORIAL SUPPLIES  
OPENING DATE: September 29, 2020 TIME: 10:00 AM  
PLACE: GENERAL SERVICES AGENCY, PITI GUAM

Note: Bid packages could be picked up at the General Services Agency located in the 148 Route 1, Marine Corp Drive, Piti Guam 96915 or may be acquired in the GSA Website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov); please follow the instructions once downloaded.

The bid package will be available at GSA in the 148 Route 1, Marine Corp Drive Piti Guam 96915 commencing on date of advertisement up to the opening date and time stated above or can be downloaded from the GSA website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov) from the date of advertisement the date of advertisement.

GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ CLAUDIA S. ACFALLE  
Chief Procurement Officer

**DEPARTMENT OF ADMINISTRATION**  
DIPATTAMENTON AT MENESTRASION  
GENERAL SERVICES AGENCY  
(Añension Setebision Hinirat)

EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director  
(Sigundo Direktot)

LOURDES A. LEON GUERRERO  
Governor (Maga'haga)

JOSHUA F. TENORIO  
Lt. Governor  
(Sigundo Maga'hah)

**THIS ADVERTISEMENT WAS PAID WITH GOVERNMENT  
OFFICE OF THE ATTORNEY GENERAL**

A non-refundable fee of \$10.00 per bid package will be assessed. Certified Check, Cashier's Check, Cash will be accepted. No personal or Company check.  
Payment for bid package picked up after 3:00 pm will not be accepted.

**INVITATION FOR BID**

BID NO.: GSA-051-20  
FOR: GENETIC PARENTAGE TESTING  
OPENING DATE: September 29, 2020 TIME: 9:30 AM  
PLACE: GENERAL SERVICES AGENCY, PITI GUAM

Note: Bid packages could be picked up at the General Services Agency located in the 148 Route 1, Marine Corp Drive, Piti Guam 96915 or may be acquired in the GSA Website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov); please follow the instructions once downloaded.

The bid package will be available at GSA in the 148 Route 1, Marine Corp Drive Piti Guam 96915 commencing on date of advertisement up to the opening date and time stated above or can be downloaded from the GSA website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov) from the date of advertisement the date of advertisement.

GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ CLAUDIA S. ACFALLE  
Chief Procurement Officer

MICHAEL D. FLYNN, JR., ESQ.  
LAW OFFICE OF MICHAEL D. FLYNN,  
JR., P.C.  
One Agaña Bay  
446 East Marine Corps Drive, Suite 201A  
Hagaña, Guam 96910  
Telephone No.: (671) 477-7035  
Facsimile No.: (671) 477-5634

Attorney for Petitioner  
**TO APPEAR IN COURT UNLESS  
YOU DESIRE.**

1. NOTICE IS HEREBY GIVEN that Michael D. Flynn, Jr. has filed a Petition for Letters of General Administration.
2. A hearing on the petition will be heard by online remote appearance on **September 24, 2020 at 11:20am.**
3. To attend or to participate in the hearing, go to <https://guamcourts-org.zoom.us/join> and enter Meeting ID: **881 5850 3305** and Password: **646471**. You may also call in for the hearing; to do so, please contact 969-7000 and enter Meeting ID: **115-0264-8291** at the designated hearing time. For connectivity issues, you may also contact Kristina Blaz at 475-3250 or by email at [kblaz@guamcourts.org](mailto:kblaz@guamcourts.org).

Dated: August 5, 2020  
/s/ Yvonne L. Cruz  
Deputy Clerk, Superior Court  
of Guam

**IN THE SUPERIOR  
COURT OF GUAM**

In the Matter of the Estate  
of  
**WAYNE IRVIN BROWN,**

that Juan Q. Ninete has filed  
a Petition for Probate of Will.

2. A hearing on the petition will be heard by on-line remote appearance on **September 24, 2020 at 10:40am.**
3. To attend or to participate in the hearing, go to <https://guamcourts-org.zoom.us/join> and enter Meeting ID: **881 5850 3305** and Password: **646471**. You may also call in for the hearing; to do so, please contact 969-7000 and enter Meeting ID: **115-0264-8291** at the designated hearing time. For connectivity issues, you may also contact Kristina Blaz at 475-3250 or by email at [kblaz@guamcourts.org](mailto:kblaz@guamcourts.org).

Dated: August 5, 2020

/s/ Yvonne L. Cruz  
Deputy Clerk, Superior Court  
of Guam

MONDAY, SEPTEMBER 14, 2020 | GUAMPDN.COM

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**DEPARTMENT OF ADMINISTRATION**

DIPATTAMENTON ATMENESTRASION  
GENERAL SERVICES AGENCY

(*Ahension Setbision Hinirat*)

EDWARD M. BIRN  
Director (Direktot)

EDITH C. PANGELINAN  
Deputy Director  
(Sigundo Direktot)

Tel: (671)475-1707/1729  
Fax: (671)472-4217/1727



LOURDES A.  
LEON GUERRERO  
Governor (Maga'håga)  
JOSHUA F. TENORIO  
Lt. Governor  
(Sigundo Maga'lahi)

THIS ADVERTISEMENT WAS PAID WITH GOVERNMENT FUNDS BY:  
**GENERAL SERVICES AGENCY**

A non-refundable fee of \$10.00 per bid package will be assessed.  
Certified Check, Cashier's Check, Cash will be accepted. No personal or  
Company check.

Payment for bid package picked up after 3:00 pm will not be accepted.

**INVITATION FOR BID**

BID NO.: GSA-046-20

FOR: OFFICE SUPPLIES

OPENING DATE: September 29, 2020

TIME: 9:00 AM

PLACE: GENERAL SERVICES AGENCY, PITI GUAM

BID NO.: GSA-047-20

FOR: JANITORIAL SUPPLIES

OPENING DATE: September 29, 2020

TIME: 10:00 AM

PLACE: GENERAL SERVICES AGENCY, PITI GUAM

Note: Bid packages could be picked up at the General Services Agency located in the 148 Route 1, Marine Corp Drive, Piti Guam 96915 or may be acquired in the GSA Website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov); please follow the instructions once downloaded.

The bid package will be available at GSA in the 148 Route 1, Marine Corp Drive Piti Guam 96915 commencing on date of advertisement up to the opening date and time stated above or can be downloaded from the GSA website: [gsa.doa.guam.gov](http://gsa.doa.guam.gov) from the date of advertisement the date of advertisement.

GSA recommends that prospective bidders register current contact information with GSA to ensure they receive any notices regarding any changes or updates to the IFB. The procuring agency and GSA will not be liable for failure to provide notice to any party who did not register current contact information.

/s/ CLAUDIA S. ACFALLE  
Chief Procurement Officer



**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 PHL, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P206A00397

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 10/21/2019	JOB ORDER NO. 065100315230	OBJCL 230
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>RODRIGUEZ</b>	<b>TO:</b> PACIFIC DAILY NEWS P.O. BOX DN HAGATNA, GU 96932	<b>VENDOR</b> P0066601	<b>SHIP TO</b>	CONSIGNEE, DESTINATION & MARKING DEPARTMENT OF ADMINISTRATION P.O. BOX 884 HAGATNA, GU 96932-0000
	Telephone: 671 477-0209 Fax: 671 477-8432 Email: CMADIGAN@GUAM.GANNETT.COM			STATE AGENCY FOR SURPLUS PROP

AUTHORITY 3112.1	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:
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QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	TAX
			500.00	0200651007	
<b>BLANKET PURCHASE AGREEMENT FOR ADVERTISEMENT PUBLICATIONS TO BE DRAWN ON AN AS NEEDED BASIS COMMENCING UPON RECEIPT OF PURCHASE ORDER AND EXPIRING 09/30/2020 OR UPON EXHAUSTION OF FUNDS, WHICHEVER OCCURS FIRST.</b> SIZE: 2X4 BLACK & WHITE = \$184.00  AGENCY TO COORDINATE WITH VENDOR ON DATES.  POC: BERTHA PADRONES 475-1700 *** NOTHING FOLLOWS ***  NOTE: THE GOVERNMENT OF GUAM WILL NOT BE RESPONSIBLE FOR 'UNAUTHORIZED' PURCHASES OR SERVICES. Note: Amounts due this Purchase Order may be off set for monies due the Government of Guam inclusive of but not limited to taxes, fees, and returned checks other damages, penalties, and Attorney's fees, after failure to pay accordingly. To be coordinated between the agency and vendor. THE CHIEF PROCUREMENT OFFICER WILL CONDUCT PERIODICALLY REVIEW TO DETERMINE COMPLIANCE WITH THE GUAM PROCUREMENT LAWS.					

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. ** THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.	500.00	<b>↑ TOTAL ↑</b>	A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL. INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
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CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE:  Claudia S. Acfalle NAME Chief Procurement Officer TITLE
---	--	---





**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 Piti, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER  
**No. P206A00397**

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.	* AIR FREIGHT TEL. CONTACT	SHIP VIA:	DATE 10/21/2019	JOB ORDER NO. 065100315230	OBJCL 230
PREPAID SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE					

<b>ROUNDS</b>	<b>TO:</b> PACIFIC DAILY NEWS P.O. BOX DN HAGATNA, GU 96932  Telephone: 671 477-0209 Fax: 671 477-8432 Email: CMADIGAN@GUAM.GANNETT.COM	<b>VENDOR</b> P0066601	<b>CONSIGNEE, DESTINATION &amp; MARKING</b> DEPARTMENT OF ADMINISTRATION P.O. BOX 884 HAGATNA, GU 96932-0000  STATE AGENCY FOR SURPLUS PROP
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AUTHORITY 3112.1	** INVITATION NO.	** CONTRACT NO.	TIME FOR DELIVERY SEE BELOW	EXPIRING	DISCOUNT TERMS:
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ARTICLES OF SERVICES	QTY.	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	TAX
<b>THIS ORDER IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:</b>						
1. Acknowledgment copy of this order must be signed and returned advising approximate or definite shipping date.						
2. No variation in any of the terms, conditions, deliveries, prices, quantity, quality, or specification on this order, irrespective of the wording of the seller's acceptance, will be effective without buyer's written consent.						
3. Packing list must accompany each shipment, showing our order number, description and part/serial number for each item.						
4. Shipments must be identified as "PARTIAL" or "COMPLETE".						
5. Material is subject to buyer's inspection and approval within a reasonable time after delivery; if specifications are not met, material shall be returned at seller's expense.						
6. In connection with any prompt payment discount offered, time will be computed from date of delivery and acceptance at destination, or from the date the correct invoice or voucher is received in the office specified by the Government of Guam, if the latter is later than date of delivery and acceptance. Payment is deemed to be made, for the purpose of earning discount, on the date of the mailing of the check.						
7. Overshipments, unless specifically authorized, will not be accepted.						
8. In connection with bid awards and contracts, this purchase order shall be governed by the Special Provisions and Bid General Terms and Conditions as specified.						

<b>SPECIAL INSTRUCTIONS TO VENDOR:</b> B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION, GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910. C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION. D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE. E. * THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID. F. * ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.	500.00	A. <u>DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.</u> ← INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.
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<b>CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.</b>	ADVANCE PAYMENT AUTHORIZATION PAYMENT ENCLOSED <input type="checkbox"/>	SIGNATURE: <i>C. Acfalle</i> Claudia Acfalle NAME Chief Procurement Officer TITLE
--	--	--



**PURCHASE ORDER**  
 GENERAL SERVICES AGENCY  
 DEPARTMENT OF ADMINISTRATION  
 GOVERNMENT OF GUAM

148 Route 1  
 Marine Drive  
 PHL, Guam 96925

**TRAN CODE**

THIS PURCHASE ORDER NUMBER

**No.** P206A00397

MUST APPEAR ON ALL INVOICES  
 PACKING SLIPS, PACKAGES, B/L,  
 CORRESPONDENCE ETC.

F.O.B.

AIR FREIGHT TEL. CONTACT SHIP VIA:

DATE  
 10/21/2019

JOB ORDER NO.  
 065100315230

OBJCL  
 230

PREPAID-SHOW SHIPPING CHARGES AS SEPARATE ITEM ON INVOICE

**TO:**

PACIFIC DAILY NEWS  
 P.O. BOX DN  
 HAGATNA, GU 96932

**VENDOR**

P0066601

CONSIGNEE, DESTINATION & MARKING

DEPARTMENT OF ADMINISTRATION  
 P.O. BOX 884  
 HAGATNA, GU 96932-0000

STATE AGENCY FOR SURPLUS PROP

Telephone: 671 477-0209 Fax: 671 477-8432  
 Email: CMADIGAN@GUAM.GANNETT.COM

AUTHORITY  
 3112.1

\*\* INVITATION NO.

\*\* CONTRACT NO.

TIME FOR DELIVERY  
 SEE BELOW

EXPIRING

DISCOUNT TERMS:

QUANTITY	ARTICLE OR SERVICES	QTY	UNIT	UNIT PRICE	AMOUNT	DOCUMENT NUMBER	REMARKS
	VENDOR ACKNOWLEDGMENT						
	RETURN TO SUPPLY MANAGEMENT DIVISION						
	DATE OF RECEIPT OF THIS ORDER						
	SIGNATURE						
	RECEIVING REPORT COPY						
	I CERTIFY THE ABOVE ARTICLES AND/OR SERVICES HAVE/HAS BEEN RECEIVED AND/OR RENDERED AND THE SAME HAS BEEN INSPECTED AND ACCEPTED EXCEPT AS OTHERWISE NOTED HEREIN.						
	DATE RECEIVED:						SIGNATURE:

**SPECIAL INSTRUCTION 5 TO VENDOR:**

- B. SEND CERTIFIED ORIGINAL AND THREE (3) COPIES OF INVOICE TO DIVISION OF ACCOUNTS, DEPARTMENT OF ADMINISTRATION; GOVERNMENT OF GUAM, P.O. BOX 884, AGANA, GUAM 96910.
- C. PAYMENT IN THIRTY (30) DAYS UPON RECEIPT OF MERCHANDISE IN GUAM IN GOOD CONDITION.
- D. THIS ORDER SUBJECT TO CONDITIONS ON REVERSE SIDE.
- E. \*\* THIS ORDER IS SUBJECT TO THE SPECIAL PROVISIONS, AND BID GENERAL TERMS AND CONDITIONS SPECIFIED ON THIS BID.
- F. \*\* ON ALL AIR SHIPMENTS HAVE AIR FREIGHT COMPANY CALL THIS NUMBER UPON ARRIVAL OF GOODS IN GUAM.

500.00

**TOTAL**

A. DO NOT FILL THIS ORDER IF YOUR TOTAL COST EXCEEDS THIS TOTAL.

INSERT CHANGES AND RETURN THIS ORDER FOR AMENDMENT.

SIGNATURE:

*C. Acfalle*

CONTRACTOR: PLEASE SUPPLY PROMPTLY THE ABOVE ARTICLES OR SERVICES. ALL CORRESPONDENCE PERTAINING TO THIS ORDER INCLUDING INVOICES, SHIPPING DOCUMENTS AND PACKAGES MUST BEAR THE PURCHASE ORDER NUMBER SHOWN ABOVE. SEE REVERSE SIDE FOR PURCHASE ORDER TERMS AND CONDITIONS.

ADVANCE PAYMENT AUTHORIZATION  
 PAYMENT ENCLOSED

NAME: Claudia S. Acfalle TITLE: Chief Procurement Officer

**COPY  
OF OTHER  
CORRESPONDENCE**

**SUNLEADER  
GUAM CO., LTD.**

979 Army Drive, Barrigada, Guam 96913  
Tel.: (671) 637-2928 Fax: (671) 637-6202  
Email : sunleadergu@gmail.com

September 17, 2020

The Chief Procurement Officer  
General Services Agency  
Piti, Guam 96915

Subject: Request for Extension of Bid Opening  
IFB No. GSA-046-20, Office Supplies

Madam:

May we respectfully request for an extension of the opening date for the  
above subject bid from September 29, 2020 to October 12, 2020

Your kind consideration will be greatly appreciated.

Thank you.

Respectfully,



**RICHARD LUO**

## gsaprocurement

---

**From:** Jean Grape <jeangrape@jmiguam.com>  
**Sent:** Thursday, September 17, 2020 4:53 PM  
**To:** Anita Cruz  
**Cc:** gsaprocurement; medicalsales@jmiguam.com  
**Subject:** FW: LIFT OF IFB SUSPENSION  
**Attachments:** NOTICE LIFT OF IFB SUSPENSION 9-16-20 (003).pdf; GSA-047-20\_001.pdf; GSA-055-20\_001.pdf; GSA-035-20\_001.pdf; GSA-046-20\_001.pdf; GSA-058-20\_001.pdf; GSA-035-20-OFFICE-FURNITURES-MISC..pdf; GSA-045-20-Handheld-Narcotic-Analyzer.pdf

Hi Ms. Anita,

Please see attached received copy of NOTICE for all GSA Invitation for Bids LIFT SUSPENSION. Also below are some questions and concerns.

1. GSA-032-20: MEDICATIONS – This bid was not posted in GSA website. We've been emailing your office since last month if we can pick-up a copy or if you can provide us a pdf file copy for us to process via email. No response from your office.
2. For all other GSA Bid Listed below. Will you please extend the deadlines for all questions and concerns to another two (2) weeks. Also for the bid submission dates if you can extend to another 30 days?

- **GSA-058-20- ARTS AND CRAFTS EDUCATIONAL ACTIVITY SUPPLIES**

- QUESTIONS/CONCERNS- 9/17/2020 4PM
- SUBMITTAL DATE- 9/29/2020; 4:30PM

- **GSA-046-20- OFFICE SUPPLIES**

- QUESTIONS/CONCERNS- 9/17/2020 4PM
- SUBMITTAL DATE- 9/29/2020; 9AM

- **GSA-035-20- OFFICE FURNITURES**

- QUESTIONS/CONCERNS- 8/26/2020 5PM
- SUBMITTAL DATE- 9/8/2020; 10AM

- **GSA-055-20- WORKSTATION-CUBICLES**

- QUESTIONS/CONCERNS- 9/17/2020 4PM
- SUBMITTAL DATE- 9/29/2020; 3:30PM

- **GSA-047-20- JANITORIAL SUPPLIES**

- QUESTIONS/CONCERNS- 9/17/2020 4PM
- SUBMITTAL DATE- 9/29/2020; 10AM

**GSA-035-20 – Office Furnitures Misc.**

- Due date for questions/concerns: Aug. 26, 2020 at 5:00PM
- Due date for bid submission: 09/08/2020 at 10:00AM

**GSA-045-20 Handheld Narcotics Analyzer**

- Due date for questions/concerns: 9/18/2020 at 5:00PM
- Due date for bid submission: 9/30/2020 at 2:00PM

Your response will be highly appreciated.

Thank you and best regards,

**Jean O. Grape**

*Sales and Operations Manager*

**JMI Edison**

130 Siket Street Harmon

Industrial Park, Harmon

Guam 96913

Tel: (671) 646-1256 Ext: 140

Fax: (671) 649-5685

Mobile: (671) 929-7600

**From:** Anita Cruz [mailto:Anita.Cruz@gsadoa.guam.gov]

**Sent:** Thursday, September 17, 2020 8:26 AM

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**Subject:** LIFT OF IFB SUSPENSION

ATTACHED NOTICE OF LIFT OF SUSPENSION FOR ALL IFB'S PLEASE ACKNOWLEDGE RECEIPT AND FORWARD BACK TO GSA FOR THE RECORD AND FILE. ALL IF INTEREST PLEASE DOWNLOAD IFB'S FROM THE GSA WEBSITE AND REGISTER YOU COMPANY. THANK YOU AND BE SAFE GUAM.

Anita T. Cruz  
Buyer Supervisor II

